

Meeting Minutes: Library Advisory Committee

Date: 01/12/2023

Minutes prepared by Alvin Yeo

Location: Burnhaven Library

Attendance

- Peter Mendez
- Kevin Hendricks
- Lynette Cargill
- Rien Harms
- Margaret Stone, Library Director
- Jennifer Reichert Simpson, Assistant Director
- Chad Lubbers, Manager Burnhaven Library
- Alvin Yeo, Admin support

Decisions Made

- November minutes and statistical reports approved

Agenda

- Chad said Burnhaven has embarked on various initiatives to better serve the community and some of these include collaborating with DEED to provide Chromebooks for individuals who do not have webcam access for court hearings or interviews etc, serving as a meal distribution point for youths, executing the Somali Storytime series, participating in various outreach and engagement activities including Pride and Juneteenth events, distributing testing kits and 7,000 masks to some 30 ethnic restaurants or markets. Burnhaven staff connected with the diverse Burnsville population through 6 different languages and one staff will be receiving a Diversity and Inclusion award from the County.
- Margaret informed the meeting that County Administration along with the County Board of Commissioners will undertake developing a strategic plan this year. Therefore, the

development of the library strategic plan will need to pause so that they can align with the county plan. There is no timeline for when county administration will complete that plan.

- Margaret also reported that the Self-Service Hours pilot was launched at the Farmington Library on January 9 and 36 patrons have already registered for access. Patrons are informed of this pilot via the website and social media, other communication or promotion plans scheduled will include email blasts, ad in the community paper, presentation to the City Council etc. Peachjar can also be considered to promote this service. At this point, everything is running smoothly, and should the pilot be successful, this initiative could be expanded to other locations as well.
- DCL's receipts now reflect savings made from checking out an item that the library purchase at discounted price versus purchasing it at full retail price.
- Lynette shared that she recently accepted the invitation to attend our Staff Day at Lost Spur County Club. She had a delightful experience and added that the library staff are so welcoming, the food is good, and she learnt much from the State of the County address, Library Inspire presentations and the breakout session.
- Kevin shared that he organized several events at one library in December that included local authors or artists and turnout were good.
- Meeting was adjourned at 6:35 PM

Next Meeting

Date: March 9, 2023 Wentworth Library; 5:30 PM