

Suburban Metro Area CoC Project Evaluation

Qualifying Requirements: Projects must meet the Qualifying Criteria to be considered for funding.

Criterion	Ineligible	✓	Eligible	✓
Eligible applicant	Entity is <i>not</i> a nonprofit organization, state, local government, or instrumentality a of state and local government, or public housing agencies, as such term is defined in 24 CFR 5.100, without limitation or exclusion. (For-profit entities are not eligible to apply for grants or to be sub-recipients of grant funds.)		Nonprofit organizations, states, local governments, and instrumentalities of state and local governments, and public housing agencies, as such term is defined in 24 CFR 5.100, without limitation or exclusion.	
Eligible population	Does <i>not</i> meet HUD requirements		Meets HUD requirements	
Submission deadline¹	Project application is submitted to CoC coordinator <u>after</u> deadline.		Project application is submitted to CoC coordinator <u>by</u> deadline.	
HMIS and Coordinated Assessment* <i>* CA is a comprehensive initial assessment of individual/family housing and service needs, and coordinates intake into appropriate housing and services</i>	<ul style="list-style-type: none"> Project <u>does not</u> have the capacity nor an acceptable plan to participate fully in HMIS and the CoC's Coordinated Assessment (CA) Renewal project <u>has not</u> demonstrated minimally acceptable participation in HMIS (future: CA system) 		<ul style="list-style-type: none"> Project has the capacity and an acceptable plan to participate fully in HMIS and the CoC's Coordinated Assessment (CA) Renewal project has demonstrated minimally acceptable participation in HMIS (future: CA system) 	
Financial audit	Most recent audit and management letter is <u>not</u> provided or contains significant adverse or disclosures /findings that reviewers determine should preclude applicant from inclusion in application.		Most recent annual audited financial and year-to-date financial and management letter is provided and no significant findings are identified.	
Financial match	No plan or inadequate plan in place to meet match of 25% for categories required by HUD		Plan in place to meet HUD-required match of 25% or more for categories required by HUD	
Administrative Costs	Administrative costs equal 7% or more of total project budget.		Administrative costs equal less than 7% of total project budget.	

Additional Requirements for New (non-renewal) Projects

Criterion	Ineligible	✓	Eligible	✓
Organizational capacity	<ul style="list-style-type: none"> Organization <u>does not</u> have a mission/purpose statement and bylaws that govern operations Organization <u>does not</u> have an active governing board (e. g. Board of Directors) that includes at least one member who is homeless or formerly homeless (or plan to recruit someone) Organization <u>does not</u> have clear policies and procedures to address potential conflicts of interest for board members Organization <u>does not</u> have adequate level & expertise in staffing 		<ul style="list-style-type: none"> Organization has a mission/purpose statement and bylaws that govern operations Organization has an active governing board (e. g. Board of Directors) that includes at least one member who is homeless or formerly homeless (or plan to recruit someone) Organization has clear policies and procedures to address potential conflicts of interest for board members Organization has adequate level & expertise in staffing 	
Ability to administer HUD contract <small>(site control/ access, other funding, required services or partners, zoning, etc.)</small>	No/Limited or poor prior experience with state/federal contracts.		Adequate prior experience with state/federal contracts.	

¹ Exceptions to this requirement will only be made to projects that have faced dire circumstance and have sought and gained permission from their local CoC coordinator to submit late.

Project Evaluation and Scoring

Those projects that meet the qualifying criteria are further evaluated to identify those that most closely align with the needs, goals, and funding priorities of the Suburban Metro Area Continuum of Care.

Measures	Low	Mid	High
Target populations: (0/2/4) <i>(For info, also get # and % of total project units serving target pop)</i>			
Chronic (-1/1/3)	None of CoC-funded units are prioritized to serve chronically homeless households.	1-74% of COC-funded units or services are prioritized to serve chronically homeless households.	75% or more of COC-funded units or services are prioritized to serve chronically homeless households.
Veterans (0/1/2)	0-49% or less of COC-funded units or services are for one or more of the target populations	50-74% of COC-funded units or services are for one or more of the target populations	75% or more of COC-funded units or services are for one or more of the target populations
Rapid Re-Housing (0/2)	Project does not provide rapid re-housing for families.		Project will provide rapid re-housing for families.
Housing First (0/2)	Project does not meet housing first definition identified in NOFA.		Project meets housing first definition identified in NOFA.
Services Only Grants (-2/2)	Supportive Services Only (SSO) project has not made changes to add housing emphasis (operations/leasing/rental assistance).		Supportive Services Only (SSO) project has made changes to add housing emphasis (operations/leasing/rental assistance).
Leverage <i>HUD awards the COC extra points if the sum of all project leverage is >= 150% (-1/0/1)</i>	Project leverages 0-139%	Project leverages 140-150%	Project leverages more than 150%
Applicant experience for proposed activities (0/1/2)	<i>No experience or poor outcomes.</i> Applicant or partners have: <ul style="list-style-type: none"> • Not developed or provided housing / services • <u>Or</u> developed or provided housing/services <u>but</u> had poor outcomes 	<i>Limited relevant experience and good outcomes.</i> Applicant or partners have: <ul style="list-style-type: none"> • Developed or provided housing / services for a different population or in a limited way for the same population • <u>And</u> had good outcomes 	<i>Relevant experience and good outcomes.</i> Applicant or partners have: <ul style="list-style-type: none"> • Developed or provided housing / services for this or a similar population or setting in the past • <u>And</u> had good outcomes
Maintain or Increase income for leavers and Stayers² (-1/1/3)	0-55%	56-60%	61% and more
Earned income for leavers (-1/1/2)	0-19% <i>(HUD target for leavers=20%)</i>	20-30% <i>(HC target for leavers=29%)</i>	31% or more
Bed utilization <i>No HUD stds; based on historical #s (0/1/2)</i>	74% or less project beds	75-89% of project beds	90% or more of project beds
K-12 education for programs serving children (0/1/2)	Meets HUD requirement: written plan and staff in place to ensure children & youth enrolled in and attending school and connected to services to support their educational needs per	Meets HUD requirement <i>plus</i> : <ul style="list-style-type: none"> • Education plan for children & youth part of family's case plan • Staff development • Appropriate study space • Measures in place 	Meets HUD requirement <i>plus</i> : <ul style="list-style-type: none"> • Education plan • Staff development • Appropriate study space • Measures in place • Demonstrated success

² Added by ranking committee to match HUD measures and information we can collect from APRs. New %s also changed to meet HUD's new standards.

	McKinney Vento Education law		
Measures	Low	Mid	High
Early childhood development for programs serving children (0/1/2)	Meets HUD requirement: written plan and staff in place to ensure families can access Head Start and other public early childhood education programs; facilitate participation	Meets HUD requirement <i>plus</i> : <ul style="list-style-type: none"> • Coordinates with providers for birth – 5 screening • Space for early intervention providers to serve children >3 years with developmental delays • Facilitate access to family education 	Meets HUD requirement <i>plus</i> ; <ul style="list-style-type: none"> • Coordinates with providers for birth – 5 screening • Space for early intervention providers to serve children >3 years with developmental delays • Facilitate access to family education • Demonstrated success
Funding management: unspent funds (-2/-1/0)	Spent 89% or less of grant award	Spent 90-97% of grant award	Spent 98% or more of grant award
Funding management: drawdowns (-1/0/1)	Drawdowns occur less than quarterly	Drawdowns occur at least quarterly	Drawdowns occur monthly
HMIS data quality (-1/0/1) <i>Based on MN HMIS minimal targets and goals</i>	91% or less completed values for the Universal Data Elements	92-97% completed values for the Universal Data Elements	98% or more completed values for the Universal Data Elements
Permanent Only			
Housing stability: 6 months (0/1/2)	79% or less	80-86% <i>(2013 HUD target=80%)</i>	87% or more <i>(2013 HC target=87%)</i>
Housing stability: 12 months (0/1/2)	74% or less	75-80% <i>(2013 HC goal=75%)</i>	81% or more
Exits to permanent destinations (-1/0/1) <i>Low/minimum=2012 actuals</i>	79% or less ³	80-82	83% or more
Transitional Only			
Exits to permanent housing (-1/1/3)	0-79% ⁴ <i>(HUD target=65%)</i>	80-82% <i>(HC target=75%)</i>	83% or more
Support Services Only			
Destination at program exit (0/2)	0-49% already in or moving to permanent housing		50% or more already in or moving to permanent housing

³ Percentages changed by ranking committee to match HUD’s new standards.

⁴ Percentages changed by ranking committee to match HUD’s new standards.

Suburban Metro Area CoC Project Evaluation

Criterion	Application/ Exhibit 2	Application attachments	APR	HUD report	Site Visit	Other
Eligible applicant		X				
Eligible population	X					
Submission deadline	X					
HMIS and Coordinated Assessment	X					Community reports
Financial audit		X				
Financial match	X					
Organizational capacity	X	X				
Ability to administer HUD contract	X	X		X		Community reports
Chronic	X					GIW
Veterans	X					GIW
Other target populations	X					GIW
Leverage	X			X	X	
Applicant experience for proposed activities NEW ONLY?	X					Community reports
Non-cash benefits for leavers and stayers			X			
Earned income for leavers			X			
Bed utilization			X			
K-12 education		X			X	
Early childhood development		X			X	
Funding management: unspent funds			X	X		
Funding management: drawdowns				X		
HMIS data quality			X			
Housing stability: 6 months			X			
Housing stability: 12 months			X?			HMIS Report?
Exits to permanent destinations (PSH)			X			
Exits to permanent housing (TH)			X			
Destination at program exit			X			