

DAKOTA COUNTY TRANSPORTATION

Permits Office

14955 Galaxie Avenue

Apple Valley, MN. 55124-8579

Phone: 952.891.7115 Fax: 952.891.7127

highwaypermits@co.dakota.mn.us

Permit No. _____
(County to provide)

Permit Fee: \$75.00

Notify
Gopher State One Call
651.454.0002
48 hours before digging.

LANDSCAPING AND DRIVEWAY MAINTENANCE PERMIT

1. **The Permit Office shall be notified at least 48 hours in advance of the actual start of work in the right of way. The completed project must be final inspected within 5 working days or a delay penalty may apply. Permit Office phone number: 952.891.7115.**
2. **The contractor must be registered and have a certificate of insurance on file with Dakota County.**
3. **If the work needs to be done in the roadway, a traffic control plan must be included with this request.**
4. **Prior approval must be obtained before any major deviations from the permit are allowed.**

Application is hereby made for permission to landscape along or replace a driveway within the right of way on County Highway No. _____ from _____ to _____ in accordance with a sketch attached with this application. The project is located in town or city of _____
Section _____ Range _____ Township _____

Brief Description of Work: _____

I. Work to start on _____ and be completed by _____

II. The applicant in carrying out any and all of the work mentioned or referred to in its application and in the Permit issued here, shall strictly conform to the terms of the Permit, the Special Provisions, and the regulations in the Dakota County Right of Way Ordinance, all of which are made a part of this Permit. The applicant agrees to be bound by all of the terms of this Permit. The applicant shall comply with the regulations of all other government agencies for the protection of the public as they apply to the work performed. The work shall be accomplished in a manner that will not be detrimental to the highway and that will safeguard the public.

Dated this _____ day of _____, 200____. _____
Work being done for (owner)

_____ Contact Name Telephone Number

Address _____

.....
_____ Contractor name Contact Name

Address _____

Telephone Number: _____ Cell Phone Number: _____

Name and phone of person in charge of construction if other: _____

Applicant's signature: _____ Date: _____

A COPY OF THIS PERMIT IS REQUIRED TO BE ON THE JOBSITE AND IS NOT VALID UNTIL IT IS APPROVED & SIGNED.

Rules and Regulations for landscaping work on County Highways

GENERAL

I. Except as otherwise permitted, construction work on county highway right of way shall not commence until an application for a Permit has been made and such Permit granted. The Permit sketch shall show the location of the proposed construction work with reference to county highway centerline and/or highway right of way line. The proper right of way width should be indicated. A copy of the sketch shall be provided for each copy of such Permit.

II. Burning or disking operations and/or the use of chemicals to control or kill trees, brush and other vegetation is prohibited without prior approval from the County Engineer.

III. All waterways and lines of drainage shall remain operative.

IV. Wherever topsoil and sod are disturbed they shall be replaced and maintained satisfactorily for one year or until the turf is established.

V. When necessary, barricades, warning devices and flagmen shall be provided by the contractor during all phases of their construction and maintenance operations on county highway right of way. The design and placement of all signs, barricades, and other warning devices shall conform to the current Minnesota Manual on Uniform Traffic Control Devices.

VI. At the time of construction and at the times of subsequent maintenance, prior approval shall be obtained from the County Transportation Department for the cutting and trimming of trees within the county highway right of way. Wherever trees are cut the resulting stumps shall be removed unless otherwise provided in the Special Provisions of the Permit. Any holes caused by stump removal shall be backfilled, leveled and all materials associated therewith disposed of outside the county highway right of way. The contractor shall advise the County Transportation Department at least 48 hours in advance of its intent to start clearing and grubbing operations.

VII. The Applicant, Contractor shall maintain ownership of and assume all liability for, and save the County, its agents and employees, harmless from, any and all claims for damages, actions or causes of action arising out of the work to be done herein and the continuing uses of the same, including but not limited to the placing, constructing, reconstructing, or maintaining landscaping or driveway replacement under this application and Permit.

VIII. The County may require the applicant, or its contractor to furnish a deposit in the form of a certified check, a surety bond or corporate undertaking, in favor of Dakota County, for any expense incurred by the County in the repairing of damage to any portion of the county highway right of way caused by work performed under a Permit, including any out of the ordinary engineering supervision and inspection expense provided by the county. In those instances wherein a deposit is required, the amount of the deposit shall be specified in the Special Provisions of the Permit. If a check is furnished, any monies remaining over the above such expense shall be returned to the applicant.

IX. The Permit as issued does not in any way imply an easement on public or private property. The permit does not convey any property rights within the highway right of way to the permittee. If the highway right of way covered by this permit needs to be used or changed, the county or its assigns may remove, change, or destroy the improvements described in this permit without any obligation to the permittee or its assigns to restore the improvements or pay any damages.

X. The Installations shall be made in conformity with all applicable laws, regulations and codes covering said installations. All installations shall be made in conformity with regulations of governmental agencies for the protection of the public.

XI. Upon completion of the work, the County Transportation Department shall be notified within 5 working days so that a final inspection can be made to determine its acceptability.

XII. Open trenches in the right of way will not be allowed to remain open overnight. Excavations shall be tamped for compaction, backfilled and immediately restored to its original condition or better.

**DAKOTA COUNTY
TRANSPORTATION DEPARTMENT
PERMIT FOR LANDSCAPING AND DRIVEWAY MAINTENANCE**

In accordance with the application herein, a Permit for work in the County Highway Right of Way is granted to _____ On County Highway No. _____ in the location shown on a sketch which is a part of said application, or in such location as may be specified by the County Transportation Department in the Special Provisions hereof.

Brief description of work: _____

SPECIAL PROVISIONS:

1. Prior to removal of any existing turf, all necessary Erosion Control Devices shall be in place. Wherever topsoil and/or sod are disturbed they shall be replaced within a maximum of SEVEN days or in accordance with the NPDES permit – if applicable, and maintained satisfactorily until the new turf is established. In addition, all work shall be in compliance with local, state and federal regulations.
2. All landscaping work, such as excavating, planting, backfilling, topsoil, seeding, sod, etc., shall be done in accordance with the County Standard Specifications.
3. No excavation work within the traveled portion of the roadway is allowed under this permit.
4. If it appears that this project will require the obstruction of the traveled portion of the roadway, the permittee must submit a traffic management plan a long with the permit application. This plan should incorporate whatever signs and/or flagmen the Contractor will be required to utilize and the Contractor's proposed work operation as it affects traffic on the County Road. This plan must be approved at least 24 hours in advance of any work in the roadway. No lane closures are permitted during rush hour time from: 6:00 a.m. to 8:30 a.m. and from 3:30 pm to 6:00 pm without prior approval in the following cities: Apple Valley, Burnsville, Eagan, Farmington, Hastings, Inver Grove Heights, Lakeville, Mendota, Mendota Heights., Rosemount, South St. Paul, Sunfish Lake and West St. Paul.
6. The County shall in no way be responsible for damages to an irrigation system from highway maintenance or signing activities or any other cause. The applicant agrees not to operate the sprinkling system during frost or freezing conditions when over spray would cause ice conditions on the roadways or sidewalks and will suspend sprinkling when pedestrian activity is present.

Other Requirements: _____

APPROVED BY: _____
Dakota County Transportation Dept.

Date

Permit No. _____
Surety Bond No. _____
Bank or Bonding Co. _____
Certificate of Insurance _____