

**COMMUNITY SERVICES COMMITTEE
OF THE WHOLE
Minutes of the Meeting
Tuesday January 13, 2009
9:00 a.m.
Room L139, Western Service Center, Apple Valley**

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 9:04 a.m. by the Chair, Commissioner Nancy Schouweiler. Those in attendance:

Commissioner Kathleen A. Gaylord
Commissioner Thomas Egan
Commissioner Nancy Schouweiler
Commissioner Liz Workman
Commissioner Paul J. Krause
Commissioner Joseph A. Harris
Commissioner Willis E. Branning

Also in attendance were: Dave Rooney, Community Services Division Director, and Jay Stassen, Assistant County Attorney.

2. REPORTS

Local Advisory Council for Mental Health - Children: Mark Oster, Social Services Supervisor, introduced the report and the presenters Diane Allen, Council Chair, and Joan Pirner, Council Vice Chair.

3. INTRODUCTIONS

There were no introductions.

4. AUDIENCE

Chair Schouweiler asked if anyone in the audience wished to address the committee on an item not on the agenda or if anyone wished to discuss an item on the Consent Agenda. No one appeared.

5. APPROVAL OF AGENDA

Moved by Commissioner Egan, seconded by Commissioner Krause, and passed on a 7-0 vote to approve the agenda.

6. CONSENT AGENDA

Moved by Commissioner Gaylord, seconded by Commissioner Workman, and passed on a 7-0 vote to approve the following Consent Agenda.

6.1 Minutes of the December 2, 2008 meeting

6.2 Authorization To Execute Contract With Superior Home Health Care, Inc. For Home Health Care Services

WHEREAS, the Alternative Care (AC), Elderly Waiver (EW), Community Alternatives for Disabled Individuals (CADI), Community Alternatives for Care (CAC), and Traumatic Brain Injury (TBI) community based waivers each serve a targeted population who is at risk of nursing home placement or hospitalization; and

WHEREAS, the Developmental Disabilities (DD) waiver serves persons who are developmentally disabled or have a related condition and likely to require the level of care provided in an Intermediate Care Facility for Persons with Mental Retardation or Related Conditions (ICF/MR); and

WHEREAS, Public Health and Social Services service coordinators authorize home health care services for clients who need these services; and

WHEREAS, vendor agencies bill the Minnesota Department of Human Services (DHS) directly for services provided to AC/EW/CADI/CAC/TBI and DD waiver eligible clients; and

WHEREAS, the AC/EW/CADI/CAC/TBI and DD waiver rate limits are established by DHS on a state fiscal year basis (July 1 - June 30); and

WHEREAS, contracts for services funded by the AC/EW/CADI/CAC/TBI and DD waivers are written to coincide with the state fiscal year funding cycle; and

WHEREAS, the execution of this contract in no way obligates Dakota County to purchase services or refer clients; and

WHEREAS, in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to continue providing these services, this contract will contain a provision that allows the County to immediately terminate the contract.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with Superior Home Health Care, Inc. for home health care services at rates not to exceed those set forth by DHS, for the period of January 20, 2009 through June 30, 2010, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That this contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to continue providing these services; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, within the rate limits established by DHS, to alter the types of services provided, service rates, and contract term, subject to approval by the County Attorney's Office as to form.

6.3 Approval Of Proposed 2009 Work Plans For Community Corrections Advisory Board And Human Services Advisory Committee

WHEREAS, County Policy No. 1015 provides direction regarding its citizen advisory committees and states that five citizen advisory committees, including the Community Corrections Advisory Board (CCAB) and the Human Services Advisory Committee (HSAC), are required to consult annually with the County Board to seek concurrence regarding the topics on which they will advise the County Board; and

WHEREAS, CCAB and HSAC members have each proposed a work plan and selected new study topics and now seek concurrence from the County Board.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the 2009 work plan for the Community Corrections Advisory Board to study the following topics:

- Autism Spectrum Disorder and the Justice System (continuation of 2008 discussion)
- Effects of Trauma on Female Offenders
- Juvenile Detention Alternatives Update
- Adult and Juvenile Drug Court Updates
- Current issues and trends in criminal justice

; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby approves the 2009 Human Services Advisory Committee work plan to work on the 2010-2014 Community Health Assessment and Action Planning (CHAAP) process with staff from the Public Health Department and the Office of Planning and Analysis.

6.4 Authorization To Execute Grant Agreement With Metropolitan Council And Contract With DARTS For Federal Transit Administration Funded Transportation Services

WHEREAS, Metropolitan Council (Met Council) has provided Federal Transit Administration (FTA) funding to help with the transportation needs of Minnesota Family Investment Program (MFIP) participants in Dakota County since October of 1999 (Resolution No. 99-516; September 21, 1999); and

WHEREAS, a total of \$442,500 in Met Council FTA funds has been available since January 1, 2002; and

WHEREAS, Dakota County is reimbursed by Met Council for allowable grant expenses only as they are spent; and

WHEREAS, Met Council typically awards these grants on a federal fiscal year but has allowed unspent funds to be carried over into the next federal fiscal year; and

WHEREAS, the estimated amount of Met Council funds available for the period of February 1, 2009 through December 31, 2010, is estimated to be \$129,037; and

WHEREAS, Metropolitan Council requires a 100 percent match which is met with MFIP Consolidated Fund supportive services funds included in the Employment and Economic Assistance budget; and

WHEREAS, in November 2008, Met Council informed the County that any unspent grant funding would not be carried over, but rather these unspent funds would be available only after the transportation services were put out for competitive bid; and

WHEREAS, a request for proposals was published on November 7, 2008, and DARTS was the only response received; and

WHEREAS, staff recommends that DARTS continue to provide transportation services to MFIP participants; and

WHEREAS, in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due, this contract will contain a provision that allows the County to immediately terminate the contract.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners, with the concurrence of the Dakota-Scott Workforce Investment Board, hereby authorizes the Community Services Director to execute a grant agreement with the Metropolitan Council in the amount of the grant awarded, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute a contract with DARTS for MFIP transportation services in an amount not to exceed \$170,000 for the period of February 1, 2009 through December 31, 2010, at the following rates, subject to approval by the County Attorney's Office as to form:

One way trip \$22.00 per trip
\$810 per month for services of two (2) dedicated vans

; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said Metropolitan Council grant agreement and the DARTS contract, to alter the amount or term of the agreements if needed to fully earn the Met Council grant award, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the DARTS contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

6.5 Authorization To Amend 2009 Employment And Economic Assistance Budget To Add Minnesota Family Investment Program Performance Improvement Plan Funds

WHEREAS, Dakota County administers the Minnesota Family Investment Program services provided to eligible Dakota County residents; and

WHEREAS, Dakota County is subject to meet specific performance measures determined by the Minnesota Department of Human Services; and

WHEREAS, the Minnesota Department of Human Services has allocated \$101,415 of Performance Improvement Plan funds for Dakota County; and

WHEREAS, the Minnesota Department of Human Services approved the Dakota County Performance Improvement Plan to enhance the County's ability to meet the required performance measures; and

WHEREAS, decisions to renew contracts to carry out Performance Improvement Plan activities will be based on an evaluation of the programs' impact and performance outcomes as well as funds available; and

WHEREAS, because final allocations for 2009 are not known, these contracts will contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby increases the 2009 Employment and Economic Assistance budget as follows:

Expense	
Program Costs	\$ 93,809
Administrative Costs	\$ 7,606
Total Expense	\$101,415
Revenue	
MFIP/PIP Revenue	\$101,415
Total Revenue	\$101,415

; and

BE IT FURTHER RESOLVED, That contracts to implement the Performance Improvement Plan components shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

6.6 Authorization To Submit Grant Application To U. S. Department Of Justice, Bureau Of Justice Assistance, For Adult Drug Court Program

WHEREAS, the U. S. Department of Justice, Bureau of Justice Assistance, has released the Fiscal Year 2009 Drug Court Discretionary Grant Program Competitive Grant announcement; and

WHEREAS, Category I of the drug court award is for implementation grants up to \$350,000 for a 36 month period for those jurisdictions that have completed a substantial amount of planning and are ready to implement an adult drug court; and

WHEREAS, Dakota County is eligible to apply for these grant funds.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes submission of the grant application to the U. S. Department of Justice, Bureau of Justice Assistance, for the Adult Drug Court program, in an amount not to exceed \$350,000.

7. REGULAR AGENDA

7.1 Presentation Of The 2008 Child Support Customer Service Survey Results

Ruth Krueger, Employment and Economic Assistance Director, introduced this item and the presenters Phil Dalseth, Deputy Director of Child Support & Collections, and Carah Koch, Management Analyst. Ms. Koch presented detailed results of the survey that was conducted from February 1 through April 15, 2008. This was an informational item; no action was requested.

8. LEGISLATIVE UPDATE

Margaret Schreiner presented the legislative update. Commissioner Schouweiler commented on AMC redesign issues.

9. OTHER BUSINESS

There was no other business.

10. COMMUNITY SERVICES DIRECTORS REPORT

Each Commissioner received a copy of the Director's written report and Dave Rooney pointed out highlights.

11. ADJOURNMENT

Moved by Commissioner Gaylord, seconded by Commissioner Egan and passed unanimously to adjourn the meeting. The meeting was adjourned at 10:31 a.m.

Respectfully submitted,

Sandy Rolstad
Administrative Coordinator