

Dakota County Library Board  
May 11, 2009  
5:30 pm  
Dakota County Wentworth Library

Present: Ms. Zenk, Mr. Larsen, Mr. Duling, Mr. Olson, Ms. Kes, Mr. Pogatchnik

Library Staff: Ken Behringer, Library Director; Roseanne Byrne, Deputy Director; Maureen Bell, Manager Wentworth Branch; Kathy Peterson, admin staff; Lee Schubert, Central Cluster Manager, Annemarie Robertson, Cluster Support Manager; Nancy Wisser, Western Cluster Manager; Naomi Golv, Cluster Support Manager; Roger Parish, Circulation Supervisor; Mary Johnson, Assistant Director Library System Services; Mary Wussow, Librarian

Other County Representatives: Ken Harrington, Kari Gottesman, Steve Saienga, CPPM; Tom Novak, PS&R

President Olson called to order at 5:35 p.m.

**Approval of Consent Agenda:** (item 4) After reviewing the consent agenda Mr. Pogatchnik moved and Ms. Zenk seconded that the consent agenda be approved. Motion passed unanimously.

**Director's Report:** (item 5) Mr. Behringer reported that "El Dia" was a remarkable success and thanked staff for all their hard work in making this event happen.

Kalla Kalloway of Community Connections received a \$6,000 grant from the Jostens Foundation for Teen programming.

The language in the behavior policy that the Board had previously approved contains the ability to call the police or 911 as staff sees fit and will be updated in the manual.

There may be money from Scott/Dakota Workforce to hire 15-20 hours worth of student shelvers per branch for the summer.

The Board had questions on the new branding brochures "Come to Know" and Mr. Behringer said the message is still being refined with County Communication. Ms. Schubert said that the "Come to Know" theme is topical and will vary with time and place.

Ms. Bell welcomed Board members and reported that the recent remodel at Wentworth has been extremely well-used and enjoyed, especially the computers and the children's feature-which recently hosted a read-a-thon. Wentworth has a good, ongoing relationship with the local police. 777 people attended El Dia.

**(item 6.a.) Preliminary Report on Remodeling Options for the Burnhaven Library:** Members of Wold Architects and Engineers Lynae Schoen, Aimee LaLone and Nick Marcucci introduced themselves and said they had visited other recent DCL building projects to familiarize themselves with the look and feel that Library Board members were hoping to achieve. President Olson and Mr. Pogatchnik said to pay particular attention to Robert Trail and Wentworth. They then gave Library Board members an update of the needs assessment and options for draft site plans. They said most of the furniture is in good shape and identified areas that were priorities such as the computer lab, sight lines, the entrance area and the service desk. They presented models for use of the current space and the potential for additions to the building. Mr. Harrington said he would draw up a list of pros and cons, along with dollar figures for the next meeting. Library Board members will be able to compare options side by side and get a closer idea of the actual costs.

**(item 6.b.) Update of Children's Services Framework:** Mr. Behringer expressed his gratitude to all the people who worked on this document and to the children's librarians for building this tool to help assess their services.

Mary Johnson presented the document to the Board and also praised the work of the group, saying it was a major accomplishment. She went over the goals of the Children's department with the emphasis of serving all children from birth to 12 years. She said they hoped to develop a homework help program and to balance staffing as the request for computer classes grows. The next steps are to meet with each branch manager and children's

librarian to develop action plans for this Fall. There will be technology training requirements and a marketing/publicity piece.

President Olson said he was pleased by the consistency shown among the branches with the sharing of themed programs.

The chart provided outlines the visual process and provides segmenting and a framework for the plans.

Annemarie Robertson commented that initially the numbers of total program attendance may go down as new programs and approaches to outreach are implemented. Mr. Behringer said that this framework will be a very good use of staff time, with its focus on reading, despite the chance that numbers may go down.

**(item 6.c.) Consideration of Email-Pre-Notification of Due Date for Circulating Materials:** Mr. Behringer said that Dakota County Library has the functionality to provide email pre-notification of due dates for circulating materials. Patrons have been asking that this service be provided. Even though it may result in a loss of fine revenue, Mr. Behringer felt the losses would be sustainable and requested authorization to implement this service. Mr. Duling moved and Mr. Pogatchnik seconded that DCL go forward with email pre-notification

**(item 6.d.) Discussion on Planning and Scheduling Library Facility Improvements:** Mr. Behringer showed a color-coded GIS slide of registered borrowers home addresses to get an idea of where borrowers using Robert Trail Library reside. Galaxie remains a priority for the system, but is in many ways linked to the future of the Western Service Center remodeling/expansion plans. The lack of a meeting room at Inver Glen Library is also a significant concern. After looking more in depth at gate count and circulation numbers, the Board will make a recommendation to Ken Harrington to take to the County Board in regards to the Capital Improvement Projects (CIP) schedule.

**(item 6.e.) Discussion on Replacement Planning for the Horizon Integrated Library System:** Since Horizon will not be supported long-term by SirsiDynix, the Library needs to look at a replacement system for that software package. There are a couple options including open source software. Mr. Behringer said that Technology manager Mike Turbes would be working on this and present more information to the Board in the future.

**(other)** President Olson read a follow-up letter from a request for reconsideration. The Board declined to re-consider and Mr. Behringer agreed to send a brief letter to that effect.

Ms. Byrne reported that Burnhaven and Galaxie had had volunteer programs to help seniors and others file their taxes. The service was much appreciated. The Board wanted information on how to contact these volunteers to thank them.

The Board presented a 5-year recognition award to Mr. Behringer and expressed their thanks and appreciation for all he has done for Dakota County Library.

After thanking all staff and managers for all their hard work, Mr. Pogatchnik moved and Ms. Zenk seconded that the meeting be adjourned. Motion passed unanimously.

The meeting was adjourned at 8:00 p.m.

Next meeting is scheduled for June 11, at Burnhaven.

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Don Olson, Library Board President

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Anita Kes, Library Board Secretary