

**COMMUNITY SERVICES COMMITTEE  
OF THE WHOLE  
Minutes of the Meeting  
June 9, 2009  
9:00 a.m.  
Room L139, Western Service Center, Apple Valley**

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 9:02 a.m. by the Chair, Commissioner Nancy Schouweiler. Those in attendance:

Commissioner Kathleen A. Gaylord

Commissioner Thomas Egan

Commissioner Nancy Schouweiler

Commissioner Liz Workman

Commissioner Willis E. Branning

Absent:

Commissioner Joseph A. Harris

Entered after roll call:

Commissioner Paul J. Krause

Also in attendance were: Brandt Richardson, County Administrator, Dave Rooney, Community Services Division Director, and Jay Stassen, County Attorney's Office.

**2. REPORTS**

Deb Belbeck reported for the Extension Committee.

**3. INTRODUCTIONS**

There were no introductions.

**4. AUDIENCE**

Chair Schouweiler asked if anyone in the audience wished to address the committee on an item not on the agenda or if anyone wished to discuss an item on the Consent Agenda. No one appeared.

**5. APPROVAL OF AGENDA**

Moved by Commissioner Workman, seconded by Commissioner Egan, and passed on a 6-0 vote to approve the agenda.

**6. CONSENT AGENDA**

Chair Schouweiler pointed out that Item 6.13 is missing the last part of the resolution in the distributed agenda packet. A copy of the missing page was distributed to each Commissioner. Moved by Commissioner Gaylord, seconded by Commissioner Branning, and passed on a 6-0 vote to approve the following Consent Agenda.

**6.1 Minutes of the May 12, 2009 meeting**

**6.2 Authorization To Execute Contracts Using American Recovery And Reinvestment Act Stimulus Funds Allocated To Workforce Services**

WHEREAS, Dakota County administers Workforce Investment Act (WIA) program services to eligible and universal customers; and

WHEREAS, the Minnesota Department of Employment and Economic Development has issued funds to allow additional enrollment and services into WIA programs; and

WHEREAS, the Minnesota Department of Employment and Economic Development has notified the County of \$2,126,287 of the total funds for immediate use, of which \$1,608,784 is the Dakota County allocation.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute the following contracts for the period of July 1, 2009 through June 30, 2010, subject to approval by the County Attorney's Office as to form:

Contracts with DEED/Job Service to provide Federal Dislocated Worker (DW) ARRA Program to serve 99 clients in an amount not to exceed \$99,000, and up to \$9,000 to serve 9 WIA Adult ARRA clients giving priority to Dakota County MFIP participants in need of training; and

Contracts with HIRED to provide Federal Dislocated Worker (DW) ARRA Program to serve 99 clients in an amount not to exceed \$99,000, and up to \$27,000 to serve 27 WIA Adult ARRA clients giving priority to Dakota County MFIP participants in need of training; and

Contract with Tree Trust not to exceed \$160,000 to allow Tree Trust to establish up to 4 work crews and 171 individual site placements of youth between the ages of 14-21; and

Contract with ProAct not to exceed \$26,500 to serve 16 youth between the ages of 16-18 in the area of manufacturing, specifically packaging and assembly; and

Contract with Dakota County Libraries not to exceed \$21,400 to serve 18 youth between the ages of 15-17 for 13 weeks shelving books at the libraries; and

Contract with CDA not to exceed \$15,600 to serve 3 youth ages 18 and over for 10-12 weeks, 40 hours per week in positions working in building maintenance; and

Contract with Inver Hills Community College not to exceed \$62,579 to serve 44 youth with an employment and academic experience

; and

BE IT FURTHER RESOLVED, That these contracts shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to amend said contracts to accept additional funding, and to alter the number and type of clients, type of services provided, reporting requirements, contract amount, and contract term, subject to approval by the County Attorney's Office as to form.

### **6.3 Ratification Of 2009 Local Youth Plan To Minnesota Department Of Employment And Economic Development And Authorization To Execute Related Agreement And Contract**

WHEREAS, the Workforce Investment Act (WIA) of 1998 requires local service areas to provide services to low-income, at-risk youth in order to promote educational and employment success; and

WHEREAS, the Dakota-Scott Youth Council has been advised that \$422,709 will be available for Workforce Investment Act (WIA) Youth funding, with Dakota County receiving \$274,761, and Scott County receiving \$147,948, and \$180,816 will be available for Minnesota Youth Program (MYP) funding, all of which goes to Dakota County; and

WHEREAS, on April 10, 2009, the Youth Council approved the 2009 Local Youth Plan; and

WHEREAS, on May 15, 2009, the Dakota-Scott Workforce Investment Board (WIB) approved related contracts with the Tree Trust, Inc; and

WHEREAS, in the event sufficient funds from county, state or federal sources are not appropriated at a level to allow payment of the amounts due, these contracts will contain a provision that allows the County to immediately terminate the contracts.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners, with the concurrence of the Dakota-Scott Youth Council and the WIB, hereby ratifies the submission of the state fiscal year 2009 Local Youth Plan to the Minnesota Department of Employment and Economic Development (DEED); and

BE IT FURTHER RESOLVED, That the Community Services Director, with the concurrence of the WIB, is hereby authorized to execute the WIA Youth and MYP grant agreements with DEED in the amounts of the grants awarded, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the 2009 Employment and Economic Assistance budget is hereby amended as follows:

<b>Expense</b>	WIA Youth	MYP	Total
Direct Program	\$52,938	\$9,040	\$61,978
<b>Total Expense</b>	<b>\$52,938</b>	<b>\$9,040</b>	<b>\$61,978</b>
<b>Revenue</b>			
DEED	\$58,820	-0-	\$58,820
Decrease in fund balance	(\$5,882)	\$9,040	\$ 3,158
<b>Total Revenue</b>	<b>\$52,938</b>	<b>\$9,040</b>	<b>\$61,978</b>

; and

BE IT FURTHER RESOLVED, That the Community Services Director, with the concurrence of the WIB, is hereby authorized to execute a contract with Tree Trust, Inc. to provide WIA Youth services in an amount not to exceed \$247,285 for the period of July 1, 2009 through June 30, 2010, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director, with the concurrence of the WIB, is hereby authorized to execute a contract with Tree Trust, Inc. to provide MYP services in an amount not to exceed \$162,734 for the period of July 1, 2009 through June 30, 2010, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That these contracts shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state or federal sources are not appropriated at a level sufficient to allow payment of the amount due; and

BE IT FURTHER RESOLVED, That the Community Services Director, with the concurrence of the WIB, is hereby authorized to amend said grant agreements and contracts, consistent with the approved Youth Plan, to accept additional funding, to alter the number and types of clients served, types of services provided, reporting requirements, contract amount and contract term, subject to the approval of the County Attorney's Office as to form.

#### **6.4 Ratification Of Program Year 2009 Workforce Investment Act Plan And Authorization To Execute Related Grant Agreement And Contracts To Provide Workforce Investment Act Adult And Federal Formula Dislocated Worker Services**

WHEREAS, the Workforce Investment Act (WIA) requires Workforce Service Areas (WSA), including Dakota-Scott Workforce Services, to offer employment and training services to program eligible residents of Dakota and Scott Counties; and

WHEREAS, on May 15, 2009 the Dakota-Scott Workforce Investment Board (WIB) approved the Dakota-Scott 2009 annual plan and related contracts with the Minnesota Department of Employment and Economic Development (DEED)/Job Service and HIRED for the provision of program services; and

WHEREAS, the WIB and Dakota County staff recommends executing contracts with DEED/Job Service and HIRED to serve current participants, and those who enroll in WIA Adult or the WIA Dislocated Worker program for the period of July 1, 2009 through June 30, 2010.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners, with the concurrence of the Dakota-Scott WIB, hereby ratifies the Program Year 2009 WIA Plan submitted to DEED for employment and training programs in the Dakota-Scott WSA for WIA Adult and the WIA Dislocated Worker program for the period of July 1, 2009 through June 30, 2010; and

BE IT FURTHER RESOLVED, That the Community Services Director, with the concurrence of the Dakota-Scott WIB, is hereby authorized to execute a Master Grant Agreement with DEED for employment and training programs in the Dakota-Scott WSA for WIA Adult and the WIA Dislocated Worker program in the amount of the

grants awarded for the period of July 1, 2009 through June 30, 2010, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the 2009 Employment and Economic Assistance budget is hereby amended as follows:

<b>Expense</b>	<b>WIA Adult</b>	<b>WIA DW</b>	<b>Total</b>
Direct Program	\$52,352	\$98,343	\$150,695
<b>Total Expense</b>	<b>\$52,352</b>	<b>\$98,343</b>	<b>\$150,695</b>
<b>Revenue</b>			
DEED	\$66,501	\$106,351	\$172,852
Increase in Fund Balance	(\$14,149)	(\$8,008)	(\$22,418)
<b>Total Revenue</b>	<b>\$52,352</b>	<b>\$98,343</b>	<b>\$150,695</b>

; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners, with the concurrence of the WIB, hereby authorizes the Community Services Director to execute contracts with DEED/Job Service and HIRED to provide employment and training services for the Federal Dislocated Workers Program, at the following rates for the period of July 1, 2009 through June 30, 2010, subject to approval by the County Attorney's Office as to form:

**HIRED**

- ❖ \$1,000 per participant with \$500 of that amount paid in monthly installments (\$41.66/month) from 7/1/09 to 6/30/10 and \$500 of the amount paid at enrollment.
- ❖ \$5,000 for universal customer services. Amount to be paid in monthly installments (\$416.66/month).
- ❖ Options for incentives would include:
  - \$100 for clients receiving a credential
  - \$100 for clients placed in a wage of meeting or exceeding the required wage set by state for PY 09
  - \$100 for any client successfully completing an On-the-Job Training Contract

**DEED/Job Service**

- ❖ \$1,000 per participant with \$500 of that amount paid in monthly installments (\$41.66/month) from 7/1/09 to 6/30/10 and \$500 of the amount paid at enrollment.
- ❖ \$2,600 for universal customer services. Amount to be paid in monthly installments (\$216.66/month).
- ❖ \$500/month for web management services
- ❖ Options for incentives would include:
  - \$100 for clients receiving a credential
  - \$100 for clients placed in a wage of meeting or exceeding the required wage set by state for PY 09
  - \$100 for any client successfully completing an On-the-Job Training Contract

; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners, with the concurrence of the WIB, hereby authorizes the Community Services Director to execute contracts with DEED/Job Service and HIRED to provide employment and training services for the WIA Adult Program at the following rates for the period of July 1, 2009 through June 30, 2010, subject to approval by the County Attorney's Office as to form:

**HIRED**

- ❖ \$400 for each new participant enrolled for an amount not to exceed 40 participants.
- ❖ \$1,333/ month for case management services.
- ❖ \$67/month for universal customer services.
- ❖ Options for incentives would include:
  - \$100 for clients receiving a credential
  - \$100 for clients placed in a wage of meeting or exceeding the required wage set by state for PY 09
  - \$100 for any client successfully completing an On-the-Job Training Contract

**DEED/Job Service**

- ❖ \$400 for each new participant enrolled for an amount not to exceed 40 participants.

- ❖ \$1,333/month for case management services.
- ❖ \$67/month for universal customer services.
- ❖ Options for incentives would include:
  - \$100 for clients receiving a credential
  - \$100 for clients placed in a wage of meeting or exceeding the required wage set by state for PY 09
  - \$100 for any client successfully completing an On-the-Job Training Contract

; and

BE IT FURTHER RESOLVED, That the Community Services Director, with the concurrence of the WIB is hereby authorized to amend said contracts, consistent with the approved work plans, to alter the number of clients served, types of services provided, reporting requirements, unit rates and contract term, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That these contracts shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

**6.5 Authorization To Execute Contract Amendment With Resource, Inc., Doing Business As Employment Action Center, For Minnesota Family Investment Program Employment Services**

WHEREAS, Dakota County implements the Minnesota Family Investment Program (MFIP) for eligible Dakota County residents; and

WHEREAS, by Resolution No. 07-204 (May 1, 2007), the County Board authorized a contract with RESOURCE, Inc., doing business as Employment Action Center (EAC), in the amount of \$1,068,000 for the period of July 1, 2007 through December 31, 2008; and

WHEREAS, by Resolution No. 08-606 (December 16, 2008), the County Board authorized an extension of said contract through June 30, 2009, as well as additional funds in the amount of \$397,120; and

WHEREAS, staff now request that the County Board approve a second extension to continue the contract through December 31, 2009, and to add \$25,000 to provide Job Club Services; and

WHEREAS, on May 15, 2009, the Workforce Investment Board (WIB) recommended for County Board approval the second contract extension.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute an amendment to the contract with RESOURCE, Inc., doing business as Employment Action Center, for MFIP employment services to extend the contract term though December 31, 2009 and increase the contract amount by \$25,000 to add the additional service of Job Club, for a total contract amount not to exceed \$1,490,120 for the period of July 1, 2007 through December 31, 2009, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director, is hereby authorized to amend said contract, consistent with the Temporary Assistance for Needy Families (TANF) block grant awarded by the Department of Human Services, to alter the number and type of clients served, types of services provided, and reporting requirements, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contracts shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state or federal sources are not appropriated at a level sufficient to allow payments of the amounts due.

**6.6 Authorization To Execute Cooperative Agreement With Metropolitan Airports Commission For Use Of Metropolitan Airports Commission Property For Regional Distribution Node**

WHEREAS, the Dakota County Board of Commissioners acts as the Community Health Board and has responsibility to prevent disease and disability and to promote and protect the health and safety of County residents; and

WHEREAS, Dakota County Public Health receives funding to provide prophylaxis to 100% of Dakota County residents in the event of a public health emergency and would need additional supplies from the Strategic National Stockpile (SNS) to meet the goal; and

WHEREAS, the Dakota County Public Health Department is empowered by the State of Minnesota to pick up necessary medical supplies from the SNS; and

WHEREAS, the metro area is in need of a location for the Regional Distribution Node (RDN); and

WHEREAS, the Metropolitan Airports Commission (MAC) is willing to host the RDN on MAC property and to provide services such as storage and distribution of the SNS supplies until they can be repackaged and distributed to the local jurisdictions; and

WHEREAS, the MAC and the local entities are recommending to enter into this agreement to facilitate the use of the MAC property as an RDN site.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board Of Commissioners hereby authorizes the Community Services Director to execute a cooperative agreement with the Metropolitan Airports Commission to host the RDN on MAC property and to provide necessary services such as storage and distribution of SNS supplies, substantially as presented to Community Services Committee of the Whole on June 9, 2009, subject to approval by the County Attorney's Office as to form.

#### **6.7 Authorization To Execute Contracts For Home And Community-Based Services**

WHEREAS, the Alternative Care (AC), Elderly Waiver (EW), Community Alternatives for Disabled Individuals (CADI), Community Alternatives for Care (CAC), and Traumatic Brain Injury (TBI) community-based waivers each serve a targeted population who is at risk of nursing home placement or hospitalization; and

WHEREAS, the Developmental Disabilities (DD) waiver serves persons who are developmentally disabled or have a related condition and likely to require the level of care provided in an Intermediate Care Facility for Persons with Mental Retardation or Related Conditions (ICF/MR); and

WHEREAS, Public Health and Social Services service coordinators authorize a wide range of services for clients based on individual client needs; and

WHEREAS, these services are provided by a variety of vendors under contract with Dakota County, but vendor agencies bill the Minnesota Department of Human Services (DHS) directly for services provided to AC/EW/CADI/CAC/TBI and DD waiver, SILS, and Group Residential Housing (GRH) eligible clients; and

WHEREAS, the AC/EW/CADI/CAC/TBI and DD waiver and Group Residential Housing (GRH) rate limits are established by DHS on a state fiscal year basis (July 1-June 30); and

WHEREAS, contracts for services funded by the AC/EW/CADI/CAC/TBI and DD waivers are written to coincide with the state fiscal year funding cycle, and these contracts may be terminated in the event sufficient funds from the County, state, or federal sources are not appropriated; and

WHEREAS, the execution of these contracts in no way obligates Dakota County to purchase services or refer clients; and

WHEREAS, in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to continue providing these services, will contain a provision that allows the County to immediately terminate the contracts.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute contracts for home and community based services with the following providers, at rates not to exceed those set forth by DHS or, when there are no rates established by DHS, at individually negotiated rates for the period of July 1, 2009 through June 30, 2011, subject to approval by the County Attorney's Office as to form:

2 Caring Hands  
ACR Medical Services, LLC  
Alliance Health Care, Inc.  
Apple Valley Villa Apartments

Inver Grove Heights WP, LLC  
dba White Pine Senior Living  
Keystone Communities of Eagan, LLC  
dba Keystone Communities of Eagan

Augustana Regent at Burnsville, LLC	Nagomi, Inc.
Brookdale Senior Living Communities, Inc.	Oak Ridge Assisted Living
CFH Group, Inc.	Opportunity Partners, Inc.
Common Bond Communities Community Assisted Living, Inc.	Premier Care Home Services, Inc.
Comprehensive Services, Inc.	Presbyterian Homes and Services, Inc. dba PHM/Inver Grove Heights, Inc.
Ebenezer Ridges Assisted Living dba The Arbors at Ridges	ProAct, Inc.
Ecumen dba Centennial House of Apple Valley	Redlin Home Services, LLC
Emerald Crest, Inc. dba Emerald Crest of Burnsville	Regina Medical Center
Eriksmoen Cottages, Ltd.	River Heights Assisted Living, LLC dba Cerenity Residence of South St. Paul
Farmington Health Services, Inc.	Ruth Homes
Gondola Group, Inc.	Snyder Health Care Systems, Inc.
HealthCorps, Inc. dba HealthCorps	Sonshine Acre & A Third, LLC dba Sonshine and Hope, Inc.
Heart to Home, Inc.	South St. Paul Housing and Redevelopment Authority
Hope Health Care, Inc.	Southview Senior Living, LLC
Intergenerational Living and Healthcare of Eagan dba The Commons on Marice	Spectrum Community Health, Inc.
	Strategic Alliance for Senior Services dba Eldercare Partners
	The Lodge on Summit Oaks
	Walker Community Services
	Zachary Home Health Corporation

; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute contracts with licensed family foster care providers to provide foster care and respite services funded by Medical Assistance waivers for the period of their licensure, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That individual client services rates for clients served in these licensed family foster care homes will be calculated at individualized rates using the Dakota County foster care rate setting tool; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute Group Residential Housing agreements with licensed providers of room and board services for the period of their licensure, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That these contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to continue providing these services; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, within the rate limits established by DHS, to alter the types of services provided and service rates, subject to approval by the County Attorney's Office as to form.

**6.8 Authorization To Execute Contract With Dakota Woodlands, Inc. For Emergency And Transitional Housing Services**

WHEREAS, by Resolution No. 97-450 (July 1, 1997), the County Board approved guidelines for assistance to individuals and families who are homeless, and providing emergency housing for homeless women and children, and transitional housing for disabled women is consistent with those guidelines; and

WHEREAS, Dakota Woodlands, Inc. is licensed as a board and lodging facility and is currently under contract to provide emergency and transitional housing services in Dakota County; and

WHEREAS, staff recommends a contract with Dakota Woodlands, Inc. for emergency and transitional housing for the period of July 1, 2009 through December 31, 2009; and

WHEREAS, in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due, these contracts will contain a provision that allows the County to immediately terminate the contracts; and

WHEREAS, execution of this contract in no way obligates Dakota County to purchase services or refer clients.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with Dakota Woodlands, Inc. for emergency and transitional housing services at the Group Residential Housing rate of \$1,342.87 per month per client, for the period of July 1, 2009 through December 31, 2009, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That this contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, to alter the term, types of services provided, and unit rates, subject to approval by the County Attorney's Office as to form.

**6.9 Authorization To Execute Contracts With Guild Incorporated And Mental Health Resources, Inc. For Minnesota Supportive Housing Demonstration Project**

WHEREAS, by Resolution No. 95-709 (November 7, 1995) the County Board authorized staff to pursue participation in the Minnesota Supportive Housing Demonstration Project; and

WHEREAS, by Resolution No. 99-353 (June 11, 1999), and in subsequent years thereafter, the County Board authorized contracts with Guild Incorporated and Mental Health Resources, Inc., for the Minnesota Supportive Housing Demonstration Project; and

WHEREAS, staff recommend continuation of the Minnesota Supportive Housing Demonstration Project and request approval to execute contracts with Guild Incorporated and Mental Health Resources, Inc. for the period of July 1, 2009 through June 30, 2011, to coincide with the state fiscal year.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute contracts with Guild Incorporated and Mental Health Resources, Inc. to participate in the Minnesota Supportive Housing Demonstration Project, for the period of July 1, 2009 through June 30, 2011, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That this contract shall contain a provision that allows the county to immediately terminate the contract in the event sufficient funds from the county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due; and

BE IT FURTHER RESOLVED, that the Community Services Director is hereby authorized to amend said contract to alter the number and type of clients and type of services provided and reporting requirements, subject to approval by the County Attorney's Office as to form.

**6.10 Authorization To Execute Contract With Dakota County Receiving Center, Inc. - Cochran Programs For Emergency Shelter And Transitional Housing Services**

WHEREAS, by Resolution No. 97-168 (March 11, 1997), the County Board first authorized a contract with Dakota County Receiving Center, Inc. - Cochran Programs (DCRC), to provide emergency shelter and transitional housing services for homeless, disabled men; and

WHEREAS, Group Residential Housing (GRH) identifies the Cochran facility as "Board and Lodge with Special Services," thereby eligible for "Rate 2" per diem payment; and

WHEREAS, Cochran will be adding up to seven additional Rate 2 GRH beds specifically for women; and

WHEREAS, staff recommends authorization of a contract with the DCRC for emergency shelter and transitional housing services for the period of July 1, 2009 through June 30, 2010; and

WHEREAS, in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due, this contract will contain a provision that allows the County to immediately terminate the contracts; and

WHEREAS, the execution of this contract in no way obligates Dakota County to purchase services or refer clients.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with Dakota County Receiving Center, Inc. - Cochran Programs, for emergency shelter and transitional housing services, at the GRH Rate 2 of \$1,342.87 per month per client for up to 17 beds (10 men, 7 women) for the period of July 1, 2009 through June 30, 2010, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That this contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, to alter the types of services provided and unit rates, subject to approval by the County Attorney's Office as to form.

#### **6.11 Authorization To Execute Seven Metropolitan County Long-Term Homeless Supportive Services Cooperative Agreement**

WHEREAS, By Resolution No. 06-210 (May 23, 2006) the County Board authorized Dakota County to execute a long-term homeless supportive services Cooperative Agreement by and among the counties of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington to receive grant funds from the Minnesota Department of Human Services to provide supportive services in permanent supportive housing programs that serve individuals, unaccompanied youth, and families with children experiencing long-term homelessness; and

WHEREAS, an Administrative Committee for the Long-Term Homeless Supportive Services Program is comprised of the seven Human Service Directors of the counties; and

WHEREAS, Hennepin County serves as fiscal agent in this agreement; and

WHEREAS, the current Cooperative Agreement is set to expire June 30, 2009; and

WHEREAS, staff recommends that the Cooperative Agreement be renewed so that long-term homeless supportive services funded by the Minnesota Department of Human Services continue in the seven metropolitan counties.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a Cooperative Agreement by and among the metropolitan counties of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington, for long-term homeless supportive services, effective upon approval by all counties on the date of approval by the last county and shall continue until the grant funds have been expended under the terms of the underlying Grant Agreement with the State of Minnesota, substantially as presented to the Community Services Committee of the Whole on June 9, 2009, subject to approval by the County Attorney's Office as to form.

#### **6.12 Authorization To Execute Contract With The Storefront Group For School Based Youth Outreach Services**

WHEREAS, by Resolution No. 07-546 (November 9, 2007), the Dakota County Board of Commissioners authorized execution of a grant agreement with The Storefront Group of \$80,000 for youth homeless prevention and assistance services; and

WHEREAS, Minnesota Housing directed Dakota County to serve homeless and at-risk youth through this grant, including those under age 18; and

WHEREAS, about 2% (or 160) of a total of 8,000 District 196 high school students could be homeless or at risk of homelessness, and an estimated 5% to 10% of youth are experiencing a mental health issue; and

WHEREAS, the homeless and at-risk youth population is very difficult to count, and one of the benefits of having youth counselors in high schools through this grant is the ability to conduct outreach; and

WHEREAS, the Dakota County Affordable Housing Coalition serves as the advisory committee to the Family Homeless Prevention and Assistance Program (FHPAP) program and grant; and

WHEREAS, on May 8, 2009 the FHPAP advisory committee endorsed the submission of a FHPAP grant application in the amount of \$701,622, including \$80,000 for The Storefront Group's continued youth homeless prevention and assistance efforts.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with The Storefront Group for school-based outreach services, in an amount not to exceed \$80,000 for the period of July 1, 2009 through June 30, 2011, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That this contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract to alter the term, number or types of services provided, subject to approval by the County Attorney's Office as to form.

**6.13 Ratification Of 2009/2010 Spending Plan For Local Collaborative Time Study Funded Projects, And Authorization To Amend Contracts And Agreements Related To Dakota County Collaborative**

WHEREAS, changes to the Local Collaborative Time Study (LCTS) funds supporting the Dakota County Collaborative (Collaborative) have greatly reduced earnings which resulted in merging the Children's Mental Health Collaborative (CMHC) and Family Service Collaborative (FSC) into one entity to establish the Dakota County Collaborative on January 1, 2006; and

WHEREAS, by Resolution No. 05-601 (November 29, 2005), the County Board approved a new Joint Powers Agreement between Dakota County, school districts within Dakota County, and the Scott-Carver-Dakota CAP Agency, which took effect on January 1, 2006, to form the new merged Collaborative entity; and

WHEREAS, the Collaborative issued a Request for Proposals (RFP) for services to children and families for the period of January 1, 2007 through June 30, 2008, and funding recommendations were approved by the Collaborative at its meeting on October 6, 2006; and

WHEREAS, by Resolution No. 06-564 (December 19, 2006), the County Board approved Collaborative funding recommendations for countywide projects through June 30, 2008; and

WHEREAS, by Resolution No. 08-292 (June 17, 2008), the County Board approved Collaborative funding recommendations for countywide projects through June 30, 2009; and

WHEREAS, the Collaborative approved continuation of these projects through June 30, 2010; and

WHEREAS, funding for these contracts is currently included in the County's 2009 budget.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the LCTS spend plan, approved by the Collaborative Governing Board on February 20, 2009, for the period of July 1, 2009, through December 31, 2010; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute an amendment to the contract with the National Alliance on Mental Illness of Minnesota (NAMI-MN) to provide parent support services, to extend the contract term through June 30, 2010, and to increase the contract amount by \$41,041 for a total contract amount not to exceed \$139,141 for the period of July 1, 2007, through June 30, 2010, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute an amendment to the contract with the Scott-Carver-Dakota CAP Agency to provide early childhood mental health intervention services, to extend the contract term through June 30, 2010, and to increase the contract amount

by \$26,308 for a total contract amount not to exceed \$89,208 for the period of July 1, 2007 through June 30, 2010, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute an amendment to the contract with Associated Clinic of Psychology to provide early intervention and prevention services, to extend the contract term through June 30, 2010, and to increase the contract amount by \$45,601 for a total contract amount not to exceed \$154,601 for the period of July 1, 2007, through June 30, 2010, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute amendments to said contracts to alter the number of clients served and types of services provided, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That these contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

**6.14 Authorization To Execute Contract With Blue Cross/Blue Shield Of Minnesota, And Contract Amendments With HealthPartners, Inc., Medica Health Plans, And UCare Minnesota For Chemical Health Services**

WHEREAS, the Department of Human Services (DHS) requires counties to directly provide or contract for chemical dependency assessment and treatment services; and

WHEREAS, effective January 1, 2006, the Consolidated Chemical Dependency Treatment Fund (CCDTF) operated on a "payor of last resort" Third Party Liability (TPL) model to ensure regulatory compliance for payment for authorized inpatient and outpatient CCDTF treatment providers; and

WHEREAS, effective July 1, 2008, DHS extended authorization of the TPL model to be applicable to all CCDTF services, including payment for all Rule 31 treatment services as well as for Rule 25 Assessments; and

WHEREAS, Dakota County, approved by the state as a Rule 31 Chemical Health Treatment Services provider and a Rule 25 Assessor, directly provides chemical health treatment services for Dakota County jail inmates and directly completes Rule 25 Assessments for individuals referred to treatment under the CCDTF; and

WHEREAS, four managed care organizations, Blue Cross/Blue Shield of Minnesota, HealthPartners, Inc., Medica Health Plans, and UCare Minnesota, and the County have negotiated rates to provide Rule 31 Chemical Health Treatment Services for inmates at the Dakota County jail and to provide Rule 25 Assessments; and

WHEREAS, staff request authorization to execute a contract with Blue Cross/Blue Shield Of Minnesota, and contract amendments with HealthPartners, Inc., Medica Health Plans, and UCare Minnesota in order for the County to be reimbursed for these chemical health services.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute amendments to existing contracts with HealthPartners, Inc., Medica Health Plans, and UCare Minnesota, and execute a contract with Blue Cross/Blue Shield of Minnesota for Rule 31 chemical health treatment services provided in the Dakota County jail and for Rule 25 chemical health assessments effective July 1, 2009, subject to approval by the County Attorney's Office as to form, as follows:

<b>Health Plan</b>	<b>Service</b>	<b>Rates</b>
HealthPartners	Rule 31 CH Treatment	\$ 61.20/hour/client
	Rule 25 Assessment	\$150.00/assessment
UCare Minnesota	Rule 31 CH Treatment	\$ 61.20/hour/client
	Rule 25 CH Assessment	\$140.00/assessment
Medica Health Plans	Rule 31 CH Treatment	\$ 61.20/hour/client
	Rule 25 CH Assessment	\$140.00/assessment
Blue Cross/Blue Shield of Minnesota	Rule 31 CH Treatment	\$ 61.20/hour/client
	Rule 25 CH Assessment	\$189.88/assessment

; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, to alter service expectations, reimbursement rates, and contract term, subject to approval by the County Attorney's Office to form.

**6.15. Authorization To Execute Contract Amendments With Blue Cross/Blue Shield Of Minnesota, HealthPartners, Inc., Medica Health Plans And UCare Minnesota For Targeted Case Management Services**

WHEREAS, the 2007 Minnesota Legislature passed legislation directing the Minnesota Department of Human Services (DHS) to address the underlying structural, financial and organizational problems in Minnesota's mental health system; and

WHEREAS, Minn. Stat. § 256B.0625 direct that targeted mental health case management (MH-TCM) services be added to the health care benefit set available to eligible enrollees of all Minnesota Health Care Programs; and

WHEREAS, health care programs providing coverage to Dakota County residents include Blue Cross/Blue Shield of Minnesota, HealthPartners, Inc., Medica Health Plans, and UCare Minnesota; and

WHEREAS, health plans have agreed to contract directly with Dakota County and Dakota County's contracted providers for adult MH-TCM and directly with Dakota County for children MH-TCM; and

WHEREAS, Dakota County's Adult Services provides short term MH-TCM directly to clients and contracts with Guild Incorporated, People, Inc., Eagan Counseling Clinic, Inc., and Mental Health Resources, Inc. for the remainder of adult MH-TCM services; and

WHEREAS, Dakota County's Children and Family Services provides MH-TCM directly to clients; and

WHEREAS, Blue Cross/Blue Shield of Minnesota, HealthPartners, Inc., Medica Health Plans, and UCare of Minnesota have negotiated contract amendments with Dakota County to provide MH-TCM services that maintain Dakota County's existing mental health system.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute contracts amendments with Blue Cross/Blue Shield of Minnesota, HealthPartners, Inc., Medica Health Plans, and UCare of Minnesota to add MH-TCM services for both adults and children, effective July 1, 2009, and continuing through December 31, 2010, subject to approval by the County Attorney's Office as to form, as follows:

<b>ServiceCounty Rate</b>	
<b>Per Member Per Month (pppm)</b>	
Child MH-TCM	\$582
Adult MH-TCM	\$607

**7. REGULAR AGENDA**

**7.1 Adopt Interim County Policy For Family Emergency Assistance Program Based On Anticipated Short-Term Funding Increase**

Dennis Anderson, Employment and Economic Assistance Deputy Director, presented background information on the Emergency Assistance (EA) program, details of the economic stimulus funds, and proposed changes in the Emergency Assistance program policy and reasons for the proposed changes. Mr. Anderson noted that the EA policy will revert back to the original policy when the stimulus funds are used up or no longer available. Moved by Commissioner Gaylord, seconded by Commissioner Egan and passed on a 5-1 vote, Commissioner Krause opposed, to recommend the County Board adopt the following resolution.

WHEREAS, the American Recovery and Reinvestment Act (ARRA) of 2009 includes provisions for increased short-term Temporary Assistance for Needy Families (TANF) funding for the family Emergency Assistance (EA) Program; and

WHEREAS, the additional funding will enable increased EA program benefit levels and will allow additional families impacted by the current economic downturn to be served; and

WHEREAS, making additional short-term EA program funding available to eligible families in Dakota County will require interim changes to Dakota County's EA program; and

WHEREAS, it is unlikely that counties will receive written guidance from the Department of Human Services (DHS) in time to create an amended policy which could be implemented by July 1, 2009; and

WHEREAS, due to a potentially rapidly changing policy and funding environment during the current economic downturn, staff recommends that the Community Services Division Director be authorized to adjust the Interim County Family Emergency Assistance Program policy throughout the duration of the Interim EA Policy; and

WHEREAS, the Community Services Division Director would be required to notify the County Board prior to implementation of any policy change.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts the Interim Emergency Assistance Policy as presented to the Community Services Committee of the Whole on June 9, 2009; and

BE IT FURTHER RESOLVED, That the Interim Emergency Assistance Policy will be implemented upon formal written notification from DHS; and

BE IT FURTHER RESOLVED, That the Community Services Division Director is hereby authorized to adjust Interim Emergency Assistance Policy for the duration of the Interim Emergency Assistance Policy in order to quickly respond to a potentially rapidly changing policy and funding environment; and

BE IT FURTHER RESOLVED, That the Community Services Division Director is hereby directed to notify the County Board prior to implementation of any policy change; and

BE IT FURTHER RESOLVED, That the Interim Emergency Assistance Policy will end when ARRA temporary TANF emergency funds are exhausted.

**7.2 Authorize Acceptance Of Award of State Health Improvement Program Funds From Minnesota Department Of Health, Amendment of Public Health Budget, and Execution of Related Grant Agreements And Contracts**

Bonnie Brueshoff, Public Health Director, outlined the current status of the State Health Improvement Program (SHIP) program, funding information and requirements, and Dakota County's SHIP funding plans and staffing plans. Moved by Commissioner Krause, seconded by Commissioner Gaylord, and passed on a 6-0 vote that the County Board adopt the following resolution. Note: the resolution will be forwarded for County Board approval when confirmation is received from the Minnesota Department of Health that the grant has been approved.

WHEREAS, the Dakota County Board of Commissioners acts as the Community Health Board and has responsibility to and a long history of supporting efforts to prevent disease and disability, and promote and protect the health and safety of County residents; and

WHEREAS, the Statewide Health Improvement Program was signed into law in 2008 as an integral component of Health Care Reform with the goal to help Minnesotans live longer, better, healthier lives by reducing the burden of chronic diseases through a focus on tobacco use and obesity (physical activity and nutrition) in worksites, healthcare settings, schools, and other community settings; and

WHEREAS, the Minnesota Department of Health (MDH) developed a plan for policy, environmental and systems changes to support healthy behaviors and issued a Request for Proposals for local public health departments on February 9, 2009; and

WHEREAS, MDH requested a Letter of Interest due on March 4, 2009, which was submitted by Public Health staff; and

WHEREAS, an application for State Health Improvement Program Funds was submitted on April 13, 2009 in the amount of \$2.7 million for the two-year period beginning July 1, 2009 and ending June 30, 2011, (\$1.1 million in the first year and \$1.6 million in the second year to reduce obesity and tobacco use) ; and

WHEREAS, the lack of a balanced state budget has delayed the notice of SHIP grant awards, but in order to implement SHIP effective July 1, 2009, staff requests that the 2009 Public Health budget be amended to add \$577,030 of SHIP funds and 6.75 new FTEs funded by the grant, if the grant is awarded.

WHEREAS, this agenda item will be advanced to the first scheduled County Board meeting following notice of the SHIP grant award.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the State Health Improvement Program plan substantially as presented to the Community Services Committee of the Whole on June 9, 2009; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute a grant agreement with the Minnesota Department of Health for the State Health Improvement Program in the amount of the grant awarded for the period of July 1, 2009 through June 30, 2011, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Public Health budget is hereby amended as follows:

**Expense:**

Salary Exp 7/1/09-12/31/2009

	Community Health Specialist	Public Health Coordinator	Sr. Program Assistant	Regis Dietitian	
FTE:	4.25	1	1	0.50	
Salary	\$119,111	\$29,268	\$20,034	\$14,013	
Health Insurance	37,937	8,926	8,926	4,463	
FICA	9,112	2,239	1,533	1,072	
PERA	8,040	1,976	1,352	946	
Other Benefits	655	161	110	77	
Staff Training	893	220	150	105	
Mileage*					
Office Supp*					
Capital*					
Co-Wide Indirect*					
<b>Total</b>	<b>\$175,748</b>	<b>\$42,790</b>	<b>\$32,105</b>	<b>\$20,676</b>	
<b>Total Salary Exp</b>					<b>\$271,319</b>

\*These items are covered and are listed in other categories below.

Contractual:	180,973
Travel:	7,400
Supplies:	7,572
Other Program Costs:	57,833
Indirect Costs:	51,933
<b>Total Expense</b>	<b>\$577,030</b>
<b>Revenue: SHIP Grant</b>	<b>\$577,030</b>
<b>Total Revenue</b>	<b>\$577,030</b>

; and

BE IT FURTHER RESOLVED, That said positions are time-limited and contingent upon continued availability of funding; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute a contract with the Association for Non-Smokers MN, to work with multi-housing owners and managers on tobacco-free housing policies, implementation, communication and evaluation for up to \$39,539 for the period of July 1, 2009 through June 30, 2010, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute a contract with the Gardening Matters, to assess interest for community gardens, secure locations and partners, organize community members, and plan, establish, monitor and evaluate progress for up to \$20,000 for the period of July 1, 2009 through June 30, 2010, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute local grant agreements with up to 10 cities, to assist in feasibility studies, way finding signs, and other environmental efforts that support biking/walking for a total amount not to exceed \$50,000 for the period of July 1, 2009 through June 30, 2010, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute local grant agreements with up to 15 worksites, to serve as partners on health eating interventions, for a total amount not to exceed \$6,500 for the period of July 1, 2009 through June 30, 2010, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute local grant agreements with up to 20 schools, to serve as partners on physical activity and Safe Routes to School for a total amount not to exceed \$20,000 for the period of July 1, 2009 through June 30, 2010, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute local grant agreements with up to 27 schools to serve as partners on healthy eating activities for a total amount not to exceed \$27,000 for the period of July 1, 2009 through June 30, 2010, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute local grant agreements with up to 11 hospitals and clinics, to serve as partners on breastfeeding interventions, for a total amount not to exceed \$3,500 for the period of July 1, 2009 through June 30, 2010, subject to approval by the County Attorney's Office as to form.

### **7.3 Update on Adult Mental Health Probation Caseload**

Tim Cleveland, Community Corrections Deputy Director, explained the goals and strategies of implementing the specialized adult mental health probation caseload, the eligibility criteria, outcomes to date, and the most common mental health disorders among program participants. This item was for information only; no action was requested.

## **8. COMMUNITY SERVICES DIRECTORS REPORT**

Each Commissioner received a copy of the Director's written report.

## **9. OTHER BUSINESS**

There was no other business.

## **10. ADJOURNMENT**

Moved by Commissioner Egan and seconded by Commissioner Workman to adjourn the meeting. The motion passed on a 6-0 vote. The meeting was adjourned at 10:49 a.m.

Respectfully submitted,

Sandy Rolstad  
Administrative Coordinator