

**COMMUNITY SERVICES COMMITTEE
OF THE WHOLE
Minutes of the Meeting
Tuesday November 10, 2009
10:00 a.m. or immediately Following Physical Development
Room 520, Northern Service Center**

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 10:16 p.m. by the Chair, Commissioner Nancy Schouweiler. Those in attendance:

Commissioner Joseph A. Harris
Commissioner Kathleen A. Gaylord
Commissioner Thomas Egan
Commissioner Nancy Schouweiler
Commissioner Liz Workman
Commissioner Paul J. Krause
Commissioner Willis E. Branning

Also in attendance were: Brandt Richardson, County Administrator, Marilynn Loving, Community Services Division Deputy Director, and Jay Stassen, County Attorney's Office.

2. REPORTS

Connie Villari reported for the Extension Committee.

3. INTRODUCTIONS

There were no introductions.

4. AUDIENCE

Chair Schouweiler asked if anyone in the audience wished to address the committee on an item not on the agenda or if anyone wished to discuss an item on the Consent Agenda. No one appeared.

5. APPROVAL OF AGENDA

Moved by Commissioner Harris, seconded by Commissioner Krause, and passed on a 7-0 vote to approve the agenda.

6. CONSENT AGENDA

Moved by Commissioner Gaylord, seconded by Commissioner Workman, and passed on a 7-0 vote to approve the following Consent Agenda.

6.1 Minutes of the October 13, 2009 meeting

6.2 Authorization to Amend 2009 Public Health Budget To Accept Public Health Emergency Response Grant III From Minnesota Department Of Health And Execute Related Grant Agreement And Contracts

WHEREAS, the Dakota County Board of Commissioners acts as the Community Health Board and has responsibility to prevent disease and disability and to promote and protect the health and safety of County residents; and

WHEREAS, the State of Minnesota has received funds from the Centers for Disease Control and Prevention to assess and enhance the capacity of the state and local public health departments to respond to bioterrorism, infectious diseases, and other threats to public health; and

WHEREAS, the State, acting through the Minnesota Department of Health, has allocated funding to each Community Health Board to carry out grant activities to assess and enhance local public health capacity to respond to bioterrorism, infectious diseases, and other public health threats; and

WHEREAS, the State has allocated a Public Health Emergency Response (PHER III) grant in the amount of \$457,995 to Dakota County for the period of December 1, 2009 through July 31, 2010, with the ability to carryover unspent funds until July 31, 2012.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the Public Health Emergency Response (PHER III) plans and budget, substantially as presented to the Community Services Committee of the Whole on November 10, 2009; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute a Public Health Emergency Response (PHER III) grant agreement with the Minnesota Department of Health to carry out the proposed emergency response activities in the amount of the grant awarded, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute a contract with the Minnesota Visiting Nurse Agency (MVNA) to provide H1N1 flu clinics and services at a rate of \$12.00 per vaccination for individuals who are uninsured or underinsured through December 31, 2010, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend the contract with Allied Professionals, Inc. for temporary professional services to add payment for on-call medical and administrative/clerical services for flu clinics through December 31, 2010, subject to approval by the County Attorney's Office as to form at the following rates:

Medical Service	Rates	Other	Rate
Registered Nurse		Administrative/Clerical	
Day	\$48.00/hour	Day	\$26.25/hour
PM/Weekend	\$49.75/hour	PM/Weekend	\$28.00/hour
Licensed Practical Nurse			
Day	\$35.00/hour		
PM/Weekend	\$36.75/hour		

; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said grant agreement to accept additional funding awarded by the Minnesota Department of Health, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the 2009 Public Health budget is hereby amended as follows:

EXPENSE

1.0 FTE Public Health Nurse C42 (new position) 1 mo.	
Salary	\$4671
Health Insurance	1552
FICA	357
PERA	315
Other Benefits	26
Staff Training	35
Mileage	111
Office Supplies	83
Co. wide indirect	674
Capital Equipment for 1.0 FTE	3,500
Staff salary overtime costs	6,250
Total FTE expense	17,575
Administrative Indirect	2,863
Purchased contractual services	75,000
Direct program (postage, printing, mass clinic supplies/reimbursements, etc.)	50,000
Equipment (vaccine storage, supplies, etc.)	5,000
TOTAL EXPENSE	\$132,863

REVENUE

MDH – PHER III grant

\$132,863

TOTAL REVENUE

\$132,863

; and

BE IT FURTHER RESOLVED, That continuation of the 1.0 FTE public health nurse and staff overtime costs are time limited and contingent upon availability of Public Health Emergency Response grant funds.

6.3 Authorization To Execute Contract With Minnesota Visiting Nurse Agency For Personal Care Assistance Reassessments

WHEREAS, the Dakota County Board of Commissioners serves as the Community Health Board, pursuant to County Board resolutions adopted October 31, 1978 and Resolution No. 87-4 (January 6, 1987), and has responsibility to prevent disease, and promote and protect the health and safety of County residents; and

WHEREAS, the 2009 Minnesota Legislature (Minn. Stat. § 256B.0625, subd. 19a) made changes to the Personal Care Assistance (PCA) program effective January 1, 2010, so that PCA recipients must be reassessed under the new program criteria; and

WHEREAS, the new state mandate will require that 1,490 Public Health Nurse (PHN) reassessments be completed in the first six months of 2010; and

WHEREAS, the Public Health Department is the responsible entity in the County to perform PCA assessments; and

WHEREAS, the Public Health Department proposes to meet the DHS mandate with a combination of a six-month expansion of PHN hours and through a contract with the Minnesota Visiting Nurse Agency.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners authorizes the Community Services Director to execute a contract with the Minnesota Visiting Nurse Agency (MVNA) for PCA assessments for the period of December 1, 2009 through December 31, 2010, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That MVNA will bill Medical Assistance (MA) through the Minnesota Department of Human Services' Medicaid Management Information System (MMIS) system at a rate of \$260.91 per assessment, and will remit \$30.00 per assessment completed to Dakota County.

6.4 Authorization To Execute Contract With The Improve Group, Inc. For State Health Improvement Program Evaluation Services

WHEREAS, by Resolution No. 09-323 (July 7, 2009), the County Board authorized acceptance of the State Health Improvement Program (SHIP) grant awarded by the Minnesota Department of Health (MDH), to the Dakota County Public Health Department; and

WHEREAS, the SHIP legislation requires that interventions be evidence-based and focused on policy, environmental, and systems changes that support healthy behavior; and

WHEREAS, MDH requires that 10% of the total grant award be set aside for evaluation, and by Resolution No. 09-323 (July 7, 2009), the County Board authorized that \$115,406 be spent for evaluation services in the first year of the grant cycle; and

WHEREAS, a Request for Proposal (RFP) was issued on September 21, 2009, to solicit proposals for evaluation services; and

WHEREAS, a selection team which included a representative from MDH reviewed all eight proposals, conducted interviews with the three finalists, and checked references to determine which proposer best met the selection criteria; and

WHEREAS, selection criteria included, but was not limited to, experience evaluating health policies with emphasis on obesity and tobacco, capability to review and strengthen each of the evaluation plans for the eleven SHIP interventions, demonstrated experience with a variety of data collection, assessment, evaluation techniques and methodologies, review of work samples and reasonableness of rates; and

WHEREAS, staff recommends execution of a contract with The Improve Group, Inc., for a contract maximum of \$84,426 for the period of November 17, 2009 through June 30, 2010, as their proposal was judged to best meet the selection criteria.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with The Improve Group, Inc., for SHIP evaluation services, in a contract maximum amount of \$84,426 for the period of November 17, 2009 through June 30, 2010, substantially as presented to the Community Services Committee of the Whole on November 10, 2009, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That this contract shall contain a provision that allows the County to immediately as their proposal was judged to best meet the selection criteria terminate the contract in the event that grant funds are no longer available to pay for the contracted services.

7. REGULAR AGENDA

7.1 Authorization to Submit 2010-2014 Community Health Assessment Priorities to Minnesota Department of Health

Bonnie Brueshoff, Public Health Director, explained the purpose of the CHAAP program, the role of the Human Services Advisory Committee, the program timeline, and the basis of the community health profiles. Elizabeth Campbell, Human Services Advisory Committee (HSAC) Chair, explained how the community was engaged in the process and how HSAC assisted staff in the final three tier priority list. Moved by Commissioner Egan, seconded by Commissioner Workman, and passed on a 7-0 vote to recommend the County Board adopt the following resolution:

WHEREAS, the Dakota County Board of Commissioners serves as the Community Health Board, pursuant to County Board resolutions adopted October 31, 1978, and Resolution No. 87-4 (January 6, 1987), and has responsibility to prevent disease and disability and to promote and protect the health and safety of County citizens; and

WHEREAS, each Community Health Board is required by the Minnesota Department of Health to prepare a list of public health priorities to qualify for receiving Local Public Health Grant funds; and

WHEREAS, public notice for opportunity to provide input on community health issues was provided to the public media, health plan companies, medical care providers, hospitals, community providers/organizations and citizens; and

WHEREAS, the Human Services Advisory Committee has reviewed data and statistics and considered comments and ratings of public health issues from the public; and

WHEREAS, the Human Services Advisory Committee has developed recommendations for the prioritization of public health challenges in Dakota County, as presented to the Community Services Committee of the Whole on November 10, 2009.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the 2010-2014 Community Health Priorities and authorizes submission to the Minnesota Department of Health; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby expresses its appreciation to the Human Services Advisory Committee for its time and expertise in this planning process.

7.2 Authorization To Notify Minnesota Department Of Human Services Of Intent To Reduce Service Levels For MinnesotaCare Program

Dennis Anderson, Employment and Economic Assistance Deputy Director, presented background information regarding the function of Dakota County as an enrollment site for MinnesotaCare since 2000. He also outlined the changes of transitional MinnesotaCare beginning in September of 2006, the elimination of General Assistance Medical Care in March of 2010, and how these changes will affect Dakota County. Moved by Commissioner Gaylord with the insertion of "Up to" before 4.0 FTE in the last WHEREAS, seconded by Commissioner Egan, and passed on a 7-0 vote to recommend the County Board adopt the following resolution.

WHEREAS, in 1997, Minn. Stat. § 256L.05 was revised to include Minnesota counties as possible enrollment sites effective January 2000; and

WHEREAS, Dakota County became a full-service MinnesotaCare enrollment site in calendar year 2000; and

WHEREAS, overall growth in the Public Assistance caseload has reached unprecedented levels due to policy changes and the current economic downturn; and

WHEREAS, service capacity for the Public Assistance programs with anticipated continued growth is of concern; and

WHEREAS, discontinuing non-mandatory MinnesotaCare enrollment and case management functions to the Minnesota Department of Human Services could allow up to 4.0 FTE financial workers to be redirected to manage mandated program caseloads.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to notify the Minnesota Department of Human Services of the County's intent to discontinue non-mandatory MinnesotaCare enrollment and case management functions; and

BE IT FURTHER RESOLVED, That Employment and Economic Assistance staff are hereby directed to work with the Minnesota Department of Human Services to create a transition plan for returning non-mandatory MinnesotaCare enrollment and case management functions to State MinnesotaCare Operations as quickly as is possible.

7.3 Approval Of 2010 Legislative Proposals: Community Services Division

Ruth Krueger, Director of Employment & Economic Assistance, presented division proposals and detailed the new health care issues and the new approach to child care redesign. After some discussion the resolution was moved by Commissioner Krause with the elimination of the tax increase items for alcohol and tobacco. The resolution was seconded by Commissioner Workman, and passed on a 7-0 vote to recommend the County Board adopt the following resolution.

WHEREAS, Dakota County Board of Commissioners annually adopts a legislative program that defines the interests of the County in the next session of the Minnesota Legislature; and

WHEREAS, the Community Services Division has identified ten proposals for inclusion in the 2010 Legislative Program for Dakota County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby directs that the following legislative proposals, as presented to the Community Services Committee of the Whole on November 10, 2009, be included in the 2010 Legislative program for Dakota County to be presented to the Dakota County Board of Commissioners for final action on December 15, 2009:

HEALTH AND HUMAN SERVICES

1. Provide Access to Health Care for Those Losing GAMC
2. Child Support Administrative Efficiencies
3. Childcare Redesign
- ~~4. Alcohol Excise Tax Increase~~
- ~~5. Tobacco Excise Tax Increase~~

PUBLIC SAFETY

6. Community-Based Corrections Funding
7. Require Public Defender to Represent Indigent Parents in Child Protection Cases

CONTINUED FROM A PREVIOUS YEAR

8. Reinvesting in Public Health Infrastructure
9. Provide Stable Funding for Family Home Visiting
10. Investigation of child maltreatment in DOC licensed juvenile facilities

8. COMMUNITY SERVICES DIRECTORS REPORT

Each Commissioner received a copy of the Director's written report and Marilyn Loving, Community Services Division Deputy Director, pointed out highlights.

9. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 11:47 a.m.

Respectfully submitted,

Sandy Rolstad
Administrative Coordinator
Community Services Division