

**DAKOTA COUNTY
ADMINISTRATION/FINANCE/POLICY COMMITTEE OF THE WHOLE**

Meeting Minutes

February 9, 2010

Administration Center, Government Center, Conference Room 3A, Hastings, Minnesota

1. **Call To Order And Roll Call.** Commissioner Nancy Schouweiler, Chair of the Administration/Finance/Policy (AFP) Committee of the Whole, called the meeting to order at 1:04 p.m. Roll was called with the following members present:

Commissioner Joseph A. Harris, District 1
Commissioner Kathleen A. Gaylord, District 2
Commissioner Thomas A. Egan, District 3
Commissioner Nancy Schouweiler, District 4
Commissioner Liz Workman, District 5

Others present included:

Brandt Richardson, County Administrator
Karen Schaffer, County Attorney's Office
Kelly Olson, Sr. Administrative Coordinator

Commissioner Paul J. Krause entered the meeting at 1:05 p.m.

2. **Audience.** Commissioner Schouweiler asked if there was anyone in the audience who wished to address the Committee of the Whole on an issue not on the agenda or to discuss an item on the consent agenda. No one appeared.
3. **Approval Of Agenda.** On a motion by Commissioner Gaylord, seconded by Commissioner Workman, the agenda was approved.
4. **Introduction Of New Employees.** Operations, Management and Budget Director Jack Ditmore introduced Anita Scott, Information Technology Director.

CONSENT AGENDA

On a motion by Commissioner Egan, seconded by Commissioner Workman, the consent agenda was unanimously approved as follows:

5. **Approval Of Minutes** of meeting held on January 5, 2010.

6.1 Consideration Of Proposed Amendments To Policy No. 1015, Citizen Advisory Committee Membership

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby amends Policy No. 1015, Citizen Advisory Committee Membership, as presented to the Administration/Finance/Policy Committee of the Whole on February 9, 2010; and

BE IT FURTHER RESOLVED, That staff is hereby directed to amend the County Policies and Procedures Manual and the County Board Operating Rules & Guidelines to include these amendments.

REGULAR AGENDA

8.1 Approval Of 2010 Federal Legislative Program. Office of Planning and Analysis Manager Heidi Welsch presented this item.

On a motion by Commissioner Gaylord, seconded by Commissioner Egan, the following resolution was recommended to the County Board:

WHEREAS, it is in the interest of the citizens of Dakota County that initiatives beneficial to the County be advocated before the United States Congress and federal agencies; and

WHEREAS, the Dakota County Board of Commissioners has retained the services of the Lockridge Grindal Nauen Federal Relations Group to represent the interests of the County to Members of Congress and before federal agencies; and

WHEREAS, seventeen policy and appropriation initiatives have been proposed for inclusion in the Dakota County federal legislative program for 2010.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts the recommended federal legislative positions for 2010 as presented to the Administration/Finance Policy Committee of the Whole on February 9, 2010; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby approves the submission of the following priority requests for directed federal appropriations:

- Cedar Avenue Corridor Transitway
- Interchange at Trunk Highway 13 and County State Aid Highway 5
- Metro Alliance for Healthy Families – Intensive Family Home-Visiting for at risk families
- Robert Street Corridor Transitway
- Criminal Justice Information Integration Network Upgrades
- Juvenile Detention Alternatives Initiative

; and

BE IT FURTHER RESOLVED, That the County Administrator is hereby directed to cause to be prepared the recommended federal legislative program elements for distribution to the County's Congressional Delegation and other members of Congress and officials of federal executive agencies, as appropriate; and

BE IT FURTHER RESOLVED, That the recommended federal legislative program shall guide the work of the Lockridge Grindal Nauen Federal Relations Group in representing the interests of Dakota County with Members of Congress and federal agencies.

8.2 Request For Approval Of Burnhaven Library Renovation Schematic Design. Senior Project Manager Steve Saienga presented this item..

On a motion by Commissioner Workman, seconded by Commissioner Egan, the following resolution was unanimously recommended to the County Board:

WHEREAS, the 2010 – 2014 Building Capital Improvement Program (CIP) authorized the renovation of the Burnhaven Library, including the addition of the Burnsville License Center to the building, for a total project budget of \$2,422,000; and

WHEREAS, the project will improve patron and staff accessibility, entrance visibility, and use of the library.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the Schematic Design for the Burnhaven Library, as presented at the February 9, 2010, Administration/Finance/Policy Committee meeting.

- 9.1 **Present Proposed Amendments To Ordinance No. 112, Regulating Assemblages Of Large Numbers Of People.** Public Services and Revenue Deputy Director Jean Erickson presented this item. Discussion followed regarding noise requirements and operating hours. This item was for information only; no action was requested.
10. **County Administrator's Report.** The County Administrator's report followed and included presentation of a draft outline for legislation regarding an advisory council on state-local relations.
11. **Adjournment.** On a motion by Commissioner Gaylord, seconded by Commissioner Workman, the meeting was adjourned at 2:29 p.m.

Respectfully submitted,

Kelly D. Olson
Senior Administrative Coordinator to the Board