

Dakota County Library Board
April 8, 2010
5:30 pm
Dakota County Heritage Library

Present: Ms. Berggren, Ms. Kes, Mr. Duling, Mr. Larsen, Ms. Zenk, Ms. Hanauer, Mr. Pogatchnik

Library Staff: Ken Behringer, Library Director; Roseanne Byrne, Deputy Director; Kathy Peterson, admin staff; Murray Wilson, Manager Burnhaven Library; Nancy Wisser and Naomi Golv, Western Cluster; Lee Schubert, Central Cluster;

Others in attendance: Commissioner Nancy Schouweiler; Tom Novak, PS&R; Ken Harrington and Steve Saienga, CPPM

President Larsen called to order at 5:30 p.m. following a reception for the Friends of the Heritage Library

Approval of Consent Agenda: (item 4) Mr. Behringer said circulation continues to be up and that the consent agenda was all in order. Ms. Zenk moved and Ms. Kes seconded that the consent agenda be approved. Motion passed unanimously.

Director's Report: (item 5) Mr. Behringer introduced Murray Wilson who updated the Board on the many events and programs happening at Heritage including El Dia, Summer Reading Clubs, and the Tenth Anniversary celebration. He said that business levels at Heritage Library were up. Because of staffing reductions related to budget shortfalls, Mr. Wilson indicated that there have been some changes in shelving and other duties. He also said he appreciated the management structure and support in Dakota County.

Debbie Snyder, circulation supervisor, was also thanked for all her work in putting together the reception and for working with community family-owned "Teresa's Restaurant" providing wonderful Mexican food.

Mr. Behringer reported on the naming contest that was underway for the coffee shop at Wescott but indicated that staff and the Wescott Friends understood that final naming rights belonged to the Board.

He mentioned the labor negotiations with AFSCME Union 693 are continuing. Staff Day is again being planned for 2010. Board members are invited to attend the December 3rd staff training event.

He reported on a recent Family Resource Fair that yielded data on the diverse demographic patterns within Dakota County. This may be an item for discussion at the Board Retreat along with the report reviewing Minnesota's public library services and operations by the Office of the Legislative Auditor.

"One Book One Lakeville" mugs were provided to Board members.

(Item 6.a.) Update on Activities of Friends of the Heritage Library: President Susan Brouseau thanked and welcomed Board members to Heritage. She said they were very excited to contribute to the library and that their current focus would be more on volunteering and services and less on fund raising. They were doing pot luck events, "One Book One Lakeville, and were providing some support for homebound services. She said they loved the library and that is was "the center of the universe!"

(Item 6.b.) Consideration of Design Development Plans for the Remodeling of the Burnhaven Library: After viewing the power point presentation and design representations presented by Wold, the Library Board approved the design development for the Burnhaven Library. Mr. Pogatchnik moved and Ms. Zenk seconded that the design development be approved and adopted as presented by Wold and Dakota County Capital Planning and Property Management. Motion passed unanimously. Library Board members asked about environmental and sustainable standards and were satisfied with the answers and plans. The design development plan will go to the Dakota County Administration Finance & Policy Committee in May.

(Item 6.c.) Consideration of Proposed Changes to the Rules of Behavior Policy: Based upon the upcoming addition of coffee services at Wescott Library, recent incidents involving vulnerable adults, and the creation of a subcommittee to deal with hearing appeals to trespass decisions, Mr. Behringer and Paul Deaven felt it necessary to change some of the wording in the Behavior Policy. After reviewing the proposed changes Ms. Berggren

moved and Mr. Pogatchnik seconded that the recommended changes to the Rules of Behavior policy for Dakota County Library be adopted. Motion passed unanimously.

(Item 6.d.) Consideration of Board meeting dates for 2010-2011: Mr. Behringer reported that the library is required to post public meeting dates and that the proposed schedule was the same as in prior years with the exception of Galaxie and Inver Glen being switched to accommodate Galaxie's 20th anniversary in October. Ms. Hanauer moved and Ms. Berggren seconded that the proposed meeting schedule be adopted. Motion passed unanimously.

(Item 6.e.) Annual Report to the State Library Agency: After reviewing the completed document Mr. Pogatchnik moved and Ms. Zenk seconded that the report be accepted and authorized for signing and submission. Motion passed unanimously. Mr. Behringer thanked Ms. Peterson, Toni Genz and Paul Deaven for hard work in completing the report on time.

(Item 6.f.) Discussion of Possible Agenda Items for the Library Board Retreat: Ms. Byrne mentioned library administration was considering retreat topics as changing county demographics, county budget forecasts, goals and objectives for library operations in 2010, and trends in the library world as retreat topics for the Library Board. The library trends reviews might include developments in information services, changing public service patterns, and use patterns for the bookmobile. Board members agreed that those topics would provide for a full and interesting day.

(Item 6.g.) Planning for Annual Review of the Library Director's Performance: At 7:00 p.m. Mr. Larsen declared the meeting closed, pursuant to MN Statutes Section 471.715, subdivision 1d. subpart (d) for the purpose of evaluation of the Library Director. After cleaning up, staff left the meeting room.

At 7:30 Mr. Larsen declared the meeting open. As required by law, he summarized the discussion during the closed meeting. Mr. Larsen will meet with Mr. Behringer prior to the May Library board meeting to discuss his review. Results will be finalized at a future meeting.

The next Library Board meeting is May 13 at the Wentworth Library.

There were no other questions or topics to discuss. Ms. Zenk moved and Mr. Pogatchnik seconded that the meeting be adjourned. Motion passed unanimously. Mr. Larsen adjourned the meeting at 7:40 pm.

Paul Larsen, Library Board President

Anita Kes, Library Board Secretary