

**COMMUNITY SERVICES COMMITTEE
OF THE WHOLE**

**Minutes of the Meeting
Tuesday June 15, 2010
9:00 a.m. or immediately following Physical Development Committee**

Room 520, Northern Service Center

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 11:00 a.m. by the Chair, Commissioner Kathleen A. Gaylord. Those in attendance:

Commissioner Kathleen A. Gaylord
Commissioner Thomas Egan
Commissioner Nancy Schouweiler
Commissioner Liz Workman
Commissioner Paul J. Krause
Commissioner Willis E. Branning

Absent: Commissioner Joseph A. Harris

Also in attendance were: Brandt Richardson, County Administrator, Marilynn Loving, Interim Community Services Division Director, and Jay Stassen, County Attorney's Office.

2. REPORTS

There were no reports.

3. INTRODUCTIONS

There were no introductions.

4. AUDIENCE

Chair Gaylord asked if anyone in the audience wished to address the committee on an item not on the agenda or if anyone wished to discuss an item on the Consent Agenda. No one appeared.

5. APPROVAL OF AGENDA

Moved by Commissioner Workman, seconded by Commissioner Krause, and passed on a 6-0 vote to approve the agenda and the consent agenda.

6. CONSENT AGENDA

6.1 Minutes of the May 11, 2010 meeting

6.2 Authorization To Execute Contracts For Conservator And Guardianship Services With Dakota Conservators, Inc., Thomas Allen Consulting, Inc., Meridian Services, Inc. And Lutheran Social Services, Inc.

WHEREAS, counties are obligated to provide conservator and guardianship services for the indigent found to be incapable of meeting his or her own medical, financial, nutritional, or other basic needs; and

WHEREAS, by Resolution No. 08-486 (October 21, 2008), the County Board authorized the Community Services Director to execute contracts for conservator and guardianship services with Dakota Conservators, Inc., Meridian Services, Inc., Thomas Allen Consulting, Inc., and Lutheran Social Services, Inc. for the period October 21, 2008, through June 30, 2010; and

WHEREAS, staff has finalized negotiations and recommends that these contracts for conservator and guardianship services be renewed for the period July 1, 2010, through December 31, 2011.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute contracts for conservator and guardianship services at the rate of \$41.60/hour for the period of July 1, 2010, through December 31, 2011, with Dakota Conservators, Inc., Meridian Services, Inc., Thomas Allen Consulting, Inc., and Lutheran Social Services, Inc., subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, within the amount budgeted for conservator and guardianship services to alter the number and types of clients served, types of services provided, reporting requirements, and contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That these contracts shall contain a provision that allows the County to immediately terminate these contracts in the event sufficient funds from county, state or federal sources are not appropriated at a level sufficient to continue providing these services.

6.3 Ratification Of 2010/2011 Spending Plan For Local Collaborative Time Study Funded Projects, And Authorization To Amend Contracts And Agreements Related To Dakota County Collaborative

WHEREAS, by Resolution No. 05-601 (November 29, 2005), the County Board approved execution of a Joint Powers Agreement between Dakota County, Scott-Carver Dakota CAP Agency, and the ten school districts in Dakota County to establish the Dakota County Collaborative, which combined the Children's Mental Health Collaborative (CMHC) and Family Service Collaborative (FSC) into one integrated Collaborative effective January 2006; and

WHEREAS, Dakota County serves as the fiscal agent for the Collaborative; and

WHEREAS, the Local Collaborative Time Study (LCTS) is a federal funding source that reimburses the Collaborative for administrative work that school, public health and corrections employees do with children; and

WHEREAS, the Collaborative earned \$643,588 in LCTS funds during 2009, to support countywide and local projects serving at-risk children and families in Dakota County; and

WHEREAS, the Collaborative issued a Request for Proposals for services to children and families for the period of January 1, 2007, through June 30, 2008, and funding recommendations were approved by the Collaborative at its meeting on October 6, 2006; and

WHEREAS, by Resolution No.'s 06-564 (December 19, 2006), 08-292 (June 17, 2008), and 09-304 (June 16, 2009), the County Board approved Collaborative funding recommendations for these countywide projects through June 30, 2010; and

WHEREAS, on March 26, 2010, the Collaborative approved continuation of these current projects through December 31, 2010, to allow time for selection as a result of a Letter of Interest process; and

WHEREAS, funding for these contracts is currently included in the 2010 Social Services budget.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the LCTS spend plan, approved by the Collaborative Governing Board on March 26, 2010, for the period of July 1, 2010, through December 31, 2010; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute an amendment to the contract with the National Alliance on Mental Illness of Minnesota (NAMI-MN) to provide parent support services, to extend the contract term through December 31, 2010, and to increase the contract amount by \$22,572 for a total contract amount not to exceed \$161,713 for the period of July 1, 2007, through December 31, 2010, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute an amendment to the contract with the Scott-Carver-Dakota CAP Agency to provide early childhood mental health intervention services, to extend the contract term through December 31, 2010, and to increase the contract amount by \$14,469 for a total contract amount not to exceed \$103,677 for the period of July 1, 2007, through December 31, 2010, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute an amendment to the contract with Associated Clinic of Psychology to provide early intervention and prevention services, to extend the contract term through December 31, 2010, and to increase the contract amount by \$25,080 for a total contract amount not to exceed \$179,681 for the period of July 1, 2007, through December 31, 2010, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute amendments to said contracts to alter the number of clients served, types of services provided, and contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That these contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

6.4 Authorization To Submit Letter Of Support To Minnesota Department Of Human Services For Statement Of Need For River Ridge Treatment Center

WHEREAS, Dakota County currently contracts with River Ridge Treatment Center (River Ridge), located at 1510 East 122nd Street in Burnsville, MN, for a chemical health residential treatment program entitled A Woman's Way for adult women; and

WHEREAS, the River Ridge Treatment Center is seeking a letter of support to expand their residential beds from six to eight at A Woman's Way; and

WHEREAS, the rationale for expansion is based on a continual high demand for the services; and

WHEREAS, River Ridge continues to maintain a waiting list, with the window of opportunity for admission being very narrow; and

WHEREAS, in addition to expanded capacity to meet the demand, economies of scale will make River Ridge more efficient, and extra program revenue will enhance programmatic improvements; and

WHEREAS, approximately 75% of all A Woman's Way participants are from Dakota County; and

WHEREAS, before a license to provide chemical dependency treatment may be issued, the Minnesota Department of Human Services must determine the need for the treatment program, in part, based on the recommendation by the County Board in which the proposed program is located; and

WHEREAS, in addition to the determination of need, applicants must comply with local zoning and land use requirements as well as fire, building and health codes to obtain any local approvals needed; and

WHEREAS, Dakota County has a free-market approach in approving letters of support for chemical dependency treatment programs, and the community's use of the programs determines whether the programs continue to exist over time; and

WHEREAS, staff have reviewed the information submitted and support River Ridge's statement of need request.

NOW, THEREFORE BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to submit a letter of support to the Minnesota Department of Human Services for a statement of need for River Ridge Treatment Center in order for them to seek licensure from the Minnesota Department of Human Services for expansion from six to eight residential beds at their women's program site in Burnsville, A Woman's Way.

6.5 Authorization To Execute Contract With K C Q, Inc., For Homeless Prevention And Rapid Re-Housing Program And Projects For Assistance In Transition With Homelessness

WHEREAS, on September 1, 2009, Dakota County Social Services was awarded \$704,252 over the course of three years for homeless prevention and rapid re-housing (HPRP); and

WHEREAS, Dakota County has also been awarded federal and state grant money by the Minnesota Department of Human Services (DHS) for Projects for Assistance in Transition with Homelessness (PATH) outreach services, entitled to receive \$50,000 per year; and

WHEREAS, Dakota County staff would like to continue to provide services to the homeless population in the County through the use of available federal funds via HPRP and PATH; and

WHEREAS, the current provider of both HPRP and PATH is KCQ, Inc., a nonprofit organization selected through a Request for Proposal (RFP) process in 2009; and

WHEREAS, staff has been pleased with KCQ, Inc.'s services as they have been successful assisting people who are homeless in finding and maintaining permanent housing, and they nurture and facilitate communication between clients and landlords in order to promote successful tenancy.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with KCQ, Inc. for the delivery of the Homeless Prevention and Rapid Re-Housing Program (HPRP) and Projects for Assistance in Transition with Homelessness (PATH) at the rate of \$50/hour for the period July 1, 2010, through June 30, 2012, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the County Board hereby approves the distribution of funds and services as homeless prevention and rapid re-housing for persons who have already lost housing; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend this contract, within the Social Services budget, to alter the number of clients served, types of services provided, and contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

6.6 Ratification Of Program Year 2010 Workforce Investment Act Plan And Authorization To Execute Related Grant Agreement And Contracts To Provide Workforce Investment Act Adult And Federal Formula Dislocated Worker Services

WHEREAS, the Workforce Investment Act (WIA) requires Workforce Service Areas (WSA), including Dakota-Scott Workforce Services, to offer employment and training services to program eligible residents of Dakota and Scott Counties; and

WHEREAS, on April 16, 2010, the Dakota-Scott Workforce Investment Board (WIB) approved the Dakota-Scott 2010 annual plan and related contracts with the Minnesota Department of Employment and Economic Development (DEED)/Job Service and HIRED for the provision of program services; and

WHEREAS, the WIB and Dakota County staff recommends executing contracts with DEED/Job Service and HIRED to serve current participants and those who enroll in WIA Adult, WIA Dislocated Worker programs for the period of July 1, 2010 through June 30, 2011.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners, with the concurrence of the Dakota-Scott WIB, hereby ratifies the Program Year 2010 WIA Plan submitted to DEED for employment and training programs in the Dakota-Scott WSA for WIA Adult, WIA Dislocated Worker programs for the period of July 1, 2010 through June 30, 2011; and

BE IT FURTHER RESOLVED, That the Community Services Director, with the concurrence of the Dakota-Scott WIB, is hereby authorized to execute a Master Grant Agreement with DEED for employment and training programs in the Dakota-Scott WSA for WIA Adult and the WIA Dislocated Worker program in the amount of the grants awarded for the period of July 1, 2010 through June 30, 2011, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the 2010 Employment and Economic Assistance budget is hereby amended as follows:

Expense	WIA Adult	WIA DW	Total
Direct Program	\$7,777	\$10,376	\$18,153
Total Expense	\$7,777	\$10,376	\$18,153
Revenue			
DEED	\$8,641	\$11,529	\$20,170
Increase in Fund Balance	(\$864)	(\$1,153)	(\$2,017)
Total Revenue	\$7,777	\$10,376	\$18,153

; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners, with the concurrence of the WIB, hereby authorizes the Community Services Director to execute contracts with DEED/Job Service and HIRED to provide employment and training services for Federal Dislocated Workers Programs, at the following rates for the period of July 1, 2010 through June 30, 2011, subject to approval by the County Attorney's Office as to form:

HIRED

- ❖ \$800 per participant with \$400 of that amount paid in monthly installments (\$33.33 per month) from 7/1/10 to 6/30/11 and \$400 of the amount paid at enrollment.
- ❖ \$5,000 for universal customer services. Amount to be paid in monthly installments (\$416.66 per month).
- ❖ Options for incentives would include:
 - \$100 for clients receiving a credential
 - \$100 for clients placed in a wage of meeting or exceeding the required wage set by state for PY 10.
 - \$100 for any client successfully completing an On-the-Job Training Contract

DEED/Job Service

- ❖ \$800 per participant with \$400 of that amount paid in monthly installments (\$33.33 per month) from 7/1/10 to 6/30/11 and \$400 of the amount paid at enrollment.
- ❖ \$5,000 for universal customer services. Amount to be paid in monthly installments (\$416.66 per month).
- ❖ Up to \$500 per month for web management services
- ❖ Options for incentives would include:
 - \$100 for clients receiving a credential
 - \$100 for clients placed in a wage of meeting or exceeding the required wage set by state for PY 10.
 - \$100 for any client successfully completing an On-the-Job Training Contract.

; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners, with the concurrence of the WIB, hereby authorizes the Community Services Director to execute contracts with DEED/Job Service and HIRED to provide employment and training services for WIA Adult Programs, at the following rates for the period of July 1, 2010 through June 30, 2011, subject to approval by the County Attorney's Office as to form:

HIRED

- ❖ \$800 per WIA Adult client enrolled for an amount not to exceed 40 clients. Dakota County reserves the right to allocate the balance of clients based on the Contractor's performance in meeting quarterly enrollment goals.
- ❖ \$67/month for universal customer services.
- ❖ The Contractor is eligible to earn performance incentives as follows:
 - \$100 for clients receiving an educational credential as defined by DEED
 - \$100 for clients placed in a wage meeting or exceeding the required wage established by DEED for PY 10
 - \$100 for any client successfully completing an On-the-Job Training Contract

DEED/Job Service

- ❖ \$800 per WIA Adult client enrolled for an amount not to exceed 40 clients. Dakota County reserves the right to allocate the balance of clients based on the Contractor's performance in meeting quarterly enrollment goals.
- ❖ \$67/month for universal customer services.
- ❖ The Contractor is eligible to earn performance incentives as follows:
 - \$100 for clients receiving an educational credential as defined by DEED
 - \$100 for clients placed in a wage meeting or exceeding the required wage established by DEED for PY 10
 - \$100 for any client successfully completing an On-the-Job Training Contract

; and

BE IT FURTHER RESOLVED, That the Community Services Director, with the concurrence of the WIB, is hereby authorized to amend said contracts, consistent with the approved work plans, to alter the number of clients served, types of services provided, reporting requirements, unit rates and contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That these contracts shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

7.1 Authorization To Distribute Year Two Funds From Statewide Health Improvement Program And Authorization To Execute Contracts For Related Services

Mary Montagne, Public Health Supervisor, presented this item. Ms. Montagne reviewed components of the Statewide Health Improvement Program (SHIP) including; active living, worksite nutrition, and nutrition, vending, and physical activity in schools. Staff will prepare an evaluation report of SHIP for Committee review at a future meeting. There was a motion by Commissioner Schouweiler, seconded by Commissioner Egan, and passed on a 6-0 vote to recommend the County Board adopt the following resolution:

WHEREAS, the Dakota County Board of Commissioners acts as the Community Health Board and has a long history and responsibility for supporting efforts to prevent disease and disability, and promote and protect the health and safety of county residents; and

WHEREAS, the Statewide Health Improvement Program (SHIP) was signed into law in 2008, as an integral component of Health Care Reform with the goal to help Minnesotans live longer, better, healthier lives by reducing the burden of chronic diseases through a focus on tobacco use and obesity (physical activity and nutrition) in worksites, healthcare settings, schools, and other community settings; and

WHEREAS, the Minnesota Department of Health notified Public Health staff that Dakota County had been awarded \$2.783 million for the two-year period beginning July 1, 2009, and ending June 30, 2011 (\$1.157 million in the first year and \$1.626 million in the second year to reduce obesity and tobacco use); and

WHEREAS, by Resolution No. 09-154 (April 7, 2009), eleven interventions were chosen in consultation with the SHIP Community Leadership Team, and presented to and approved by the County Board; and

WHEREAS, by Resolution No. 09-323 (July 7, 2009), the County Board authorized acceptance of SHIP funds from the Minnesota Department of Health and execution of a grant agreement with the Minnesota Department of Health and related contracts to complete the necessary work; and

WHEREAS, by Resolution No. 09-632 (December 15, 2009), and Resolution No. 10-079 (February 9, 2010), amendments were authorized with providers, cities, schools, worksite partners, and hospitals and clinics that allowed for the distribution of additional funds; and

WHEREAS, funding was awarded and contract agreements were made for services in the first year of funding to advance the work of SHIP interventions; and

WHEREAS, by Resolution No. 10-273 (May 18, 2010), contracts were authorized for a second year with several entities that are currently providing services; and

WHEREAS, staff seeks authorization for the final budget for Year Two; and

WHEREAS, staff solicited, received, and reviewed funding proposals from cities and school districts; and

WHEREAS, staff seeks authorization to distribute funds based on applications, and to develop contract agreements with cities and school districts effective July 1, 2010; and

WHEREAS, staff will continue to assist worksites interested in improving healthy eating and seeks authorization to distribute funds and develop contract agreements based on applications and need during the year, and awards will be used between July 1, 2010, and June 30, 2011.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to implement the SHIP budget for year two, as presented to the Community Services Committee of the Whole on June 15, 2010; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute contracts with up to 11 cities working to increase active living including subcontracting as needed for such services as signage, and design plans for pedestrian and bike trails, in a total amount not to exceed \$123,762 for the period of July 1, 2010 through June 30, 2011, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute contracts with 9 school districts working to increase healthy eating and physical activity (including Safe Routes to School) in a total amount not to exceed \$298,414 (including at least \$100,000 from carryover funds from year one) for the period of July 1, 2010, through June 30, 2011, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute contracts with up to 15 worksites to improve healthy eating in a total amount not to exceed \$15,000 for the period of July 1, 2010 through June 30, 2011, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

7.2 Update On Impact Of 2010 General Assistance Medical Care Legislation

Dennis Anderson, Employment and Economic Assistance Deputy Director, and Emily Schug, Social Services Deputy Director, presented this item. Mr. Anderson reviewed the eligibility criteria and participation figures for GAMC within Dakota County along with the changes and impacts of the recent unallotment and legislative action. Mr. Anderson detailed Coordinated Care Delivery Systems (CCDS), uncompensated care pools, prescription drug benefits, and changes to the GAMC enrollment process. Ms. Schug reviewed the GAMC impacts and changes for mental health services. Information only; no action requested.

8. COMMUNITY SERVICES DIRECTORS REPORT

Each Commissioner received a copy of the Director's written report and Marilyn Loving, Interim Community Services Division Director, pointed out highlights.

9. ADJOURNMENT

There being no further business to come before the committee, the meeting was moved for adjournment by Commissioner Krause, seconded by Commissioner Schouweiler, and passed on a 6-0 vote. The meeting was adjourned at 12:20 p.m.

Respectfully submitted,

Beth Bisciglia
Administrative Coordinator
Community Services Division