

**Dakota County Library Board**  
**August 12, 2010**  
**5:30 p.m.**  
**Dakota County Farmington Library**

Present: Ms. Berggren, Ms. Kes, Mr. Larsen, Ms. Zenk, Mr. Pogatchnik, Ms. Hanauer, Mr. Duling

Library Staff: Ken Behringer, Library Director; Roseanne Byrne, Deputy Director; Mary Scheide, Cluster Manager I, Farmington; Maureen Gormley, Information Services Manager; Lee Shubert, Senior Cluster Manager

Others in attendance: Commissioner Liz Workman; Ken Harrington, Capital Planning Project Management

President Larsen called the meeting to order at 5:30 p.m.

**Approval of Consent Agenda:** (item 4) Mr. Pogatchnik moved and Ms. Zenk seconded that the consent agenda be approved. Motion passed unanimously.

**Director's Report:** (item 5) Mr. Behringer introduced Ms. Scheide and she reported on the busy summer programs taking place at Farmington. There is reupholstered furniture in the children's area and the Teen Advisory group was involved in updating the teen area. Collections were shifted within the building to be more visible. Ms. Scheide noted that over 90% of circulation in Farmington is now routinely done through the self check. The bookmobile and staff participated in Farmington's Dew Days parade. Staff members have been meeting residents at local farmers' markets, assisted living centers and food shelf distribution centers - all good ways to reach the public.

Mr. Behringer reported that "Text-a-Librarian" service will be launched. It is expected that this should build customer awareness of reference services available to the public. Beyond walk-in and phone-based services, residents will now be able to access reference service from DCL staff through Instant Messaging and phone-based texting. Round the clock reference services are also available through the AskMN link on our website.

The Sirsi-Dynix seven year contract has been approved as to form by the County Attorney's office. The next step will be to seek County Board approval in light of the total financial commitment of the agreement.

Over 125 were registered for the Teen Take-Over. Lakeville and Rosemount are both launching "One Book, One Community" programs. Both Ms. Byrne and Mr. Behringer noted the fact that Legacy funds are making a significant difference in library programming.

**(Item 6.a.) Update on Library-Related Projects:** Mr. Behringer introduced Mr. Harrington who reported that the contract for the Burnhaven remodeling had been awarded to Ebert Construction; \$275-280,000 under budget. There were 16 bidders, all closely clustered. Excess funds will be returned to the CPPM budget for other projects. Commissioner Workman indicated that the County Board are aware of the savings and are appreciative of the efforts to include Library and License Center services in the remodeled facility. The library will close September 18<sup>th</sup> and collections and equipment to be moved from the building will be transferred September 20<sup>th</sup> -24<sup>th</sup>.

Dakota County and vendor input to Wescott Coffee Service plans were completed. These plans will now be reviewed by the Minnesota Department of Health for licensing approval. If approved, construction quotes should be sought by late September; construction could start early November.

**(Item 6.b.) Update on opportunities for Securing Additional Electronic Audio and Book Resources:** Maureen Gormley reported on the increased feedback from customers for popular material in electronic, downloadable formats. We currently subscribe to NetLibrary, an audio book format which does not include popular e-book content. We are working on completing contract negotiations with Overdrive which does supply e-book resources, including popular titles – along with downloadable audio book materials. While library administration anticipates that moving into e-book content will meet the demands of many customers, this format will not replace the physical book in the near future. If the contract talks progress as expected, the service should be available to the public in October. We have MELSA and other funds to cover costs associated with initiating this service.

**(Item 6.c.) Consideration of Bids Related to the Automated Materials Handling System for Burnhaven Library:** Mr. Behringer reviewed the bid process and specifications. He thanked Paul Deaven for his work in coordinating the effort. After bids were reviewed by Mr. Deaven, Mr. Behringer and the County Attorney's office, only one of three bids was found to meet the specifications required. Mr. Behringer noted that the bid from Tech Logic bid met all bid specifications, was within the projected budget parameters, and would provide equipment compatible with automated materials handling systems in other Dakota County Library facilities. He also pointed out that the Tech Logic bid show lower annual maintenance costs over the likely useful lifetime of the product.

Mr. Pogatchnik moved and Ms. Hanauer seconded that the Library accept the Tech Logic bid. Motion passed unanimously.

There were no other questions or topics to discuss, Ms. Berggren moved that the meeting be adjourned. Mr. Pogatchnik seconded. Motion passed unanimously. Mr. Larsen adjourned the meeting at 7:02 p.m.

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Paul Larsen, Library Board President

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Anita Kes, Library Board Secretary