

Dakota County Library Board  
September 9, 2010  
5:30 p.m.  
Dakota County Inver Glen Library

Present: Ms. Berggren, Ms. Kes, Mr. Larsen, Ms. Zenk, Mr. Pogatchnik, Ms. Hanauer, Mr. Duling

Library Staff: Ken Behringer, Library Director; Roseanne Byrne, Deputy Director; Kathy Peterson, admin staff; Peg Schmook, Manager Inver Glen; Maureen Bell, Manager Wentworth

Others in attendance: Commissioner Liz Workman

After a reception for the Friends of the Inver Glen Library, President Larsen called the meeting to order at 5:30 p.m.

**Approval of Consent Agenda:** (item 4) A question was raised about the difference between income as reported by the Library and by the Finance Department. Mr. Behringer said he believed the distinction was related to balance linked to credit card payments, since those came to a general county account before being reported to the Library. He said would check on a discrepancy and report at the next meeting. Mr. Pogatchnik moved and Ms. Kes seconded that the consent agenda be approved. Motion passed unanimously.

**Director's Report:** (item 5) Mr. Behringer introduced Ms. Schmook and she reported on the busy summer programs taking place at Inver Glen. She mentioned the popular science events, the artist in residence program at Presbyterian Homes, the high self-check use and the much in demand computer classes. She said the community definitely values the library. The bookmobile will again be a part of the Inver Grove Heights Days parade. Ms. Schmook also thanked the Friends for all their help and support, saying they are a "great asset" to the library.

Mr. Behringer reported that the County Board had approved a seven year contract with SirsiDynix and that the data conversion from Horizon to Symphony will take place in early January. With the decreasing cost of computers, the Library was able to purchase three within the project budget; one will be the primary Symphony server, the second a test server, and the third will back up data at the Western Service Center for offsite security. All this is taking place with MELSA funds.

He mentioned the upcoming MLA Conference and asked anyone interested to contact him.

The two-bin materials handling system from Burnhaven will be installed at Inver Glen and should greatly improve how staff is able to process materials as they are returned.

Ms. Bell reported on the successful use of **Code Adam** at Wentworth when a five year child was reported missing. Staff covered the exits, called the police and provided a description of the child, who was later found across the street at Wal-Mart. She and Mr. Behringer expressed thanks to Wentworth staff and to Jen Verbrugge for the successful implementation of **Code Adam**.

As part of a study undertaken by Facilities Management, a security contractor has made an assessment of all the Library properties. The study was exhaustive and will likely include things to be done soon – and things to be considered at later dates. Library administration has not seen the final cost estimate, but implementation will come primarily from Facilities Management with assistance from our BIP funds. Mr. Behringer said the Library requested that the primary security focus be securing the roof at Wentworth, followed by the improved monitoring for the large, lower level meeting room at Wescott.

Discussion was raised about the progress of the coffee shop at Wescott. Mr. Behringer said that CPPM had brought in Wold to finish planning and drawing the water, sewer, ventilation and scrub-able surfaces necessary to have the coffee shop up to code. In response to questions about the increased expense, he said that the Wescott Friends were able to raise enough money to cover the cost. There is very little public money tied up in the coffee shop. Mr. Behringer and the Library Board expressed gratitude to the Wescott Friends for all their support.

**(Item 6.a.) Consideration of Proposed Revision to Dakota County Library Policies:** Paul Deaven had recently noticed that Library Computer Lab rules only applied to Inver Glen. A proposed revision would make the

rules consistent with general policies and expand these rules to cover all computer labs. Mr. Pogatchnik made a motion to combine the policies. Ms. Zenk seconded the motion. Motion passed unanimously.

**(Item 6.b.) Request for Reconsideration: *Yellowstone Cubs*:** A request was made to withdraw or relocate the Disney DVD "Yellowstone Cubs." After discussion of the Request for Reconsideration, Ms. Hanauer moved and Mr. Pogatchnik seconded that the item remain in the children's collection. Motion passed unanimously. President Larson will write a letter to the patron.

Ms. Byrne showed the Library Board members the new fall program guide with a pull-out section for teen programs. Everyone was pleased with the publication.

Ms. Hanauer moved that the meeting be adjourned. Ms. Zenk seconded. Motion passed unanimously. President Larsen adjourned the meeting at 6:40 p.m.

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Paul Larsen, Library Board President

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Anita Kes, Library Board Secretary