

**Dakota County Library Board
November 11, 2010
5:30 p.m.
Dakota County Wescott Library**

Present: Ms. Kes, Mr. Larsen, Ms. Zenk, Ms. Hanauer, Mr. Duling

Library Staff: Ken Behringer, Library Director; Roseanne Byrne, Deputy Director; Kathy Peterson, administrative staff; Lee Schubert, Manager Galaxie Library

Others in attendance: Commissioner Liz Workman; Tom Novak, PS&R

After a reception for the Friends of the Wescott Library where Jean Silverberg thanked the Friends for all their support especially in the area of the coffee shop, President Larsen called the meeting to order at 5:35 p.m.

Approval of Consent Agenda: (item 4) Ms. Zenk moved and Ms. Hanauer seconded that the consent agenda be approved. Motion passed unanimously.

Director's Report: (item 5) Mr. Behringer talked about the service patterns in all branches. He commented on a graph that had been included in the Library Board packet showing good use by the public use of all open hours. He also expressed appreciation that County Finance had pointed out to the County Board a statistical correlation between library use and unemployment levels in the county.

Mr. Behringer reported that the automated book drop at Inver Glen is working well and is very appreciated by the staff there.

He said that the Wescott Friends have secured approval from the City of Eagan to serve wine at their fund-raiser and encouraged Library Board members to attend.

The skylights are in at Wescott and all went smoothly.

There has been a request for revised drawings of the circulation desk at Galaxie that will be in keeping with the plans adopted by the Library Board in October. Work should be completed by December 16.

Mr. Behringer received permission from the County Attorney's office to use patron emails in Horizon to communicate events and updates.

He also shared drawings that staff from Wold has created and said they have walked through the coffee shop space and are proceeding with all licensing and code requirements.

(Item 6.a.) Update of 2011 Dakota County Budget Planning: Mr. Behringer said there were "no surprises" in the County and Library budget. All aspects of use of the libraries are up; cost per circulation is down. He noted that budget resources for all departments, including the Library, saw reductions as the County prepares for the months and years to come. Mr. Behringer told Library Board members that he made the decision to request funding to implement RFID through one-time use of \$800,000 in the Library's cash reserve. This implementation will be difficult, but when completed it should help unburden staff of much backroom check-in work in the area of materials handling and capturing holds as they are returned. By agreement with County Administration, this project is funded in exchange for six additional vacancies over the next two calendar years. Mr. Behringer said he is quite sure this level of attrition will occur by retirement and resignation between now and the end of 2012. The budget proposal before the County Board also assumes that the bookmobile will be permanently retired and all vacant or "frozen" positions will be dropped from the Library's organization chart and staff complement.

(Item 6.b.) Second Hearing-Proposed Dakota County Library Fees 2011: Mr. Behringer made the proposed changes to the Fees for 2011 that the Library Board discussed at the last meeting it. They agreed that this fee schedule looked more in keeping with their suggestions. The only change was that currently in Horizon the process of automatically determining "\$X or cover price, whichever is lower" is not yet available functionality. He said staff would watch for options to implement this if they became available in Symphony after the migration. The Library Board agreed to strike that phrase with the understanding that managers can always negotiate with patrons and that it will be built in next year.

Ms. Hanauer moved and Mr. Duling seconded that the revised version of the 2011 Fee schedule be adopted. Motion passed unanimously.

(Item 6.c.) 2011 Holiday & Closure Schedule for Dakota County Library: Mr. Duling moved and Ms. Kes seconded that the proposed 2011 Holiday and Closure schedule be adopted. Motion passed unanimously.

(Item 6.d.) Request for Reconsideration-*The Heartbreak Kid* and *Friends with Money*: Mr. Larsen asked if library DVDs are labeled and rated so that patrons can know what to expect. Mr. Behringer said that videos are on the shelf in largely the same commercial packaging as they are at a retail store. Ms. Zenk moved and Ms. Kes seconded that the items be retained in the collection. Motion passed unanimously. Mr. Larsen said he would get a letter ready for the patron.

Ms. Byrne noted that next month would be the end of terms for Ms. Kes and Mr. Pogatchnik. She also drew Library Board members attention to a "Know the Secrets to a Long Life" brochure that produced was by Minnesota Mosaic with funding from the DCL Foundation. Members were impressed with the quality of the brochure and the variety of programming.

There were no other questions or topics to discuss, Ms. Zenk moved that the meeting be adjourned. Ms. Hanauer seconded. Motion passed unanimously. President Larsen adjourned the meeting at 6:45 p.m.

Paul Larsen, Library Board President

Anita Kes, Library Board Secretary