

**DAKOTA COUNTY  
ADMINISTRATION/FINANCE/POLICY COMMITTEE OF THE WHOLE**

**Meeting Minutes**

**December 14, 2010**

**Administration Center, Government Center, Conference Room 3A, Hastings, Minnesota**

1. **Call To Order And Roll Call.** Commissioner Nancy Schouweiler, Chair of the Administration/Finance/Policy (AFP) Committee of the Whole, called the meeting to order at 11:28 a.m. Roll was called with the following members present:

Commissioner Joseph A. Harris, District 1  
Commissioner Kathleen A. Gaylord, District 2  
Commissioner Thomas A. Egan, District 3  
Commissioner Nancy Schouweiler, District 4  
Commissioner Liz Workman, District 5  
Commissioner Paul J. Krause, District 6  
Commissioner Willis E. Branning, District 7

*Others present included:*

Brandt Richardson, County Administrator  
Karen Schaffer, County Attorney's Office  
Kelly Olson, Sr. Administrative Coordinator

2. **Audience.** Commissioner Schouweiler asked if there was anyone in the audience who wished to address the Committee of the Whole on an issue not on the agenda or to discuss an item on the consent agenda. No one appeared.
3. **Approval Of Agenda.** On a motion by Commissioner Gaylord, seconded by Commissioner Harris, the agenda was approved.
4. **Introduction Of New Employees.** Criminal Justice Information Integration Network (CJIIN) Manager Mary Cerkenik introduced Emmanuel Amenuvor, CJIIN Systems Analyst.

**CONSENT AGENDA**

On a motion by Commissioner Egan, seconded by Commissioner Harris, the consent agenda was unanimously approved as follows:

5. **Approval Of Minutes** of meeting held on November 2, 2010 and November 9, 2010.

- 6.1 **Renewal Of Blue Cross Active Living Contract**

WHEREAS, the Dakota County Board of Commissioners acts as the Community Health Board and has responsibility to prevent disease and disability and to promote and protect the health and safety of county residents; and

WHEREAS, Blue Cross and Blue Shield of Minnesota has made a long-term commitment to reduce risk factors for heart disease and cancer by addressing their root causes, including physical inactivity and unhealthful eating; and

WHEREAS, Dakota County has partnered with Blue Cross and Blue Shield of Minnesota since 2006 to improve the built environment to give residents a full range of transportation options; and

WHEREAS, Dakota County applied for and has received from Blue Cross and Blue Shield of Minnesota funding to improve residents' opportunities for daily physical activity through promotion, programs, policy, and planning; and

WHEREAS, on July 22, 2008 (Resolution No. 08-347), the Dakota County Board of Commissioners approved the execution of the current contract with Blue Cross and Blue Shield of Minnesota to conduct active living work in Dakota County; and

WHEREAS, the Physical Development Committee of the Whole reviewed the workplan proposal, Blue Cross Blue Shield of Minnesota approved of the workplan and community partners approved of the workplan; and

WHEREAS, it is a requirement of the grant that the County commit 0.5 FTE to the project.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Chair of the County Board to execute the 2011 schedule of the active living contract with Blue Cross and BlueShield of Minnesota from January 1, 2011 to December 31, 2011, and to accept funding for this period in the amount of \$125,000, subject to the approval of the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That 0.5 FTE from the Office of Planning and Analysis shall be dedicated to the active living project for the duration of the contract.

### REGULAR AGENDA

- 8.1 Final Report On Work Of Living Longer And Stronger In Dakota County (Aging Initiative).** Management Analyst Jane Vanderpoel introduced Beth Wiggins, DARTS, to present this item. Community Services Director Kelly Harder presented information regarding the continuation of the work of Living Longer and Stronger in Dakota County. This item was for information only; no action was requested.

The meeting was recessed at 12:00 p.m. The meeting reconvened at 1:03 p.m. with all members present.

- 9.1 Update On Mississippi River Corridor Critical Area Rulemaking.** Physical Development Director Lynn Thompson and Vermillion Watershed District Administrator Mark Zabel presented this item and introduced staff from the Minnesota Department of Natural Resources, who responded to questions from Committee members. This item was for information only; no action was requested.
- 9.2 Update On Continuing Park Patrol Services By Dakota County Sheriff's Office.** Parks and Open Space Director Steve Sullivan and Chief Deputy Sheriff Tim Leslie presented this item. This item was for information only; no action was requested.
- 7.1 Amendment Of County Board Operating Rules And Guidelines.** Senior Administrative Coordinator Kelly Olson presented this item.

Commissioner Krause moved, and Commissioner Branning seconded to approve the resolution as presented:

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby amends the County Board Operating Rules and Guidelines as presented to the Administration/Finance/Policy Committee of the Whole on December 14, 2010; and

BE IT FURTHER RESOLVED, That these amendments shall be effective on January 4, 2011.

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- 11. County Administrator's Report.** The County Administrator had no report.
- 10. Adjournment.** On a motion by Commissioner Harris, seconded by Commissioner Krause, the meeting was adjourned at 2:06 p.m.

Respectfully submitted,

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Kelly D. Olson  
Senior Administrative Coordinator to the Board