

Dakota County Library Board
December 9, 2010
5:30 p.m.
Dakota County Wescott Library

Present: Ms. Kes, Mr. Larsen, Ms. Zenk, Ms. Hanauer, Mr. Duling, Mr. Pogatchnik, Ms. Berggren

Library Staff: Ken Behringer, Library Director; Roseanne Byrne, Deputy Director; Kathy Peterson, administrative staff; Eric Austin, Manager Wescott Library; Toni Genz, Finance Specialist; Mary Johnson, System Services Manager; Murray Wilson, Manager Heritage Library

Others in attendance: Commissioner Liz Workman; Darcy Schatz, Friends of the Wescott Library

After a reception for Ms. Kes and Mr. Pogatchnik, who have served as Library Board members for the full duration permitted by statute President Larsen called the meeting to order at 5:35 p.m.

Approval of Consent Agenda: (item 4) Mr. Behringer said there would be an additional agenda item 6.c. pertaining to the contract with Midwest Tape. Ms. Berggren moved and Ms. Zenk seconded that the consent agenda be approved. Motion passed unanimously.

Director's Report: (item 5) Mr. Behringer said that even with Burnhaven closed for remodeling, November circulation was only down 1% from the same month last year. He said that was a good reflection of the public's need for libraries. He also said there was a growing public reliance on wireless services.

He discussed the previously mentioned RFID process and said the bid documents were finalized. A *Request For Proposals* was posted December 9th. If quality responses are received, he expects to bring a vendor recommendation to the Library Board at the January meeting. A brief discussion and outline of the actual physical process of applying RFID and the timeframe ensued with the goal of having all nine branches up and running with RFID by June 2012.

Mr. Behringer reported that Burnhaven construction was on schedule and on budget. He also noted that the sculpture was ready to be added to the Robert Trail grounds. It was discussed that the Library Board should try to coordinate an April formal public dedication of the piece with a Library Board meeting at Robert Trail. Ms. Zenk recommended moving the Library Board meeting at Robert Trail from March to April. The Library Board will adjust that in January.

Dakota County Library Staff Day was a success with over 160 people registering. Jane Vanderpoel, County Management Analyst, did a presentation on demographics for staff and it was again highlighted how library use increases with unemployment.

Mr. Behringer recognized Ms. Schatz and the Wescott Friends for their generous support of the coffee shop. He and Commissioner Workman agreed that recognition before the County Board was in order and would occur after the proposed January opening of the coffee shop.

(Item 6.a.) Update on Overdrive: Expanding eBook Collections and Services: Maureen Gormley, from Reader's Services and Technology, gave a power point update and overview of the new service. It was up and running December 6 and many of the 956 titles were already checked out, some with a waiting list. Ms. Gormley said that there were still many questions about support but they will work themselves out. Library Board members were excited about and appreciative of this popular new service.

(Item 6.b.) Overview of Services and Staffing Implications from the 2011 Operating Budget: Mr. Behringer addressed the staffing reduction levels that are coming. The original agreement was for the Library to be down an additional 6 FTE over two years. Several Library staff members have taken the early retirement so now the Library is ahead of that projection. Some existing staff will likely be moved to other locations to cover service hours. As the retirements occur the Library will have to reestablish staffing patterns.

(Item 6.c.) Revision of the Midwest Tape Contract: Mr. Behringer explained that as the company has become more adept at preparing our AV items, more of the processing of such materials is being done by our vendor, Midwest Tape. He requested authorization to revise the existing contract upward to cover the purchase of

materials and additional processing. Ms. Hanauer moved and Ms. Zenk seconded that he be given authorization to revise the contract with Midwest Tape not to exceed the amount of \$615,000.00. Motion passed unanimously.

There were no other questions or topics to discuss, Ms. Berggren moved that the meeting be adjourned. Mr. Pogatchnik seconded. Motion passed unanimously. President Larsen adjourned the meeting at 7:00 p.m.

Paul Larsen, Library Board President

Anita Kes, Library Board Secretary