

Dakota County Library Board
January 13, 2011
5:30 p.m.
Dakota County Wescott Library

Present: Ms. Schatz, Mr. Larsen, Ms. Zenk, Ms. Hanauer, Mr. Duling, Ms. Berggren

Library Staff: Ken Behringer, Library Director; Roseanne Byrne, Deputy Director; Kathy Peterson, administrative staff; Nancy Wisser, Manager Burnhaven Library; Naomi Golv, Burnhaven Library; Kari Gottesman, CP-PM

Others in attendance: Commissioner Liz Workman

After introducing Ms. Schatz as the newest Library Board member, President Larsen called the meeting to order at 5:35 p.m.

Approval of Consent Agenda: (item 4) Mr. Behringer said that circulation for December was “remarkable” in light of Burnhaven being closed. He also noted that e-books were very popular. Ms. Zenk moved and Mr. Duling seconded that the consent agenda be approved. Motion passed unanimously.

Director’s Report: (item 5) Mr. Behringer commented on the termination of Bookmobile services, calling it the end of an era. He and Ms. Byrne thanked Ms. Wisser and Ms. Golv for all their work in transitioning the end of service.

He said that the new Symphony integrated library system was now up and running with very few bugs and bumps. He thanked Mike Turbes and his staff for all the planning, coordinating and hard work they put in. He said this will ultimately save the County money on staff time. Ms. Byrne said users so far are being patient and understanding and that Symphony is great and easy to use.

Ms. Zenk reported that public and staff appreciate the sculpture at Robert Trail and they are working on an April date for a dedication with the City of Rosemount.

Mr. Behringer said that 16 Library staff members opted for the early retirement incentive offered by Dakota County. This accounts for 11.28 FTE and will lead to major revision of the org chart. He acknowledged that it will be challenging to adjust staff assignments to cover service hours at all branches. He said the Library did receive authorization to fill one vacated position, the Manager of the Technical Services department.

Mr. Behringer commented on the value and scope of the Legacy programs, which are funded through the 3/8th of one percent state sales tax adopted by public vote in 2008. He thanked Russ Cogar and his staff for all their work in planning, coordinating and supporting these programs.

(Item 6.a. and 6.b.) Election of Library Board President and Secretary: Ms. Hanauer nominated Mr. Larsen for Library Board President. Ms. Zenk seconded the nomination. He was reelected unanimously.

Ms. Hanauer nominated Ms. Berggren for Library Board Secretary. Mr. Duling seconded the nomination. She was elected unanimously.

(Item 6.c.) Selection of Liaison to the Dakota County Library Foundation Board: Mr. Duling moved and Ms. Berggren seconded that Ms. Zenk continue as the liaison to the Foundation Board. Motion passed unanimously.

(Item 6.d.) Minnesota Library Association 2011 Legislative Platform: Mr. Behringer talked about the planks in the Minnesota Library Association’s 2011 Legislative Platform. He noted that several are of significance to Dakota County Library. These are: Regional Library System/Regional Library Basic System Support, Legacy Funding and Library Accessibility and Improvement Grants. Mr. Behringer stressed the need to help residents and legislators understand the source, importance and restrictions of this funding. Ms. Hanauer moved and Ms. Zenk seconded that all Library Board members and staff support the intent of the platform in these areas and acknowledge the benefits of these three particular programs whenever possible. Motion passed unanimously.

(Item 6.e.) Update on Burnhaven Remodeling: Kari Gottesman of Capital Planning brought samples and drawings for the interior at Burnhaven. These were based upon color schemes already adopted by the Library

Board in an earlier meeting. While accepting proposals for carpet and fabrics the Library Board recommended different chairs for the teen and children's areas. They like the *Sela* chair and a half and soft ottoman for the children and the *Teacup* chair and a sturdy coffee table for the teens. Ms. Zenk moved and Ms. Berggren seconded that Ms. Gottesman go forward with the suggestions discussed. Motion passed unanimously

(Item 6.f.) Recommendations Resulting from RFID Request for Proposals Process: The Library received proposals from four different RFID vendors. Mr. Behringer and Administrative Services Manager Paul Deaven each privately scored all four proposals – then met to compare scores. The two both selected 3M as the best proposal and jointly recommended 3M for the implementation of RFID. In addition to the base bid, the 3M proposal also featured some attractive upgrades to the security gates and to the self-checks that would be within budget. Ms. Zenk moved and Ms. Schatz seconded that Mr. Behringer be authorized to enter into contract negotiations with 3M for a purchase of a system not to exceed \$450,000. This contract and a separate maintenance contract must be acceptable as to form by the Dakota County Attorney's office. Motion passed unanimously.

There was a brief discussion on the timing of the RFID project and amount of staffing needed to complete implementation. Mr. Behringer noted that the proposal accepted in the Dakota County budget planning process stipulated that Library staff would complete five branches by the end of 2011 and all nine by July 2012. This was predicated upon a loss of six staff members over a two year period. The significantly higher employee loss rate attributable to the early retirement program will necessitate discussions with the county on alternative implementation planning.

Commissioner Workman shared about a MELSA report called "Date Book" where all programs from participating libraries are pulled onto one calendar.

Ms. Byrne mentioned the policy change that allows staff to release a meeting room if the party has not shown up 30 minutes after the time the room was booked for.

Ms. Hanauer moved that the meeting be adjourned. Mr. Duling seconded. Motion passed unanimously. President Larsen adjourned the meeting at 7:45 p.m.

Paul Larsen, Library Board President

Barbara Berggren, Library Board Secretary