

Dakota County Library Board
June 9, 2011
5:30 p.m.
Dakota County Burnhaven Library

Present: Ms. Schatz, Mr. Larsen, Ms. Zenk, Ms. Hanauer, Mr. Duling, Ms. Berggren, Mr. Hendrickson

Library Staff: Ken Behringer, Library Director; Roseanne Byrne, Deputy Director; Kathy Peterson, administrative staff

Others in attendance: Commissioner Liz Workman; Tom Novak, Director PS&R; Nancy Wisser, Western Cluster Manager; Naomi Golv, Cluster Support Manager; Lee Schubert, Central Cluster Manager; Annemarie Robertson, Cluster Support Manager

President Larsen called the meeting to order at 5:35 p.m. following a celebration of the re-opening of the Burnhaven Library.

Approval of Consent Agenda: (item 4) Ms. Berggren moved and Ms. Zenk seconded that the consent agenda be approved. Motion passed unanimously.

Director's Report: (item 5) Ms. Wisser and Ms. Golv welcomed everyone to Burnhaven, saying that the public appreciates the renovation and RFID. Mr. Behringer said RFID implementation continues at a brisk pace.

Circulation still appears to be trending downward. Staff members are reviewing possible causes. Some decline was likely due to difficulties associated with implementing and improving Aquabrowser presentation in a Symphony environment. Mike Turbes and his team are assisting public service staff to better understand customer views with Aquabrowser and to make placing holds easier. Materials budgets are also down from 2010 levels.

In response to a query about a possible state shutdown, Mr. Behringer said that Library operations are almost exclusively funded by local property taxes. Some funding from the state comes through MELSA, which believes it has sufficient cash reserves for months of operations. MnLINK/Minitex operate through the University of Minnesota. They believe they can continue operations for at least eight weeks.

Summer Reading is in full swing and Mr. Behringer expressed his thanks to Mary Johnson, Jen Verbrugge, Kalla Kalloway, Russ Cogar and Betsy Ellis and all of the Children's Librarians for all their work in getting this together.

DCL has been invited to apply for a grant from the Financial Industry Regulatory Authority (FINRA). Lindsey Dyer, Mary Wussow, Annemarie Robertson and Naomi Golv have been working on the application. Ms. Zenk moved and Mr. Duling seconded that the library apply for the FINRA grant. Motion passed unanimously.

President Larsen and Mr. Behringer received letters of response from some school superintendents saying there was no intent to undercut the valuable partnerships they had with the library. Mr. Behringer and Library Board members thought it best to "move on" and keep library staff on the Community Education Boards.

(Item 6.a.) Update on Social Media Discussion with Dakota County Communications: Mr. Behringer handed out updated survey questions that County Communications wants to use to help determine public interest in the library having a social media presence. Ms. Schatz pointed out some vagueness in some of the questions and offered to help reword and make them more clear. At this point the County Communications wants the survey to consider only the possibility of a Facebook presence. Library Board members thought it wise to include an open comment box as part of the survey. Mr. Hendrickson wondered if it wouldn't make sense to set up a Facebook account on a trial basis to determine the effort needed to maintain it. Library Board members were in favor of this idea.

Mr. Hendrickson made the motion stating that the Library Board looks forward to and supports a conversation with County Communications on the library having a social media presence. Ms. Zenk seconded. Motion passed unanimously.

(Item 6.b.) Consideration of Policy Changes Related to Lost/Damaged Materials: Ms. Byrne reported that vendors of books on CD are no longer willing or able to replace a single, damaged/lost CD in a multi-disc set. If a patron loses or damages one CD the whole item needs to be replaced. In reviewing this, the Circulation Services team recommended that the policy be revised to state that the patron must pay the full replacement cost, not just that of the missing/damaged portion. Ms. Hanauer moved to accept the recommendations of the Circulation Services Team and Mr. Duling seconded. The motion passed unanimously.

(Item 6.c.) Consideration of Request for Bids Related to Delivery Services: After Library Board members reviewed the proposed bid document, Ms. Schatz moved and Mr. Hendrickson seconded that the Library Board give authorization to release the bid and give public notice to potential delivery vendors for the 2012-2014 budget period. Motion passed unanimously.

(Item 6.d.) Discussion of Updating Process for Capital Planning & Project Management's Document
Chapter 3: Dakota County Library Facilities: Mr. Behringer reiterated the concerns and priorities he and the Library Board had for updating the document. These included delinking the Galaxie remodeling and expansion from the Western Service Center (WSC) upgrade and retaining both studies and possible improvements to Inver Glen and Farmington Libraries. The study for Inver Glen would include the prospect of adding a meeting room. The Farmington study would determine the relative costs and benefits of updating the Farmington Library. At the PS&R Division level there is support for a proposal to separate any work on Galaxie from work on WSC and to have assessment studies done at both Farmington and Inver Glen.

(Other) Ms. Byrne said that the Silver Teas have been a great success and that videos will be posted on the *Inside*. Martha Bisek of Heritage has a video promoting Teen Summer Reading. Ms. Byrne also noted that Allan Cotter was recognized in the *Hastings Gazette* for his work in making the library a valuable community resource.

There were no other questions or topics to discuss. Mr. Duling moved that the meeting be adjourned. Ms. Berggren seconded the motion. Motion passed unanimously. Mr. Larsen adjourned the meeting at 7:20 pm.

Paul Larsen, Library Board President

Barbara Berggren, Library Board Secretary