

Dakota County Library Board
July 15, 2011
4:30 p.m.
Dakota County Wescott Library

Present: Ms. Schatz, Mr. Larsen, Ms. Hanauer, Ms. Berggren,
Library Staff: Ken Behringer, Library Director; Roseanne Byrne, Deputy Director
Others in attendance: Mary Wussow, Cluster Support Manager

President Larsen called the meeting to order at 5:05 p.m. The meeting was officially rescheduled from July 14, 2011 in order to obtain a quorum.

Approval of Consent Agenda: (item 4) Ms. Berggren moved and Ms. Schatz seconded that the consent agenda be approved. Motion passed unanimously.

Director's Report: (item 5) Mr. Behringer reported that RFID implementation related to tagging and circulation/security equipment is complete. While it works very well, there are a few adjustments to be made. The check-in function provides an improvement in the workload, especially at those locations with automated materials handling systems. Most members of the public are adapting quickly to check-out on the newer RFID self-checks. We will test credit card readers enabling users to pay off accounts over \$5.00 as a part of check-out.

Mr. Behringer described a new paraprofessional position he is discussing with Employee Relations. While the Library will continue to have Librarians, the proposed new position would be used over time and through attrition to handle a subset of duties currently performed by Librarians. As part of the process, he asked that Employee Relations also review the DBM level for Substitute Librarians for upward reclassification.

Ms. Wussow from Wescott reported that they are training new staff. 850 first graders came to a reading celebration and received books from the Eagan Rotary Club. 2,300 children and teens have signed up for Summer Reading Club. The Rhythm & Words program in June was very successful with over 900 attending.

(Item 6.a.) Update on Social Media Discussion with Dakota County Communications: Mr. Behringer reported that there have been 370 online and print responses to the Facebook survey collected to date. The majority favors a library social network presence. The Library Board expressed continued support for the project.

(Item 6.b.) Consideration of Vendor Bids Related to Delivery Services: Authorization was requested to engage in contract negotiations with low bidder- Stat Courier Services. Questions will be asked about the location, vehicle fleet, sorting facilities, and procedures for dealing with any performance issues that arise. Ms. Hanauer moved and Ms. Berggren second that authorization be granted. Motion passed unanimously.

(Item 6.c.) Consideration of Purchasing Training Devices with MELSA Funding: Mr. Behringer said he was seeking authorization to use MELSA funds to purchase an iPad and Nook reader for each library branch. These will be used to train staff and facilitate customer use of such devices. Ms. Schatz moved and Ms. Berggren seconded that the Library Board give authorization to Mr. Behringer to draw \$20,000 from the MELSA account to purchase the necessary devices. Motion passed unanimously.

There were no other questions or topics to discuss. Ms. Hanauer moved that the meeting be adjourned. Ms. Berggren seconded the motion. Motion passed unanimously. Mr. Larsen adjourned the meeting at 5:45 pm.

Paul Larsen, Library Board President

Barbara Berggren, Library Board Secretary