

**Dakota County
Community Services Committee of the Whole**

August 16, 2011

**9:00 a.m., or following completion of the Physical Development Committee of the Whole
Room 520, Northern Service Center, West St. Paul**

AGENDA

- 1. Call to Order and Roll Call**
Note: Any action taken by this Committee of the Whole constitutes a recommendation to the County Board.
- 2. Reports**
- 3. Introductions**
- 4. Audience**
Anyone in the audience wishing to address the Committee on an item not on the Agenda or an item on the Consent Agenda may come forward at this time. Comments are limited to five minutes.
- 5. Approval of Agenda (Additions/Corrections/Deletions)**
- 6. Consent Agenda**
 - 6.1 Minutes of the July 26, 2011 Community Services Committee of the Whole Meeting3
 - 6.2 *Community Corrections* - Authorization to Execute Contract with CDC Centers, Inc. (dba River Ridge Treatment Center) for One-Day Driving While Intoxicated Program7
 - 6.3 *Social Services* – Authorization to Execute Contract with Carver Court Home, LLC for Home and Community-Based Services9
- 7. Regular Agenda**
 - 7.1 *Community Corrections* - Update on Adult Drug Court Program - INFORMATION11
 - 7.2 *Social Services* - Update on Out-of-Home Placements – INFORMATION13
- 8. Community Services Director's Report**
- 9. Adjournment**

**The next scheduled meeting is Tuesday, September 20, 2011; 9:00 a.m.
Conference Room 520
Northern Service Center, 1 Mendota Road, West St Paul MN 55118
For more information, please call 651-554-5742.**

**COMMUNITY SERVICES COMMITTEE
OF THE WHOLE**

**Minutes of the Meeting
Tuesday, July 26, 2011**

Room 520, Northern Service Center

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 12:14 p.m. by the Chair, Commissioner Liz Workman. Those in attendance:

Commissioner Joseph A. Harris
Commissioner Kathleen A. Gaylord
Commissioner Thomas Egan
Commissioner Liz Workman
Commissioner Paul J. Krause

Also in attendance: Brandt Richardson, County Administrator; Stephanie Radtke, Community Services Division Deputy Director; and Jay Stassen, County Attorney's Office.

2. REPORTS

There were no reports.

3. INTRODUCTIONS

Community Services staff were introduced as part of the Physical Development Committee meeting.

4. AUDIENCE

Chair Workman asked if anyone in the audience wished to address the Committee on an item not on the agenda or if anyone wished to discuss an item on the Consent Agenda. No one appeared.

5. APPROVAL OF THE AGENDA

Moved by Commissioner Harris, seconded by Commissioner Krause, and passed on a 5-0 vote to approve the agenda.

6. CONSENT AGENDA

Moved by Commissioner Egan, seconded by Commissioner Harris, and passed on a 5-0 vote to approve the consent agenda.

6.1 Minutes of the June 14, 2011 Community Services Committee of the Whole Meeting

6.2 Proclamation Of Child Support Awareness Month, August 2011

WHEREAS, by investing in children we secure their future, as well as the future of Dakota County; and

WHEREAS, many concerned and dedicated child support workers, clerks of court, attorneys, magistrates, and judges diligently work to establish and enforce child support obligations for over 15,000 Dakota County families each year; and

WHEREAS, August is National Child Support Awareness Month; and

WHEREAS, staff requests that the County Board proclaim August as Child Support Awareness month in Dakota County to recognize the importance of the Child Support Program in helping families achieve self-sufficiency.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby proclaims August 2011 as Child Support Awareness Month in Dakota County; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby extends its appreciation to the dedicated child support staff, clerks of court, attorneys, magistrates, and judges who diligently work to establish and enforce child support obligations for Dakota County families.

6.3 Authorization To Execute Joint Powers Agreement With School Districts For Early Intervention Services

WHEREAS, Dakota County Social Services and Dakota County Public Health are partners with the county School Districts in providing interagency early intervention services to young children at risk for developmental delays; and

WHEREAS, Dakota County has previously had costs associated with these interagency early intervention services reimbursed by one school district serving as the fiscal agent for Dakota County Interagency Early Intervention Committee; and

WHEREAS, the Minnesota Department of Education funding will flow directly to the individual school districts for school year 2011-2012 rather than to a fiscal agent; and

WHEREAS, Independent School Districts 6, 191, 192, 194, 195, 196, 197, 199, and 200 have indicated that each intends to continue purchasing the services previously provided by Dakota County Social Services and Dakota County Public Health; and

WHEREAS, Independent School Districts 6, 191, 192, 194, 195, 196, 197, 199, and 200 have negotiated the framework of scope and nature of services to be provided under a Joint Powers Agreement with Dakota County for the purpose of continuing interagency early intervention services consistent countywide; and

WHEREAS, the Joint Powers Agreement will be offered to any and all Dakota County school districts based on the agreed services and reimbursement to be provided.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a Joint Powers Agreement with any school district in the county, including Independent School Districts 6, 191, 192, 194, 195, 196, 197, 199, and 200, for health and human services related interagency early intervention system services, effective upon the date of execution through June 30, 2012, containing the elements noted herein, subject to approval by the County Attorney's Office as to form.

7.1 REGULAR AGENDA

7.1 Authorization For Sentencing To Service Program To Offer Services To Waiver And Alternative Care Clients And To Private Non-Profit Entities

Tim Cleveland, Community Corrections Deputy Director, presented on this item. Mr. Cleveland provided background information on the Sentencing to Service Program, including figures on the

number of new offenders assigned each year, the number of service hours completed, jail bed days avoided, and the estimated cost savings due to avoided jail bed days. Mr. Cleveland outlined the sources of expenses and revenue from the program and highlighted some of the community work that has been completed by the Sentencing to Service Program. There was a motion by Commissioner Gaylord, seconded by Commissioner Krause, and passed on a 5-0 vote to recommend the County Board adopt the following resolution:

WHEREAS, the Sentencing to Service (STS) Program has been providing a cost-effective jail alternative in Dakota County since 1991; and

WHEREAS, by Resolution No. 09-629 (December 15, 2009) the Dakota County Board of Commissioners authorized the Community Services Director to enter into contracts with Dakota County municipalities and to Lakeside Cemetery to provide STS crews as a way to recoup some of the costs of the STS program.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Sentencing to Service Program to offer services to waiver and alternative care clients, to private non-profit entities, and to governmental entities; and

BE IT FURTHER RESOLVED, That staff will investigate opportunities to expand the Sentencing to Service Program to offer services to private for-profit entities and follow-up with a recommendation to the County Board.

8. COMMUNITY SERVICES DIRECTORS REPORT

Stephanie Radtke, Deputy Director, provided a brief informational update.

9. ADJOURNMENT

There being no further business to come before the Committee, the meeting was moved for adjournment by Commissioner Gaylord, seconded by Commissioner Krause, and passed on a 5-0 vote. The meeting was adjourned at 12:52 p.m.

Respectfully submitted,

Beth Bisciglia
Administrative Coordinator
Community Services Division

6.2 Authorization To Execute Contract With CDC Centers, Inc. (DBA River Ridge Treatment Center) For One-Day Driving While Intoxicated Program

Meeting Date: 8/16/11 - CSCW
 Item Type: Consent - Action
 Division: Community Services
 Department: Community Corrections
 Contact: Tim Cleveland Telephone:651-891-7406
 Prepared by: Therese Branby
 Reviewed by: N/A N/A

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE(s) requested
 Other

PURPOSE/ACTION REQUESTED

Authorization to execute a contract with CDC Centers, Inc. (DBA River Ridge Treatment Center) for delivery of the One-Day Driving While Intoxicated (DWI) program.

SUMMARY

Dakota County Community Corrections plans to offer a program for first time DWI offenders based on an ongoing program successfully piloted in Hennepin County in 2007. The goal for the One-Day DWI program is to reduce county staff time required to monitor these offenders, increase offender compliance with court ordered conditions, and to reduce recidivism for first-time DWI offenders completing the program. A Request for Proposal for the purchase of a One-Day DWI educational program was released on June 13, 2011. Five proposals were received by the due date. All proposals were reviewed by the Selection Panel and two were ranked above all others.

River Ridge Treatment Center has been recommended to receive a contract based on the quality of the program offered, their unique ability to offer a culturally sensitive program for Spanish speakers, a competitive rate, the ability to offer 20 free slots for indigent offenders, and excellent references. For the past four years, River Ridge Treatment Center has been one of four providers under contract with Hennepin County to deliver the One-Day DWI program. This experience will be of great assistance to Dakota County as we develop our own program.

In addition, the County currently contracts with River Ridge Treatment Center for Chemical Dependency Treatment services and has established a Group Residential Housing rate for "Lotus House," licensed as a Board and Lodge facility. Services are considered to be above average with no complaints to date.

First time DWI offenders will pay a \$385.00 fee to attend this 10-hour program. The course fee is \$125.00 and the probation fee is \$260.00. Offenders will also pay a \$25.00 rescheduling fee if they do not attend the program as scheduled.

Outcomes

River Ridge Treatment Center will require program participants to fill out evaluation forms at the end of the program day. Results will be forwarded to the County. They have also agreed to develop a longitudinal study with the County to determine what impact the One-Day DWI program has on reducing further incidents of DWI among first time offenders.

Recommendation

Staff recommends executing a contract with CDC Centers, Inc. (DBA River Ridge Treatment Center) for the One-Day DWI program for the period September 1, 2011 through August 31, 2013, with the ability to renew for one additional year, at the option of the County, based on established performance criteria.

EXPLANATION OF FISCAL/FTE IMPACT

There is a \$0 net County cost (NCC) anticipated as a result of this action. Payment for this program will be made in full by first time DWI offenders who attend the program. No funding will be appropriated by the county, state or federal sources for the delivery of this program.

- ;
- ;
- ;
- ;
- ;

RESOLUTION

Authorization To Execute Contract With Cdc Centers, Inc. (DbA River Ridge Treatment Center) For One-Day Driving While Intoxicated Program

WHEREAS, Dakota County Community Corrections has determined a need to offer a One-Day DWI program for first time DWI offenders; and

WHEREAS, a Request for Proposal (RFP) for the purchase of a One-Day DWI educational programming was released on June 13, 2011, which resulted in the receipt of five proposals; and

WHEREAS, staff reviewed all proposals and recommends that River Ridge Treatment Center be awarded a contract based on the quality of the program offered, their unique ability to offer a culturally sensitive program for Spanish speakers, a competitive rate, the ability to offer 20 free slots for indigent offenders and excellent references; and

WHEREAS, River Ridge Treatment Center will require program participants to fill out evaluation forms at the end of the program day and will also work with the County to develop a longitudinal study to determine what impact the One-Day DWI program has on reducing further incidents of DWI among the first time offenders.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with CDC Centers, Inc. (DBA River Ridge Treatment Center) for delivery of the One-Day DWI program for the period September 1, 2011, through August 31, 2013, with the option to renew for one additional year, at the option of the County, based on established performance criteria, at a cost of \$385.00 to be paid by the offender with a \$25.00 rescheduling fee as needed, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contact, to alter the number and types of clients served, type of services provided, rates and fees paid, and the contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

Administrator's Comments:	Reviewed by (if required):
<input checked="" type="checkbox"/> Recommend Action <input type="checkbox"/> Do Not Recommend Action <input type="checkbox"/> Reviewed-No Recommendation <input type="checkbox"/> Reviewed-Information Only <input type="checkbox"/> Submitted at Commissioner Request	<input checked="" type="checkbox"/> County Attorney's Office <input checked="" type="checkbox"/> Financial Services <input type="checkbox"/> Risk Management <input type="checkbox"/> Employee Relations <input type="checkbox"/> Information Technology <input type="checkbox"/> _____
<p><i>Brandt Richardson / CIS</i> _____ County Administrator</p>	

6.3 Authorization To Execute Contract With Carver Court Home, LLC For Home And Community-Based Services

Meeting Date: 8/16/11 - CSCW
 Item Type: Consent - Action
 Division: Community Services
 Department: Social Services
 Contact: Patrick Coyne Telephone:651-554-6344
 Prepared by: Heidi Sandberg
 Reviewed by: N/A N/A

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE(s) requested
 Other

PURPOSE/ACTION REQUESTED

Authorization to execute a contract with Carver Court Home, LLC for Home and Community-Based services.

SUMMARY

The Alternative Care (AC), Elderly Waiver (EW), Community Alternatives for Disabled Individuals (CADI), Community Alternatives for Care (CAC), and Traumatic Brain Injury (TBI) community-based waiver programs each serve a targeted population who are at risk of nursing home placement or hospitalization but choose to reside in the community.

Dakota County staff authorizes a wide range of individual services for eligible clients in these waiver programs which are provided by a variety of contracted service providers. Staff also authorizes services for Dakota County clients who are served by providers under contract with other counties. While County staff authorizes specific client services, the contracted service providers directly bill the Minnesota Department of Human Services (DHS) for these waived services for eligible clients.

DHS establishes rate limits for many services funded by these waiver programs on a state fiscal year basis (July 1 - June 30). As a result, contracts for services are written to coincide with the state fiscal year funding cycle and are at or below the rates established by DHS. County-funded services to meet the needs of individual non-waiver eligible clients are paid at the waiver rates.

Description of Services and Outcomes

Staff has negotiated a contract with Carver Court Home, LLC to provide 24-hour Customized Living services for 4 persons in a house which is registered with DHS as a Housing with Services Establishment and is also licensed as a corporate adult foster home. Carver Court Home, LLC will serve CADI/EW clients aged 55+ who have mental health issues. Because this setting is mandated to be registered as a Housing with Services Establishment, the current DHS foster care moratorium is not applicable. The outcomes of this service are to enable clients to age in place and to meet individual clients needs and goals as identified in each client’s Community Support Plan (CSP).

Recommendation

Staff recommends authorization to execute a contract with Carver Court Home, LLC for services provided to eligible clients funded by the EW/CADI and GRH at rates not to exceed those established by DHS. This contract will be effective August 23, 2011 through June 30, 2013.

EXPLANATION OF FISCAL/FTE IMPACT

There is a \$0 net County cost (NCC) anticipated as a result of this action. This contract may be terminated in the event sufficient funds from county, state, or federal sources are not appropriated. The execution of these contracts in no way obligates Dakota County to purchase services or refer clients.

The state funded GRH room/board rate is remaining at the 2009 rate of \$846 per month per legislative action. The provided contract will be structured to allow any rate adjustments required by legislative action to be implemented.

- ;
- ;
- ;
- ;
- ;

RESOLUTION

Authorization To Execute Contract With Carver Court Home, L L C For Home And Community-Based Services

WHEREAS, the Alternative Care (AC), Elderly Waiver (EW), Community Alternatives for Disabled Individuals (CADI), Community Alternatives for Care (CAC), and Traumatic Brain Injury (TBI) community-based waiver programs each serve a targeted population who is at risk of nursing home placement or hospitalization; and

WHEREAS, Dakota County staff authorizes a wide range of individual services for clients in these waiver programs based on individual client needs, which are provided by a variety of contracted service providers; and

WHEREAS, contracted service providers directly bill the Minnesota Department of Human Services (DHS) for services provided to waiver eligible clients; and

WHEREAS, waiver rate limits are established by DHS on a state fiscal year basis (July 1 – June 30); and


WHEREAS, contracts for services funded by waiver programs are written to coincide with the state fiscal year; and

WHEREAS, the execution of this contract in no way obligates Dakota County to purchase services or refer clients.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract for home and community-based services with Carver Court Home, LLC, at rates not to exceed those set forth by DHS, for the period of August 23, 2011 through June 30, 2012, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, within the rate limits established by DHS, to alter the types of services provided, services rates, and contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That this contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to continue providing these services.

Administrator's Comments:	Reviewed by (if required):
<input checked="" type="checkbox"/> Recommend Action <input type="checkbox"/> Do Not Recommend Action <input type="checkbox"/> Reviewed–No Recommendation <input type="checkbox"/> Reviewed–Information Only <input type="checkbox"/> Submitted at Commissioner Request	<input checked="" type="checkbox"/> County Attorney's Office <input checked="" type="checkbox"/> Financial Services <input type="checkbox"/> Risk Management <input type="checkbox"/> Employee Relations <input type="checkbox"/> Information Technology
 County Administrator	<input type="checkbox"/> _____

7.1 Update On Adult Drug Court Program

Meeting Date: 8/16/11 - CSCW
Item Type: Regular - Information
Division: Community Services
Department: Community Corrections
Contact: Barbara Illsley Telephone:651-438-8290
Prepared by: Tim Cleveland
Reviewed by: N/A N/A

- Fiscal/FTE Impact:
[X] None
[] Amount included in current budget
[] Budget amendment requested
[] FTE included in current complement
[] New FTE(s) requested
[] Other

PURPOSE/ACTION REQUESTED

Provide an update on Adult Drug Court.

SUMMARY

Dakota County has been a leader in pioneering innovative programming such as the Adult Drug Court. Dakota County's Adult Drug Court is unique in that it targets high risk, chemically dependent 1st or 2nd degree controlled substance offenders and repeat 3rd, 4th or 5th degree controlled substance offenders. The Dakota County Adult Drug Court began on September 15, 2008, and has been funded primarily by two separate grants, one through the Department of Human Services and one through the Bureau of Justice Assistance. While originally funded primarily by grants, the ongoing funding for this program is increasingly reliant on County levy funding. During the first three years of operation, the Adult Drug Court has proven to be quite effective in expediting the court process, reducing jail time served, reducing drug usage, reducing recidivism, and increasing pro-social behavior for the offenders participating in the program.

Staff from Community Corrections will be providing an overview and update on the Dakota County Adult Drug Court.

EXPLANATION OF FISCAL/FTE IMPACT

Fiscal impact of program will be discussed in the presentation.

Supporting Documents:

Previous Board Action(s):

- ;
- ;
- ;
- ;
- ;

RESOLUTION

Information only; no action requested.

Administrator's Comments:

- Recommend Action
- Do Not Recommend Action
- Reviewed—No Recommendation
- Reviewed—Information Only
- Submitted at Commissioner Request

Brandt Richardson / CIS
County Administrator

Reviewed by (if required):

- County Attorney's Office
- Financial Services
- Risk Management
- Employee Relations
- Information Technology

7.2 Update On Out-Of-Home Placements

Meeting Date: 8/16/11 - CSCW
 Item Type: Regular - Information
 Division: Community Services
 Department: Social Services
 Contact: Patrick Coyne Telephone:952-891-7421
 Prepared by: Joan Granger-Kopesky
 Reviewed by: N/A N/A

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE(s) requested
 Other

PURPOSE/ACTION REQUESTED

Provide an informational update on out-of-home placements in Children and Family Services and Juvenile Probation.

SUMMARY

Out-of-home placement numbers draw attention as a costly budget item for counties, yet often hold even greater costs into adulthood, for both the child and for public systems. All out-of-home placements separate children from their families and their familiar environments, disrupting stability that is important to school success and positive relationships. Remaining in out-of-home care over time is associated with much lower chances of personal success: less education attainment, increased mental illness, increased contact with the Correctional system, higher rates of parenting before age 21, and higher incidence of homelessness.

Child welfare placement numbers have decreased statewide in recent years. The total number of children experiencing out-of-home placement in Minnesota from 2008 to 2009 declined by about 15%, the last year for which statewide data were reported. For the same time period, Dakota County Children and Family Services placements declined 24%, and then declined an additional 5% from 2009 to 2010. Minnesota placements in juvenile corrections programs also reduced from 2008 to 2009: new secure detention admissions dropped statewide about 15%. Dakota County Community Corrections reduced new juvenile detentions by 16% over the prior year, and reduced the overall number of bed days for juveniles by a full 30%, from 7,353 in 2008 to 5,156 in 2009. Placements in both programs remain low into 2011.

Services for children, youth and families in Dakota County focus on a research-supported approach that begins by assessing for safety and risk factors. Based on that assessment, children and youth are served in the most natural environment possible while preserving individual and community safety. Services are initiated to address risk factors and safety concerns, engaging the family and their own network of support to help solve issues. The goal is to have families back together as quickly as possible to the extent that safety allows.

This presentation will review effective approaches and emerging strategies to reduce out-of-home placement in Dakota County in Juvenile Probation and Children and Family Services.

EXPLANATION OF FISCAL/FTE IMPACT

Fiscal impact of program will be discussed in the presentation.

Supporting Documents:

Previous Board Action(s):

- :
- :
- :
- :
- :

RESOLUTION

Information only; no action requested.

Administrator's Comments:

- Recommend Action
- Do Not Recommend Action
- Reviewed--No Recommendation
- Reviewed--Information Only
- Submitted at Commissioner Request

Brandt Richardson / CIS
County Administrator

Reviewed by (if required):

- County Attorney's Office
- Financial Services
- Risk Management
- Employee Relations
- Information Technology
