

**COMMUNITY SERVICES COMMITTEE
OF THE WHOLE**

**Minutes of the Meeting
Tuesday, August 16, 2011
9:00 a.m.**

Room 520, Northern Service Center

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 10:10 a.m. by the Chair, Commissioner Liz Workman. Those in attendance:

Commissioner Kathleen A. Gaylord
Commissioner Thomas Egan
Commissioner Nancy Schouweiler
Commissioner Liz Workman
Commissioner Paul J. Krause
Commissioner Willis E. Branning

Absent: Commissioner Joseph A. Harris

Also in attendance: Brandt Richardson, County Administrator; Kelly Harder, Community Services Division Director; and Jay Stassen, County Attorney's Office.

2. REPORTS

There were no reports.

3. INTRODUCTIONS

Community Services Administration: Diane Kruger; Employment and Economic Assistance: Terra Schuman, Heidi Norvold, Ashley Boyd, Pay Soung, Sarah Noble, Robin Samulenas; Social Services: Eric Grumdahl, Beth Zavalney Nigon.

4. AUDIENCE

Chair Workman asked if anyone in the audience wished to address the Committee on an item not on the agenda or if anyone wished to discuss an item on the Consent Agenda. No one appeared.

5. APPROVAL OF AGENDA

Moved by Commissioner Gaylor, seconded by Commissioner Krause, and passed on a 6-0 vote to approve the agenda.

6. CONSENT AGENDA

Moved by Commissioner Branning, seconded by Commissioner Schouweiler, and passed on a 6-0 vote to approve the consent agenda.

6.1 Minutes of the July 26, 2011 Community Services Committee of the Whole Meeting

6.2 Authorization To Execute Contract With CDC Centers, Inc. (Dba River Ridge Treatment Center) For One-Day Driving While Intoxicated Program

WHEREAS, Dakota County Community Corrections has determined a need to offer a One-Day DWI program for first time DWI offenders; and

WHEREAS, a Request for Proposal (RFP) for the purchase of a One-Day DWI educational programming was released on June 13, 2011, which resulted in the receipt of five proposals; and

WHEREAS, staff reviewed all proposals and recommends that River Ridge Treatment Center be awarded a contract based on the quality of the program offered, their unique ability to offer a culturally sensitive program for Spanish speakers, a competitive rate, the ability to offer 20 free slots for indigent offenders and excellent references; and

WHEREAS, River Ridge Treatment Center will require program participants to fill out evaluation forms at the end of the program day and will also work with the County to develop a longitudinal study to determine what impact the One-Day DWI program has on reducing further incidents of DWI among the first time offenders.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with CDC Centers, Inc. (DBA River Ridge Treatment Center) for delivery of the One-Day DWI program for the period September 1, 2011, through August 31, 2013, with the option to renew for one additional year, at the option of the County, based on established performance criteria, at a cost of \$385.00 to be paid by the offender with a \$25.00 rescheduling fee as needed, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, to alter the number and types of clients served, type of services provided, rates and fees paid, and the contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

6.3 Authorization To Execute Contract With Carver Court Home, LLC For Home And Community-Based Services

WHEREAS, the Alternative Care (AC), Elderly Waiver (EW), Community Alternatives for Disabled Individuals (CADI), Community Alternatives for Care (CAC), and Traumatic Brain Injury (TBI) community-based waiver programs each serve a targeted population who is at risk of nursing home placement or hospitalization; and

WHEREAS, Dakota County staff authorizes a wide range of individual services for clients in these waiver programs based on individual client needs, which are provided by a variety of contracted service providers; and

WHEREAS, contracted service providers directly bill the Minnesota Department of Human Services (DHS) for services provided to waiver eligible clients; and

WHEREAS, waiver rate limits are established by DHS on a state fiscal year basis (July 1 – June 30); and

WHEREAS, contracts for services funded by waiver programs are written to coincide with the state fiscal year; and

WHEREAS, the execution of this contract in no way obligates Dakota County to purchase services or refer clients.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract for home and community-based services with Carver Court Home, LLC, at rates not to exceed those set forth by DHS, for the period of August 23, 2011 through June 30, 2012, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, within the rate limits established by DHS, to alter the types of services provided, services rates, and contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That this contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to continue providing these services.

7. REGULAR AGENDA

7.1 Update on Adult Drug Court Program

Tim Cleveland, Community Corrections Deputy Director, and Anita Kennedy, Community Corrections Supervisor, presented a verbal update to the Committee Services Committee. This item was for information-only; there was no action requested.

7.2 Update on Out-of-Home Placements

Joan Granger-Kopeski, Social Services Deputy Director, and Jim Scovil, Community Corrections Deputy Director, presented a verbal update to the Committee Services Committee. This item was for information-only; there was no action requested.

8. COMMUNITY SERVICES DIRECTORS REPORT

Kelly Harder, Community Services Director, provided a verbal report to the Committee.

9. ADJOURNMENT

There being no further business to come before the Committee, the meeting was moved for adjournment by Commissioner Egan, seconded by Commissioner Branning, and passed on a 6-0 vote. The meeting was adjourned at 11:30 a.m.

Respectfully submitted,

Carla Skog
Acting Administrative Coordinator
Community Services Division