

# B2

# APPLICATION FOR SHORELAND BUILDING

## Dakota County Shoreland Zoning and Floodplain Management Ordinance

Dakota County Water Resource Dept.  
 Western Service Center  
 14955 Galaxie Avenue  
 Apple Valley, MN 55124  
 Telephone: (952) 891-7000

### FOR OFFICE USE ONLY

File: \_\_\_\_\_  
 Received: \_\_\_\_\_  
 Permit Fee Paid: \_\_\_\_\_  
 SSTS Status: \_\_\_\_\_

### Intent

The uncontrolled use of shorelands of Dakota County, MN affects public health, safety and general welfare not only by contributing to pollution of public waters, but also by impairing the local tax base. Therefore, it is in the best interests of public health, safety and welfare to provide for the wise use and development of shorelands of public waters. The Legislature of MN has delegated responsibility to local governments of the state to regulate the subdivision, use and development of shorelands of public waters to preserve and enhance the quality of surface waters, to protect and preserve the outstanding values of a designated Wild and Scenic River, conserve the economic and natural environmental values of shorelands, and provide for the wise use of waters and related land resources.

### Building Permit Application Procedure

- 1) Submit completed application, site plan, set of construction plans (home additions) and permit fee.
- 2) Building plans must meet County shoreland and setback requirements. Please check with your Township for township setbacks. If necessary, staff will measure and stake setbacks on the site.
- 3) If your septic system was installed prior to 1996 or has not had a compliance inspection within the past three years, a compliance inspection must be performed before the building permit is approved (unless waived by the Zoning Administrator). A system found not in compliance must be upgraded.
- 4) If you are installing a new/replacement septic system as part of your building project, a completed septic application must be submitted with the building permit application.
- 5) Once staff has reviewed the completed application(s), an inspection of the proposed building site will be conducted.
- 6) The permit will be issued after staff conducts an inspection and reviews the application for compliance.

### Information can be obtained from the following County Departments:

- Survey information - County Surveyor's Office: (952) 891-7087
- Driveway permits – Transportation Department : (952) 891-7100
- Well permits - Water Resources Department : (952) 891-7557
- Vermillion River Watershed Joint Powers Organization: (952)-891-7546
- Properties in need of an assigned address (call your city or township)

Note: For an application to be processed, Sections A, B, C, and D must be completed in full. Incomplete applications may be returned to the applicant by the Zoning Administrator for completion.

## Section A: Owner Information

Property Owner: \_\_\_\_\_  
 (Last Name) (First Name) (Middle Initial)

Address: \_\_\_\_\_  
 (Street Address or P.O. Box) (City) (State) (Zip Code)

Telephone: \_\_\_\_\_  
 (Home) (Work)

Site Address: \_\_\_\_\_  
 (Street Address ) (City) (State) (Zip Code)

Township Name: \_\_\_\_\_ Property Identification number (PIN): \_\_\_\_\_  
 (If unsure, see your tax statement)

Name of Lake, River, or Stream: \_\_\_\_\_

### Applicant (if different than owner listed above):

\_\_\_\_\_  
 (Name) (Street Address or P.O. Box) (City) (State) (Zip Code) (Telephone)

### Contractor (if different than owner listed above):

## Section B: Building Information

<b>Type of Improvement</b> <input type="checkbox"/> Alteration of Existing Structure (addition) <input type="checkbox"/> Shed <input type="checkbox"/> Garage <input type="checkbox"/> Other, Specify: _____	<b>Primary Construction Material</b> <input type="checkbox"/> Masonry <input type="checkbox"/> Wood Frame <input type="checkbox"/> Structural Steel <input type="checkbox"/> Other, Specify _____	<b>Building Information (circle)</b> Basement:      Yes      No Walkout:        Yes      No Slab on Grade:   Yes      No Number of Bedrooms _____
<b>Dimensions/Area of Structure</b> Existing Structure _____ Finished Structure _____ (after improvement)	<b>Estimated Cost of</b> \$ _____ (nearest dollar)	

## Section C: Proposal and Site Plan

1. Describe your proposal. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
2. To evaluate your permit request, provide as much information as possible, such as maps, plans, etc. Create a detailed site plan with the following information that applies. (Contact the Zoning Administrator if you have any questions.)

Basic Elements	Existing Features	Proposed Changes
Date of preparation Scale North arrow Property lines/boundary Property dimensions	Existing structures Existing driveways, roads, trails Existing well/septic system Adjacent roads Length of shoreline frontage Ponds, lake rivers, streams Steep slopes/ Drainage patterns Right-of-ways/Easements Distance of structures to lot lines	New structures Fences Landscaping Roads/driveways Grading-areas/cut and fill Septic system Well

### County Shoreland Classification Requirements

Check with the Water Resources Office for your local shoreland zoning classification.

	Natural Environment Lakes & Rivers	Recreation Lakes	Recreation Rivers	Wild & Scenic River	Transition River	Agricultural Rivers	Remote Rivers	Tributaries
<b>State/County Road</b>	50 feet	50 feet	50 feet	50 feet	50 feet	50 feet	50 feet	50 feet
<b>Township Road/RR</b>	40 feet	40 feet	40 feet	40 feet	40 feet	40 feet	40 feet	40 feet
<b>Structure to Ordinary High Water Mark</b>	200 feet	100 feet	200 feet	200 feet	200 feet	200 feet	200 feet	100 feet
<b>Side Lot Lines</b>	10 feet	10 feet	10 feet	10 feet	10 feet	10 feet	10 feet	10 feet
<b>Sewer to OHWM</b>	150 feet	75 feet	150 feet	150 feet	150 feet	150 feet	150 feet	75 feet
<b>Rear Lot Lines</b>	40 feet	40 feet	40 feet	40 feet	40 feet	40 feet	40 feet	40 feet
<b>Minimum Lot Size (sq ft)</b>	80,000 (sq ft)	43,560 (sq ft)	87,120 (sq ft)	174,240 (sq ft)	80,000 (sq ft)	80,000 (sq ft)	N/A	80,000 (sq ft)
<b>Bluffline/Top of Bluff</b>	40 feet	40 feet	40 feet	40 feet	40 feet	40 feet	40 feet	40 feet
<b>Lot Width at Building Line &amp; Water Frontage</b>	200 feet	150 feet	250 feet	250 feet	250 feet	150 feet	300 feet	100 feet

\*Township requirements may differ, check with County Water Resources Office

## Section D: Read and Sign

### Important

A sewage treatment system not meeting the requirements of the Dakota County Shoreland and Floodplain Management Ordinance (Ordinance 50) must be upgraded any time a permit of any type is required for any improvement on, or change in use of the property. If the septic system was built prior to 1996 or has not had a compliance inspection performed within the past three years, the applicant must provide the Zoning Administrator with a compliance inspection report completed by a State Licensed Inspector and any information that may be requested to verify that the sewage treatment system in question is functioning in accordance with the Dakota County Individual Sewage Treatment Systems Ordinance (Ordinance 113).

#### Permit Application Checklist

- Completed and signed application
- Detailed Site Plan
- Subsurface sewage treatment system (septic system) conformance verification (unless waived by the Zoning Administrator)
- Septic System application (if applicable)
- Check payable to the Dakota County Treasurer (**Non-Refundable**)

#### Building Permit Fee Based on the Following Scale:

<u>Cost of Project</u>	<u>Permit Fee</u>
\$1.00-\$30,000	\$115
\$30,001-\$40,000	\$121
\$40,001-\$50,000	\$140
\$50,001-\$100,000	\$154
\$100,001-\$200,000	\$307
\$200,001+	\$460

*\*Note: Unique sites may require additional information.*

Building Permit Fee \_\_\_\_\_

Check payable to the Dakota County Treasurer (**Non-Refundable**)

**Agricultural Use Structures pay \$52 fee regardless of project cost. Determination made by Zoning Administrator**

### Agreement

I hereby certify that the information provided is correct and agree to have the proposed work done in strict accordance with the description given and according to the provisions of the ordinances of Dakota County, Minnesota. I further agree that any plans and specifications submitted are part of this permit application. I also understand that Dakota County takes no responsibility for the proper design of the project. I accept all responsibility for the design of the project and for all damages resulting from the failure of the project due to improper design, and understand that false or misleading information may be grounds for invalidating this permit. I understand that this permit is valid for a period of one year from the date of issuance.

Signature: \_\_\_\_\_

(Applicant)

Date: \_\_\_\_\_