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# APPLICATION FOR SHORELAND SEPTIC SYSTEM PERMIT

## Dakota County Shoreland Zoning and Floodplain Management Ordinance

Dakota County Water Resource Dept.  
 Western Service Center  
 14955 Galaxie Avenue  
 Apple Valley, MN 55124  
 Telephone: (952) 891-7000

**FOR OFFICE USE ONLY**  
 File: \_\_\_\_\_  
 Received: \_\_\_\_\_  
 Permit Fee: \$ \_\_\_\_\_  
 CK# \_\_\_\_\_

### Intent

The uncontrolled use of shorelands of Dakota County, MN affects public health, safety and general welfare not only by contributing to pollution of public waters, but also by impairing the local tax base. Therefore, it is in the best interests of public health, safety and welfare to provide for the wise use and development of shorelands of public waters. The Legislature of MN has delegated responsibility to local governments of the state to regulate the subdivision, use and development of shorelands of public waters to preserve and enhance the quality of surface waters, to protect and preserve the outstanding values of a designated Wild and Scenic River, conserve the economic and natural environmental values of shorelands, and provide for the wise use of waters and related land resources.

### SSTS Permit Application Procedures

- 1) Hire a state licensed designer to design the septic system.
- 2) Submit the completed SSTS permit application, septic design with two (2) separate soils verifications, detailed site plan and permit fee to the Dakota County Water Resources Department.
- 3) The Water Resources Department may schedule a pre-inspection of your site. Details will be discussed upon receipt of the completed application materials.
- 4) One the SSTS permit is issued make arrangements with a licensed installer to install your system. Permits are valid for up to one year from their date of issue.
- 5) A final inspection is required and must be scheduled before the system is covered with earth. The Water Resources Department schedules inspections by appointment.

### Information can be obtained from the following County Departments:

- Survey information - County Surveyor's Office: (952) 891-7087
- Driveway permits – Transportation Department : (952) 891-7100
- Well permits - Water Resources Department : (952) 891-7557
- Vermillion River Watershed Joint Powers Organization: (952)-891-7546
- Properties in need of an assigned address (call your city or township)

Required Setbacks	Septic Tank	Drainfield
Property Lines	10 feet	10 feet
Occupied Building	10 feet	20 feet
Recreation Lake or Tributary Creek*	75 feet	75 feet
All other Shoreland Designations*	150 feet	150 feet
Buried Pressure Distribution Water Pipes	10 feet	10 feet
Well (50+ feet of casing)	50 feet	50 feet
Well (not meeting above specifications)	50 feet	100 feet

\* Check with the Water Resources Department for your shoreland zoning classification

Note: For an application to be processed, Sections A, B, C, and D must be completed in full. Incomplete applications may be returned to the applicant by the Zoning Administrator for completion.

## Section A: Owner Information

Property Owner: \_\_\_\_\_  
 (Last Name) (First Name) (Middle Initial)

Address: \_\_\_\_\_  
 (Street Address or P.O. Box) (City) (State) (Zip Code)

Telephone: \_\_\_\_\_  
 (Home) (Work)

Site Address: \_\_\_\_\_  
 (Street Address) (City) (State) (Zip Code)

Township Name: \_\_\_\_\_ Property Identification number (PIN): \_\_\_\_\_  
 (If unsure, see your tax statement)

Name of Lake, River, or Stream: \_\_\_\_\_

**Applicant** (if different than owner listed above):

(Name) (Street Address or P.O. Box) (City) (State) (Zip Code) (Telephone)

**Licensed Septic Professional**

(Name) (Street Address or P.O. Box) (City) (State) (Zip Code) (Telephone)

## Section B: Building Information

Type of Improvement	Building Information (circle)	Estimated Cost of Improvements
<input type="checkbox"/> New system	Basement: Yes No	\$ _____ (nearest dollar)
<input type="checkbox"/> Repair of existing system	Whirlpool bath: Yes No	
<input type="checkbox"/> Full replacement of existing system	Water softener: Yes No	
<input type="checkbox"/> Addition of drainfield lines or tanks	Solid pump in basement Yes No	
	Dishwasher Yes No	
	Garbage disposal Yes No	

## Section C: Proposal and Site Plan

1. To evaluate your permit request, provide as much information as possible, such as maps, plans, etc. Create a detailed site plan with the following information that applies. (Contact the Zoning Administrator if you have any questions.)

Basic Elements	Existing Features	Proposed Changes
Date of preparation Scale North arrow Property lines/boundary Property dimensions	Existing structures, driveways, roads, trails Existing wells within 100 feet of property Adjacent roads Length of shoreline frontage Ponds, lake rivers, streams Steep slopes/ Drainage patterns Right-of-ways/Easements Distance of structures to lot lines	Septic system Landscaping Roads/driveways Grading-areas/cut and fill Fences Well

## Section D: Read and Sign

### Important

*A sewage treatment system not meeting the requirements of the Dakota County Shoreland and Floodplain Management Ordinance (Ordinance 50) must be upgraded any time a permit of any type is required for any improvement on, or change in use of the property. If the septic system was built prior to 1996 or has not had a compliance inspection performed within the past three years, the applicant must provide the Zoning Administrator with a compliance inspection report completed by a State Licensed Inspector and any information that may be requested to verify that the sewage treatment system in question is functioning in accordance with the Dakota County Individual Sewage Treatment Systems Ordinance (Ordinance 113).*

### Permit Application Checklist

- \_\_\_ Completed and signed application
  - \_\_\_ Septic design by licensed designer and detailed site plan
  - \_\_\_ Septic System application (if applicable)
  - \_\_\_ Check payable to the Dakota County Treasurer (**Non-Refundable**)
- Fee schedule:** \$316 trench or at grade system; \$367 Mound system

### Agreement

*I hereby certify that the information provided is correct and agree to have the proposed work done in strict accordance with the description given and according to the provisions of the ordinances of Dakota County, Minnesota. I further agree that any plans and specifications submitted are part of this permit application. I also understand that Dakota County takes no responsibility for the proper design of the project. I accept all responsibility for the design of the project and for all damages resulting from the failure of the project due to improper design, and understand that false or misleading information may be grounds for invalidating this permit. I understand that this permit is valid for a period of one year from the date of issuance.*

Signature: \_\_\_\_\_  
(Applicant)

Date: \_\_\_\_\_