

Dakota County Library Board
December 8, 2011
5:30 p.m.
Dakota County Wescott Library

Present: Mr. Larsen, Ms. Hanauer, Ms. Zenk, Ms. Schatz; Mr. Duling, Mr. Hendrickson, Ms. Berggren

Library Staff: Ken Behringer, Library Director; Roseanne Byrne, Deputy Director; Kathy Peterson, admin staff

Others in attendance: Lee Schubert, Mary Scheide, Commissioner Liz Workman, Tom Novak-PS&R

After a reception honoring Mr. Duling for his service on the Library Board, President Larsen called the meeting to order at 5:30 p.m.

Approval of Consent Agenda: (item 4) Ms. Zenk moved and Ms. Hanauer seconded that the consent agenda be approved. Motion passed unanimously.

Director's Report: (item 5) Mr. Behringer reported that contract discussions with AFSCME, Local 693 are moving forward. The parties are scheduled to meet again in two weeks and are working toward a 2011 and 2012 contract agreement.

Capital Planning and Project Management has received eight responses to the RFP related to the needs assessment/remodeling projects for the Farmington and Inver Glen Libraries. Facilities Management and Library staff will evaluate the responses and invite three or four firms to the January Library Board meeting for presentation of their proposals.

Stat Courier, the new delivery company, is interviewing drivers and preparing to start the route after the first of the year.

The Facilities Management project to add security cameras in the libraries has been slowed a bit for technical reasons, but installation is scheduled to restart this month.

Mr. Behringer requested authorization to assist South St. Paul Public Library's implementation of RFID services. He proposed providing them with RFID tags with funding that remains from the Dakota County Library RFID project. Having South St. Paul materials RFID-enabled would benefit Dakota County Library users and staff as items in the two collections are often exchanged through reciprocal borrowing and interlibrary loan between locations. Ms. Zenk moved that the Library Board authorize this proposal. Ms. Berggren seconded. Motion passed unanimously.

(Item 6.a.) Demonstration of Early Literacy Computers: Jen Verbrugge, Youth Services Program and Outreach Librarian, provided a fun and informative demonstration of the new early literacy computers. The units have learning-based games, but no internet access. Each will be set up to permit a thirty minute session per user. The Library will provide headphone splitters so parents can read and play along with children. Library Board members thanked Ms. Verbrugge for her commitment to children's literacy.

(Item 6.b.) Second Hearing: Proposed Dakota County Library Fees 2012: After reviewing the requested changes and clarifications, Ms. Berggren moved that the proposed fees be accepted for 2012. Ms. Hanauer seconded. Motion passed unanimously.

(Item 6.c.) Update on RFP Process for Selection of Architectural Firm to Oversee Farmington-Inver Glen Capital Projects: Library Board members reviewed a status update from Kariann Gottesman of Facilities Management. Mr. Behringer said that eight responses were being forwarded to Senior Managers and managers of the two library buildings. Library administration will meet with Facilities Management to evaluate the proposals. It is expected that three or four firms will be invited to the January Library Board meeting to make presentations. Each firm is usually given about an hour, so Library Board members suggested starting earlier in the day, if possible.

(Item 6.d.) Consideration of Request for MELSA Phase Funds: After outlining needs and cost for improvements to the automated materials handling systems in 3 of the libraries and other projects, Mr. Behringer

requested authorization to withdraw \$250,000 from the DCL Phase Fund held by MELSA. Ms. Schatz moved and Ms. Zenk seconded. Motion passed unanimously.

(Item 6.e.) Discussion of *Impact Survey Data for Dakota County Library*: Mr. Behringer and Library Board members discussed the US Impact Survey, funded by Bill and Melinda Gates Foundation, about how computers are used in libraries. Ms. Byrne said it was very interesting and showed high user satisfaction. The data show that computers in libraries are not just used for social media but also for job, health and other issues. Mr. Behringer noted that the local sample was a bit small and said he would watch to see how it compared to data in the next national survey.

Mr. Behringer gave a brief update on Maureen Gormley's progress on the implementation of Facebook. She is responding to questions from County Communications about projected use patterns and internal promotion. She anticipates authorization to proceed before the first of the year.

In response to a question, Mr. Behringer said that the library systems and Dakota County Library in particular will continue to receive Legacy Funds in 2012. Funding will be reduced, but Russ Cogar and his group are working to insure that the signature programs from past years will still be replicated, where possible. Ms. Byrne noted that a local author fair is scheduled for Saturday, January 21.

There were no other questions or topics to discuss. Mr. Duling moved that the meeting be adjourned. Ms. Berggren seconded the motion. Motion passed unanimously. President Larsen adjourned the meeting at 6:45 pm.

Paul Larsen, Library Board President

Barbara Berggren, Library Board Secretary