

**DAKOTA COUNTY
ADMINISTRATION/FINANCE/POLICY COMMITTEE OF THE WHOLE**

Meeting Minutes

December 13, 2011

Administration Center, Government Center, Conference Room 3A, Hastings, Minnesota

1. **Call To Order And Roll Call.** Commissioner Kathleen Gaylord, Chair of the Administration/Finance/Policy (AFP) Committee of the Whole, called the meeting to order at 1:48 p.m. Roll was called with the following members present:

Commissioner Joseph A. Harris, District 1
Commissioner Kathleen A. Gaylord, District 2
Commissioner Thomas A. Egan, District 3
Commissioner Nancy Schouweiler, District 4
Commissioner Liz Workman, District 5
Commissioner Paul J. Krause, District 6
Commissioner Willis E. Branning

Others present included:

Brandt Richardson, County Administrator
Karen Schaffer, County Attorney's Office
Kelly Olson, Sr. Administrative Coordinator

2. **Audience.** Commissioner Gaylord asked if there was anyone in the audience who wished to address the Committee of the Whole on an issue not on the agenda or to discuss an item on the consent agenda. No one appeared.
3. **Approval Of Agenda.** On a motion by Commissioner Workman, seconded by Commissioner Schouweiler, the agenda was approved.
4. **Introduction Of New Employees.** CJIIN Manager Mary Cerkvenik introduced CJIIN Analyst Panod Klongruatroke.

CONSENT AGENDA

On a motion by Commissioner Schouweiler, seconded by Commissioner Workman, the consent agenda was unanimously approved as follows:

5. **Approval Of Minutes** of meeting held on November 1, 2011.

6.1 Amendment Of County Board Operating Rules And Guidelines

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby amends the County Board Operating Rules and Guidelines as presented to the Administration/Finance/Policy Committee of the Whole on December 13, 2011; and

BE IT FURTHER RESOLVED, That these amendments shall be effective on January 10, 2012.

6.2 Consideration Of Proposed Amendments To Policy No. 1015, Citizen Advisory Committee Membership

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby amends Policy No. 1015, Citizen Advisory Committee Membership, as presented to the Administration/Finance/Policy Committee of the Whole on December 13, 2011; and

BE IT FURTHER RESOLVED, That staff is hereby directed to amend the County Policies and Procedures Manual and the County Board Operating Rules and Guidelines to include these amendments.

REGULAR AGENDA

- 7.1 Consideration Of Minnesota Valley Transit Authority Membership.** Physical Development Director Lynn Thompson presented this item.

On a motion by Commissioner Schouweiler, seconded by Commissioner Krause, Item 7.1 – Consideration Of Minnesota Valley Transit Authority Membership was tabled for further discussion and staff was instructed to gather additional information and request further review by the County Attorney’s office.

The Commissioners voted as follows:

ayes 6 nays 0
abstain 1 Comm. Branning

- 8.1 Consider Request To Modify Procedure For Screening Of Persons At Judicial Center.** County Administrator Brandt Richardson and Operations Manager Taud Hoopingartner introduced this item. Paul Rogosheske and Glen Nord, representing the Dakota County Bar Association, presented a request to have members of the bar exempted from screening procedures at the Judicial Center. Commander John Grant, presented information regarding access of individuals entering the Judicial Center and the requirement for individuals to remove belts as part of the screening process. Michael McNabb, Attorney, made a presentation requesting the requirement for belt removal be removed from screening procedures.

On a motion by Commissioner Schouweiler, seconded by Commissioner Workman no action was recommended to modify the Judicial Center Point of Entry Screening Policy.

The Commissioners voted as follows:

ayes 5 nays 0
abstain 2 Comm. Gaylord and Comm. Krause

- 9.1 Draft Strategies For Strategic Plan.** This item was tabled to a future meeting.

- 10. County Administrator's Report.** The County Administrator had no report.

- 11. Adjournment.** On a motion by Commissioner Schouweiler, seconded by Commissioner Harris, the meeting was adjourned at 3:23 p.m.

Respectfully submitted,

Kelly D. Olson
Senior Administrative Coordinator to the Board