

## Dakota County Sheriff's Office Jail Fee Waiver Form

The Dakota County Sheriff's Office seeks to be reasonable in its collection of jail fees imposed pursuant to Minnesota Statute Section 641.12 and as established by the Dakota County Board of Commissioners. Jail inmate collection accounts will not be submitted to Minnesota Revenue Recapture as long as the subject of debt is actively making payments to the account.

If you cannot afford to pay the jail fees assessed to you, you may be eligible to have these fees waived. The Dakota County Sheriff's Office will consider waiving these fees under certain conditions such as inability to pay, undue hardship, or extenuating circumstances. To request a waiver, you must complete and submit this form and provide supporting documentation. Supporting documentation may include, for example and without limitation, income records (i.e., pay stubs, tax returns, etc.), proof of a catastrophic life event (i.e., serious injury, death or disability), and other records demonstrating that you are unable to pay the fees or that paying the fees would cause you hardship. Waiver forms and supporting documentation must be mailed to the following address:

**Dakota County Sheriff's Office  
Attn: Detention Services - Jail Fee Waiver  
1580 Hwy 55  
Hastings, MN 55033**

Legibly complete this application providing the following information:

Today's Date \_\_\_\_\_

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_

Phone number \_\_\_\_\_ Date of Booking \_\_\_\_\_

Debt Amount Requesting to Waive \_\_\_\_\_

Reason for Waiver  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please Note:**

Your completed waiver form and any supporting documentation will not be returned to you. You will receive a written response from the Jail.

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Office Use Only: Fees Waived  YES  NO Amount \_\_\_\_\_ PSA \_\_\_\_\_ Date \_\_\_\_\_

CH Number \_\_\_\_\_ DOB \_\_\_\_\_

A copy of this form will be placed in the inmate's criminal history file in OnBase.