

Steps to Apply for a Dakota County Well Seal Grant

1. Well owner confirms that their well is not already sealed. A Well and Boring Sealing record is the legal document that states a well is officially sealed by a licensed well contractor.
2. Applicants obtains two (2) bids from licensed well sealing contractors. A listing of licensed well contractors that have performed well sealings on residential wells in Dakota County can be found at: www.co.dakota.mn.us search *Well Seal Grant*.
3. Applicant submits (via mail or e-mail) copies of the 2 bids, the completed grant application, and the signed grant agreement to: Sarah Kamrath, Dakota County, 14955 Galaxie Ave, Apple Valley, MN 55124, or email to WellSealGrant@co.dakota.mn.us, or fax to (952) 891-7588.

Wait to seal the well until you receive the grant award email/letter from Dakota County. Funding will not be applied retroactively for wells that have been sealed prior to notification that the agreement has been authorized and the grant awarded.

4. Dakota County reviews the submitted forms, then sends an email/letter awarding the grant to the well owner which includes the deadline of 90 days to have the well sealed.
5. After receiving the Award Email/Letter, applicant selects and schedules the well contractor of their choice to perform the well sealing.
6. Well contractor seals the well and sends invoice to well owner for well sealing cost. Receipts or invoices must include the following information: name of the well contractor; the materials, labor, or equipment used; component unit costs (e.g., hours, feet, cubic yards, etc.); and the date the work was performed.
7. Applicant pays the well contractor invoice in full for well sealing cost and keep the receipt/invoice as well as the Well and Boring Sealing Record provided by the Contractor. The Well and Boring Record should stay with the property.
8. The well contractor sends the invoice with an indication that they have been paid-in-full with the Well and Boring Sealing Record to Dakota County Environmental Resources, 14955 Galaxie Ave, Apple Valley, MN 55124, or email to WellSealGrant@co.dakota.mn.us, or fax to (952) 891-7588.
9. Dakota County reimburses the well owner 50% of the cost to seal the well. The well owner will not be reimbursed more than the total invoiced amount, up to \$3000.00.

The well contractor should keep Dakota County informed if there are problems.

Please contact call (952) 891-7000 or WellSealGrant@co.dakota.mn.us should you have questions.



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Licensed Well Contractors

The following is a partial list of contractors licensed to perform water well work in Minnesota. This list is provided for your convenience and includes only contractors that have constructed or sealed residential wells in Dakota County in recent years. You may wish to check your yellow pages or the Minnesota Department of Health at www.health.state.mn.us search *licensed well contractor* for additional listings. Dakota County does not recommend, endorse, nor guarantee the work of any contractors. Dakota County recommends getting more than one estimate for well seal grants.

County	Contractor	Telephone
Dakota	DC Well Drilling	651-437-5040
Dakota	Johnson Pump Service	651-388-3239
Dakota	Kimmes-Bauer Well Drilling	651-437-1973
Dakota	Terry Maher Well Drilling Inc.	651-437-1425
Hennepin	Associated Well Drillers, Inc.	952-941-1530
Hennepin	Bergerson-Caswell, Inc.	763-479-3121
Hennepin	Stevens Drilling & Environmental	763-479-1797
Hennepin	T. L. Stevens Well Co.	763-479-2272
Hennepin	Don Stodola Well Drilling Co.	952-938-2111
Le Sueur	Hartmann Well Company	952-758-2202
Le Sueur	Jaeckels Well	952-758-6812
Olmsted	Thein Well Company	507-288-5554
Ramsey	Keys Well Drilling	651-646-7871
Rice	Weinberger Well Service, Inc.	507-334-9214
Scott	Bohn Well Drilling	952-445-4809
Sherburne	E.H. Renner & Sons	763-427-6100
Washington	Salverda Well Company	651-464-2876
Washington	Mantyla Well Drilling, Inc.	651-436-7600



Dakota County Well Seal Grant Application

Return by mail, email or fax to:

Dakota County Environmental Resources Department, Attn: Sarah Kamrath
14955 Galaxie Ave.

Apple Valley, MN 55124

Email: WellSealGrant@co.dakota.mn.us

Phone: (952) 891-7549

Fax: (952) 891-7588

Saving the form as a PDF and emailing is the preferred method.

Applicant Information

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone (daytime): _____ Email Address: _____

Well Address: _____

Preferred method of communication (email or phone): _____

How did you learn about the Well Seal Grant Program? _____

Well Information

(If you do not know the answer to the questions, please leave it blank.)

What is/was the well used for? _____

Depth (ft): _____ Don't Know _____ Know _____ Estimated _____

Is there a second well on the property? Yes _____ No _____

What is the status of the second well? In use _____ Not in use _____

Use of the second well: _____

Are you applying for a well seal grant for this second well too? Yes _____ No _____

Is city water hooked up to this property? Yes _____ No _____

After receipt of this application Dakota County will notify you in writing whether you have been awarded a Well Seal Grant or not. DO NOT proceed with sealing the well until you have received the letter

Signature: _____ Date: _____



Dakota County – Well Seal Grant Agreement

Please submit completed form to WellSealGrant@co.dakota.mn.us or to Dakota County Environmental Resources Department, 14955 Galaxie Ave., Apple Valley, MN 55124 Fax (952) 891-7588.

Please complete the following information.

Grantee Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone No. (home): _____ (work): _____

This Agreement, between the County of Dakota (“the County”) and (Your Name) _____ (hereafter “Grantee”), shall embody all terms of the agreement between them under which the County shall provide funding to Grantee to seal an unused well on the following real property located in Dakota County at:

(Well Address) _____ and agree as follows:

1. The Grantee must submit at least one bid from a licensed well drilling contractor as part of this agreement. Multiple bids are preferred, the Grantee should make an effort to obtain a second bid unless there are extenuating circumstances. The Grantee will choose the licensed well drilling contractor from the submitted bids to perform all work required to properly seal the abandoned well located at the above referenced property.
2. Dakota County will reimburse the well owner 50% of the eligible costs to seal a well up to \$3,000, whichever is less. At the discretions of the Environmental Resources Department Director, additional funds may be available to address extenuating circumstances such as an obstructions or access issues. Extenuating circumstances DOES NOT consider the financial circumstances of the Grantee.
3. The Grantee will not be reimbursed more than the total invoiced amount.
4. The cost of any work performed by the Contractor that are ineligible by this Grant, such as repairs to concrete, lawns, landscaping, etc., shall be the sole responsibility of the Grantee.
5. Grantee, its heirs, successors, agents and assigns agree to indemnify and hold the County harmless for any claim, damages or causes of action arising under the performance of this Agreement by the Grantee or Grantee’s contractor, agents or employees.
6. All well sealing shall be done in accordance with Minnesota Statues Section 103I (1990); Minnesota Rules, Chapter 4725; Dakota County Ordinance 114; and all other applicable statues, rules, and ordinances related to the sealing of water wells.
7. The Grantee must pay the Contractor in full according to the invoice payment terms. The County will then reimburse the Grantee the applicable award amount. The Grantee shall not receive payment for work found by the County to be unsatisfactory, or performed in violation of federal, state or local law, ordinance, rule or regulation.
8. The Grantee will direct the Contractor to send the Well and Boring Sealing Record and a copy of the invoice with an indication they have been paid in full.
9. Costs related to extenuating circumstances that do not result in a complete well sealing may be eligible for reimbursement as long as the well contractor was not negligent and all efforts to seal the well were made.
10. Costs for items for which reimbursement is claimed must be supported by receipts or invoices for payments and will be verified by the County as practical and reasonable. Receipts or invoices must include the following information: name of the well contractor; the materials, labor, and equipment used; component unit costs (e.g., hours, feet, cubic yards, etc.); and the date the work was performed. The County has the authority to adjust amounts submitted for reimbursement.
11. The Grantee must receive an approval letter awarding the grant from Dakota County before sealing the well. Funding may not be applied retroactively to work that has started or to wells which have already been sealed.
12. A maximum of 2 well seal grants may be reimbursed to a single recipient (owner of multiple sealed wells) per calendar year, not to exceed a maximum of \$3,000 per well, including perforation, unless extenuating

circumstances are found under paragraph 2 above.

13. This Agreement is effective from the date of execution by all parties and shall remain in effect for 90 days or until terminated by either party upon seven (7) days written notice. Grantee may obtain a deadline extension for good cause as determined by the County. In the event it is determined that a well was sealed prior to this grant being approved, Grantees will be required to pay back the County any funds issued for work completed prior to the grant application being approved.

Grantee agrees to all terms identified; and has included two bids or is acknowledging that an effort to obtain a second bid was made if only one bid is included in this application.

FOR GRANTEE (Electronic signatures not accepted)

FOR DAKOTA COUNTY

Signature of Grantee Date
Electronic Signature not accepted.

Nikki Stewart, Director Date
Environmental Resources Department