

AGENDA

Dakota County Regional Railroad Authority

December 18, 2018

9:30 AM

(or following County Board meeting)

Boardroom, Administration Center, Government Center, Hastings, MN

- 1. Call To Order And Roll Call**
- 2. Approval Of Agenda**
- 3. Consent Agenda**
 - 3.1** *County Administration* - **Approval Of Minutes** Of Meeting Held October 23, 2018
- 4. Regular Agenda**
 - 4.1** *Transportation* - Certification Of Dakota County Regional Railroad Authority Property Tax Levy And Adoption Of Budget For 2019
- 5. Other Business**
- 6. Transit Office Update**
- 7. Adjournment**

The next meeting is scheduled for January 8, 2019 at 9:30 AM (or following County Board meeting) in the Boardroom, Government Center, Hastings

For more information, call 651-438-4417.

Dakota County Regional Railroad Authority meeting agendas are available online at <https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

**DAKOTA COUNTY
REGIONAL RAILROAD AUTHORITY**

Meeting Minutes

**October 23, 2018
Boardroom, Administration Center, Hastings, MN**

Call To Order And Roll Call

Commissioner Mike Slavik
Commissioner Kathleen A. Gaylord
Commissioner Thomas A. Egan
Commissioner Joe Atkins
Commissioner Liz Workman
Commissioner Mary Liz Holberg
Commissioner Chris Gerlach

Also in attendance: Matt Smith, County Manager; Jay Stassen, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

The meeting was called to order by Chair Workman at 10:19 a.m.

Approval Of Agenda

On a motion by Commissioner Mary Liz Holberg, seconded by Commissioner Joe Atkins, the agenda was unanimously approved.

Consent Agenda

On a motion by Commissioner Mary Liz Holberg, seconded by Commissioner Joe Atkins, the consent agenda was unanimously approved as follows:

3.1 Approval Of Minutes Of Meeting Held On September 18, 2018

3.2 Scheduling Of 2019 Dakota County Regional Railroad Authority Meetings

WHEREAS, Dakota County Regional Railroad Authority regular meetings are open to the public and subject to the Open Meeting Law (Minn. Stat. § 13D), which requires a schedule of regular meetings.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Regional Railroad Authority (Authority) hereby adopts the following 2019 meeting schedule:

January 8
January 22
February 26
March 26
April 23
May 21
June 18
July 23
August 20
September 24
October 29

October 23, 2018

November 26
December 17

; and

BE IT FURTHER RESOLVED, That the Authority meetings shall be scheduled at 9:30 a.m. (or following the County Board meeting) in the Boardroom, Administration Center, in Hastings, Minnesota; and

BE IT FURTHER RESOLVED, That this schedule can be amended throughout the year by vote of the Authority.

Regular Agenda

4.1 METRO Orange Line Update

Charles Carlson with Metro Transit briefed this item and responded to questions. This item was on the agenda for informational purposes only.

Other Business

No other business.

Transit Office Update

No transit office update.

Adjournment

On a motion by Commissioner Kathleen A. Gaylord, seconded by Commissioner Joe Atkins, the meeting was adjourned at 10:39 a.m.

Respectfully submitted,

Secretary/Treasurer

DAKOTA COUNTY REGIONAL RAILROAD AUTHORITY

Certification Of Dakota County Regional Railroad Authority Property Tax Levy And Adoption Of Budget For 2019

Meeting Date: 12/18/2018
 Item Type: Regular-Action
 Division: Physical Development
 Department: Transportation
 Contact: Krebsbach, Mark
 Contact Phone: (952) 891-7102
 Prepared by: Zgoda, Tara

Fiscal/FTE Impact:
 None Other
 Current budget Amendment requested
 New FTE(s) requested
 Board Goal: Excellence in public service
 Public Engagement Level: N/A

PURPOSE/ACTION REQUESTED

Certify the County Manager's Recommended 2019 Dakota County Regional Railroad Authority (Authority) Property Tax Levy and adopt the Budget for 2019.

SUMMARY

In 1987, the Authority was formed under Minn. Stat. § 398A, which grants broad powers to the Authority to plan, acquire, construct, and operate transitways and railroads. Within these powers, the Authority plans for transitway development for the Cedar Avenue METRO Red Line, I-35W METRO Orange Line, and Robert Street Transitway. The Authority also participates in development of other regional transitway and rail projects such as the Minnesota High Speed Rail Commission.

The County Manager's Recommended 2019 Authority Capital Improvement Program (CIP) Budget includes \$1,419,181, which is funded with \$1,374,181 of Authority funds. The County Manager's Recommended 2019 section of the Authority CIP Budget (Attachment A) includes funds for METRO Orange Line Phase I construction, the METRO Orange Line Extension Study, and study of Palomino Station access alternatives for the Cedar Avenue Transitway to be done in conjunction with the Minnesota Department of Transportation-led study of a managed lane on northbound Trunk Highway 77. No changes to the County Manager's Recommended CIP Budget were made following the County Board workshop meeting on November 8, 2018.

The Adopted 2018 Authority Budget retained a levy of \$334,991 to pay for Transit Office staff and related costs for work on County transitways. Based on the Transit Office Work Plan for 2019, the Transit Office does not require additional tax levy funds from the Authority at this time. Authority capital project and operating costs will be funded by Authority Fund Balance until such time when the Authority Fund Balance reaches a level that can sustain Authority costs that are not eligible for use of Dakota County Transportation Sales and Use Tax revenues. Eligible project related expenses will be funded in the future with Transportation Sales and Use Tax revenues. The County Manager's Recommended 2019 Authority Operating Budget (Attachment B) totals \$161,984, a 49 percent decrease from the 2018 Operating Budget. With this approach, the County Manager's Recommended 2019 Authority Levy is \$0.

RECOMMENDATION

The County Manager recommends certification of a 2019 Property Tax Levy of \$0, which is a reduction of \$334,991 from the amount levied in 2018. The County Manager also recommends adoption of the Recommended 2019 Operating Budget and the Recommended 2019–2023 Authority CIP Budget.

EXPLANATION OF FISCAL/FTE IMPACTS

The 2019 Regional Rail Levy of \$0 represents a reduction of \$334,991 from the amount levied in 2018. This will reduce the combined percentage increase of Dakota County levies on Truth in Taxation Notices to 2.6 percent based on the County Manager's 2019 Recommended Budget.

Supporting Documents:

Attachment A: Recommended 2019 – 2023 CIP
Attachment B: Recommended 2109 Operating Budget

Previous Board Action(s):

18-007; 9/18/18

RESOLUTION

WHEREAS, the Dakota County Regional Railroad Authority (Authority) will maintain involvement and participation in eligible transit initiatives, including further development of the METRO Red Line, the METRO Orange Line and Orange Line Extension, and Robert Street Transitways in Dakota County; and

WHEREAS, the Authority considers capital projects planned during the next five years through the Authority's Capital Improvement Program (CIP) Budget; and

WHEREAS, the County Manager's Recommended 2019–2023 Authority CIP Budget identifies proposed projects on the METRO Red Line, METRO Orange Line and Orange Line Extension, and the Robert Street Transitways; and

WHEREAS, the County Manager's Recommended 2019 Authority Capital and Operating Budgets based on the Transit Office work plan do not require additional funds from the 2019 property tax levy; and

WHEREAS, Authority capital project and operating costs will be funded by Authority Fund Balance until such time when the Authority Fund Balance reaches a level that can sustain Authority costs that are not eligible for use of Dakota County Transportation Sales and Use Tax revenues; and

WHEREAS, Dakota County Transportation Sales and Use Tax revenues will be used for future eligible project related capital and operating expenses and; and

WHEREAS, a proposed maximum property tax levy of \$0 was certified by the Authority on September 18, 2018 (Resolution No. 18-007); and

WHEREAS, the County Manager's Recommended 2019 Authority Property Tax Levy of \$0 is a \$334,991 reduction from the amount levied in 2018.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Regional Railroad Authority hereby certifies to the Treasurer-Auditor the Dakota County Regional Railroad Authority property tax levy in the amount of \$0 for taxes payable in 2019; and

BE IT FURTHER RESOLVED, That the Dakota County Regional Railroad Authority hereby adopts a 2019 Operating Budget of \$161,984; and

BE IT FURTHER RESOLVED, That the Dakota County Regional Railroad Authority hereby adopts a 2019 Capital Improvement Program Budget of \$1,419,181.

County Manager's Comments:

- Recommend Action
- Do Not Recommend Action
- Reviewed---No Recommendation
- Reviewed---Information Only
- Submitted at Commissioner Request

Reviewed by (if required):

- County Attorney's Office
- Financial Services
- Risk Management
- Employee Relations
- Information Technology
- Facilities Management



County Manager

2019 - 2023 Regional Rail Capital Improvement Program



Page	JL Key	Project Number	Project Title	Annual Cost	City (1)	Federal Funds	State/Regional	Minnesota Valley Transit Authority	Metropolitan Council	Other	Regional Rail Authority Funds	Total Project Cost
<u>2019 Section</u>												
4	RR00001	RR00001	METRO Orange Line - Phase I (Capital Share)	1,259,181	-	-	-	-	-	-	1,259,181	6,127,634
5	RR00002	RR00002	METRO Orange Line Extension	60,000	-	-	-	-	-	-	60,000	10,560,000
7	NEW	NEW	Palomino Station Access Study - TH 77 MnPASS	100,000	-	-	-	45,000	-	-	55,000	100,000
				1,419,181	-	-	-	45,000	-	-	1,374,181	
<u>2020 Section</u>												
4	RR00001	RR00001	METRO Orange Line - Phase I (Capital Share)	1,246,703	-	-	-	-	-	-	1,246,703	6,127,634
5	RR00002	RR00002	METRO Orange Line Extension	285,000	-	-	-	-	-	-	285,000	10,560,000
				1,531,703	-	-	-	-	-	-	1,531,703	
<u>2021 Section</u>												
5	RR00002	RR00002	METRO Orange Line Extension	9,915,000	-	7,000,000	1,050,000	-	-	-	1,865,000	10,560,000
9	NEW	NEW	Cliff Road Walk-up Station - METRO Red Line	433,360	-	-	-	-	-	-	433,360	2,600,160
				10,348,360	-	7,000,000	1,050,000	-	-	-	2,298,360	
<u>2022 Section</u>												
6	RR00004	RR00004	Bicycle and Pedestrian Improvements - METRO Red Line (AV)	122,926	24,585	-	-	-	-	-	98,341	122,926
8	NEW	NEW	Robert Street Transitway	100,000	-	-	-	-	-	-	100,000	30,603,154
9	NEW	NEW	Cliff Road Walk-up Station - METRO Red Line	2,166,800	-	1,733,440	433,360	-	-	-	-	2,600,160
				2,389,726	24,585	1,733,440	433,360	-	-	-	198,341	
<u>2023 Section</u>												
8	NEW	NEW	Robert Street Transitway	3,050,315	-	1,525,158	305,032	-	-	-	1,220,125	30,603,154
10	NEW	NEW	METRO Red Line - Palomino Station	1,742,100	-	-	1,045,260	-	-	-	696,840	33,000,000
11	NEW	NEW	METRO Red Line/ Cedar Avenue Transitway Implementation Plan Update	491,702	-	-	-	-	245,851	-	245,851	491,702
				5,284,117	-	1,525,158	1,350,292	-	245,851	-	2,162,816	

Note: (1) Cost share policy subject to change, actual project cost to be determined based on Adopted County Policy at time of the Joint Powers Agreement.

	Annual Cost	City (1)	Federal Funds	State/Regional	Minnesota Valley Transit Authority	Metropolitan Council	Other	Regional Rail Authority Funds
2019	1,419,181	-	-	-	45,000	-	-	1,374,181
2020	1,531,703	-	-	-	-	-	-	1,531,703
2021	10,348,360	-	7,000,000	1,050,000	-	-	-	2,298,360
2022	2,389,726	24,585	1,733,440	433,360	-	-	-	198,341
2023	5,284,117	-	1,525,158	1,350,292	-	245,851	-	2,162,816
Total	20,973,087	24,585	10,258,598	2,833,652	45,000	245,851	-	7,565,401

2019 Budget

12/05/2018

Five Year Budget/Actual History Planning Detail By Key

14:45:21

Ledger: GL

As Of 12/1/2018

7009 - REGIONAL RAILROAD AUTHORITY

Object	Description	2015 Actual	2016 Actual	2017 Actual	2018 YTD Actual	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2019 > 2018
1970090000 - REGIONAL RAIL ADMIN											
Revenue											
41002	CURRENT RE & PER PROP TAX	0	0	1,630,673	307,076	0	0	1,630,673	334,991	0	(100) %
41111	DEL RE & PER PROP TAXES	0	0	0	0	0	0	0	0	0	0 %
41132	DELINQ MOBILE HOME TAX	0	0	0	0	0	0	0	0	0	0 %
43099	MISC OTHER REVENUE	0	0	13,862	0	0	0	0	0	0	0 %
43291	INTEREST ON INVESTMENTS	176,759	208,057	266,555	266,087	0	0	0	0	161,984	0 %
47960	CONSERV CR/AGRIC PRESERV	950	1,338	365	0	0	0	0	0	0	0 %
49495	USE OF FUND BALANCE	(2,781,717)	(1,501,759)	0	0	(1,270,694)	(1,255,354)	(1,243,484)	0	0	0 %
49499	BUDGET REVENUE OFFSET	2,781,717	1,501,759	0	0	0	0	0	0	0	0 %
Revenue Total:		177,710	209,395	1,911,456	573,163	(1,270,694)	(1,255,354)	387,189	334,991	161,984	(51) %
Expenditure											
53019	GENERAL SUPPORT	0	0	0	0	0	0	0	0	0	0 %
53401	RRA-SALARY/BENEFITS	261,870	316,925	325,622	0	300,415	311,861	324,083	290,264	145,721	(49) %
53402	RRA-TRAVEL/TRAINING	2,589	1,674	3,163	0	4,080	4,141	2,900	2,944	3,003	2 %
53404	RRA-MEMBERSHIP/DUES	28,874	15,530	8,092	7,683	30,900	34,364	21,379	8,000	8,160	2 %
53405	RRA-OTHER	0	0	0	0	19,584	19,878	33,676	28,783	0	(100) %
53406	RRA-COMMUNICATIONS	0	0	0	0	5,000	5,075	5,151	5,000	5,100	2 %
Expenditure Total:		293,334	334,129	336,877	7,683	359,979	375,319	387,189	334,991	161,984	(51) %
NCC: REGIONAL RAIL ADMIN		115,623	124,734	(1,574,578)	(565,480)	1,630,673	1,630,673	0	0	0	0 %
1970090130 - REIMBURSE CTY FRM REGIONAL RAI											
Revenue											
48300	EAGAN	0	0	4,515	0	0	0	0	0	0	0 %
Revenue Total:		0	0	4,515	0	0	0	0	0	0	0 %
Expenditure											
NCC: REIMBURSE CTY FRM REGIONAL RAI		0	0	(4,515)	0	0	0	0	0	0	0 %
1970090230 - CEDAR AVE BRT											
Revenue											
47236	OTHER STATE GRANTS	0	0	0	0	0	0	0	0	0	0 %
48199	FROM OTHER AGENCIES	0	0	1,525,142	0	0	0	0	0	0	0 %

User: ASKJ6 - Abdiqasim Salad

Report: DAKOTA_GL8012_BASE_HISTORY_BUDGET_BY_KEY -

2019 Budget

12/05/2018

Five Year Budget/Actual History Planning Detail By Key

14:45:21

Ledger: GL

As Of 12/1/2018

7009 - REGIONAL RAILROAD AUTHORITY

Object	Description	2015 Actual	2016 Actual	2017 Actual	2018 YTD Actual	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2019 > 2018
Revenue Total:		0	0	1,525,142	0	0	0	0	0	0	0 %
Expenditure											
Total: CEDAR AVE BRT		0	0	(1,525,142)	0	0	0	0	0	0	0 %
1970090231 - CEDAR AVE MATCH											
Expenditure											
Total: CEDAR AVE MATCH		0	0	0	0	0	0	0	0	0	0 %
1970090232 - CEDAR AVE STATE BONDS											
Revenue											
47236	OTHER STATE GRANTS	0	0	0	0	0	0	0	0	0	0 %
48320	METROPOLITAN COUNCIL	0	0	0	0	0	0	0	0	0	0 %
Revenue Total:		0	0	0	0	0	0	0	0	0	0 %
Expenditure											
Total: CEDAR AVE STATE BONDS		0	0	0	0	0	0	0	0	0	0 %
1970090330 - ROBERT STREET CORRIDOR											
Revenue											
46420	US DEPT OF TRANSPORTATION	0	0	0	0	0	0	0	0	0	0 %
48191	FROM OTHER COUNTIES	0	0	0	0	0	0	0	0	0	0 %
48320	METROPOLITAN COUNCIL	43,864	0	0	0	0	0	0	0	0	0 %
49498	BUDGET-CARRYOVER	2,083	0	0	0	0	0	0	0	0	0 %
49499	BUDGET REVENUE OFFSET	(2,083)	0	0	0	0	0	0	0	0	0 %
Revenue Total:		43,864	0	0	0	0	0	0	0	0	0 %
Expenditure											
59073	CIP-PROFESSIONAL SERVICES	45,948	0	0	0	0	0	0	0	0	0 %
59160	OTHER CAPITAL OUTLAY	0	0	0	0	0	0	0	0	0	0 %
Expenditure Total:		45,948	0	0	0	0	0	0	0	0	0 %
Total: ROBERT STREET CORRIDOR		2,083	0	0	0	0	0	0	0	0	0 %
1970090430 - RED ROCK CORRIDOR											

2019 Budget

12/05/2018

Five Year Budget/Actual History Planning Detail By Key

14:45:21

Ledger: GL

As Of 12/1/2018

7009 - REGIONAL RAILROAD AUTHORITY

Object	Description	2015 Actual	2016 Actual	2017 Actual	2018 YTD Actual	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2019 > 2018
Expenditure											
59160	OTHER CAPITAL OUTLAY	0	0	0	0	0	0	0	0	0	0 %
Expenditure Total:		0	0	0	0	0	0	0	0	0	0 %
NCC: RED ROCK CORRIDOR		0	0	0	0	0	0	0	0	0	0 %
Revenues:		221,575	209,395	3,441,114	573,163	(1,270,694)	(1,255,354)	387,189	334,991	161,984	(51) %
Expenditures:		339,282	334,129	336,877	7,683	359,979	375,319	387,189	334,991	161,984	(51) %
NCC: 7009 - REGIONAL RAILROAD AUTHORITY		117,707	124,734	(3,104,236)	(565,480)	1,630,673	1,630,673	0	0	0	0 %

-10-