

# **A G E N D A**

## **Dakota County Board of Commissioners Special Meeting**

**March 20, 2020  
9:00 AM**

View Live Broadcast <https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

1. **Call To Order And Roll Call**
2. **Pledge Of Allegiance**
3. **Approval Of Agenda** (Additions/Corrections/Deletions)

### **REGULAR AGENDA**

4. **County Board/County Administration**
  - 4.1 *County Board* - Consent To Continued Local State Of Emergency Pursuant To Minnesota Statutes Chapter 12 Regarding COVID-19 (Coronavirus)
5. **County Manager's Report**
6. **Information**
  - 6.1 See Attachment A - Future Board Meetings And Other Board Activities
7. **Adjournment**

**For more information, call 651-438-4417**

**Dakota County Board meeting agendas are available online at**  
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>



Future Board And Other Public Agency Meetings

**March 21, 2020**

Saturday

11:30 AM - 11:30 AM

**Dakota County Historical Society Board Annual Meeting - CANCELED**

**March 24, 2020**

Tuesday

9:00 AM - 9:00 AM

**Dakota County Board of Commissioners Meeting -- View Live Broadcast**  
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

9:30 AM - 9:30 AM

**Dakota County Regional Railroad Authority Meeting (or following Board Meeting) - CANCELED**

10:00 AM - 10:00 AM

**Dakota County General Government and Policy Committee of the Whole Meeting (or following RRA Meeting) - CANCELED**

**March 25, 2020**

Wednesday

9:15 AM - 9:15 AM

**Metropolitan Mosquito Control District Executive Committee Meeting -- SKYPE CALL**

1:00 PM - 1:00 PM

**A Courageous Conversation about Race and Diversity - CANCELED**

4:30 PM - 4:30 PM

**Minnesota Valley Transit Authority Board of Directors Meeting - CANCELED --**

5:00 PM - 5:00 PM

**River to River Greenway Natural Resource Management Plan - Public Open House - CANCELED**

**March 26, 2020**

Thursday

1:00 PM - 1:00 PM

**Vermillion River Watershed Joint Powers Board Meeting -- Dakota County Extension 4100 220th St West #103, Farmington**

6:00 PM - 6:00 PM

**Joint County Board-Planning Commission Workshop - CANCELED --**



**DAKOTA COUNTY BOARD OF COMMISSIONERS****Consent To Continued Local State Of Emergency Pursuant To Minnesota Statutes Chapter 12 Regarding COVID-19 (coronavirus)**

Meeting Date: 3/20/2020  
 Item Type: Regular-Action  
 Division: County Administration/County Board  
 Department: County Board  
 Contact: Smith, Matt  
 Contact Phone: (651) 438-4590  
 Prepared by: Reynolds, Jennifer

Fiscal/FTE Impact:  
 None  Other  
 Current budget  Amendment requested  
 New FTE(s) requested  
 Board Goal: Excellence in public service  
 Public Engagement Level: N/A

**PURPOSE/ACTION REQUESTED**

Consent to the continuation of the declared local state of emergency as required by Minn. Stat. § 12.29 regarding COVID-19 (coronavirus).

**SUMMARY**

There is a global COVID-19 (coronavirus) pandemic with 77 cases confirmed in Minnesota, including seven positive cases in Dakota County with one confirmed to be a community transmission as of March 18, 2020. The President of the United States has declared a National Emergency. The Governor of the State of Minnesota has declared a Peacetime Emergency.

Subject matter experts have determined that proactive measures must be undertaken to reduce the impact of the COVID-19, and activity will be beyond the usual resources of Dakota County. Response and support to affected individuals, communities, medical systems, businesses, and the government has caused a significant impact on Dakota County as a whole. Dakota County Manager and the Risk and Homeland Security Manager recommended the Chair of the Dakota County Board of Commissioners utilized the authority granted in Minn. Stat. § 12.29 to declare a local emergency in Dakota County. The Board Chair declared a local state of emergency in Dakota County On March 17, 2020 (Attachment A). The declaration will expire after three days unless continued by the Board of County Commissioners.

The continuation of the declaration of local state of emergency allows Dakota County to continue to implement its continuity of operations plan and quickly provide emergency aid and respond to the pandemic pursuant to Minn. Stat. § 12.37. The responses implemented by the County include the following:

- The Public Health Department Operations Center has been activated to coordinate the Public Health response. Public Health staff are being reassigned from regular duties to assist.
- The Emergency Operations Center is activated and is operating virtually to support Public Health.
- The Continuity of Operations Plan has been activated to coordinate support for continuing essential services.
- County buildings were closed to in-person services effective March 18, 2020, through at least April 1, 2020.
- County employees who can telework have been authorized to do so, and the County is working to make telework an option for more employees.
- Facilities Management has enhanced measures for maintaining the cleanliness of our County facilities.
- The County has implemented a flex leave advance program to assist employees who need time off for COVID-19 but do not have as sufficient reserve of flex leave.
- Judicial Center (Hastings), Western Service Center (Apple Valley), and the Northern Service Center (West St. Paul) remain open for Court operations.

Staff will provide an update at the meeting regarding public health conditions in Dakota County, the implementation of the continuity of operation plan and opportunities for conducting future County Board meetings.

**RECOMMENDATION**

Consent to the continuation of the declared local state of emergency as required by Minn. Stat. § 12.29 regarding COVID-19 (coronavirus).

**EXPLANATION OF FISCAL/FTE IMPACTS**

Tracking of costs associated with the response is being recorded in COVID-19 cost centers identified with each department. The status of Federal or State Public Assistance funding for reimbursement of these expenses has not been determined at this time.

**Supporting Documents:**

Attachment A: Declaration Local State of Emergency

**Previous Board Action(s):****RESOLUTION**

WHEREAS, there is a global COVID-19 (coronavirus) pandemic; and

WHEREAS, the President of the United States has declared a National Emergency; and

WHEREAS, the Governor of the State of Minnesota has declared a Peacetime Emergency; and

WHEREAS, subject matter experts have determined that proactive measures must be undertaken to reduce the impact of the COVID-19, and activity will be beyond the usual resources of Dakota County; and

WHEREAS, response and support to affected individuals, communities, medical systems, businesses, and the government has caused a significant impact on Dakota County as a whole; and

WHEREAS, Minn. Stat. § 12.29 gives authority to the Chair of the Dakota County Board of Commissioners to declare a local emergency in Dakota County for a period of three days, after which a meeting of the Board of County Commissioners will be needed to resolve to continue the local emergency; and

WHEREAS, upon the recommendation of the Dakota County Manager and the Risk and Homeland Security Manager, the Chair of the Dakota County Board of Commissioners declared a local state of emergency in Dakota County on March 17, 2020; and

WHEREAS, a declaration of local state of emergency invokes Dakota County's powers to quickly provide emergency aid, pursuant to Minnesota Statutes § 12.37; and

WHEREAS, pursuant to the declaration of a local state of emergency, Dakota County closed all County public-facing services effective Wednesday, March 18, 2020, through at least Wednesday, April 1, 2020; and

WHEREAS, the Chair's declaration of local emergency may not be continued for more than three days from the date of issuance except by or with the consent of the Dakota County Board of Commissioners, pursuant to Minn. Stat. § 12.29.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby finds that the COVID19 pandemic, the potential for an outbreak in Dakota County, and the need for extraordinary and immediate measures to protect the health, safety, and welfare of Dakota County residents and employees will not be resolved in the immediate future; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners declares that the local state of emergency remains ongoing; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners consents to the continuation of the local state of emergency until the passage of a termination resolution by the Dakota County Board of Commissioners; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners delegates to the County Manager authority to exercise the emergency powers outlined in Minn. Stat. Chapter 12 and any other authority conferred by state or federal law or by executive order for the duration of this local state of emergency, including the authority to maintain closures of County public-facing services; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners directs the County Manager and the Risk and Homeland Security Manager to coordinate such actions and activities as necessary and request such local, state and/or federal assistance as needed to protect lives and public and private property in Dakota County and the recovery of Dakota County from the impacts resulting from the COVID-19 pandemic to the extent practicable and allowed by law, ordinance and resolution; and

BE IT FURTHER RESOLVED, That all Dakota County ordinances, rules, and policies that may inhibit or prevent prompt response to COVID19 are suspended for the duration of the local emergency, in the sole discretion of the Dakota County Manager or designee. Still, any such suspension by the County Manager shall be timely reported to the Chair of the County Board.

**County Manager's Comments:**

- Recommend Action
- Do Not Recommend Action
- Reviewed---No Recommendation
- Reviewed---Information Only
- Submitted at Commissioner Request

**Reviewed by (if required):**

- County Attorney's Office
- Financial Services
- Risk Management
- Employee Relations
- Information Technology
- Facilities Management



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County Manager

## DAKOTA COUNTY DECLARING A LOCAL STATE OF EMERGENCY

### RESOLUTION

WHEREAS, there is a global COVID-19 pandemic; and

WHEREAS, the President of the United States has declared a National Emergency; and

WHEREAS, the Governor of the State of Minnesota has declared a Peacetime Emergency; and

WHEREAS, subject matter experts have determined that proactive measures must be undertaken to reduce the impact of the COVID-19, and activity will be beyond the usual resources of Dakota County; and

WHEREAS, response and support to affected individuals, communities, medical systems, businesses and government has caused significant impact to Dakota County as a whole; and

WHEREAS, Minnesota Statutes Section 12.29 gives authority to the Chair of the Dakota County Board of Commissioners to declare a local emergency in Dakota County for a period of three days, after which a meeting of the Board of County Commissioners will be needed to resolve to continue the local emergency; and

WHEREAS, the Dakota County Manager and the Risk and Homeland Security Manager recommend the Chair of the Dakota County Board of Commissioners declare that a state of emergency exists in Dakota County.

NOW, THEREFORE, BE IT RESOLVED, I, Mike Slavik, as Chair of the Dakota County Board of Commissioners, hereby declare a local state of emergency in the County of Dakota, Minnesota, as of March 17, 2020, due to ongoing and expected responses to and recovery from the COVID-19 pandemic and direct the County Manager and the Risk and Homeland Security Manager to coordinate such actions and activities as necessary and request such local, state and/or federal assistance as needed to protect lives and public and private property in Dakota County and the recovery of Dakota County from the impacts resulting from the COVID-19 pandemic to the extent practicable and allowed by law, ordinance and resolution.

BE IT FURTHER RESOLVED, that I direct the County Manager and Risk and Homeland Security Manager to ensure a formal Request for Board Action be put forward to a meeting of the Board of County Commissioners, as required by law, to obtain consent for the continuation of the local emergency.

Signed this 17<sup>th</sup> day of March 2020.

  
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 Chair, Mike Slavik  
 Dakota County Board of Commissioners