

July 28, 2020

STATE OF MINNESOTA)
COUNTY OF DAKOTA)
OFFICE OF COUNTY BOARD)

Call To Order And Roll Call

Commissioner Mike Slavik
Commissioner Kathleen A. Gaylord
Commissioner Thomas A. Egan
Commissioner Joe Atkins
Commissioner Liz Workman
Commissioner Mary Liz Holberg
Commissioner Chris Gerlach

Also in attendance were: Matt Smith, County Manager; James Backstrom, County Attorney; Tom Donely, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

Due to the local state of emergency and social distancing, Commissioners participated in this meeting via telephone and the Board meeting was conducted under Minn. Stat. § 13D.021. Video and audio of this County Board meeting are available on the Dakota County website.

Pledge Of Allegiance

The meeting was called to order at 9:00 a.m. by Chair Mike Slavik who welcomed everyone and opened the meeting with the Pledge of Allegiance.

Audience

Chair Slavik noted that all public comments can be sent to CountyAdmin@co.dakota.mn.us
No comments were received.

20-351

Approval Of Agenda (Additions/Corrections/Deletions)

Motion: Thomas A. Egan

Second: Kathleen A. Gaylord

On a motion by Commissioner Thomas A. Egan, seconded by Commissioner Kathleen A. Gaylord, the agenda was unanimously approved.

CONSENT AGENDA

Motion: Mary Liz Holberg

Second: Liz Workman

On a motion by Commissioner Mary Liz Holberg, seconded by Commissioner Liz Workman, the consent agenda was unanimously approved as follows:

20-352

Approval Of Minutes Of Meeting Held On July 14, 2020

Public Services And Revenue

20-353

Authorization To Renew Contract With Dominion Voting

WHEREAS, in 2015 the County Purchased the Dominion ImageCast Evolution and ImageCast Central ballot counting systems; and

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WHEREAS, Dominion Voting and the County entered into a five-year contract at that time for licensing and maintenance of the system; and

WHEREAS, the system's licensing and maintenance contract expires on July 31, 2020; and

WHEREAS, Dominion Voting and the County have agreed to a three percent cost increase and would like to extend the contract; and

WHEREAS, the County anticipates maintaining the current voting system for another ten years.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Director of Public Services and Revenue to execute a five-year contract extension with Dominion Voting for the period of August 1, 2020 through July 31, 2025, subject to approval by the County Attorney's Office as to form.

REGULAR AGENDA

Operations, Management And Budget

20-354

Authorization To Move CARES Act Funding For Non-Budgeted County Costs Associated With COVID-19 Response, Amend 2020 Non-Departmental Budget, Amend 2020 Social Services Budget, And Amend 2020 Facilities Management Budget

County Manager Matt Smith and Budget Manager Paul Sikorski briefed this item and responded to questions.

Motion: Kathleen A. Gaylord

Second: Joe Atkins

WHEREAS, the State of Minnesota has made Federal CARES Act funding available for Dakota County in the amount of \$52,259,026.61; and

WHEREAS, the County has incurred non-budgeted Personal Protective Equipment (PPE), facility, office support, and client costs related to COVID-19 which are eligible to be funded by CARES Act funding in the amount of \$358,345; and

WHEREAS, the County will continue to incur non-budgeted PPE, facility, office support, and client costs related to COVID-19 totaling \$1,400,000 which are eligible for CARES Act funding; and

WHEREAS, the County Board has determined that these non-budgeted COVID-19 PPE, facility, office support, and client costs are necessary and a reasonable response to the COVID-19 Pandemic, therefore eligible for use of CARES Act funds.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby amends the 2020 Non-Departmental budget as follows:

Expense	
CARES Act Grant	(\$1,400,000)
COVID-19 General Support	\$ 150,000
COVID-19 Office Support	\$ 110,000
COVID-16 Client/Citizen Support	<u>\$ 150,000</u>
Total Expense	(\$ 990,000)
Revenue	
CARES Act Grant	(\$1,400,000)
COVID-19 Materials/General Support	\$ 150,000
COVID-19 Office Support	\$ 110,000
COVID-16 Client/Citizen Support	<u>\$ 150,000</u>
Total Revenue	(\$ 990,000)

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; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby amends the 2020 Social Services budget as follows:

Expense	
COVID-16 Client/Citizen Support	<u>\$165,000</u>
Total Expense	\$165,000

Revenue	
CARES Act Grant	<u>\$165,000</u>
Total Revenue	\$165,000

; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby amends the 2020 Facilities Management budget as follows:

Expense	
COVID-16 Materials/General Support	<u>\$825,000</u>
Total Expense	\$825,000

Revenue	
CARES Act Grant	<u>\$825,000</u>
Total Revenue	\$825,000

Ayes: 7

Nays: 0

20-355

Authorization To Move CARES Act Funding For Non-Budgeted County Costs Associated With COVID-19 Telework And Teleservice Response, Amend 2020 Information Technology Budget, And Amend 2020 Non-Departmental Budget

Information Technology (IT) Chief Information Officer Dan Cater and IT Infrastructure Manager David Miland briefed this item and responded to questions.

Motion: Joe Atkins

Second: Thomas A. Egan

WHEREAS, the State of Minnesota has made Federal Coronavirus Aid, Relief, and Economic Security (CARES) Act funding available for Dakota County (County) in the amount of \$52,259,026.61; and

WHEREAS, the County has incurred non-budgeted telework and teleservice costs related to COVID-19 which are eligible to be funded by CARES Act funding in the amount of \$530,551; and

WHEREAS, the County will continue to incur non-budgeted telework and teleservice costs related to COVID-19 totaling \$2,554,267 which are eligible for CARES Act funding; and

WHEREAS, the County Board has determined that these non-budgeted COVID-19 telework and teleservice costs are necessary and a reasonable response to the COVID-19 Pandemic, therefore eligible for use of CARES Act funds.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby amends the 2020 Information Technology budget as follows:

Expense	
COVID-19 Telework and Teleservice	<u>\$2,554,267</u>
Total Expense	\$2,554,267

Revenue	
CARES Act Grant	<u>\$2,554,267</u>

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Total Revenue **\$2,554,267**

; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby amends the 2020 Non-Departmental budget as follows:

Expense	
CARES Act Grant Expenses	<u>(\$2,554,267)</u>
Total Expense	(\$2,554,267)
Revenue	
CARES Act Grant	<u>(\$2,554,267)</u>
Total Revenue	(\$2,554,267)

Ayes: 7

Nays: 0

Update On Process And Timeline For Potential COVID-19 Related Broadband Expansion Using CARES Act Funding

Information Technology (IT) Chief Information Officer Dan Cater briefed this item and responded to questions. This item was on the agenda for informational purposes only. No direction was given to the staff.

Public Services And Revenue

2020 Election Update

Elections Director Andy Lokken briefed this item and responded to questions. This item was on the agenda for informational purposes only. No direction was given to the staff.

Authorization To Mail Postcard To County Residents To Promote Absentee Voting Using CARES Act Funds, Amend 2020 Non-Departmental Budget And 2020 Elections Budget

Elections Director Andy Lokken briefed this item and responded to questions. After discussion was held on this item there was a motion by Commissioner Joe Atkins and a second by Commissioner Tom Egan. However, no vote was taken, as further discussion was held regarding the current resolution language. Staff were directed to return to the next County Board meeting on August 4, 2020 to present a revised request and a revised postcard based on discussion.

20-356

A motion to table was made by Commissioner Kathleen A. Gaylord and a second by Commissioner Liz Workman.

Ayes: 7

Nays: 0

20-357

Authorization To Accept CARES Act Funds And Use Funds To Purchase Mailing Equipment And Fund Election Staff, Amend 2020 Elections Department And Non-Departmental Budgets

Elections Director Andy Lokken briefed this item and responded to questions.

Motion: Joe Atkins

Second: Kathleen A. Gaylord

WHEREAS, the COVID-19 Pandemic requires additional efforts to make the election process safe, sanitary and effective; and

WHEREAS, the Office of the Minnesota Secretary of State is currently soliciting grant applications from counties for grants pursuant to Laws 2020, Chapter 77, section 4 and the federal CARES Act; and

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WHEREAS, Laws 2020, Chapter 77, section 4 requires a 20 percent match of County funds for the grant; and

WHEREAS, the County is eligible to receive \$158,371.09 in CARES Act funds from the Secretary of State's Office; and

WHEREAS, there are continuing needs throughout the election cycle for both COVID-19 and election security efforts and concomitant costs; and

WHEREAS, the County Board has determined that the purchase of mailing equipment, online training and funding election staffing costs are necessary and reasonable responses to the COVID-19 pandemic, therefore eligible for use of CARES Act funds.

NOW, THEREFORE, BE IT RESOLVED, That the grant application in the form presented to this board and to be submitted to the Office of the Secretary of State by the Election Director is hereby authorized; and

BE IT FURTHER RESOLVED, That the County Board directs the spending of existing county funds in an amount equivalent to the required match indicated in the application on the purposes for which the grant is received; and

BE IT FURTHER RESOLVED, That the CARES funds from both the Secretary of State's Office and the Federal government be used to purchase the proposed equipment, online training and to defray the staff costs associated with the 2020 State Primary and General Election; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby amends the 2020 Non-Departmental budget as follows:

Expense	
CARES Act	<u>(\$196,600)</u>
Total Expense	(\$196,600)

Revenue	
CARES Act	<u>(\$196,600)</u>
Total Expense	(\$196,600)

; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby amends the 2020 Elections Department budget as follows:

Expense	
CARES Act	<u>\$196,600</u>
Total Expense	\$196,600

Revenue	
CARES Act	<u>\$196,600</u>
Total Expense	\$196,600

Ayes: 7

Nays: 0

County Manager's Report

County Manager Matt Smith gave a brief overview on the following items:

- Representative Angie Craig has a tentative date set to tour the Veterans Memorial Greenway
- The Legislative Advisory Workgroup is recommending an extension of the current Stinson contract for Dakota County lobbying.
- Additional discussion continues to be held regarding keeping the health and safety of all staff and patrons at the forefront during the COVID-19 pandemic.

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Information

See Attachment A - Future Board Meetings And Other Board Activities

20-358

Adjournment

Motion: Liz Workman

Second: Kathleen A. Gaylord

On a motion by Commissioner Liz Workman, seconded by Commissioner Kathleen A. Gaylord, the meeting was adjourned at 10:46 a.m.

Mike Slavik
Chair

ATTEST

Matt Smith
County Manager