

# A G E N D A

## Dakota County Board of Commissioners Special Meeting

November 24, 2020

9:00 AM

Boardroom, Administration Center, Government Center, Hastings, MN

See County website for Broadcast viewing

<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

If you wish to speak to an agenda item or an item not on the agenda, please notify the Clerk to the Board via email at [CountyAdmin@co.dakota.mn.us](mailto:CountyAdmin@co.dakota.mn.us)

Emails must be received by 7:30am Tuesday, November 24, 2020.

Instructions on how to participate will be sent to anyone interested.

1. **Call To Order And Roll Call**

2. **Pledge Of Allegiance**

3. **Audience**

Anyone in the audience wishing to address the County Board on an item not on the agenda or an item on the consent agenda may come forward at this time. Comments are limited to five minutes.

4. **Approval Of Agenda** (Additions/Corrections/Deletions)

### CONSENT AGENDA

5. **County Board/County Administration**

5.1 *County Board* - Waiver Of County Board Operating Rule Regarding Scheduling Special Meeting Of The Board Of Commissioners And Ratification Of Special Meeting

### REGULAR AGENDA

6. **County Board/County Administration**

6.1 *County Administration* – INFORMATION - Update On Monitoring And Responses To Coronavirus Outbreak And Review Of MN Governor Executive Order 20-99

7. **Information**

7.1 See Attachment A - Future Board Meetings And Other Board Activities

8. **Adjournment**

For more information, call 651-438-4417

Dakota County Board meeting agendas are available online at

<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>



Future Board And Other Public Agency Meetings

**November 24, 2020**

Tuesday

9:00 AM - 9:00 AM

**Special Dakota County Board of Commissioners Meeting -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast**  
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

**November 26, 2020**

Thursday

8:00 AM - 8:00 AM

**County Offices Closed - Thanksgiving Day Holiday**

**November 27, 2020**

Friday

8:00 AM - 8:00 AM

**County Offices Closed - Thanksgiving Friday Holiday**

**December 1, 2020**

Tuesday

9:00 AM - 9:00 AM

**Dakota County Board of Commissioners Meeting -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast**  
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

9:30 AM - 9:30 AM

**Dakota County General Government and Policy Committee (or following CB meeting) -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast**  
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

6:00 PM - 6:00 PM

**Dakota County Board Budget/Levy Public Hearing (Formally TNT) -- Administration Center, 1590 Highway 55, Boardroom, Hastings or Zoom (request link from County Administration)**



**DAKOTA COUNTY BOARD OF COMMISSIONERS**

**Waiver Of County Board Operating Rule Regarding Scheduling Special Meeting Of The Board Of Commissioners And Ratification Of Special Meeting**

Meeting Date: 11/24/2020  
 Item Type: Consent-Action  
 Division: County Administration/County Board  
 Department: County Board  
 Contact: Smith, Matt  
 Contact Phone: (651) 438-4445  
 Prepared by: Donely, Tom

Fiscal/FTE Impact:  
 None  Other  
 Current budget  Amendment requested  
 New FTE(s) requested  
 Board Goal: A successful place for business and jobs  
 Public Engagement Level: N/A

**PURPOSE/ACTION REQUESTED**

Waive the County Board Operating Rules and Guidelines (Operating Rules) requirement of scheduling a County Board Special Meeting by Resolution and ratify the November 24, 2020, special meeting.

**SUMMARY**

The COVID-19 pandemic has created public health, economic, and other related crises.

The next regular County Board meeting is scheduled for December 1, 2020. The Board Chair recommends holding a special meeting of the County Board on November 24, 2020, to timely consider the current state of the COVID-19 health emergency, including Governor Walz' Executive Order 20-99 and its anticipated impacts on County operations and services, and broader impacts within the community.

Minn. Stat. § 375.07 provides that a county board shall meet on the first Tuesday after the first Monday in January and may meet on other days as necessary for the interests of the County. The Dakota County Board of Commissioners has adopted Operating Rules to provide for the orderly transaction of the business of the County Board. Section IV E of the 2020 Operating Rules provides that a special meeting of the County Board may be scheduled by resolution of the Board.

The County Board can hold a special meeting or emergency meeting to consider and act on Executive Order 20-99 and its anticipated impacts on County operations and services, and broader impacts within the community, if the County Board waives its Operating Rules requirement that the meeting must be scheduled through a previously adopted resolution of the County Board and ratify the Board Chair's request for a special meeting.

**RECOMMENDATION**

County staff recommends the County Board waive its internal Operating Rule requiring prior County Board resolution to schedule a special meeting and ratify the Board Chair's request for a special meeting of the County Board at 9:00 A.M. on November 24, 2020, in the Boardroom, Administration Center, 1590 Highway 55, Hastings, Minnesota or via telephone or other electronic means if necessary due to the ongoing COVID-19 pandemic.

**EXPLANATION OF FISCAL/FTE IMPACTS**

None.

Supporting Documents:

Previous Board Action(s):

**RESOLUTION**

WHEREAS, the Dakota County Board of Commissioners has previously adopted a schedule of regular County Board meetings for 2020; and

WHEREAS, the Dakota County Board of Commissioners adopted 2020 County Board Operating Rules and Guidelines (Operating Rules) to facilitate accomplishing the business of the County Board in an orderly manner; and

WHEREAS, the Operating Rules provide that a special meeting of the Dakota County Board of Commissioners may be scheduled by resolution of the County Board; and

WHEREAS, the COVID-19 pandemic has created public health, economic and other related crises; and

WHEREAS, on November 19, 2020, the Dakota County Board Chair recommended a special meeting of the Dakota County Board of Commissioners to timely consider the current state of the COVID-19 health emergency, including Governor Walz' Executive Order 20-99 and its anticipated impacts on County operations and services, and broader impacts within the community.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby waives the requirement contained in its 2020 Operating Rules and Guidelines that requires a County Board resolution to schedule a special meeting of the County Board; and

BE IT FURTHER RESOLVED, That the Board of Commissioners hereby ratifies the request of the County Board Chair to hold a special meeting at 9:00 A.M on November 24, 2020, in the Boardroom, Administration Center, 1590 Highway 55, Hastings, Minnesota or via telephone or other electronic means if necessary due to the ongoing COVID-19 pandemic.

**County Manager's Comments:**

- Recommend Action
- Do Not Recommend Action
- Reviewed---No Recommendation
- Reviewed---Information Only
- Submitted at Commissioner Request

**Reviewed by (if required):**

- County Attorney's Office
- Financial Services
- Risk Management
- Employee Relations
- Information Technology
- Facilities Management



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County Manager

**DAKOTA COUNTY BOARD OF COMMISSIONERS****Update On Monitoring And Responses To Coronavirus Outbreak And Review Of MN Governor Executive Order 20-99**

Meeting Date: 11/24/2020  
 Item Type: Regular-Information  
 Division: County Administration/County Board  
 Department: County Administration  
 Contact: Smith, Matt  
 Contact Phone: (651) 438-4590  
 Prepared by: Reynolds, Jennifer

Fiscal/FTE Impact:  
 None  Other  
 Current budget  Amendment requested  
 New FTE(s) requested  
 Board Goal: Excellence in public service  
 Public Engagement Level: N/A

**PURPOSE/ACTION REQUESTED**

Update in response to the coronavirus (COVID-19) outbreak and review of Executive Order 20-99.

**SUMMARY**

Dakota County is working with local, state, and federal health officials in response to the novel coronavirus (COVID19) outbreak. The COVID-19 pandemic continues to present an unprecedented and rapidly evolving challenge to the State and nation. On March 13, 2020, Governor Walz issued Executive Order 20-01 and declared a peacetime emergency because of the pandemic. The peacetime emergency is reviewed every 30 days, with the most recent extension occurring on November 12, 2020.

On November 18, 2020, Governor Walz issued Executive Order 20-99, mandating new restrictions to aid in slowing the spread of COVID-19 after multiple weeks of rising cases. Staff will provide a review of the executive order, its anticipated impacts on County operations and services, and the broader impacts within the community. Staff will be prepared to discuss potential modifications to county service models and/or financial supports to affected households and businesses.

**RECOMMENDATION**

Information only; no action requested.

**EXPLANATION OF FISCAL/FTE IMPACTS**

None.

Supporting Documents:

Previous Board Action(s):

**RESOLUTION**

Information only; no action requested.

**County Manager's Comments:**

- Recommend Action
- Do Not Recommend Action
- Reviewed---No Recommendation
- Reviewed---Information Only
- Submitted at Commissioner Request

**Reviewed by (if required):**

- County Attorney's Office
- Financial Services
- Risk Management
- Employee Relations
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County Manager