

May 18, 2021

STATE OF MINNESOTA )  
COUNTY OF DAKOTA )  
OFFICE OF COUNTY BOARD )

**Call To Order And Roll Call**

Commissioner Mike Slavik  
Commissioner Kathleen A. Gaylord  
Commissioner Laurie Halverson  
Commissioner Joe Atkins  
Commissioner Liz Workman  
Commissioner Mary Liz Holberg  
Commissioner Mary Hamann-Roland

Also in attendance were: Matt Smith, County Manager; Kathryn M. Keena, County Attorney; Tom Donely, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

Due to the local state of emergency and social distancing, Commissioners participated in this meeting in a hybrid manner, via both virtual and in-person. The Board meeting was conducted under Minn. Stat. 13D.021. Video and audio of this County Board meeting are available on the Dakota County website.

**Pledge Of Allegiance**

The meeting was called to order at 9:00 a.m. by Chair Mary Liz Holberg who welcomed everyone and opened the meeting with the Pledge of Allegiance.

**Audience**

Chair Holberg noted that all public comments can be sent to [CountyAdmin@co.dakota.mn.us](mailto:CountyAdmin@co.dakota.mn.us)  
No comments were received for this agenda.

**21-252**

**Approval Of Agenda (Additions/Corrections/Deletions)**

Motion: Mary Hamann-Roland

Second: Kathleen A. Gaylord

On a motion by Commissioner Mary Hamann-Roland, seconded by Commissioner Kathleen A. Gaylord, the agenda was unanimously approved.

**CONSENT AGENDA**

Motion: Mike Slavik

Second: Kathleen A. Gaylord

On a motion by Commissioner Mike Slavik, seconded by Commissioner Kathleen A. Gaylord, the consent agenda was unanimously approved as follows:

**21-253**

**Approval Of Minutes Of Meeting Held On May 4, 2021, Special Meeting May 4, 2021 And Special Meeting May 11, 2021**

**Items Recommended By Board Committee**

**21-254**

**Authorization To Amend Contract With RBA, Inc., For Professional Services For Criminal Justice Network**

WHEREAS, the Dakota County Criminal Justice Network (CJN) provides applications and services to integrate

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select state and local criminal justice information through collaboration with local and state agencies; and

WHEREAS, the Dakota County CJN requires technical/professional services in the areas of development and implementation of applications software and systems for CJN applications and the Integration Hub; and

WHEREAS, Dakota County has contracted with RBA, Inc., to provide technical/professional services focused on the upgrade of CJN's Scheduling application; and

WHEREAS, Dakota County desires to contract with RBA, Inc., to continue the work relating to the development and implementation of applications software and systems for CJN applications for an additional \$60,000, resulting in a total contract amount not to exceed \$140,000; and

WHEREAS, there are funds have been approved by the DCLEA Board on March 19, 2021 and are included in the 2021 DCLEA Budget.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioner hereby authorizes the Operations, Management and Budget Director to execute an amendment to the contract with RBA, Inc., to extend the term of the contract to provide for additional professional services to the Criminal Justice Network and to provide additional compensation to RBA, Inc., in the amount of \$60,000 for a total contract amount not to exceed \$140,000, subject to the approval by the County Attorney's Office as to form.

#### **21-255**

#### **Authorization Of 2021 Local Youth Plan Submission For Workforce Innovation And Opportunity Act Youth Program, And To Accept Funds, Execute Grant Agreement, Execute Related Contract, And Amend 2021 Employment And Economic Assistance Budget**

WHEREAS, the federal Workforce Innovation and Opportunity Act (WIOA) requires local service areas to provide services to low-income, at-risk youth in order to promote educational and employment success; and

WHEREAS, the Minnesota Department of Employment and Economic Development (DEED) fulfills this requirement through grants to local Workforce Development Boards for the WIOA Youth Program; and

WHEREAS, by Resolution No. 20-193 (April 21, 2020), the Dakota County Board of Commissioners authorized execution of a contract with HIRED to provide WIOA Youth Program services; and

WHEREAS, Dakota-Scott Workforce Services received official notification from DEED on Program Year (PY) 2020 funding on April 23, 2020, with \$283,532 in WIOA Youth Program funding allocated to Dakota and Scott Counties; and

WHEREAS, a Request for Proposal (RFP) is issued for WIOA Youth Program services every five years, the last being on November 30, 2020; and

WHEREAS, a committee recommended the current provider under contract with Dakota County, HIRED, to continue to provide services; and

WHEREAS, Dakota-Scott Workforce Services received official notification of PY 2021 funding on April 27, 2021, with \$588,222 in WIOA Youth Program funding allocated to Dakota and Scott Counties; and

WHEREAS, staff recommends authorization to submit the 2021 Local Youth Plan to DEED, and, if approved by DEED, authorization to accept WIOA Youth Program funds, execute the grant agreement with DEED, and execute the related contract with HIRED in the amount of the grant awarded, less ten percent, and less the amount allocated to Scott County, for the period of April 1, 2021 through March 31, 2022; and

WHEREAS, staff recommends authorization to amend the 2021 Employment and Economic Assistance Adopted Budget by \$100,000 to reflect the increase in the revenues and expenses associated with the grant.

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NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the submission of the 2021 Local Youth Plan to DEED for the WIOA Youth Program 2021 Plan funds; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the WIOA Youth Program funds if the Local Youth Plan is approved by DEED and execute the WIOA Youth Program grant agreement with DEED in the amount of the grant awarded, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute a contract with HIRED to provide WIOA Youth Program services in an amount not to exceed the grant award, less ten percent for administrative expenses, and the amount allocated to Scott County, for the period of April 1, 2021 through March 31, 2022, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Division Director is hereby authorized to amend the grant to alter the grant term, accept additional grant funds and continue grant funded full-time equivalent(s) (if relevant), consistent with County contracting policies, and inclusion of grant funds in future yearly recommended and adopted budgets, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract consistent with the approved WIOA Youth Program 2021 plan, to accept additional funding, alter the number and types of clients served, types of services provided, reporting requirements, contract amount and contract term, consistent with County contracting policies, subject to the approval of the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due; and

BE IT FURTHER RESOLVED, That the 2021 Employment and Economic Assistance Budget is hereby amended as follows:

<b>Expense</b>	
Program Expense	<u>\$100,000</u>
<b>Total Expense</b>	<b>\$100,000</b>
<b>Revenue</b>	
Grant Revenue	<u>\$100,000</u>
<b>Total Revenue</b>	<b>\$100,000</b>

**21-256**

**Authorization To Amend Minnesota Department Of Health Maternal, Infant, Early Childhood Grant, Accept Grant Funds, Execute Grant Amendment, And Amend 2021 Public Health Budget**

WHEREAS, Dakota County Board of Commissioners acts as the Community Health Board and has responsibility to prevent disease and disability and to promote and protect the health and safety of County residents; and

WHEREAS, the Dakota County Board of Commissioners has approved the Minnesota Department of Health (MDH) Maternal, Infant, Early Childhood (MIECHV) grant since the onset of the MIECHV program in Minnesota; and

WHEREAS, Public Health has received the MIECHV grant since March 2013 to provide home visiting to families in Dakota County whereby the grant supports 4.0 full-time equivalent (FTE) of public health nurses as well as a required Reflective Practice consultant who meets monthly with home visitors and supervisors to discuss best practice approaches to effectively promote healthy development in children and families; and

WHEREAS, by Resolution. No. 21-145 (March 23, 2021), the Dakota County Board of Commissioners authorized

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Public Health to accept the MDH Strong Foundations (MDH-SF) grant in the amount of \$370,863; and

WHEREAS, the MDH-SF grant will fund a 1.0 FTE Family Health Operations Manager from April-June 2021, and a .6 FTE Family Health Operations Manager from July 2021-December 31, 2022; and

WHEREAS, the Public Health Department will fund the other .4 FTE of the Family Health Operations Manager by amending the MDH MIECHV grant to cover the costs up to \$76,322, effective upon execution of the amendment through February 28, 2022, as well as funding an increase in the supply budget, travel expenses and funding for reflective supervision from a contracted vendor; and

WHEREAS, the MDH MIECHV grant amendment will be effective upon execution of the grant agreement through February 28, 2022; and

WHEREAS, MDH has informed Public Health that the MIECHV grant will be renewed or extended, effective March 1, 2022, and beyond, and Public Health will be notified prior to the end of 2021, of which a portion of those grant dollars will continue to fund the .4 FTE for the remainder of 2022.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to amend the Minnesota Department of Health Maternal, Infant, Early Childhood grant, accept the grant funds and execute the grant agreement in the amount of \$76,322, effective upon execution of the grant amendment through February 28, 2022, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Division Director is hereby authorized to amend the grant to alter the grant term, accept additional grant funds and continue grant funded full-time equivalents, consistent with County contracting policies, and inclusion of grant funds in future yearly recommended and adopted budgets, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the 2021 Public Health Budget is hereby amended as follows:

<b>Expense</b>	
Personnel Cost (0.4 full-time equivalent for 6 months)	\$25,948
Program Expense	<u>\$33,922</u>
<b>Total Expense</b>	<b>\$59,870</b>
<b>Revenue</b>	
MIECHV Revenue	\$65,857
Use of Fund Balance	<u>(\$ 5,987)</u>
<b>Total Revenue</b>	<b>\$59,870</b>

#### **21-257**

#### **Authorization To Execute Contracts On Behalf Of Dakota County Collaborative As Fiscal And Administrative Agent**

WHEREAS, by Resolution No. 05-601 (November 29, 2005), the Dakota County Board of Commissioners authorized a joint powers agreement between the County of Dakota, Dakota County School Districts, and the Scott-Carver-Dakota Community Action Partnership Agency, Inc., for the purpose of establishing a Dakota County Collaborative in which Dakota County agreed to serve as Fiscal Agent for the Dakota County Collaborative; and

WHEREAS, by Resolution No. 19-529 (May 14, 2019), the Dakota County Board of Commissioners approved and authorized Dakota County to act as the Administrative Agent for the Dakota County Collaborative; and

WHEREAS, on October 26, 2020, the Dakota County Collaborative issued a Request for Proposal (RFP) for Collaborative Day Treatment, Early Childhood Clinical Mental Health Services, Early Childhood Parenting Skills

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Program, Facilitated Service Planning and Navigation, and Adolescent Support Services; and

WHEREAS, the Collaborative Governing Board selected and authorized Dakota County, as the Fiscal and Administrative Agent, to contract with selected agencies to provide the services for the period of July 1, 2021 through June 30, 2023; and

WHEREAS, on January 29, 2021, the Collaborative Governing Board approved the budget and authorized Dakota County, as the Fiscal and Administrative Agent on behalf of the Collaborative, to execute the following actions:

- Contract with Life Development Resources in a not to exceed contract amount of \$75,178 for the period of July 1, 2021 through June 30, 2022; and
- Contract with the following vendors for the period of July 1, 2021 through June 30, 2023, in contract amounts not to exceed those noted:
  - Nexus-FACTS Family Healing, up to \$160,000;
  - National Alliance on Mental Illness Minnesota, up to \$134,084;
  - TreeHouse, up to \$75,000;
  - Dakota Child and Family Clinic, up to \$100,000; and
  - Associated Clinic of Psychology, up to \$124,192.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a one-year contract for Dakota County, as the Fiscal and Administrative Agent on behalf of the Dakota County Collaborative, with Life Development Resources in a not to exceed contract amount of \$75,178 for the period of July 1, 2021 through June 30, 2022, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute two-year contracts for Dakota County, as the Fiscal and Administrative Agent on behalf of the Dakota County Collaborative, with Nexus-FACTS Family Healing in a not to exceed contract amount of \$160,000, with the National Alliance on Mental Illness Minnesota in a not to exceed contract amount of \$134,084, with TreeHouse in a not to exceed contract amount of \$75,000, with Dakota Child and Family Clinic in a not to exceed contract amount of \$100,000, and with Associated Clinic of Psychology in a not to exceed contract amount of \$124,192 for the period of July 1, 2021 through June 30, 2023, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts within the amount budgeted, to alter the number and types of clients served, types of services provided, service expectations and rates, and the contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contracts shall contain a provision that allows the County to immediately terminate the contracts in the event that sufficient funds from county, state or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

## **21-258**

### **Authorization To Execute Contracts With Hearth Connection For Rental Assistance Administration**

WHEREAS, Dakota County issued a Request for Proposals (RFP) for rental assistance administration services on July 2, 2018, to secure a vendor to provide rental assistance administration program services on behalf of Dakota County Social Services, Housing Section, and Hearth Connection was selected as the provider for this service; and

WHEREAS, by Resolution No. 18-425 (August 21, 2018), the Board authorized the Community Services Director to contract with Hearth Connection for rental assistance administration and by Resolution Nos. 19-850 (November 26, 2019), and 20-238 (May 12, 2020), the Dakota County Board of Commissioners authorized the Community Services Director to execute renewal contracts with Hearth Connection to provide rental assistance; and

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WHEREAS, rental assistance resources included in the RFP are U.S. Department of Housing and Urban Development (HUD) Continuum of Care Rapid Re-Housing (CoC RRH) and HUD Emergency Solutions Grant Rapid Re-Housing (ESG RRH); and

WHEREAS, the HUD CoC RRH funds are secured annually through a competitive grant process and the grant year runs from June 1 through May 31 of each year and is anticipated to renew, and total rental assistance, application fee, security deposit and administration funds currently available are \$733,506 for the grant year; and

WHEREAS, the HUD ESG RRH funds are secured annually through a formula allocation and the grant year runs from July 1 through June 30 of each year and is anticipated to renew, and total rental assistance, application fee, security deposit and administrative funds available are \$145,000 for the grant year; and

WHEREAS, rental assistance administration includes management of RRH rental assistance budgets and rent payments to landlords, management of program participant file and documentation requirements per program regulations, connection of participants to required case management services, and provision of all data entry.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with Hearth Connection for HUD CoC rental assistance administration services in a not-to-exceed amount of \$733,506 for the period of June 1, 2021 through May 31, 2022, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with Hearth Connection for HUD ESG rental assistance administration services in a not-to-exceed amount of \$145,000 for the period of July 1, 2021 through June 30, 2022, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, within the amount budgeted, to alter the number and types of clients served, types of services provided, service expectations and rates, and the contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

## **21-259**

### **Authorization To Submit Transportation Coordination Grant Proposal, Execute An Agreement With Minnesota Department Of Transportation, And Provide Local Share**

WHEREAS, by Resolution No. 13-446 (August 27, 2013), the Dakota County Board of Commissioners authorized the County Manager to execute an agreement with the University of Minnesota Center for Transportation Studies (CTS) for human services transit research and analysis; and

WHEREAS, in 2015, the Dakota County Transportation Collaborative Council, now known as GoDakota, was established in 2015 to oversee the implementation of recommendations from the CTS study; and

WHEREAS, GoDakota works with stakeholders to develop coordinated transportation services and programs to increase efficiencies and enhance accessibility to residents, particularly seniors and those with special transportation needs; and

WHEREAS, by Resolution No. 18-362 (July 17, 2018), the Community Services Director was authorized to accept funds from the Minnesota Department of Transportation (MnDOT) to be used in 2019 for the Section 5310 program by MnDOT; and

WHEREAS, by Resolution No. 19-614 (July 23, 2019), the Community Services Director was authorized to accept funds from the Minnesota Department of Transportation (MnDOT) to be used in 2020 and 2021 for the Section

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5310 program by MnDOT; and

WHEREAS, the County Board will be updated on a regular basis; and

WHEREAS, the total cost of the GoDakota's development project is estimated at \$792,990.20 for 2022 and 2023, to be funded by \$634,392.16 in grant funds with a \$158,598.04 (20%) County match; and

WHEREAS, staff recommends authorization to submit a Section 5310 Transit Coordinator Assistance Project grant proposal to MnDOT and, if awarded, execute an agreement with MnDOT in an amount not to exceed \$634,392.16 in grant funds with a \$158,598.04 (20%) match for the period of January 1, 2022 through December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Manager to submit a grant proposal to the Minnesota Department of Transportation for a Section 5310 Transit Coordinator Assistance Program grant to improve access to transportation services and public transportation alternatives for seniors, persons with disabilities, and individuals who are system involved and transportation dependent; and

BE IT FURTHER RESOLVED, That, if awarded the grant, the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept and execute the Section 5310 Transit Coordinator Assistance Program grant with the Minnesota Department of Transportation in an amount not to exceed \$634,392.16 in grant funds for the period of January 1, 2022 through December 31, 2023, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Division Director is hereby authorized to amend the grant to alter the grant term, accept additional grant funds and continue grant funded full-time equivalents, consistent with County contracting policies, and inclusion of grant funds in future yearly recommended and adopted budgets, subject to approval by the County Attorney's Office as to form.

#### **21-260**

#### **Authorization To Submit Grant Application To Minnesota Housing Finance Agency For Family Homelessness Prevention And Assistance Program Funds, Accept Grant Funds, Execute Grant Agreement And Related Contracts, And Amend 2021 Social Services Budget**

WHEREAS, the Minnesota Legislature established the Family Homelessness Prevention and Assistance Program (FHPAP) in 1993 to assist families with children, youth and single adults who are homeless or are at imminent risk of homelessness and by Minn. Stat. § 462A.204, FHPAP grant funding must be administered by counties in the metro area who, in turn, may sub-grant some or all funds to other entities; and

WHEREAS, funding is awarded through a competitive grants application process with predetermined criteria in four categories: planning, project design, program capacity/performance and need; and

WHEREAS, Minnesota Statute also requires the establishment of an advisory committee to assist in preparing the project proposal and the design, implementation, and evaluation of the project; and

WHEREAS, the Dakota County Affordable Housing Coalition (AHC) acts as the FHPAP Advisory Committee and a community-based subcommittee has been established by the AHC to help inform project direction and priorities; and

WHEREAS, Dakota County has received these grant funds for the past 20 years and for the 2019-2021 biennium Dakota County received \$959,976 and subcontracted to two vendors: Matrix Housing Services for Rapid Re-Housing services and the Scott-Carver-Dakota Community Action Partnership (CAP) Agency for homelessness prevention services; and

WHEREAS, for the 2021-2023 biennium, a request for proposals for subcontractors was issued on March 3,

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2021, as required by county procurement policies; and

WHEREAS, four responses were received and three subgrantees, Matrix Housing Services, CAP, and 360 Communities, were recommended to serve homeless and at-risk families, single adults, and youth; and

WHEREAS, for the upcoming biennium, staff requests authorization to submit a grant application to the Minnesota Housing Finance Agency for the FHPAP grant in the amount of \$1,800,000 which will include the amounts in the resolving clause for the three recommended contracted subgrantees and \$36,000 for Dakota County administrative costs for the period of September 1, 2021 through August 31, 2023.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to submit a Family Homelessness Prevention and Assistance Program grant application to the Minnesota Housing Finance Agency in the amount of \$1,800,000 for the period of September 1, 2021 through August 31, 2023; and

BE IT FURTHER RESOLVED, That, if awarded, the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept grant funds, and execute a grant agreement with the Minnesota Housing Finance Agency in the amount of the grant awarded, for the period of September 1, 2021 through August 31, 2023, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That, if awarded, the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute contracts with the Matrix Housing Services in an amount not to exceed \$750,642, and with the Scott-Carver-Dakota Community Action Partnership Agency in an amount not to exceed \$720,050, and with 360 Communities in an amount not to exceed \$293,308 for the Family Homeless Prevention and Assistance Program (FHPAP) for the period of September 1, 2021 through August 31, 2023, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to alter the grant term, accept additional grant funds, and continue grant funded full-time equivalents, consistent with County contracting policies, and inclusion of grant funds in future yearly Recommended and Approved Budgets, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, within the amount budgeted, to alter the number and types of clients served, type of services provided, and the contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due; and

BE IT FURTHER RESOLVED, That, if awarded, the 2021 Social Services Budget is hereby amended as follows:

<b>Expense</b>	
Social Services Budget	<u>\$1,800,000</u>
<b>Total Expense</b>	<b>\$1,800,000</b>
<b>Revenue</b>	
FHPAP Grant	<u>\$1,800,000</u>
<b>Total Revenue</b>	<b>\$1,800,000</b>

21-261

**Ratification Of Grant Applications, And Authorization To Accept Grant Funds For Dakota County And Metro Counties, Execute Contracts With Vendors, Amend 2021 Employment And Economic Assistance And Social Services Budgets, And Extend A 1.0 FTE**



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WHEREAS, in 2017 the Minnesota Legislature added language to the Minnesota Housing Support Act (Chapter 256I) to increase opportunities for Minnesotans with disabilities to live in the community and the housing package included grant funding aimed at developing and supporting community living infrastructure throughout the State; and

WHEREAS, the funding covers initiatives in three categories: 1) Outreach services to connect homeless individuals to housing, medical supports, employment and community resources; 2) Housing Resource Specialist services to assist individuals with obtaining required documentation so they can access housing; and 3) Administration and monitoring of the Housing Support program in order to monitor quality of services, increase efficiencies and build capacity to expand; and

WHEREAS, by Resolution No. 18-365 (July 17, 2018), Dakota County received two awards to support this work and, by Resolution No. 19-585 (June 18, 2019), Dakota County received two additional awards for the 2019-2021 biennium; and

WHEREAS, Dakota County has submitted two renewal applications on April 9, 2021, for the Community Living Infrastructure Grant (CLI) grant for the period of July 1, 2021 through June 30, 2023: Dakota County for \$565,988 and Metro Area Housing Coordinating Board for \$534,952; and

WHEREAS, the Dakota County CLI grant, if awarded, will contract with Ally Supportive Services, LLC in a not-to-exceed contract amount of \$479,254 to fulfill the role of street outreach services and the Housing Resource Specialist role, and the remainder of the funds (\$86,734) will be used to continue funding a Financial Specialist position in the Employment and Economic Assistance (E&EA) Department to streamline the eligibility determination and renewal process for Housing Support participants; and

WHEREAS, the Metro Area Housing Coordinating Board CLI Grant, if awarded, will contract with Mental Health Resources (MHR) in a not-to-exceed contract amount of \$499,955, and MHR was selected through a competitive process to be the regional Rental Assistance Administrator for this project in the previous grant cycle; and

WHEREAS, Dakota County is a member of the Metro Area Housing Coordinating Board and is the fiscal agent for this grant.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners ratifies the submission of the grant application to the Minnesota Department of Human Services (DHS) and authorizes the Community Services Director to accept Community Living Infrastructure grant funds for Dakota County in the amount of \$565,988 for the period of July 1, 2021 through June 30, 2023; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners ratifies the submission of the grant application to DHS and authorizes the Community Services Director to accept Community Living Infrastructure grant funds on behalf of the Metro Area Housing Coordinating Board in the amount of \$534,952 for the period of July 1, 2021 through June 30, 2023; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners authorizes the Community Services Director to contract with Ally Support Services, LLC, in a not-to-exceed contract amount of \$479,254 for the period of July 1, 2021 through June 30, 2023, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners authorizes the Community Services Director to contract with Mental Health Resources in a not-to-exceed contract amount of \$499,955 for the period of July 1, 2021 through June 30, 2023, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts within the amount budgeted, to alter the number and types of clients served, types of services provided, service expectations and rates, and the contract term, consistent with County contracting policies, subject to

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approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contracts shall contain a provision that allows the County to immediately terminate the contracts in the event that sufficient funds from county, state or federal sources are not appropriated at a level sufficient to allow payment of the amounts due; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to use 50 percent grant funds and 50 percent federal financial participation (FFP) funds to extend a 1.0 grant-funded full-time equivalent (FTE) employee in the Employment and Economic Assistance Department; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to alter the grant term, accept additional grant funds, and continue grant funded FTE's, consistent with County contracting policies, and inclusion of grant funds in future yearly Recommended and Approved Budgets, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the 2021 Social Services Budget is hereby amended as follows:

<b>Revenue</b>	
DHS Community Living Infrastructure Grant	<u>\$1,100,940</u>
<b>Total Revenue</b>	<b>\$1,100,940</b>
<b>Expense</b>	
DHS Community Living Infrastructure Grant	<u>\$1,100,940</u>
<b>Total Expense</b>	<b>\$1,100,940</b>

; and

BE IT FURTHER RESOLVED, That the 2021 Employment & Economic Assistance Budget is hereby amended as follows:

<b>Revenue</b>	
Community Living Infrastructure Grant	\$ 86,734
Federal Financial Participation Funding	<u>\$ 86,734</u>
<b>Total Revenue</b>	<b>\$173,468</b>
<b>Expense</b>	
1.00 Limited Term FTE Salaries and Benefits	<u>\$ 86,734</u>
<b>Total Expense</b>	<b>\$ 86,734</b>

; and

BE IT FURTHER RESOLVED, That the 2021 Social Services Budget is hereby amended as follows:

<b>Revenue</b>	
Community Living Infrastructure Grant	<u>(\$86,734)</u>
<b>Total Revenue</b>	<b>(\$86,734)</b>
<b>Expense</b>	
Community Living Infrastructure Grant	<u>(\$86,734)</u>
<b>Total Expense</b>	<b>(\$86,734)</b>

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**21-262**

**Proclamation Of May As Mental Health Month**

WHEREAS, May is National Mental Health Month; and

WHEREAS, mental health is an important determinant of overall health and well-being for individuals; and

WHEREAS, the COVID-19 pandemic, along with compounding community trauma, is having a significant impact on adult and child mental health, particularly for people with pre-existing mental illness and Substance Use Disorder (SUD), and for communities of color; and

WHEREAS, there are practical tools that all people can use to improve their mental health and increase resiliency; and

WHEREAS, the mental health impacts of the pandemic and community trauma are significant; and

WHEREAS, prevention is an effective strategy to reduce the impact of mental health conditions and, with effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and

WHEREAS, Dakota County has a network of mental health services and initiatives that provide mental health services and promote mental health awareness and education; and

WHEREAS, Dakota County staff, in partnership with other key organizations, is committed to building public awareness and addressing stigma as important steps in supporting people to access treatment and support; and

WHEREAS, promoting mental health and awareness of resources and support is especially important given impacts of the pandemic and community trauma on mental health and well-being; and

WHEREAS, staff recommends the Dakota County Board of Commissioners proclaim May as Mental Health Month in Dakota County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby proclaims May 2021 as Mental Health Month in Dakota County, and supports efforts to promote mental health awareness, training, education, and access to information, services, and supports to serve the mental health needs of the citizens of Dakota County.

**21-263**

**Authorization To Submit Amendment Of Regional Bicycle Transportation Network To Metropolitan Council**

WHEREAS, Dakota County has adopted Greenway Master Plans and completed the Draft 2040 Transportation Plan to identify trail needs along County highways and within greenway corridors; and

WHEREAS, the Metropolitan Council has identified the Regional Bicycle Transportation Network (RBTN) as priority corridors for regional bicycle planning and investment; and

WHEREAS, on April 23, 2021, the Metropolitan Council notified agencies that a process had begun to consider changes to the RBTN; and

WHEREAS, eight important bikeway corridors in Dakota County have been identified that may be eligible to be added to the RBTN.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the submission of an amendment to the Regional Bicycle Transportation Network to the Metropolitan Council to designate the following as Regional Bicycle Transportation Network Corridors: Soo Line Corridor: Mendota Heights and Eagan Lake Marion Regional Greenway: Burnsville and Lakeville Veterans Memorial Greenway:

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Eagan and Inver Grove Heights County Road 4 (Butler Avenue) Corridor: West St. Paul and South St. Paul  
County State Aid Highway 63 (Delaware) Corridor: Inver Grove Heights and Mendota Heights County State Aid  
Highway 28 (Yankee Doodle) Corridor: Eagan and Inver Grove Heights County State Aid Highway 30 (Diffley)  
Corridor: Eagan County State Aid Highway 26 (Lone Oak) Corridor: Eagan

**21-264**

**Authorization To Execute Joint Powers Agreement With City Of Mendota Heights To Operate Residential Organics Drop-Off Site**

WHEREAS, Minn. Stat. § 471.59 authorizes local governmental units to jointly or cooperatively exercise any power common to the contracting parties; and

WHEREAS, Dakota County and the Municipality are governmental units as that term is defined in Minn. Stat. § 471.59; and

WHEREAS, Metropolitan counties are responsible for waste management policy and programs (Minn. Stat. § 115A.551); and

WHEREAS, by Resolution No.18-493 (September 18, 2018), the Dakota County Board of Commissioners adopted the 2018–2036 Solid Waste Master Plan (Master Plan); and

WHEREAS, the Master Plan includes a strategy to expand opportunities for residential organics recovery; and

WHEREAS, the Master Plan includes a tactic to co-develop and provide assistance for residential organics drop-off sites with priority municipalities and/or partners until curbside organics collection is widely available; and

WHEREAS, the City of Mendota Heights (City), in partnership with the County desires a residential organics drop-off site to be located at Mendakota Park, 2171 Dodd Road; and

WHEREAS, Dakota County receives Select Committee on Recycling and the Environment (SCORE) funds from the State to implement landfill abatement programs; and

WHEREAS, Minn. Stat. § 115A.557 requires Dakota County to expend a portion of the State-allocated SCORE funds on organics programming; and

WHEREAS, allocated SCORE funds were used for residential organics drop-off sites at Thompson County Park (2016), Holland Lake (2017), Lakeville Water Treatment Facility (2019), The Mulch Store (2019), and the Hastings Transportation Shop (2020); and

WHEREAS, City responsibilities include providing one drop-off location to collect organics from Dakota County residents; retaining a licensed hauler; collaborating with the County on promotion and communications; purchasing compostable bags; monitoring and maintaining the site; and administering invoicing and reimbursement submittals; and

WHEREAS, County responsibilities include maintaining a list of acceptable organic materials and guidelines; developing and providing promotion, communications materials, and training; reimbursing the Municipality for recurring operational expenses; and administering participant recruitment, registration, and ongoing communication; and

WHEREAS, staff recommends executing a joint powers agreement with the City to implement a residential organics drop-off site for Dakota County residents for the period of June 1, 2021, to December 31, 2027, or until curbside collection of residential organics is widely available.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Environmental Resources Director to execute a joint powers agreement with the City of Mendota Heights to operate a residential organics drop-off site located at Mendakota Park, 2171 Dodd Road, in the City of Mendota

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Heights for the period of June 1, 2021, to December 31, 2027, or until curbside residential organics collection is offered in the City of Mendota Heights and not to exceed \$28,500 for the six-year term as substantially presented on May 11, 2021, to the Physical Development Committee of the Whole, subject to approval by the County Attorney's Office as to form.

**21-265**

**Authorization To Submit Outdoor Heritage Funding Proposal To Lessard-Sams Outdoor Heritage Council**

WHEREAS, in 2008, Minnesota residents approved the Minnesota constitutional amendment to increase the State sales and use tax rate and to dedicate this revenue to protecting, improving, and enhancing natural land and water resources, providing increased hunting and fishing opportunities, improving park and trail opportunities and facilities, and benefiting arts and preserving cultural heritage; and

WHEREAS, the 2009 Minnesota Legislature provided direction on the administration and dispersal of the dedicated revenue through various agencies and grant programs, including the Lessard-Sams Outdoor Heritage Council (LSOHC); and

WHEREAS, the County has previously submitted funding proposals to the LSOHC, and a total of \$ 13.57 million has been appropriated by the Minnesota Legislature (ML) to the County for acquisition and restoration; and

WHEREAS, protection, restoration, and enhancement of environmentally sensitive and priority natural areas owned by the County, other public entities, and private landowners provide multiple public benefits and are a priority for the Dakota County Board of Commissioners as demonstrated in the approved County Park and Greenway Master Plans and associated Natural Resource Management Plans and the Land Conservation (LC) Plan for Dakota County; and

WHEREAS, the LSOHC has requested funding proposals for the State Fiscal Year 2023 (FY23) for 2022 Minnesota Legislature (ML22) approval; and

WHEREAS, staff has reviewed the funding criteria and propose submission of an \$8.1 million FY23/ML22 OH funding request that emphasizes: 1) restoration of County-owned lands, other publicly owned lands within Regional Greenway corridors and Conservation Focus Areas (CFA), and existing and new conservation easements (Easements) on private land; and 2) acquisition of Easement and/or fee title within Regional Greenways and CFA and other significant areas described in the LC Plan that address eligible land protection opportunities during the five-year grant period; and

WHEREAS, the proposal includes restoration and enhancement of an estimated 500 acres in County Parks, Park Reserves, Regional Greenways, and County Park Conservation Areas; an estimated 600 acres of non-County public lands located within Regional Greenway corridors and CFAs and new and previously acquired County conservation easements; and

WHEREAS, the proposal includes acquiring an estimated 570 acres of priority permanent conservation easement or fee title on land adjacent to Regional Parks, Park Reserves, and Regional Greenways; cultivated hydric soil areas for wetland restoration; lake, river, and stream shoreline; and other priority lands within and outside CFAs as described in the LC Plan; and

WHEREAS, the proposal would include funding for contracted professional services; materials supplies, and other acquisition and restoration-associated expenses; and

WHEREAS, the proposed County match is included in the approved 2021 Parks Capital Improvement Program (CIP) and the 2021 Environmental Resources CIP budgets; and

WHEREAS, the FY23/ML22 OH funding application deadline for submission to the LSOHC is May 27, 2021.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby supports and

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authorizes the submission of an \$8.1 million FY23/ML22 OH funding request to the LSOHC; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners commits up to \$240,000 of the 2021 Parks Capital Improvement Program (CIP) budget for restoration and enhancement as County match for an FY23/ML22 OH appropriation to the County; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners authorizes up to \$1.33 million of 2021 Environmental Resources CIP funds for Land Conservation Program acquisition and restoration expenses as the County match for an FY23/ML22 OH appropriation to the County.

**21-266**

**Adoption Of Policy 4301 Waste Reduction, Recycling, And Trash Management**

WHEREAS, Dakota County creates, manages, and stores solid waste from daily operations to accomplish County business; and

WHEREAS, with the Dakota County Solid Waste Master Plan, Dakota County prioritizes waste management in preferred order: waste and toxicity reduction, reuse, recycling and organics recovery/diversion, resource recovery, and land disposal; and

WHEREAS, Policy 4301 provides guidance on how the County will manage solid wastes generated by the County's daily operations; and

WHEREAS, the amended policy aligns with the Dakota County Solid Waste Master Plan and reflects current practice.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts amended County Board Policy 4301 Waste Reduction, Recycling, and Trash Management.

**21-267**

**Authorization To Accept Trail Conservation Easement From St. Croix Lutheran Academy**

WHEREAS, Dakota County owns and manages Thompson County Park in West St. Paul; and

WHEREAS, St. Croix Lutheran Academy (Academy) currently owns two parcels of property totaling 32.0 acres of land adjacent to the west side of Thompson County Park; and

WHEREAS, The eastern 4.18-acre parcel of Academy property consists primarily of the western portion of Thompson Lake, associated wetlands and shoreland and a small portion of upland where the current paved recreational trail is located; and

WHEREAS, the County and Academy agreed to a trail easement in 1993 that facilitated construction of a portion of the paved recreational trail around Thompson Lake; and

WHEREAS, the Academy property was re-platted, and a portion of the property was sold to the City of West. Paul for Thompson Lake water quality improvements; and

WHEREAS, the updated Thompson County Master Plan includes a number of planned improvements, including an improved recreational trail, benches, and a floating platform on Academy property; and

WHEREAS, the County has been undertaking natural resource restoration along Thompson Lake on the Academy property and will need to continue managing this area of the Academy property; and

WHEREAS, the existing easement was not recorded, does not reflect current parcel records, and does not address planed recreation and educational uses and natural resource management activities; and

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WHEREAS, County staff recommend that the existing easement be replaced with a new Trail Conservation Easement (Easement); and

WHEREAS, the Academy is willing to convey a new Easement to the County at no cost.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby accepts a 4.18-acre Trail Conservation Easement from St. Croix Lutheran Academy to replace the current easement; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Chair to execute the Trail Conservation Easement, subject to approval by the County Attorney's Office as to form.

**21-268**

**Authorization To Execute Joint Powers Agreement With City Of South St. Paul For Final Design And Construction Administration Of Mississippi River Greenway: Wakota Trailhead**

WHEREAS, by Resolution No. 18-167 (March 27, 2018), the County Board authorized a State Health Improvement Grant to develop concept design for Mississippi River Greenway; Wakota Trailhead; and

WHEREAS, by Resolution No. 19-179 (September 24, 2019), the County Board approved a support resolution and County match funding for the City of South St. Paul Federal Lands Access Program (FLAP) grant application for the Mississippi River Greenway: Wakota Trailhead; and

WHEREAS, City of South St. Paul received a \$560,000 FLAP grant to help construct the trailhead; and

WHEREAS, final design and construction administration is required to complete project in 2022; and

WHEREAS, the final design and construction management is \$200,000, including a 7 percent contingency; and

WHEREAS, Dakota County will contribute up to \$100,000 towards final design and construction administration; and

WHEREAS, the City of South St. Paul will lead the design and provide up to \$100,000 towards final design and construction administration; and

WHEREAS, prior to project bidding in 2022, the County Board will be requested to enter into a construction cost share joint powers agreement with the City of South St. Paul.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a joint powers agreement for an amount not to exceed \$100,000 with the City of South St. Paul for the Mississippi River Greenway: Wakota Trailhead final design and construction administration, subject to approval by the County Attorney's Office as to form.

**21-269**

**Authorization To Acquire 10.2 Acres From The Ferguson Trust As An Addition To Lake Byllesby Regional Park**

WHEREAS, Dakota County owns land in the City of Randolph and Randolph Township for Lake Byllesby Regional Park (LBRP); and

WHEREAS, the Judith H. Ferguson Trust (Trust) owns 168 acres of property located in the City of Randolph and Randolph Township, of which 92.9 acres is located in the approved LBRP boundary; and

WHEREAS, the Trust was willing to begin park acquisition discussions focused on 10.2 acres located in the City Randolph; and

WHEREAS, the majority of the Trust property consists of pasture and includes a frontage on a shallow bay on

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Lake Byllesby; and

WHEREAS, acquisition of the Trust property will also be beneficial to the County’s current natural resource restoration on the County park land that borders the Trust property on three sides by allowing the County to remove invasive species and restore native vegetation throughout the Trust property; and

WHEREAS, County staff have completed, reviewed, and approved an independent appraisal of the 10.2-acre Trust property; and

WHEREAS, the Trust is willing to sell the 10.2 acres for the \$142,800 appraised value; and

WHEREAS, the total estimated cost to acquire the Trust property, including an estimated \$3,000 for closing costs, is \$145,800; and

WHEREAS, the 10.2-acre Trust property is eligible for Metropolitan Council (MC) Acquisition Opportunity Fund (AOF) funding; and

WHEREAS, it is expected that the MC AOF program will have additional new funds available after July 1, 2021, for 75 percent funding reimbursement; and

WHEREAS the Physical Development Director is required to sign the purchase agreement to acquire the Trust property; and

WHEREAS, the 2021 Parks Capital Improvement Program (CIP) budget includes adequate fund balance for the 25 percent County match required by the MC AOF program and a 2021 Parks CIP budget amendment is required; and

WHEREAS, the final acquisition costs of the Trust property will be determined after the settlement statement is finalized and all associated acquisition expenses have been invoiced.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the expenditure of up to \$145,800, including an estimated \$3,000 in closing costs, to acquire 10.2 acres from Judith H. Ferguson Trust property in the City of Randolph; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute the purchase agreement to acquire 10.2 acres from the Judith H. Ferguson Trust, subject to approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the submission of an AOF grant request to the MC for acquiring the Judith H. Ferguson Trust property and associated costs; and

BE IT FURTHER RESOLVED, That the 2021 Parks CIP budget is hereby amended as follows:

<b>Expense</b>	
Acquisition of the Judith H. Ferguson Trust property	<u>\$145,800</u>
<b>Total Expense</b>	<b>\$145,800</b>
<b>Revenue</b>	
MC AOF	\$109,350
County MC AOF match	<u>\$ 36,450</u>
<b>Total Revenue</b>	<b>\$145,800</b>

; and

BE IT FURTHER RESOLVED, That following acquisition of the Judith H. Ferguson Trust property, staff will submit the necessary forms and documentation to the MC to receive approximately \$109,350 of reimbursement funds



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which will be returned to the 2021 Parks CIP.

**County Board/County Administration**

**21-270**

**Authorization To Execute 2021-2022 Labor Agreement With Human Services Supervisors Association Unit**

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the appropriate County officials to execute the Labor Agreement with the Human Services Supervisors' Association unit for the period January 1, 2021 – December 31, 2022, in accordance with the terms and conditions of the Agreement and those contract modifications submitted to the Dakota County Board of Commissioners dated May 18, 2021, and subject to approval by the County Attorney's Office as to form.

**21-271**

**Appointment To Extension Committee**

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby appoints the following individual to the Extension Committee to complete a one-year term ending December 31, 2021:

District	Name
2	Cynthia Gehrig

**21-272**

**Authorization To Accept American Rescue Plan Act Funds, Execute Certificates And Documentation To Receive Funds And Delegate Authority To Amend Associated 2021 Budgets**

WHEREAS, on March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law by the President in response to the unprecedented impacts of the COVID-19 health emergency on the economy, public health, state and local governments, individuals, and businesses; and

WHEREAS, ARPA provides various potential source to funding for the County's relief and response efforts related to COVID-19; and

WHEREAS, in particular, the County is eligible for \$83,332,300.00 from the Coronavirus Local Fiscal Recovery Fund (CLFRF) and a second round of Emergency Rental Assistance (ERA2) funds in the amount of \$10,161,626.50; and

WHEREAS, by Resolution No. 21-038 (January 19, 2021), Dakota County Board of Commissioners ratified the acceptance of the initial round of Emergency Rental Assistance authorized by the Consolidated Appropriations Act, 2021 (ERA1) in the amount of \$12,842,446; and

WHEREAS, with the ERA1 and ERA2 funds, in part, Dakota County intends to operate both a Tenant Access Program and a Landlord "Portfolio" Program; and

WHEREAS, the ERA1 and ERA2 funds are eligible to be used for financial assistance to eligible households, housing stability services, administrative costs, and other affordable rental housing and eviction prevention activities; and

WHEREAS, the CLFRF is a new allocation that is similar to the CARES Act funds received in 2020; and

WHEREAS, generally, subject to Treasury Department rules and guidance, the CLFRF may be used to respond to the public health emergency ore its negative economic impacts, respond to workers performing essential work during the public health emergency, for the provision of government services to the extent of reduction in revenue due to the public health emergency, and to make necessary investments in water, sewer or broadband

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infrastructure; and

WHEREAS, to receive the ARPA funds, the County Manager must execute certification document agreeing to be bound by the terms and conditions for the use of the funds in accordance with ARPA and the associated rules and guidance; and

WHEREAS, staff recommends that the County Manager be authorized to execute documents necessary to receive any ARPA funds for which the County may be or become eligible for, including CLFRF and ERA2 funds and acceptance of the funds upon receipt; and

WHEREAS, staff further recommends that the County Manager be authorized to amend the appropriate 2021 budget(s) to reflect the ARPA revenues and associated program or project costs as developed by the County Board; and

WHEREAS, staff will continue to seek guidance from the Board for the use of the ARPA funds.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes acceptance of and execution by the County Manager of certificates and other documents necessary to receive any American Rescue Plan Act (ARPA) funds for which the County may be or become eligible for, including Coronavirus Local Fiscal Recovery funds and Emergency Rental Assistance (ERA2) funds; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Manager to amend the appropriate 2021 budget(s) to reflect the ARPA revenues and associated program or project costs as developed by the County Board.

## **Operations, Management And Budget**

### **Report On Invoices Paid In April 2021**

This item was on the agenda for informational purposes only.

## **Physical Development**

### **21-273**

#### **Award Of Bid And Authorization To Execute Contract With Parkos Construction Company For Thompson County Park Master Plan Improvements Phase I Project And Amend 2021 Parks Capital Improvement Program Budget**

WHEREAS, the Thompson County Park Master Plan as approved by Resolution No. 20-037 (January 21, 2020) addresses community-identified needs, including enhancing connection to Thompson Lake, restoring natural resources, expanding community gathering opportunities, making the park more accessible, and providing more recreational opportunities; and

WHEREAS, priority improvements include adding fishing opportunities, lighting the lake loop trail, providing more picnicking opportunities, interpretation, and building an accessible playground; and

WHEREAS, project schematic design scope and budget was authorized by Resolution No. 20-569 (November 17, 2020); and

WHEREAS, the accessible playground equipment was solicited separately and approved by Resolution No. 21-102 (February 16, 2021); and

WHEREAS, bid documents were prepared, and the Project was competitively advertised for three weeks with nine bids received on April 1, 2021; and

WHEREAS, to provide flexibility with the award and keep within the approved budget, the project included bid

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alternates for Dakota Lodge parking improvements and path lighting; and

WHEREAS, the lowest Base Bid plus alternates totaled \$1,357,500 as follows:

<u>Bidder</u>	<u>Amount</u>
Parkos Construction Company, West St. Paul, MN	\$1,357,500
Sunram Construction Company, Corcoran, MN	\$1,502,450
LinnCo. Inc., Sartell, MN	\$1,516,370
Morcon Construction Company, Inc.	\$1,582,615
Pember Companies, Inc.	\$1,589,680
Albrecht Company	\$1,717,400
Max Steininger, Inc.	\$1,946,800
Urban Companies	\$1,955,000
Veit & Company, Inc.	\$2,156,680

; and

WHEREAS, the project will be completed by spring 2022 for use; and

WHEREAS, the 2020 Parks CIP Adopted Budget for the Project was \$2,044,043 with an anticipated \$973,046 for year 2021 for a projected project total of \$3,017,089; and

WHEREAS, due to the Pandemic, anticipated revenues came in less than expected leaving a \$750,000 shortfall in 2020 and \$973,046 in 2021; and

WHEREAS, a budget amendment is proposed to move savings from completed projects in the Buildings CIP to the Project with the remainder of the gap from Parks Fund Balance; and

WHEREAS, the Project revenues are derived from cost savings and unencumbered funds from prior budgets, Park Fund Balance as reflected in the project budget amendment; and

WHEREAS, staff recommends that the County Board of Commissioners authorize the Parks, Facilities, and Fleet Director execute a contract with Parkos Construction Company for the Thompson County Park Master Plan Improvements Phase I project including alternates for Dakota Lodge parking and path lighting in an amount not to exceed \$1,357,500.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Director to execute a contract with Parkos Construction Company, 1010 Robert St., West St. Paul, MN 55118 for the Thompson County Park Master Plan Improvements Phase I project including alternates for Dakota Lodge parking and path lights in an amount not to exceed \$1,357,500 subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the 2021 Buildings Capital Improvement Program Budget is hereby amended as follows:

<b>Expense</b>	
Replace 2 ADM Ctr Cooling Towers (B10052)	(\$ 12,421)
Extension Bldg. Renovations (B10068)	(\$671,520)
Eagan/Wescott Lib-Generator (B30024)	(\$ 2,453)
Pleasant Hill Library Renovation (B30026)	(\$146,335)
Heritage Library Renovation (B30029)	(\$121,632)
<b>Total Expense</b>	<b>(\$954,361)</b>
<b>Revenue</b>	
Use of Fund Balance – General Fund	(\$954,361)
<b>Total Revenue</b>	<b>(\$954,361)</b>

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; and

BE IT FURTHER RESOLVED, That the 2021 Parks Capital Improvement Program Budget is hereby amended as follows:

<b>Expense</b>	
Thompson County Park Master Plan Improvements (P00140)	<u>\$973,046</u>
<b>Total Expense</b>	<b>\$973,046</b>
<b>Revenue</b>	
County Funds – Interest on Investments	(\$722,239)
Use of Fund Balance – General Fund	\$954,361
Use of Fund Balance – Park Fund	<u>\$740,924</u>
<b>Total Revenue</b>	<b>\$973,046</b>

**21-274**

**Acceptance Of Gift From Pine Bend Landfill To Dakota County Parks Department And Authorization Of Budget Amendment For Spring Lake Park Reserve Prairie Enhancement Project**

WHEREAS, by Resolution No. 21-083 (February 16, 2021), the Dakota County Board of Commissioners authorized the Physical Development Director to execute a Conservation Partners Legacy Grant agreement for prairie and savanna restoration in the area of Spring Lake Park Reserve that will contain bison, if the reintroduction project proceeds; and

WHEREAS, the County is pursuing this enhancement as a separate but complementary effort to the infrastructure development associated with the bison reintroduction project, which is currently in design; and

WHEREAS, BFI Waste Systems of North America LLC, operating under the trade name Pine Bend Landfill, has expressed a desire to further supplement the enhancement project by contributing \$20,000 to purchase additional local genotype seed to enhance 16 acres of habitat. The additional seed will increase the overall quality of the prairie and savanna; and

WHEREAS, Pine Bend Landfill is providing the funding as a Supplemental Environmental Project in conjunction with the settlement of litigation arising from a regulatory proceeding with the Minnesota Pollution Control Agency; and

WHEREAS, Pine Bend Landfill is requesting a sign be temporarily placed at the enhancement area during the seeding phase of the project, which will acknowledge that the prairie enhancement is funded in part by a contribution from Pine Bend Landfill. The sign will be provided by Pine Bend Landfill and will be reviewed by County staff to ensure compliance with County standards regarding design and placement; and

WHEREAS, Pine Bend Landfill is also requesting photo opportunities in front of the sign during the implementation phase and at the conclusion of the project; and

WHEREAS, Minn. Stat. § 465.03 and 398.33 authorize the County to accept a gift for use in accordance with the terms prescribed by the donor; and

WHEREAS, an amendment of the 2021 Adopted Parks Capital Improvement Program (CIP) is also required to account for the donation. In order to revise the budget for the Spring Lake Future Bison Range Enhancement Project to reconcile the expenses and income, the County Board is asked to amend the CIP Adopted Budget.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby accepts the contribution of \$20,000 and expresses its appreciation for this generous gift; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby approves a sign, to be provided by Pine Bend Landfill subject reviewed and approval by County staff to ensure compliance with County standards regarding design and placement, be temporarily placed at the enhancement area, during the seeding

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phase of the project, which will acknowledge that the prairie enhancement is funded in part by a contribution from Pine Bend Landfill; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby approves two photo opportunities for representatives of Pine Bend Landfill in front of the sign, one during the implementation phase and one at the conclusion of the project; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby amends the 2021 Parks Capital Improvement Program Adopted Budget as follows:

<b>Expense</b>	
Program Expense	<u>\$20,000</u>
<b>Total Expense</b>	<b>\$20,000</b>

<b>Revenue</b>	
Republic Services Donation	<u>\$20,000</u>
<b>Total Revenue</b>	<b>\$20,000</b>

**21-275**

**Ratification Of Quarterly Entitlement And Special Funding Requests To U.S. Department Of Housing And Urban Development**

WHEREAS, the Dakota County Community Development Agency (CDA) administers the entitlement of Community Development Block Grant (CDBG) program, HOME Investment Partnerships (HOME) program, and Emergency Solutions Grant (ESG) program for Dakota County, as well as special allocations of the CDBG and ESG funds for activities that prevent, prepare for, and respond to the coronavirus; and

WHEREAS, funds expended from previously approved projects for Fiscal Years 2014–2020 of the CDBG, HOME, and ESG programs must be ratified by the Dakota County Board of Commissioners; and

WHEREAS, the CDBG entitlement and special allocation expenses during the timeframe of January 1, 2021–March 31, 2021, totaled \$1,027,701.14; and

WHEREAS, the HOME entitlement expenses during the timeframe of January 1, 2021–March 31, 2021, totaled \$145,837.19; and

WHEREAS, the ESG entitlement and special allocations expenses during the timeframe of January 1, 2021–March 31, 2021, totaled \$990.85; and

WHEREAS, the CDA has paid the requests for payment associated with the CDBG, HOME, and ESG programs.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the requisitions to the U.S. Department of Housing and Urban Development for \$1,074,529.18 for January 1, 2021–March 31, 2021, as presented.

**21-276**

**Approval Of Substantial Amendments To Dakota County Community Development Block Grant Coronavirus Program**

WHEREAS, three types of substantial amendments to the Community Development Block Grant (CDBG) Program are permissible by the US Housing and Urban Development Department (HUD): creation of a new activity or cancellation of an activity; increase or decrease of an activity budget by \$100,000 or more at one time; and change to the location and/or national objective of an activity; and

WHEREAS, Dakota County is a CDBG grantee and has received a special allocation totaling \$2,913,485 of CDBG Coronavirus (CDBG-CV) funds to be used for activities that prevent, prepare for, and respond to the

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coronavirus; and

WHEREAS, by Resolution 20-597, the Dakota County Board of Commissioners added the following CDBG-CV funded activities to the Dakota County 2019 Action Plan (2019 Action Plan): Emergency Assistance Payments, Food Shelf Operations, Food Transportation/Mobile Food Pantries, Housing Counseling, and Grant Administration; and

WHEREAS, the Dakota County Community Development Agency (CDA) administers the CDBG-CV Program on behalf of Dakota County; and

WHEREAS, the CDA requests the following substantial amendments to the 2019 Action Plan and the CDBG-CV Program:

1. Create the CDBG-CV Senior Transportation Services activity and fund it with a budget of \$215,800
2. Create the CDBG-CV Financial Literacy activity and fund it with a budget of \$193,973
3. Create the CDBG-CV Shelter Operations activity and fund it with a budget of \$210,000
4. Reduce the CDBG-CV Housing Counseling budget by \$100,000, the CDBG-CV Food Shelf Operations by \$193,973, the CDBG-CV Mobile Food Pantry budget by \$200,000, and the CDBG-CV Emergency Assistance Payments budget by \$125.800

; and

WHEREAS, public notice of the substantial amendments to the County's CDBG-CV Program was placed in the Star Tribune on May 8, 2021, and also on the CDA and Dakota County's websites, in accordance with the approved Citizen Participation Plan process, and no public comments were received on the proposed amendments.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the substantial amendments to the Dakota County Community Development Block Grant Coronavirus Program.

#### **21-277**

#### **Authorization To Submit Application For Easement Across State Land And Approval Of Right Of Way Acquisition On County Project 96-07**

WHEREAS, to provide a safe and efficient transportation system, Dakota County and Rice County are proceeding with Dakota County Project (DCP) 96-07/Rice County Project (RCP) 101-01; and

WHEREAS, DCP 96-07/RCP 101-01 will reconstruct approximately a half-mile of Rice County Road (RCR) 101 (70th Street West) in Webster Township, Rice County, and approximately four miles of Dakota County Road (DCR) 96 (320th Street West) in Greenvale Township, Dakota County; and

WHEREAS, the purpose and need for the project is to improve roadway quality, increase safety, and provide for multi-modal mobility on RCR 101/DCR 96; and

WHEREAS, to address the purpose and need for this Project, safety will be improved along the corridor by paving the roadway, realigning the roadway to remove horizontal curves, adding turn lanes, and providing paved shoulders; and

WHEREAS, Dakota County is the lead agency for DCP 96-07/ RCP 101-01; and

WHEREAS, right of way acquisition is needed to allow for construction to begin in 2022 as scheduled; and

WHEREAS, by Resolution No. 21-215 (April 20, 2021), the County Board approved the acquisition of 38 parcels and authorized quick-take condemnation; and

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WHEREAS, the acquisition of the following parcel is necessary to move forward with the Project:

PID 16-02900-25-011 – Parcel 38

A permanent easement for highway purposes over the north 55.00 feet of the Northwest Quarter of Section 29, Township 112 North, Range 20 West, Dakota County, Minnesota, excepting therefrom that part of said Northwest Quarter lying northerly of the southerly right of way line of County Road No. 96 said line described as follows: Beginning at a point on the west line of said Northwest Quarter distant 33.00 feet southerly from the northwest corner of said Northwest Quarter to a point on the east line of said Northwest Quarter distant 17.96 feet southerly from the northeast corner of said Northwest Quarter. Also Except that part of the Northwest Quarter of Section 29, Township 112 North, Range 20 West described as follows: Commencing at the northwest corner of said Northwest Quarter; thence South 89 degrees 02 minutes 20 seconds East along the North line of said Northwest Quarter, a distance of 803.76 feet to the point of beginning of the land to be described; thence South 89 degrees 02 minutes 20 seconds East, along said North line a distance of 458.00 feet; thence South 00 degrees 57 minutes 40 seconds West a distance of 422.00 feet; thence North 89 degrees 02 minutes 20 seconds West a distance of 458.00 feet; thence North 00 degrees 57 minutes 40 seconds East a distance of 422.00 feet to the point of beginning.

**Permanent Highway Easement area contains approximately 65,716 square feet**

; and

WHEREAS, parcel 16-02900-25-011 is currently owned by the State of Minnesota; and

WHEREAS, upon review of the title work, parcel 16-02900-25-011 may have funding restrictions for land transfer; and

WHEREAS, the County must submit an easement across state land application as part of the right of way acquisition process, including the \$2,000 application fee; and

WHEREAS, the easement across state land application requires a calculation of the value of the proposed land to be encumbered by the highway easement; and

WHEREAS, Valbridge Property Advisors have completed the appraisal for parcel 16-02900-25-011; and

WHEREAS, the total cost for the 2021 right of way acquisitions is estimated at \$1,134,600; and

WHEREAS, the 2021–2025 Dakota County Transportation Capital Improvement Program budget for the Project includes sufficient funds for right of way acquisition; and

WHEREAS, staff recommends submitting the easement across state land application including the \$2,000 applicable fee and the appraised value for the permanent highway easement, subject to the Minnesota Department of Natural Resources review and approval.

NOW, THEREFORE, BE IT RESOVLED, That the Dakota County Board of Commissioners hereby authorizes the submittal of the easement across state land application including the \$2,000 application fee to the Minnesota Department of Natural Resources for right of way acquisition purposes for County Project 96-07 and authorizes payment from the 2021–2025 Transportation Capital Improvement Program budget; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby approves the appraised value for the acquisition of the parcel 16-02900-25-011 for County Project 96-07; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby approves acquisition of parcel 16-02900-25-011 for County Project 96-07, at the approved appraised value, and authorizes payment from the 2021–2025 Transportation Capital Improvement Program budget.

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**21-278**

**Authorization To Execute Reimbursement Agreement With Sprint Communications Company L.P., For Relocation Of Fiber Optic Cable On County State Aid Highway 86, County Project 86-34 In Castle Rock, Eureka, Greenvale And Waterford Townships**

WHEREAS, Dakota County is the lead agency for County Project (CP) 86-34, which is the reconstruction of County State Aid Highway (CSAH) 86 from CSAH 23 (Galaxie Ave) to Trunk Highway (TH) 3 in Castle Rock, Eureka, Greenvale, and Waterford Townships; and

WHEREAS, Sprint Communications Company L.P. is operating a fiber optic line adjacent to the Canadian Pacific (CP) owned railroad within their own easement from CP that crosses CSAH 86; and

WHEREAS, County Project 86-34 includes the replacement of Canadian Pacific's Albert Lea Subdivision MP 319.57 railroad bridge, and subsequent lowering and widening of CSAH 86 at that location which requires the relocation of Sprint Communications Company L.P. fiber optic facility; and

WHEREAS, Sprint Communications Company L.P. estimates that the cost of relocating approximately 300-feet of the fiber optic facility, including engineering, materials, and construction, is \$80,591.96; and

WHEREAS, in order to proceed with construction, Dakota County must enter into agreement with Sprint Communications Company L.P. to identify costs and responsibilities associated with the relocation of the fiber optic facility; and

WHEREAS, staff recommends execution of a reimbursement agreement with Sprint Communications Company L.P. for the relocation of their fiber optic facility under CSAH 86 and within their easement acquired from Canadian Pacific to proceed in an estimated amount of \$80,591.96.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute the agreement with Sprint Communications Company L.P. for the final design, materials, and construction of the relocation of the fiber optic facility in the amount of the actual costs currently estimated at \$80,591.96, subject to approval by the County Attorney's Office as to form.

**21-279**

**Approval To Submit Funding Application For 2023 Metro District Local Partnership Program**

WHEREAS, to provide a safe and efficient transportation system, Dakota County pursues transportation funding from multiple sources for improvements on County Highways; and

WHEREAS, the Minnesota Department of Transportation Metro District is accepting candidate projects for the fiscal year 2023 Local Partnership Program (LPP); and

WHEREAS, the LPP exists to help fund projects that deliver a benefit to both the local community and the Trunk Highway system; and

WHEREAS, there is no minimum amount set, but the maximum amount that may be requested by the is \$710,000; and

WHEREAS, project submittals are due on June 2, 2021; and

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves submittal of a County project for a roundabout at the intersection of County State Aid Highway (CSAH) 86 and Trunk Highway (TH 3) in Eureka and Castle Rock Townships to the Minnesota Department of Transportation Metro District for fiscal year 2023 Local Partnership Program (LPP) funding; and

BE IT FURTHER RESOLVED, That if state bond funding is awarded for the project, the Dakota County Board of Commissioners will consider approving execution of the related grant agreement at a future County Board meeting; and



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BE IT FURTHER RESOLVED, That if state bond funding is awarded to the project, the Dakota County Board of Commissioners will provide Dakota County's share of the project costs consistent with the grant agreement and adopted Dakota County Transportation cost-share policies.

**21-280**

**Approval Of Final Plats Recommended By Plat Commission**

WHEREAS, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108; and

WHEREAS, the Plat Commission examines plats prior to County Board approval; and

WHEREAS, the Plat Commission has reviewed and recommends approval of the final plats by the County Board; and

WHEREAS, the final plat approval by the County Board is subject to the conditions established by the Plat Commission review; and

WHEREAS, the following plats below require approval by their respective City Council prior to the recording of the plats.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the following final plats:

AIRLAKE STATION SECOND ADDITION	Lakeville
OAKVIEW CENTER 3RD ADDITION	Eagan

**REGULAR AGENDA**

**County Board/County Administration**

**Update On Coronavirus Public Health Response, Vaccinations, And County Operational Impacts**

Director of Public Health Gina Adasiewicz, and Deputy County Manager Jean Erickson briefed this item and responded to questions. This item was on the agenda for informational purposes only. No staff direction was given by Board members.

**Discussion And Direction On Future Board Meeting Operations**

First Assistant County Attorney Tom Donely, Public Health Director Gina Adasiewicz, and Senior Administrative Coordinator to the Board Jeni Reynolds briefed this item and responded to questions. The Board directed staff to plan for in person Board and Committee meetings starting in June 2021.

**Legislative Update**

Paul Cassidy with Stinson LLP gave a brief update on the State legislature and responded to questions. Mike Erlandson with Downs Government Affairs gave a brief update at the Federal level. This item was on the agenda for informational purposes only. No direction was given.

**Interagency Announcements/Reports**

Interagency announcements and reports were then presented.

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**County Manager's Report**

County Manager Matt Smith gave a brief update on the following:

- The County face covering/mask Declaration was rescinded as of May 17, 2021. Face coverings won't be required to be worn by visitors or Dakota County employees at County facilities. Consistent with MDH guidelines, face coverings will still be encouraged for those who are not yet vaccinated.
- The May 21, 2021 Mayor/Manager meeting will be an opportunity for additional discussion on the American Rescue Plan and a time to discuss opportunities and needs around the County.
- Marti Fischbach provided the Board with an update on the Juvenile Shelter.

**Information**

**See Attachment A - Future Board Meetings And Other Board Activities**

**21-281**

**Adjournment**

Motion: Kathleen A. Gaylord

Second: Mike Slavik

On a motion by Commissioner Kathleen A. Gaylord, seconded by Commissioner Mike Slavik, the meeting was adjourned at 10:45 a.m.

Mary Liz Holberg  
Chair

ATTEST

Matt Smith  
County Manager