Call To Order And Roll Call
Commissioner Mike Slavik
Commissioner Kathleen A. Gaylord
Commissioner Thomas A. Egan
Commissioner Liz Workman
Commissioner Mary Liz Holberg
Commissioner Chris Gerlach
Also in attendance: Matt Smith, County Manager; Tom Donely, Assistant County Attorney; Stephanie Radtke, Deputy Director; Colleen Collette, Administrative Coordinator.

The meeting was called to order at 9:00 a.m. by the Chair, Commissioner Mary Liz Holberg. Commissioner Joe Atkins was absent.

The audio of this meeting is available upon request.

Introductions
Commissioner Mary Liz Holberg initiated introductions of the following Community Services Division staff: from Employment and Economic Assistance, Katelyn Johnstone introduced Shawna Maier, Christine Pease, Breanne Balen an Pang Kou Xiong; from Public Health, Karen Huotari introduced Nathalie Gonzalez and Michelle Trumpy introduced Matt Gilijahn.

Audience
Commissioner Mary Liz Holberg asked if anyone would like to address the committee. No one appeared.

Approval Of Agenda (Additions/Corrections/Deletions)
On a motion by Commissioner Mike Slavik, seconded by Commissioner Kathleen A. Gaylord, the agenda was unanimously approved.

Consent Agenda
On a motion by Commissioner Thomas A. Egan, seconded by Commissioner Mike Slavik, the consent agenda was unanimously approved as follows:

5.1 Approval Of Minutes

5.2 Authorization To Accept Grant Funds From Minnesota Department Of Human Services For Supplemental Nutritional Assistance Program Employment And Training Program, Execute Grant Agreement, And Amend 2019 Employment And Economic Assistance Adopted Budget

WHEREAS, on July 17, 2019, the Minnesota Department of Human Services (DHS) issued a Federal Fiscal Year (FFY) 2020 (October 1, 2019 to September 30, 2020) Minnesota Supplemental Nutrition Assistance Plan (SNAP)
Employment and Training Local Plan Application; and

WHEREAS, the local plan was developed to request both 100 percent funding and 50 percent reimbursement funding; and

WHEREAS, the Evaluation Committee and the Executive Committee of the Dakota-Scott Workforce Development Board (WDB) reviewed and recommended the plan’s submission to DHS; and

WHEREAS, Dakota County submitted a SNAP Employment and Training Plan to DHS on July 26, 2019, and the plan was approved as modified by the WDB on October 18, 2019; and

WHEREAS, DHS has awarded Dakota County $31,527 in 100 percent funds and $86,250 in 50 percent reimbursement funds to provide SNAP employment and training activities for participants for the period of October 1, 2019 through September 30, 2020; and

WHEREAS, staff recommends authorization to accept the grant funds from DHS and execute a grant agreement for the SNAP Employment and Training Program in the amount of $31,527 in 100 percent funds and $86,250 in 50 percent reimbursement funds for the period of October 1, 2019 through September 30, 2020.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept grant funds from the Minnesota Department of Human Services for the Supplemental Nutritional Assistance Program (SNAP) Employment and Training Program and execute a grant agreement in the amount of $31,527 in 100 percent funds and $86,250 in 50 percent reimbursement funds for the period of October 1, 2019 through September 30, 2020, subject to approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to alter the grant term, and accept additional grant funds, consistent with County contracting policies, and inclusion of grant funds in future yearly recommended and adopted budgets, subject to approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, That the 2019 Employment and Economic Assistance Adopted Budget is hereby amended as follows:

<table>
<thead>
<tr>
<th>REVENUE</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>SNAP Activities</td>
<td>$117,777</td>
</tr>
<tr>
<td>Use of Fund Balance (Administrative)</td>
<td>$(15,574)</td>
</tr>
<tr>
<td>TOTAL REVENUE</td>
<td>$102,203</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EXPENSE</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Diversionary Work Program Expense</td>
<td>$89,504</td>
</tr>
<tr>
<td>Diversionary Work Program Staff Expense</td>
<td>$(89,504)</td>
</tr>
<tr>
<td>SNAP Program Expense</td>
<td>$12,699</td>
</tr>
<tr>
<td>SNAP Staff Expense</td>
<td>$89,504</td>
</tr>
<tr>
<td>TOTAL EXPENSE</td>
<td>$102,203</td>
</tr>
</tbody>
</table>

5.3 Authorization To Execute License Agreements With Independent School Districts 191, 192, 194, And 197 For Space For Emergency Public Health Activities

WHEREAS, the Dakota County Board of Commissioners, acting as the Dakota County Community Health Board, has responsibility to support efforts to prevent disease and disability, and to promote and protect the health and safety of County residents; and
WHEREAS, in the event of a public health emergency, the Dakota County Public Health Department is responsible for establishing Points of Dispensing (PODs) where County residents pick up medications; and

WHEREAS, by Resolution No. 15-082 (February 17, 2015), the Dakota County Board of Commissioners authorized the execution of licensing agreements with Independent School District (ISD) 191, 192, and 194 from the date of execution through December 31, 2019, and by Resolution No. 16-600 (December 13, 2016), the Dakota County Board of Commissioners authorized the execution of a licensing agreement with ISD 197 from the date of execution through December 31, 2019; and

WHEREAS, the current licensing agreements for mass clinic sites with ISD 191,192,194 and 197 have never been invoked; and

WHEREAS, ISD 191, 192, 194, and 197 have space that could be utilized by Public Health to set up a POD in the event of a public health emergency and training events; and

WHEREAS, the license agreements for each district are equivalent in nature and have been adjusted to all be on the same renewal cycle; and

WHEREAS, representatives from the school districts have agreed to the terms presented and will recommend execution of the new license agreements.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute license agreements with ISD 191, ISD 192, ISD 194, and ISD 197 for use of space for public health emergency activities from the date of execution through December 31, 2024, substantially as presented to the Community Service Committee of the Whole on November 19, 2019, subject to approval by the County Attorney’s Office as to form.

5.4 Authorization To Execute Contracts For Housing Services

WHEREAS, the Housing section in the Social Services Department provides both in-house and contracted services across the service continuum and contracted services include street outreach, intake and assessment, emergency shelter, transitional housing, permanent supportive housing, housing search and stability services and rental assistance administration; and

WHEREAS, to ensure high quality services Dakota County completes a routine contract Request for Proposal (RFP) process every four years, and, on September 11, 2017, staff issued a Request for Proposals (RFP) for seven housing services; and

WHEREAS, a review committee comprised of staff from across Community Services, the Community Development Agency, and the community reviewed and scored proposals from twelve vendors and a subset of the review committee met with selected agencies to further discuss proposed services, and final recommendations were made to the review committee on November 6, 2017; and

WHEREAS, by Resolution No. 17-634 (December 12, 2017), the Dakota County Board of Commissioners authorized execution of contracts with vendors for housing services; and

WHEREAS, in 2018, additional vendor selection processes occurred to implement the Housing Business Plan; and

WHEREAS, by Resolution No. 18-104 (February 27, 2018), the Board authorized execution of a contract to allow for services at Lincoln Place; and

WHEREAS, by Resolution No. 18-105 (February 27, 2018), the Board authorized execution of a contract with
Hearth Connection for housing search and stability services administration, and by Resolution No. 18-425 (August 21, 2018), the Board amended that contract to allow for rental assistance administration; and

WHEREAS, an RFP was issued on October 28, 2019 to select a vendor to provide emergency sheltering via hotels, utilizing funds for the Cochran shelter replacement until a site can be secured; and

WHEREAS, staff recommends authorization to execute contracts for housing services with the vendors at the amounts and dates listed in the Resolution below.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute contracts for housing services for the period of January 1, 2020 through December 31, 2021, subject to approval by the County Attorney’s Office as to form, as follows:

<table>
<thead>
<tr>
<th>Service</th>
<th>Agency</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Outreach</td>
<td>Ally Supportive Services</td>
<td>$102,000</td>
</tr>
<tr>
<td>Youth Coordinated Entry – Intake and</td>
<td>The Link</td>
<td>$102,000</td>
</tr>
<tr>
<td>Assessment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>VI-SPDAT Assessment</td>
<td>360 Communities</td>
<td>$10,200</td>
</tr>
<tr>
<td>VI-SPDAT Assessment</td>
<td>Hearth Connection</td>
<td>$40,800</td>
</tr>
<tr>
<td>Housing Search and Stability Services</td>
<td>Hearth Connection</td>
<td>$1,933,920</td>
</tr>
<tr>
<td>Emergency Shelter and Transitional</td>
<td>Bridge for Youth</td>
<td>$76,500</td>
</tr>
<tr>
<td>Housing – Youth Under 18</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supportive Housing – Haralson</td>
<td>Mental Health Resources</td>
<td>$126,480</td>
</tr>
<tr>
<td>Apartments</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supportive Housing – Lincoln Place</td>
<td>Wilder Family Foundation</td>
<td>$626,280</td>
</tr>
<tr>
<td>CAP Apartments</td>
<td>Scott-Carver-Dakota CAP Agency</td>
<td>$21,120</td>
</tr>
</tbody>
</table>

; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with Dakota Woodlands, for emergency shelter services for families with minor children and single women for $150,860 for the period of January 1, 2020 through December 31, 2020, subject to approval by the County Attorney’s office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with Hearth Connection for Rental Assistance Rapid Re-Housing services through the U.S. Department of Housing and Urban Development Continuum of Care grant for $250,000 for the period of January 1, 2020 through May 31, 2020, subject to approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with Hearth Connection for Rental Assistance Rapid Re-Housing services through U.S. Department of Housing and Urban Development Emergency Solutions Grant for $65,000 for the period of January 1, 2020 through June 30, 2020, subject to approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with Ally Services for Street Outreach services through the MN Department of Human Services Community Living Infrastructure Grant for $160,110 for the period of January 1, 2020 through June 30, 2021, subject to approval by the County Attorney’s Office as to form; and
BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with The Salvation Army for emergency shelter services through the Minnesota Department of Human Services Emergency Shelter Grant for $200,000 for the period of December 1, 2019 through April 30, 2020, subject to approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, within the amount budgeted, to alter the number and types of clients served, types of services provided, service expectations and rates, and the contract term, consistent with County contracting policies, subject to the approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, That the contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from the county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

Regular Agenda

6.1 Law Enforcement Social Services Coordinated Response Pilot Update

From Social Services, Evan Henspeter, Director, and Emily Schug, Deputy Director, presented on this item and stood for questions.

6.2 Statewide Health Improvement Partnership Update

Marguerite Zauner, Statewide Health Improvement Partnership Coordinator from Public Health, presented on this item and stood for questions.

6.3 Approval To Submit Community Corrections 2020-2021 Comprehensive Plan To Minnesota Department Of Corrections

From Community Corrections, Brian Kopperud, Director, and Sarah Reetz, Deputy Director, presented on this item and stood for questions.

On a motion by Commissioner Mike Slavik, seconded by Commissioner Chris Gerlach, the following resolution was unanimously recommended to the County Board:

WHEREAS, the Community Corrections Act, passed by the Minnesota State Legislature in 1973, authorizes the Commissioner of the Minnesota Department of Corrections (DOC) to issue subsidy funding to assist counties in the development, implementation and operation of community-based correctional services; and

WHEREAS, the Community Corrections Act requires participating counties to submit a comprehensive plan to the DOC for approval; and

WHEREAS, the 2020-2021 Comprehensive Plan updates the DOC on the programs and services of the Dakota County Community Corrections department, and outlines the goals and strategies for 2020 and 2021 for correctional services; and

WHEREAS, staff recommends that the Dakota County Board of Commissioners approve the submission of the Dakota County Community Corrections 2020-2021 Comprehensive Plan to the DOC, Commissioner of Corrections, upon the County Board adopting the 2020 budget on December 17, 2019.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the 2020-2021 Community Corrections Comprehensive Plan for submission to the Minnesota Department of Corrections, Commissioner of Corrections, upon the County Board adopting the 2020 budget on December 17,
BE IT FURTHER RESOLVED, That the Community Corrections Department shall make the Plan available, upon request, to the residents of Dakota County.

**Community Services Directors Report**

Matt Smith, Acting Director for Community Services, informed the Board that the Matrix Emergency Shelter will be open through April 1, 2020. Public Health received a late request with a short turn-around to submit an application for additional grant funds from the Minnesota Department of Health for Minnesota Alliance for Healthy Families, staff if moving forward with submitting the application, and if awarded, will come to the Board for ratification and acceptance of grant funds.

Stephanie Radtke, Deputy Director, brought forward a letter from Commissioner Jodi Harpstead, Minnesota Department of Human Services (DHS), that informs counties about the initial findings of the agency’s internal review of billing and payment problems. The letter discusses three issues that may impact counties. The first that has potential financial impact to Dakota County is related to the use of Medicaid funds to pay for substance use disorder treatment in IMD setting. According to Federal regulation, counties need to reimburse the federal share of those medical assistance funds and DHS has underbilled counties. Dakota County’s share is $423,981. The second issue is regarding comprehensive background checks of individuals working in congregate care settings. No facilities across the State are in compliance and therefore DHS cannot reimburse claims for Title IV-E payments after July 1, 2019. The financial implications remains to be seen. And, the third issue requested overpayment from consumers due to an administrative error; therefore, counties will be paying back clients for those overpayment amounts. Again, the financial impact has yet to be determined. There has been a quick response from the Association of Minnesota Counties and other organizations requesting more close collaboration with counties to work through the issues and solutions going forward so that counties are not held liable.

**Adjournment**

On a motion by Commissioner Thomas A. Egan, seconded by Commissioner Liz Workman, the meeting was adjourned at 10:52 a.m.

Respectfully submitted,

Colleen Collette, Administrative Coordinator
Community Services Division