

DAKOTA COUNTY COMMUNITY SERVICES COMMITTEE OF THE WHOLE

November 10, 2020

11:00 AM or following Physical Development Committee of the Whole

View Live Broadcast

<https://www.co.dakota.mn.us/Government/BoardMeetings/CSCCommittee/Pages/default.aspx>

If you wish to speak to an agenda item or an item not on the agenda, please notify the Clerk to the Board via email at CountyAdmin@co.dakota.mn.us

Emails must be received by 7:30am Tuesday, November 10, 2020.
Instructions on how to participate will be sent to anyone interested.

1. Call To Order And Roll Call

Note: Any action taken by this Committee of the Whole constitutes a recommendation to the County Board.

2. Audience

Anyone in the audience wishing to address the Committee on an item not on the Agenda or an item on the Consent Agenda may send comments to CountyAdmin@co.dakota.mn.us and instructions will be given to participate during the meeting. Comments are limited to five minutes.

3. Approval Of Agenda (Additions/Corrections/Deletions)

4. Consent Agenda

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6. Community Services Directors Report

7. Adjournment

For more information please call 651-554-5742.

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<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

Public Comment can be sent to CountyAdmin@co.dakota.mn.us

November 10, 2020

**DAKOTA COUNTY
COMMUNITY SERVICES COMMITTEE OF THE WHOLE**

Meeting Minutes

**October 13, 2020
Boardroom, Administration Center and Videoconference**

Call To Order And Roll Call

Commissioner Mike Slavik
Commissioner Kathleen A. Gaylord
Commissioner Thomas A. Egan
Commissioner Joe Atkins
Commissioner Liz Workman
Commissioner Mary Liz Holberg
Commissioner Chris Gerlach

Also in attendance: Matt Smith, County Manager; Tom Donely, Assistant County Attorney; Marti Fischbach, Community Services Division Director; Colleen Collette, Administrative Coordinator.

Due to the local state of emergency and social distancing, Commissioners participated in this meeting in a hybrid manner, via both virtual and in-person. The Board meeting was conducted under Minn. Stat. § 13D.021.

The meeting was called to order at 11:32 a.m. by the Chair, Commissioner Mary Liz Holberg.

Video of this meeting is available on the Dakota County [website](#). The audio of this meeting is available upon request.

Audience

The Chair, Commissioner Mary Liz Holberg, noted that all public comments can be sent to countyadmin@co.dakota.mn.us

As of 8:00 a.m. on September 15, 2020, none were received.

Approval Of Agenda (Additions/Corrections/Deletions)

On a motion by Commissioner Thomas A. Egan, seconded by Commissioner Liz Workman, the agenda was unanimously approved.

Consent Agenda

On a motion by Commissioner Kathleen A. Gaylord, seconded by Commissioner Liz Workman, the consent agenda was unanimously approved as follows:

4.1 Approval Of Minutes Of Meeting Held On September 15, 2020

4.2 Authorization To Execute Joint Powers Agreement With Minnesota Department Of Corrections For Supervision Of Inmates Released Early Due To COVID-19 And Amend 2020 Community Corrections Budget

WHEREAS, the Minnesota Department of Corrections has been approved to use Coronavirus Aid, Relief, and Economic Security (CARES) Act funds for reimbursement of community supervision of inmates released early

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from prison due to COVID-19; and

WHEREAS, Community Corrections will supervise inmates released early from prison due to COVID-19, and will seek reimbursement from the Minnesota Department of Corrections; and

WHEREAS, staff recommends authorization to execute a joint powers agreement with the Minnesota Department of Corrections for the supervision of inmates released early due to COVID-19 upon the date of execution through December 31, 2020, for reimbursement up to \$12,874, and amend the 2020 Community Corrections budget; and

WHEREAS, the County Board has determined that the Program costs are necessary and a reasonable response to the COVID-19 pandemic, therefore eligible for use of CARES Act funds.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a joint powers agreement with the Minnesota Department of Corrections for the supervision of inmates released early due to COVID-19, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes an amendment to the 2020 Community Corrections budget as follows:

Revenue

MN Dept of Corrections – Early Release	\$12,824
Use of Fund Balance	<u>(\$12,824)</u>
Total Revenue	\$0

; and

BE IT FURTHER RESOLVED, That this program will end immediately in the event that sufficient funds from county, state, or federal sources are no longer available to continue this program.

4.3 Authorization To Execute Joint Powers Agreement With Minnesota Department Of Corrections To Provide Secure Programming For Juvenile Females

WHEREAS, Dakota County Community Corrections previously held a joint powers agreement (JPA) with the Minnesota Department of Corrections (MN DOC) to house juvenile females committed to the Commissioner of Corrections at the Juvenile Services Center; and

WHEREAS, Dakota County Community Corrections staff has reviewed a recent case and accepted the referral for a juvenile female; and

WHEREAS, all future referrals will be reviewed and accepted by Dakota County Community Corrections staff on a case by case basis; and

WHEREAS, Dakota County Community Corrections is not obligated to accept every juvenile female referral from the MN DOC; and

WHEREAS, staff recommends authorization to execute a JPA with the MN DOC to provide secure programming upon the date of execution through August 31, 2021, or until obligations have been satisfactorily fulfilled, and to accept revenue not to exceed \$150,000 per each juvenile female accepted into the Juvenile Services Center secure programming.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Service Director to execute a joint powers agreement with the Minnesota Department of Corrections

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to provide secure programming for juvenile females, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That this service will end immediately in the event that sufficient funds from county, state or federal sources are no longer available to continue this service.

4.4 Authorization To Execute Cooperative Agreement By And Among The Metropolitan County Consortium, State Of Minnesota, For Nonemergency Medical Transportation And Related Services

WHEREAS, in July 2004, the Department of Human Services (DHS) implemented the Minnesota Nonemergency Transportation (MNET) program to improve services and control costs; and

WHEREAS, under MNET, DHS contracted with Medical Transportation Management, Inc. (MTM), a medical transportation management company (broker), to determine the appropriate level of transportation service for eligible publicly funded health care program enrollees statewide and make access transportation services (ATS) arrangements for fee-for-service enrollees in the eleven-county metropolitan area; and

WHEREAS, in 2009, there was a cost shift from the State to the counties for nonemergency medical ATS, and 2009 Legislative action transferred the administration and coordination of ATS from the State to counties in the eleven county metropolitan area effective July 1, 2009; and

WHEREAS, by Resolution Nos. 10-350 (June 22, 2010), 13-555 (October 15, 2013), 15-528 (October 20, 2015), 16-596 (December 13, 2016), and 17-208 (April 18, 2017), the County Board authorized a Cooperative Agreement between Hennepin County and the other metropolitan counties choosing to participate in this arrangement that allowed Hennepin County to be reimbursed for the administrative services the broker provides for a period covering July 1, 2010 through December 31, 2020; and

WHEREAS, a new Cooperative Agreement is required in order for the participating counties to continue to reimburse Hennepin County for Dakota County's share of the administrative costs.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a Cooperative Agreement by and among the Metropolitan County Consortium, State of Minnesota, for nonemergency medical transportation and related services for the period of January 1, 2021 through December 31, 2024, subject to approval by the County Attorney's Office as to form.

4.5 Authorization To Execute Contract Amendment With Merry Maids Of Mendota Heights, Dba Merry Maids, For COVID-19 Response Related To Shelter Cleaning And Laundry Services

WHEREAS, Merry Maids Of Mendota Heights, dba Merry Maids, has been providing cleaning services for emergency shelters in Dakota County since mid-March 2020 due to the COVID-19 public health pandemic; and

WHEREAS, services started at Matrix Emergency Shelter until the transition to a hotel shelter model and services were expanded to Dakota Woodlands and two Lewis House locations (Eagan and Hastings); and

WHEREAS, Dakota County paid individual invoices until it was clear that the service needed to continue for the remainder of the year; and

WHEREAS, a contract was originally established May 1, 2020, with a not to exceed amount of \$150,000; and

WHEREAS, an amendment was executed on July 1, 2020, to include laundry services for the Public Health Department; and

WHEREAS, emergency shelters are applying to the state for funding to pay for additional cleaning services and

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this funding is competitive and available for 30 days at a time; and

WHEREAS, should state funding not be available, this contract allows Dakota County to continue cleaning and laundry services through December 1, 2020, using Coronavirus Aid, Relief, and Economic Security (CARES) Act funding and sets the not to exceed amount at \$150,000, however, due to possible availability of other funding, it is not certain that the full contract amount will be needed; and

WHEREAS, staff recommends executing a contract with Merry Maids for shelter cleaning and laundry services in an amount not to exceed \$150,000 for the period of March 1, 2020 to December 1, 2020; and

WHEREAS, the County Board has determined that emergency assistance costs in the form of shelter cleaning and laundry services is a necessary and a reasonable response to the COVID-19 pandemic, therefore eligible for use of CARES Act funds.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director, to execute a contract amendment with Merry Maids Of Mendota Heights, dba Merry Maids, to provide shelter cleaning and laundry services in an amount not to exceed \$150,000 from the period of March 1, 2020 to December 1, 2020, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That this program will end immediately in the event that sufficient funds from county, state, or federal sources are no longer available to continue this program.

Regular Agenda

5.1 Authorization To Execute Joint Powers Agreements With School Districts For Birth To Age 8 Program Services

Sierra Hill, Coordinator in Public Health, along with Dave Webb, Superintendent of Schools, South St. Paul Public Schools, presented on this item and stood for questions.

On a motion by Commissioner Kathleen A. Gaylord, seconded by Commissioner Thomas A. Egan, the following resolution was unanimously recommended to the County Board:

WHEREAS, in May 2017, the Minnesota State Legislature authorized \$200,000 in funds to Dakota County for the purpose of developing and implementing a Data Sharing System in support of the Birth to Age 8 Program for the period of October 1, 2017 through June 30, 2022; and

WHEREAS, by Resolution No. 17-647 (December 12, 2017), the County Board authorized the Community Services Director to accept the grant funds and execute the grant agreement with the Minnesota Department of Human Services, Economic Assistance and Employment Division-Office of Economic Opportunity, in support of Dakota County's Birth to Age 8 Program in the amount of \$200,000 for the period of October 1, 2017 through June 30, 2022; and

WHEREAS, staff recommends authorization to execute JPAs with Independent School Districts 191, 197, and 199, and Special School District 6 for the Birth to Age 8 program services, effective upon the date of execution through June 30, 2021, unless earlier terminated by law or according to the provisions of the JPAs.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute joint powers agreements with Independent School Districts 191, 197, and 199, and Special School District 6 for the Birth to Age 8 program services, effective upon the date of execution through June 30, 2021, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said joint

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powers agreement to extend the contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the joint powers agreements shall contain a provision that allows the County to immediately terminate the joint powers agreements in the event sufficient funds from county, state or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

5.2 Update On University Of Minnesota Extension 4-H Youth Development Programming In Dakota County

The following University of Minnesota 4-H Youth Development Extension Educators presented on this item and stood for questions: Anja Johnson, Abby Wagner, Kirsten Pederson, Rachel Rezac. This item was on the agenda for informational purposes only. No staff direction was given by Committee members.

5.3 Overview Of COVID-19 Vaccination Clinic Preparation

Christine Lees, Disease Prevention & Control Preparedness & Response Supervisor in Public Health, presented on this item and stood for questions. This item was on the agenda for informational purposes only. No staff direction was given by Committee members.

5.4 Authorization To Implement Emergency Assistance To Property Owners Of Rental Housing And Execute A Contract With A Vendor To Serve As Program Administrator

Evan Henspeter, Director, and Madeline Kastler, Deputy Director, both from Social Services, presented on this item and stood for questions.

Action was not taken. The Committee directed staff to bring back the request with the affordability criteria removed. The Committee also directed staff to explore with the Administrator whether they can accommodate an adjustment in criteria for Dakota County. If not, the Committee directed staff to explore whether staff could administer payments for that small number of landlords (3%) that would fall outside the affordability requirement but otherwise be eligible. This request will be presented at the County Board meeting on October 20, 2020.

Community Services Directors Report

Marti Fischbach, Community Services Division Director, reported that the deadline was October 12, 2020, for financial assistance to Non-Profit organizations, including Chambers of Commerce and Visitor and Convention Bureaus. Thirty-seven applications were received and 31 were eligible with two additional ones pending approval; four were not eligible. Commissioner Egan asked for details as to which Chambers and Visitor Bureaus applied and Commissioner Holberg requested that Marti provide a written report with that information. Ms. Fischbach also stated that with the two pending applications, the total funding will be close to \$300,000, which is significantly short of the \$2 million dollars requested.

Ms. Fischbach also announced the hiring of the new Employment and Economic Assistance (E&EA) Director, Nadir Abdi. He has extensive experience working with many of the E&EA programs, such as TANF, SNAP, and youth and adult workforce programs. He brings a passion for the people we serve, a strong community engagement commitment, and an innovative approach to improving services while making inclusion and diversity a priority. He is relocating from Ohio, so his start date is November 30, 2020.

Adjournment

On a motion by Commissioner Mike Slavik, seconded by Commissioner Thomas A. Egan, the meeting was adjourned at 12:44 p.m.

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Respectfully submitted,

Colleen Collette, Administrative Coordinator
Community Services Division

DAKOTA COUNTY COMMUNITY SERVICES COMMITTEE

Authorization To Accept Pohlad Family Foundation Grant Funds, Execute Grant Agreement, Extend Two Grant-Funded Positions, And Amend Contract With Housing Link

Meeting Date: 11/10/2020
 Item Type: Consent-Action
 Division: Community Services
 Department: Social Services
 Contact: Henspeter, Evan
 Contact Phone: (651) 554-6344
 Prepared by: Kastler, Madeline

Fiscal/FTE Impact:
 None Other
 Current budget Amendment requested
 New FTE(s) requested
 Board Goal: A great place to live
 Public Engagement Level: N/A

PURPOSE/ACTION REQUESTED

Authorize acceptance of grant funds from the Pohlad Family Foundation, execution of grant agreement, approval to extend two grant-funded full-time equivalent (FTE) employees, and amendment of contract with Housing Link.

SUMMARY

Dakota County Social Services recently received a one-year grant award in the amount of \$300,000 from the Pohlad Family Foundation for the period of November 1, 2020 through October 31, 2021, to prevent homelessness for families. Dakota County has been awarded this grant previously, including a one-year grant in 2017 and a two-year grant in 2018.

By Resolution No. 17-633 (December 12, 2017), the Dakota County Board of Commissioners authorized the hiring of two Pohlad Family Foundation grant-funded FTEs in 2018 for the grant period ending in February 2019 and extended the current period through February 20, 2021, by Resolution No. 18-594 (November 27, 2018). Staff recommends that \$182,685 of the grant funds be used to extend these two grant-funded FTE employees through the grant period ending October 31, 2021.

It is recommended the grant dollars will be utilized as follows:

- \$182,685 of the grant funds will be used to extend two grant-funded FTE employees throughout the grant period. These staff will continue to assist and stabilize precariously housed families to prevent homelessness with short-term, high-intensity services, financial assistance, connection to resources and housing search assistance.
- \$103,000 in direct financial assistance to 40 families to prevent homelessness.
- \$4,315 for staff supervision and administration.
- \$10,000 to operate the Landlord Risk Mitigation Fund through a contract with Housing Link. This fund will provide financial security to landlords concerned about renting to tenants with rental barriers, such as poor credit, evictions, or criminal background, and will support landlord recruitment and retention. The Landlord Risk Mitigation Fund will utilize approximately \$30,000 in unused Risk Mitigation Funds from the 2018 Pohlad grant.

OUTCOMES

See Attachment A for outcomes to date and anticipated outcomes for the upcoming grant year.

RECOMMENDATION

Staff recommends authorization to accept grant funds from the Pohlad Family Foundation, execute the grant agreement in the amount of \$300,000 for the period of November 1, 2020 through October 31, 2021, approve the extension of two grant-funded employees, and amend a contract with Housing Link in a not to exceed contract amount of \$10,000 for the period of November 1, 2020 through October 31, 2021.

EXPLANATION OF FISCAL/FTE IMPACTS

All costs associated with this action are fully covered within the grant award of \$300,000, including the two grant-funded FTEs. These positions are contingent on the availability of grant funds. The contract will contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due. If approved, the grant expenses and revenue are included in the 2021 County Manager's Recommended Budget.

Supporting Documents:
Attachment A: Outcomes

Previous Board Action(s):
17-633; 12/12/17
18-594; 11/27/18

RESOLUTION

WHEREAS, Dakota County Social Services recently received a one-year grant award in the amount of \$300,000 from the Pohlad Family Foundation for the period of November 1, 2020 to October 31, 2021; and

WHEREAS, the purpose of the grant is to prevent homelessness by supporting families who are precariously housed; and

WHEREAS, Dakota County has been awarded this grant previously, including a one-year grant in 2017 and a two-year grant in 2018; and

WHEREAS, by Resolution No. 17-633 (December 12, 2017), the Dakota County Board of Commissioners authorized the hiring of two Pohlad Family Foundation grant-funded full-time equivalents (FTE) in 2018 for the grant period ending in February 2019 and by Resolution No. 18-594 (November 27, 2018), extended the current period through February 20, 2021; and

WHEREAS, staff recommends that \$182,685 of the grant funds be used to extend these two grant-funded FTE employees through the grant period ending October 31, 2021; and

WHEREAS, these staff will continue to assist and stabilize precariously housed families to prevent homelessness with short-term, high-intensity services, financial assistance, connection to resources and housing search assistance; and

WHEREAS, staff recommends that \$103,000 of the grant funds be used in direct financial assistance to 40 families to prevent homelessness and that \$4,315 of the grant funds be used for staff supervision and administration; and

WHEREAS, staff recommends that \$10,000 of the grant funds be used to amend a contract with Housing Link to operate the Landlord Risk Mitigation Fund to provide financial security to landlords concerned about renting to tenants with rental barriers, such as poor credit, evictions, or criminal background, and will support landlord recruitment and retention, for the period of November 1, 2020 through October 31, 2021; and

WHEREAS, the Landlord Risk Mitigation Fund will utilize approximately \$30,000 in unused Risk Mitigation Funds from the 2018 Pohlad grant.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the grant funds in the amount of \$300,000, and execute the grant agreement with the Pohlad Family Foundation for the period of November 1, 2020 through October 31, 2021, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to extend two full-time equivalent employees in the Social Services Department contingent upon availability of grant funding; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend a contract with Housing Link to continue a corresponding Landlord Risk Mitigation Fund, and support landlord recruitment and tenancy supports, adding \$10,000 to the not to exceed amount and extending the end date to October 31, 2021, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to alter the grant term, accept additional grant funds, and continue grant funded full-time equivalents, consistent with County contracting policies, inclusion of grant funds in future yearly Recommended and Adopted Budgets, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend the contract, consistent with the amount budgeted, to alter the number and types of clients served, types of services provided, contract amount and the contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract(s) in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

County Manager's Comments: <input checked="" type="checkbox"/> Recommend Action <input type="checkbox"/> Do Not Recommend Action <input type="checkbox"/> Reviewed--No Recommendation <input type="checkbox"/> Reviewed--Information Only <input type="checkbox"/> Submitted at Commissioner Request	Reviewed by (if required): <input checked="" type="checkbox"/> County Attorney's Office <input checked="" type="checkbox"/> Financial Services <input checked="" type="checkbox"/> Risk Management <input type="checkbox"/> Employee Relations <input type="checkbox"/> Information Technology <input type="checkbox"/> Facilities Management
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County Manager

OUTCOMES – Pohlad Family Foundation Grant

The renewed Pohlad Family Foundation Grant will start on November 1, 2020, overlapping with the current program. Data and outcomes will include:

How much?

- 40 households served
- 10 households served through Landlord Risk Mitigation Fund

How well?

- 100 percent of households connected to services

Is anyone better off?

- 85 percent households prevented from becoming homeless
- 80 percent households stably housed at program exit
- 75 percent Households stably housed at six-month follow up

DAKOTA COUNTY COMMUNITY SERVICES COMMITTEE

Authorization To Amend Housing And Transportation Service Contracts To Extend Terms For One Year

Meeting Date: 11/10/2020
 Item Type: Consent-Action
 Division: Community Services
 Department: Social Services
 Contact: Henspeter, Evan
 Contact Phone: (651) 554-6344
 Prepared by: Kastler, Madeline

Fiscal/FTE Impact:
 None Other
 Current budget Amendment requested
 New FTE(s) requested
 Board Goal: A great place to live
 Public Engagement Level: N/A

PURPOSE/ACTION REQUESTED

Authorize execution of contracts for housing and transportation services.

SUMMARY

Dakota County Social Services provides both direct and contracted services across the housing and transportation services continuum.

In order to ensure high quality services, Dakota County uses a routine Request for Proposal (RFP) process to solicit contracted services. The contracts included in this resolution are one year in duration as a result of annual or new contracts. A RFP will be issued again in 2021 for most housing and transportation services contracts, including all the services in this resolution.

The Resolution section includes a chart outlining the recommended contracts to be amended for 2021.

OUTCOMES

Outcomes vary across service areas. All contractors will report the following information to Dakota County on a quarterly basis, based on the specific requirements of the contract:

1. Number of people served (how much?)
2. Process measures (how well?)
3. Outcomes (is anyone better off?)
4. Budget vs. actual expenditures

RECOMMENDATION

Staff recommends authorization to execute contracts for housing and transportation services with the vendors at the amounts and rates listed in the Resolution.

EXPLANATION OF FISCAL/FTE IMPACTS

Funding for these contracts is included in the 2021 County Manager's Recommended Budget. All contracts will contain a provision that allows the County to terminate the contracts immediately in the event that sufficient funds from the county, state, or federal funds are no longer available at a level sufficient to continue services.

Supporting Documents:**Previous Board Action(s):****RESOLUTION**

WHEREAS, Dakota County Social Services provides both direct and contracted services across the housing and transportation services continuum; and

WHEREAS, in order to ensure high quality services, Dakota County uses a routine Request for Proposal (RFP) process; and

WHEREAS, the contracts included in this resolution are one year in duration as a result of annual or new contracts; and

WHEREAS, Request for Proposals will be issued again in 2021 for most housing and transportation services contracts, including all the services in this resolution.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute contracts for housing and transportation services for the period of January 1, 2021 through December 31, 2021, subject to approval by the County Attorney's Office as to form, as follows:

Service	Agency	Amount
Emergency Hotel Sheltering	Matrix Housing Services	\$1,650,000
Emergency Hotel Sheltering	Ally Supportive Services	\$792,000
Emergency Hotel Sheltering	The Link	\$300,000
Housing Search and Stability with Subcontractors	Hearth Connection	\$996,960
Emergency Shelter Services	Dakota Woodlands, Inc	\$150,860
Volunteer Driver Transportation Services	GAPP Services, Inc	\$158,421
Volunteer Driver Transportation Services	Hastings Family Services	\$42,000
Volunteer Driver Transportation Services	Neighbors, Inc	\$24,000

; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, within the amount budgeted, to alter the number and types of clients served, types of services provided, service expectations and rates, and the contract term, consistent with County contracting policies, subject to the approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from the county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

County Manager's Comments:

- Recommend Action
- Do Not Recommend Action
- Reviewed---No Recommendation
- Reviewed---Information Only
- Submitted at Commissioner Request

Reviewed by (if required):

- County Attorney's Office
- Financial Services
- Risk Management
- Employee Relations
- Information Technology
- Facilities Management



County Manager

DAKOTA COUNTY COMMUNITY SERVICES COMMITTEE**Authorization To Respond To Request For Assessment Of Need/Letter Of Support From Allina Health, Regina Hospital**

Meeting Date: 11/10/2020
 Item Type: Consent-Action
 Division: Community Services
 Department: Social Services
 Contact: Henspeter, Evan
 Contact Phone: (651) 554-6344
 Prepared by: Schug, Emily

Fiscal/FTE Impact:
 None Other
 Current budget Amendment requested
 New FTE(s) requested
 Board Goal: Excellence in public service
 Public Engagement Level: N/A

PURPOSE/ACTION REQUESTED

Authorize staff to provide a letter to the Minnesota Department of Human Services (DHS) supporting the need for comprehensive mental health and addiction care services in response to the request from Allina Health, Regina Hospital.

SUMMARY

Under Minnesota Rule 9530.6800, the need for additional or expanded chemical dependency treatment programs must be determined, in part, based on the recommendation of the county board of commissioners of the county in which the program will be located, and the documentation submitted by the applicant at the time of application to DHS for licensing.

Under Minnesota Rule 9530.6810, when an applicant for licensure for chemical dependency treatment services requests a written statement of support for a proposed chemical dependency treatment program, the county board of commissioners of the county, in which the proposed program is to be located shall submit a statement to DHS Commissioner that either supports or does not support the need for the applicant's program.

On September 29, 2020, Dakota County staff received a request (Attachment A) from Helen Strike, President of Regina and River Falls Hospitals, requesting that Dakota County provide a written statement that supports the need for the program. The letter requests support for a location to provide comprehensive mental health and addiction care services in Dakota County. While the letter was received July 6, 2020, the request was routed to the appropriate County staff on September 29, 2020.

In response to the request, Dakota County staff reviewed the results of the County's local needs assessment, including the data showing the need for mental health and addiction care services, in Dakota County, which supports a need for the type of programming that Allina Health, Regina Hospital is providing and will continue to provide at their location in Dakota County.

Dakota County is not taking any position about Allina Health, Regina Hospital's qualification or ability to meet identified needs. The letter of need will be sent to DHS as DHS processes the license applications for chemical dependency services.

RECOMMENDATION

If authorized, staff will send a letter to DHS stating Dakota County supports the need for a comprehensive mental health and addiction care services in Dakota County, as proposed by Allina Health, Regina Hospital.

EXPLANATION OF FISCAL/FTE IMPACTS

None.

Supporting Documents:

Attachment A: Letter from Allina Health, Regina Hospital

Previous Board Action(s):**RESOLUTION**

WHEREAS, under Minnesota Rule 9530.6800, the need for additional or expanded chemical dependency treatment programs must be determined, in part, based, on the recommendation of the county board of commissioners of the county in which the program will be located and the documentation submitted by the applicant at the time of application; and

WHEREAS, under Minnesota Rule 9530.6810, when an applicant for licensure for chemical dependency treatment services requests a written statement of support for a proposed chemical dependency treatment program, the county board of commissioners of the county in which the proposed program is to be located shall submit a statement to the Minnesota Department of Human Services (DHS) Commissioners that either supports or does not support the need for the applicant's program; and

WHEREAS, on September 29, 2020, Dakota County received a request from Helen Strike, President, Regina and River Falls Hospitals, requesting a written statement that supports the need for the program; and

WHEREAS, local needs assessment information suggests a need for the type of chemical dependency treatment services proposed; and

WHEREAS, Dakota County is not taking any positions about Allina Health, Regina Hospital's qualifications or ability to meet identified needs; and

WHEREAS, DHS will process Allina Health, Regina Hospital's request for a license to provide comprehensive mental health and addiction care services in their location in Dakota County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners authorizes the Community Services Director to issue a letter to the Minnesota Department of Human Services stating the following: "Please consider this letter as Dakota County's support for comprehensive mental health and addiction care services in Dakota County as proposed by Allina Health, Regina Hospital."

County Manager's Comments:

- Recommend Action
- Do Not Recommend Action
- Reviewed---No Recommendation
- Reviewed---Information Only
- Submitted at Commissioner Request

Reviewed by (if required):

- County Attorney's Office
- Financial Services
- Risk Management
- Employee Relations
- Information Technology
- Facilities Management



County Manager



6 July 2020

Regina Hospital Administration
1175 Nininger Road
Hastings, MN 55033

Dakota County Board of Commissioners
Dakota County Administration
Attn: Mike Slavik
1590 Highway 55
Hastings, MN 55033

Dear Board of Commissioners:

Allina Health is committed to serving our communities with comprehensive mental health and addiction care. In service to this goal, we have broadened the scope and breadth of services we provide across the state of Minnesota. Herein, you will find a proposal for the development of specialty services for mental health & addiction care at Regina Hospital Campus, located in Hastings, Minnesota.

Evidence of Community Need

Our analysis of community data shows a pronounced need for comprehensive addiction care in Dakota County and the southeast metro area. From 2016 to 2017, Dakota County saw a 23% increase in completed suicides. During the same time period, referrals for chemical health evaluation and treatment in Dakota County increased by 18%. Nationally, alcohol consumption contributes to almost a quarter of suicide deaths.

Minnesota ranks as one of the highest states with unmet treatment needs for addiction. Alcohol use accounts for 44% of admissions while illegal drugs including cocaine (4%), heroin (13%) and methamphetamines (9%) account for the remainder of treatment admissions. The consequences alcohol and substance use disorders can be severe and lifelong, including neurological changes, collapse of the veins, cardiovascular complications, gastrointestinal problems, malnutrition, dental problems and weight loss.

Dakota County lacks options for patients to receive substance use services. Consequently, patients go untreated resulting in a higher rate of complications of mental illness, employment and medical problems. Over the next three years, we anticipate a growth rate of 44% in the Hastings and surrounding area. These growth projections continue over the five- and ten-year terms, making evident the need for comprehensive chemical health assessment, addiction therapy, and co-occurring mental health care. While our campus is situated in Hastings, Minnesota, we know that our geographic service area spans as far east as the Wisconsin border, and as far north as Anoka County. That said, the vast majority of patients who seek care on our Regina Hospital campus reside in Dakota County (62%).

Non-residential addiction care programs offer highly supported, clinically-effective care at a lower cost to patients and health care systems. Offering this service on the hospital campus ensures close partnership with the emergency department, inpatient medical surgical floors, and primary care services. In advancing this model, we get patients connected to the right care at the right time.

Our Commitment to Serve

Allina Health is the largest provider of comprehensive, outpatient mental health and addiction care in the state of Minnesota. Our mission is to serve patients with clinical expertise and compassionate care close to home. Elsewhere in our continuum of care, we provide acute addiction treatment on our Unity Campus in



Fridley, as well as intensive outpatient addiction care in Cambridge, New Ulm, and Fridley. It is our hope to offer a hospital-based, intensive outpatient addiction service to the Hastings and surrounding area. Doing so would give Dakota County residents access to a highly specialized continuum of addiction care.

At present, Dakota County has no hospital-based addiction service. While there are select outpatient services available in the community, it is clear that a highly supported care environment would provide significant health benefits to the community. The percentage of patients in our Regina Hospital Emergency Department seeking stabilization for addiction has been evidence of the need for this higher level of care. Our hope is to serve the community by providing a level of care that is lacking. Our projected service target for patients in our ED

Serving Our Patients

In addition to adding a necessary hospital-based service, Allina Health Intensive Outpatient Addiction at Regina Hospital would give community providers a level of care to refer into when patients require more support than can be offered in a community setting.

Furthermore, the increasing volumes of emergent addiction care issues that have arisen at Regina Hospital will be a focal point of this program. To help address community need, we have hired a full time chemical health assessor to provide care in our emergency department. Adding the intensive outpatient service on campus would provide an important stabilization service to our emergency room patient population.

KPI Metric Description	Base	Y1	Y2	Y3
Regina Market Addiction Growth Rates in Percentages	0	25%	30%	45%
% of Pts in ED complete a CD Assessment	0	50/166 (30%)	83/166 (50%)	116/166 (70%)
% of Pts in ED captured to OP Addiction	0	50/166 (30%)	66/166 (40%)	99/166 (60%)
Visits / Outpatient Comprehensive Assessment	0	3,975	6,000	6,000

Expected Volumes from Referents	
Regina Emergency Department	73 patients presented to ED in 2019 with presenting problem of addiction, alcohol problem, chemical dependency, drug abuse, or drug problem
Regina Inpatient Environment / Medical Stabilization	There were 26 inpatient in 2019 with presenting problem of addiction, alcohol problem, chemical dependency, drug abuse, or drug problem

Other Relevant Data

We anticipate that patients will be referred to us by community health care providers, other treatment programs, East and South Twin Cities metro healthcare systems, Dakota county and the surrounding area.



We also anticipate that patients who arrive in the Regina emergency department who need detox/medication withdrawal from substances will be able to receive a comprehensive assessment and referral to the outpatient addiction program at Regina. Since these patients will be receiving active substance use treatment within our healthcare system, it is likely there will be a reduction of these patients being readmitted into our emergency department and med/surg units. We anticipate this program will have a significant impact on total cost of care and overall health of the community of Hastings and Dakota County at large.

Program Details

Professional services will be delivered face-to-face in individual and group formats. Both delivery methods are already in use at Allina. Patient care will be co-managed by licensed alcohol and drug counselor, mental health professionals and medical doctors. The licensed alcohol and drug counselor will be primarily responsible for outpatient and inpatient assessments, orientation of patients into the program, counseling sessions and discharge planning. Mental Health Professionals will manage any mental health related concerns while a prescriber within the system leads medication management where appropriate.

All Department of Health (MDH), 245G statutes and rules, Joint Commission and Allina Mental Health and Addiction policies and procedures will be followed.

Thank You

At Allina Health, we strive to provide expert-level, whole-person care close to home. This proposal helps us fulfill that mission. Thank you for lending your time and consideration to this important service.

Sincerely,

A handwritten signature in black ink, appearing to read "Helen Strike".

Regina Hospital Administration

Helen Strike, President, Regina & River Falls Hospitals

Christy Iverson, Director, Patient Care, Regina Hospital

Joe Clubb, Vice President, Mental Health & Addiction Services

Aaron Grey, Director, Operations, Mental Health & Addiction Services

DAKOTA COUNTY COMMUNITY SERVICES COMMITTEE

Updates On Adult Probation And Juvenile Probation

Meeting Date: 11/10/2020
Item Type: Regular-Information
Division: Community Services
Department: Community Corrections
Contact: Scovil, Jim
Contact Phone: (952) 891-7233
Prepared by: DeFoe, Debi

Fiscal/FTE Impact:
 None Other
 Current budget Amendment requested
 New FTE(s) requested
Board Goal: A great place to live
Public Engagement Level: N/A

PURPOSE/ACTION REQUESTED

Receive an update on adult probation and juvenile probation.

SUMMARY

Community Corrections will update the Dakota County Board of Commissioners on adult and juvenile probation. The presentation will review Community Corrections' programs, major initiatives, outcomes and plans. See Attachment A, Adult Section Data and Juvenile Section Data.

Community Corrections focuses on public safety by supporting clients to overcome the barriers to their success and increasing the number of clients successfully completing probation. Community Corrections' implementation of the Practice Model and the efforts to increase the cultural competence of staff have resulted in better engagement with clients and public safety.

Minnesota, and states around the nation, are debating criminal justice reforms. These reforms will focus on alternatives to prison and out of home placement for youth, resulting in clients remaining in the community receiving probation supervision.

RECOMMENDATION

Information only; no action requested.

EXPLANATION OF FISCAL/FTE IMPACTS

None.

Supporting Documents:

Attachment A: Adult Section Data and Juvenile Section Data

Previous Board Action(s):**RESOLUTION**

Information only; no action requested.

County Manager's Comments:

- Recommend Action
- Do Not Recommend Action
- Reviewed---No Recommendation
- Reviewed---Information Only
- Submitted at Commissioner Request

Reviewed by (if required):

- County Attorney's Office
- Financial Services
- Risk Management
- Employee Relations
- Information Technology
- Facilities Management



County Manager

Adult Section Data

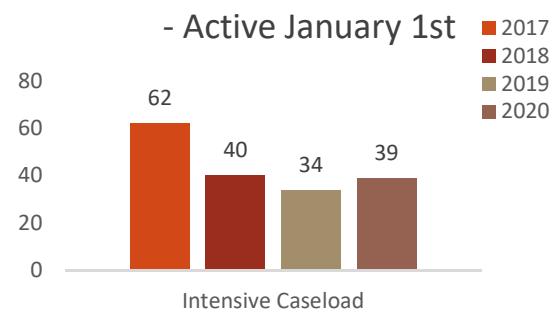
Intensive Supervised Release (ISR)

Definition

ISR is designated for certain high-risk clients who have been released from prison and meet state criteria for ISR. Supervision elements include house arrest, electronic monitoring (which may include GPS), random drug/alcohol testing, and random unannounced residential, employment, and community visits. Random home visits 3 times per week are required in Phase I.

Intensive Supervision Caseload

- Active January 1st



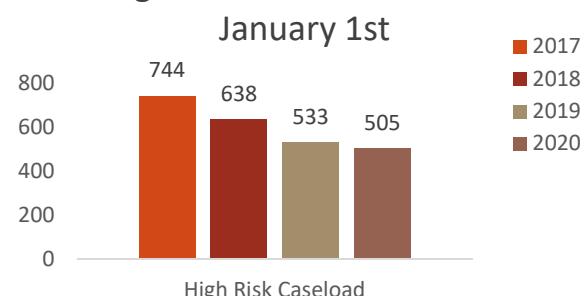
High Risk

Definition

High Risk male clients are supervised through one-to-one contacts and participation in cognitive groups. Emphasis is placed on competency development, risk reduction, referrals for CD and MH treatment, and public safety. Probation officers visit clients in a variety of settings, including homes, community locations, and places of employment.

High Risk Caseload - Active

January 1st



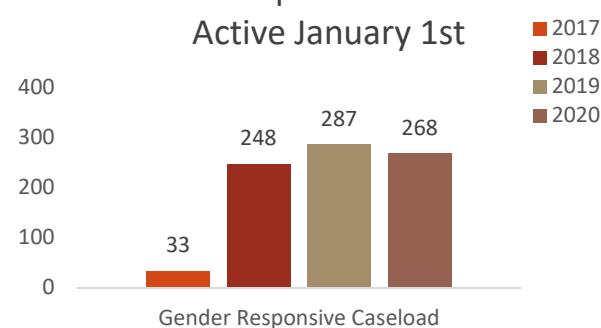
Gender Responsive

Definition

Gender Responsive probation officers offer female clients opportunities to address their unique risks and needs, including issues of trauma. Supervision consists of individual and group contacts with the goal of helping clients identify personal strengths and community resources.

Gender Responsive Caseload -

Active January 1st

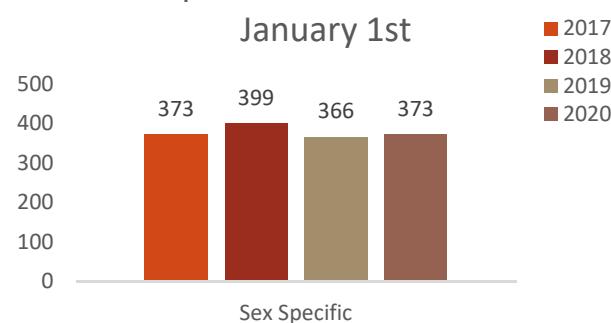


Sex Specific

Definition

Sex Specific Supervision is for those involved in sex-related offenses and supervision consists of one-to-one supervision, case management groups, psychosexual evaluations, case planning, treatment, polygraphs and cognitive behavioral groups.

Sex Specific Caseload - Active

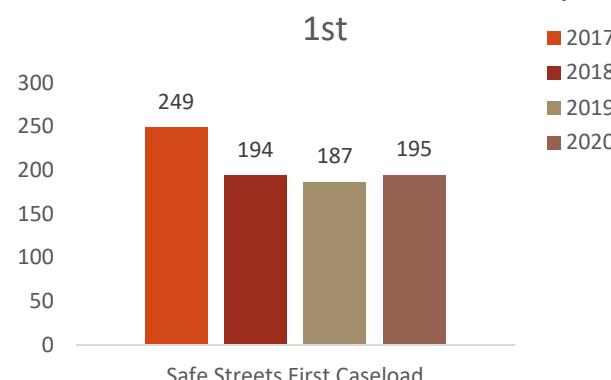


Safe Streets First (SSF)

Definition

SSF combines chemical dependency treatment and surveillance and is primarily for clients with three or more alcohol related driving offenses. Supervision includes 45 days of Electronic Home Monitoring (EHM)/Alco-Sensor alcohol monitoring, individualized case plans, cognitive behavioral programming, chemical dependency treatment, extensive drug testing and random home visits.

Safe Streets First - Active January

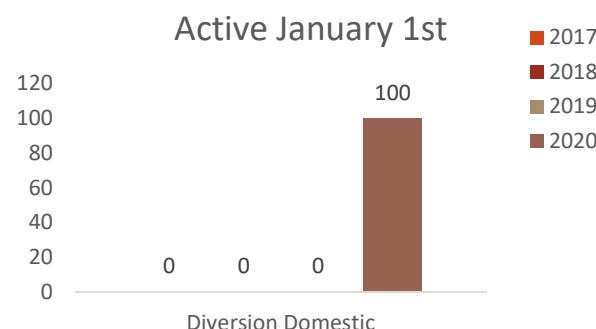


Domestic Diversion

Definition

A program for 1st time domestic clients referred by city attorneys. This caseload of low risk domestic clients is supervised with the PSC. Clients are seen individually until they have entered into a domestic violence treatment program.

Domestic Diversion Caseload



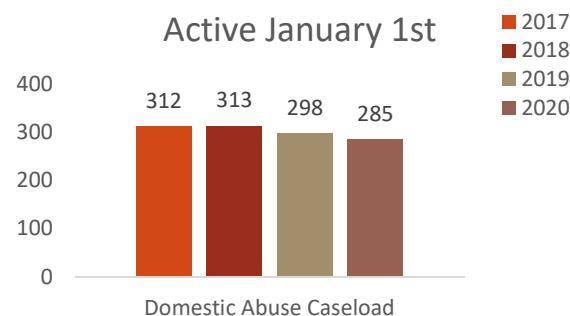
Domestic Supervision

Definition

Domestic supervision is for all high risk partner-related domestic abuse. To address their specific needs, supervision includes specialized assessments, case planning, regular contacts by probation officers, and domestic abuse treatment to help clients learn alternatives to physical violence and abuse.

Domestic Abuse Caseload -

Active January 1st



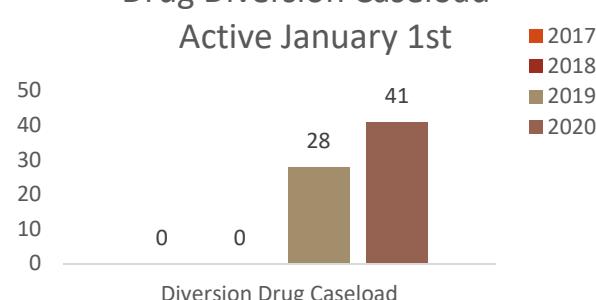
Drug Diversion

Definition

Lower risk controlled substance clients referred by the County Attorney's Office for program participation. Clients are supervised with a high risk probation officer and can be transferred to the PSC when they are in treatment and not using.

Drug Diversion Caseload -

Active January 1st



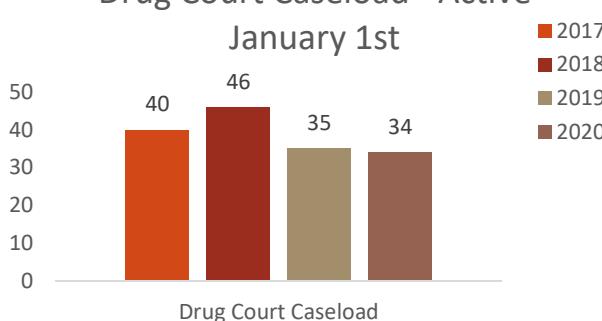
Drug Court

Definition

Drug Court provides intensive case management services to chemically dependent clients charged with Controlled Substance Crimes and who are ordered to complete the Adult Drug Court Program. Supervision consists of frequent court appearances, extensive drug testing, cognitive behavioral programming, and chemical dependency treatment.

Drug Court Caseload - Active

January 1st



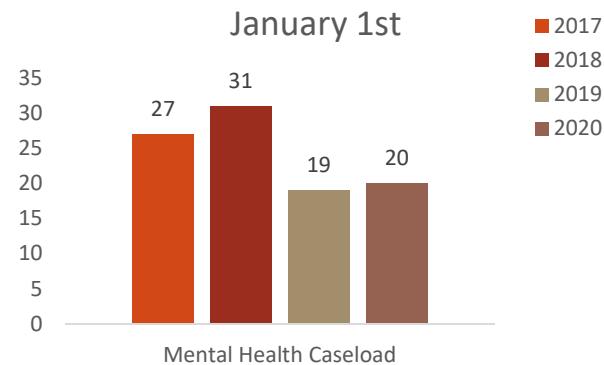
Mental Health

Definition

The Mental Health caseload is a collaboration consisting of a probation officer and a Social Services social worker working as a team to provide intensive case management services to a select group of high risk, high need clients with serious and persistent mental health issues. The program aims to help coordinate access to mental health services, stabilize and improve medication compliance, establish independent community-based living, and engage clients in the recovery process.

Mental Health Caseload - Active

January 1st



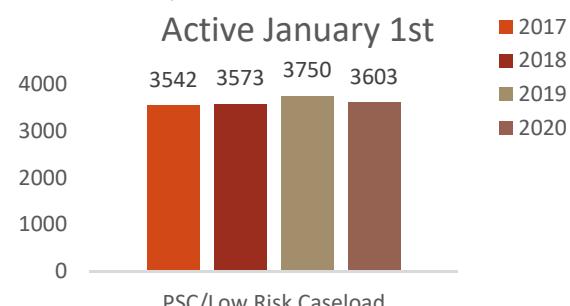
Probation Service Center (PSC)

Definition

PSC is for clients who score lower risk. We meet with them quarterly in person or through phone supervision.

PSC/Low Risk Caseload -

Active January 1st



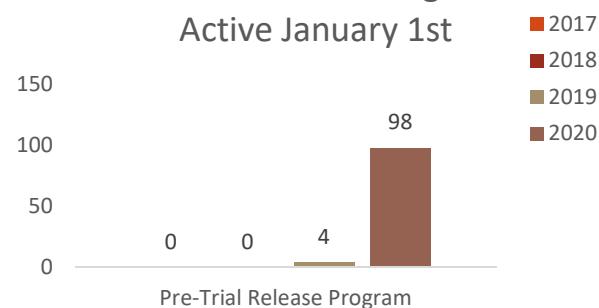
Pre-Trial

Definition

Pre-Trial Supervision can be ordered by the court on higher risk defendants released from jail. The goals of pretrial release are to increase the likelihood of a client's appearance at the next court hearing and to reduce the likelihood of pretrial crime. Pretrial officers will set the level of supervision, monitor conditions of release, and report to the court as needed.

Pre-Trial Release Program -

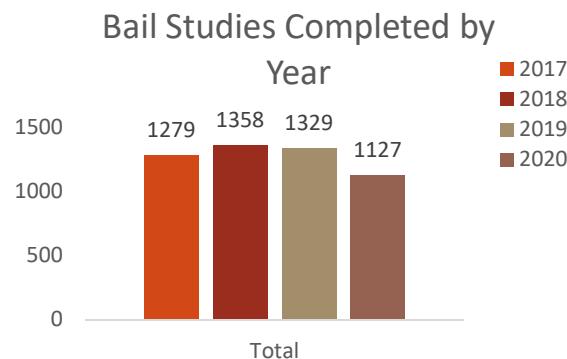
Active January 1st



Bail Studies

Definition

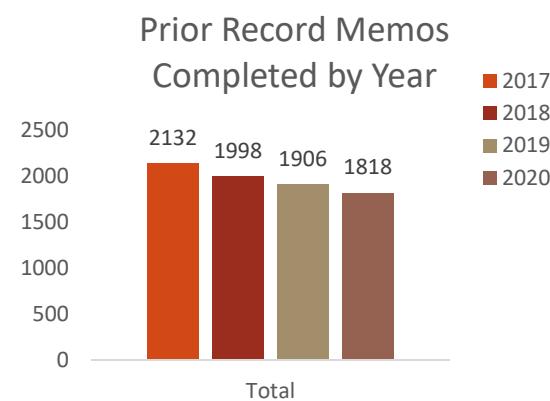
Bail studies are completed on defendants arrested and placed in jail. These aid the judge in determining if a defendant should be released from jail and if bail or bond should be required. Bail studies include criminal history and failure to appear in court records.



Prior Record Memos (PRMs)

Definition

PRM are completed on every defendant charged with a felony by the County Attorney's Office. The PRM includes a detailed criminal history and uses the Minnesota Sentencing Guidelines to determine the severity level and criminal history points if convicted as charged. This provides all parties the starting point to plea negotiations.



Pre-Sentence Investigation (PSI)

Definition

A comprehensive report provided to the court including a defendants criminal history, personal history, sentencing guidelines, and probation recommendation

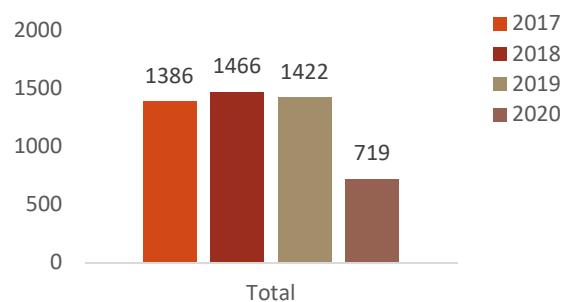


Adult Intakes

Definition

After being placed on probation clients are referred for an intake interview with a Probation officer. Intakes include a standardized risk - needs assessment to assign the client to the appropriate level of supervision and complete necessary paperwork.

Intakes Completed by Year

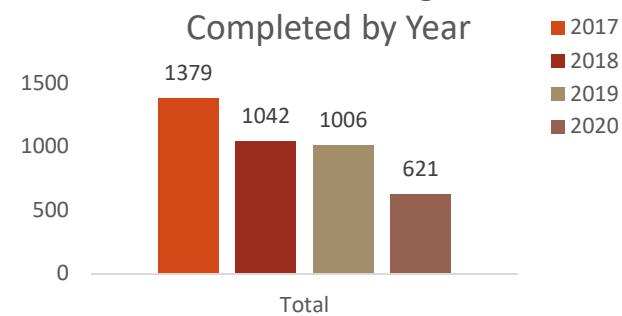


Restitution Investigations

Definition

Restitution investigations involve communication with victims and supporting them in filing the appropriate evidence to support their restitution claims. After reviewing all the materials supplied, Community Corrections recommends the amount of restitution the client should pay to each victim.

Restitution Investigation Completed by Year



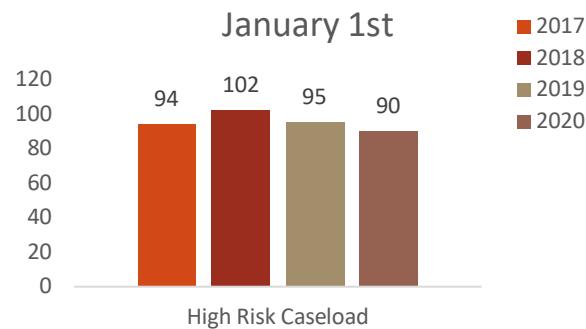
Juvenile Section Data

High Risk

Definition

High risk supervision provides one-to-one contact for clients identified as high-risk or very high-risk by the Youth Level of Service/Case Management Inventory (YLS/CMI) instrument. As much as possible, visits take place in the home with parent participation. Case management focuses heavily on anti-social thinking/problem solving, developing a positive support system, and self-regulation.

High Risk Caseload - Active

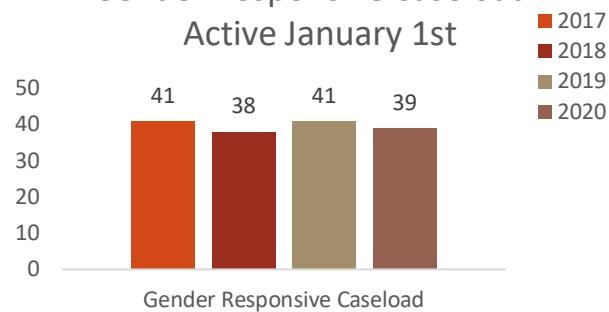


Gender Responsive

Definition

Designed to supervise high, very-high, and moderate risk female clients identified by the YLS/CMI. Case management focuses largely on trauma and victimization as well as positive relationships and anti-social thinking. Frequency of contact, dosage, and therapy relies heavily on risk level.

Gender Responsive Caseload - Active January 1st

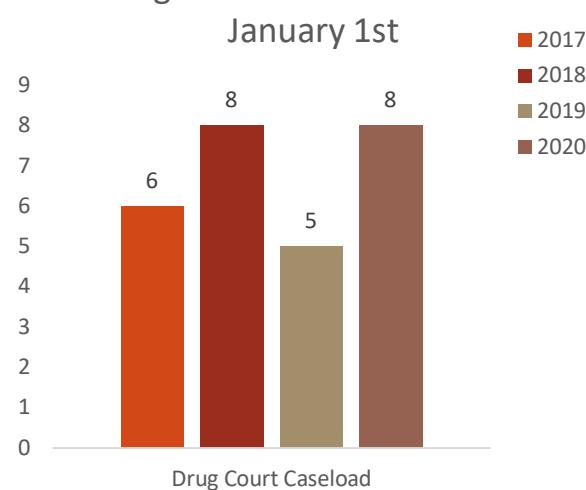


Drug Court

Definition

Provides a comprehensive, therapeutic-based, family-oriented program for high risk/high need juvenile clients who have substance abuse issues. The Juvenile Drug Court team consists of representatives from Corrections, the County Attorney's Office, the Chief Public Defender's Office, school districts, treatment providers, and a judge. Juvenile clients receive high levels of supervision and must successfully complete three program phases in order to graduate. Client progress is monitored at monthly team meetings and court hearings. Sanctions and rewards are administered to encourage progress and address problematic behaviors.

Drug Court Caseload - Active

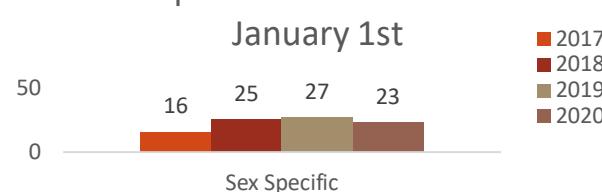


Sex Specific

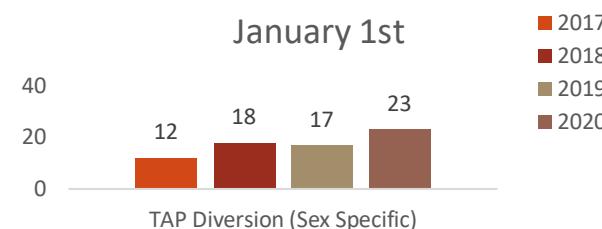
Definition

Sex Specific supervision includes all juvenile clients charged with a sex specific offense. Youth are assessed by a psychologist using an empirically guided tool designed to determine risk of sexual re-offense. Clients receive sex specific treatment or education (based on risk) and are subject to polygraph testing. The sex specific caseload also supervises youth assigned to diversion, through the Targeted Accountability Program (TAP).

Sex Specific Caseload - Active



TAP Diversion Caseload - Active

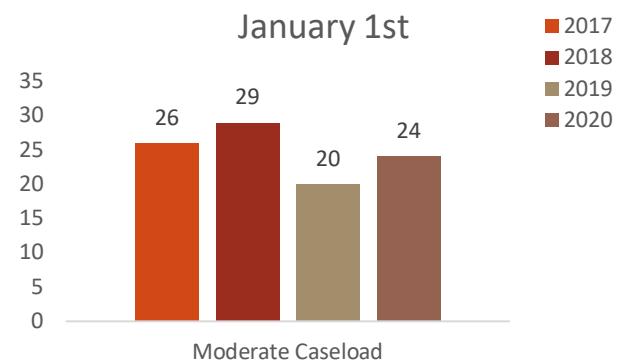


Moderate Risk

Definition

Provides supervision to male clients who score moderate risk on the YLS/CMI. Client contacts interventions, and services offered, are less intense than those provided to clients assigned to high risk probation. Moderate risk supervision provides less case management and serves clients and families by offering resources and referrals for clients with high need behaviors.

Moderate Caseload - Active

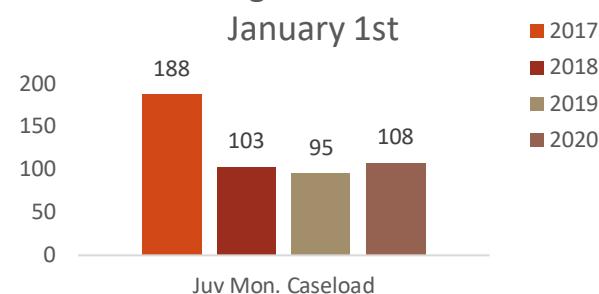


Monitoring

Definition

Monitoring/Low Risk Supervision involves contact with clients primarily by phone or mail with an emphasis on court ordered condition compliance. Agents also frequently provide resource and referral to families upon request.

Monitoring Caseload - Active

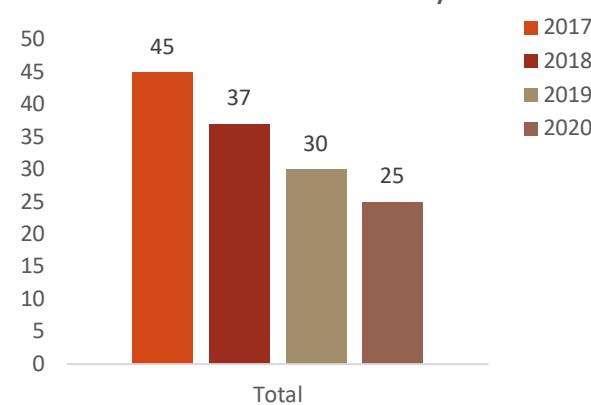


New Chance Day Treatment

Definition

New Chance Day Treatment is a four to six month non-residential program serving high risk male clients ages 14-18. The program offers a whole family approach and works with parents to identify and achieve their self identified "gold standard" of living. Participants receive cognitive behavioral therapy as well as daily school, employment preparation, and transition support. Youth are often referred to and participate in Systemic Family Therapy (SFT), chemical dependency treatment, mindfulness, and culturally specific groups.

New Chance Served by Year

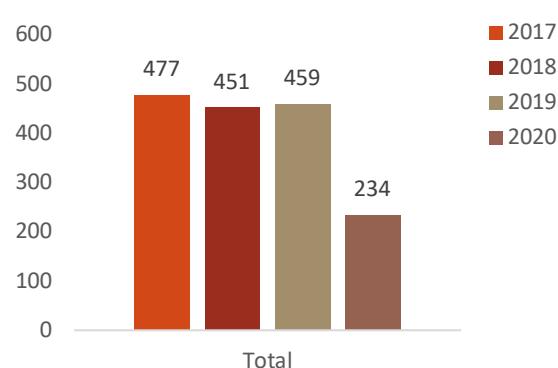


Juvenile Intake

Definition

After being placed on probation clients are referred for an intake interview with a juvenile probation officer. Intakes include a standardized risk - needs assessment to assign the client to the appropriate level of supervision and complete necessary releases and miscellaneous paperwork. The juvenile intake unit also completes juvenile restitution investigations, all pre-dispositional reports, and manages the juvenile monitoring caseload.

Intakes Completed by Year

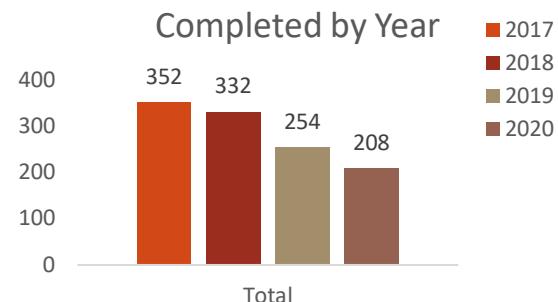


Juvenile Restitution Investigations

Definition

Restitution investigations involve communication with victims and supporting them in filing the appropriate evidence to support their restitution claims. After reviewing all the materials supplied, Community Corrections recommends the amount of restitution the client should pay to each victim.

Restitution Investigations Completed by Year

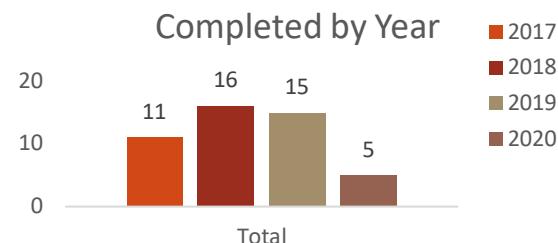


Juvenile PDIs

Definition

A comprehensive report provided to the court in preparation for a judicial disposition of the case. The report includes criminal history of the youth, prior interventions, YLS Score, and available treatment options.

Pre Disposition Investigations Completed by Year



DAKOTA COUNTY COMMUNITY SERVICES COMMITTEE**Update And Authorization To Execute Contract With Lyft, Inc., For Transportation Services**

Meeting Date: 11/10/2020
 Item Type: Regular-Action
 Division: Community Services
 Department: Social Services
 Contact: Henspeter, Evan
 Contact Phone: (651) 554-6344
 Prepared by: Kastler, Madeline

Fiscal/FTE Impact:
 None Other
 Current budget Amendment requested
 New FTE(s) requested
 Board Goal: A great place to live
 Public Engagement Level: N/A

PURPOSE/ACTION REQUESTED

Receive an update and authorize a contract with Lyft, Inc., for transportation services.

SUMMARY

By Resolution No. 18-174 (March 27, 2018), the Dakota County Board of Commissioners ratified the submission of a grant application to the Minnesota Department of Human Services (DHS), and authorized the Community Services Director to accept grant funds and execute the grant contract in the amount of \$100,000 for the period of January 1, 2018 through December 31, 2019. The DHS Innovations grant allowed Department of Social Services staff to build the infrastructure and fund rides for individuals with disabilities who want to use on-demand transportation options to get to work and/or access their community.

Access to reliable transportation is essential for residents to thrive. Dakota County's transit options are limited for some because of limited availability and/or cost. By Resolution No. 18-542 (October 23, 2018), the Dakota County Board of Commissioners authorized a contract with Lyft, Inc., for transportation services effective upon the date of execution through December 31, 2019. The Community Services Director extended both the contract and the Innovations Grant through December 31, 2020, with County Attorney approval as to form.

County staff partnered with Lyft, Inc., to pilot the use of Lyft, Inc.'s, affordable and on-demand transportation model for individuals with disabilities to develop a new, innovative transportation option. Lyft, Inc., worked with County staff to leverage their ridesharing platform as well as manage the billing required to access Medical Assistance (MA) funding. Lyft, Inc., transportation services are provided by authorized drivers using their own vehicles.

On April 24, 2020, staff issued a solicitation for on-demand transportation services. Four vendors provided responses, and a review committee comprised of County staff across the Social Services and Community Services Administration Departments recommended Lyft, Inc. See Attachment A, Solicitation Summary.

OUTCOMES

See Attachment B, Outcomes.

RECOMMENDATION

Staff recommends executing a contract with Lyft, Inc., for transportation services effective on January 1, 2021 through December 31, 2021, with automatic renewal thereafter for additional twelve month terms, unless terminated by either party with sixty days prior written notice.

EXPLANATION OF FISCAL/FTE IMPACTS

There is a \$0 net County cost anticipated as a result of this action. The rides with Lyft, Inc., will be fully funded by Home and Community Based Service (HCBS) Waivers. At this time, Lyft, Inc., is not a vendor that is enrolled with the State of Minnesota due to the fact that the Healthcare Common Procedure Coding (HCPC) does not allow for variable price billing. Discussions with the State are ongoing in hopes that HCPC codes can be agreed upon in the future; thereby, allowing Lyft, Inc., to directly bill the State, eliminating the need for a county contract with Lyft, Inc. The contract shall contain a provision that allows the County to immediately stop services rendered in the event sufficient funds from county, state or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

Supporting Documents:

Attachment A: Solicitation Summary
 Attachment B: Outcomes

Previous Board Action(s):

18-174; 3/27/18
 18-542; 10/23/18

RESOLUTION

WHEREAS, by Resolution No. 18-174 (March 27, 2018), the Dakota County Board of Commissioners ratified the submission of a grant application to the Minnesota Department of Human Services (DHS), and authorized the Community Services Director to accept grant funds and execute the grant contract in the amount of \$100,000 for the period of January 1, 2018 through December 31, 2019; and

WHEREAS, the DHS Innovations grant allowed Department of Social Services staff to build the infrastructure and fund rides for individuals with disabilities who want to use on-demand transportation options to get to work and/or access their community; and

WHEREAS, access to reliable transportation is essential for residents to thrive and the County's transit options are limited for some because of limited availability and/or cost; and

WHEREAS, by Resolution No. 18-542 (October 23, 2018), the Dakota County Board of Commissioners authorized a contract with Lyft, Inc., for transportation services effective upon the date of execution through December 31, 2019, and the Community Services Director extended both the contract and the Innovations Grant through December 31, 2020, with County Attorney approval as to form; and

WHEREAS, County staff partnered with Lyft, Inc., to pilot the use of Lyft, Inc.'s, affordable and on-demand transportation model for individuals with disabilities to develop and test a new, innovative transportation option; and

WHEREAS, Lyft, Inc., worked with County staff to leverage their ridesharing platform as well as manage the billing that will be required to access Medical Assistance (MA) waivered services funding; and

WHEREAS, Lyft Inc.'s, transportation services are provided by authorized drivers using their own vehicles; and

WHEREAS, on April 24, 2020, staff issued a solicitation for on-demand transportation services, with four vendors providing responses, and a review committee comprised of County staff across the Social Services and Community Services Administration Departments recommended Lyft, Inc.; and

WHEREAS, staff recommends executing a contract with Lyft, Inc., for transportation services effective on January 1, 2021 through December 31, 2021, with automatic renewal thereafter for additional twelve month terms, unless terminated by either party with sixty days prior written notice.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with Lyft, Inc., for transportation services effective on January 1, 2021 through December 31, 2021, with automatic renewal thereafter for additional twelve month terms, unless terminated by either party with sixty days prior written notice, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, within the amount budgeted, to alter the types of services provided, contract term, and contract amount, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately stop services rendered in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

County Manager's Comments:

- Recommend Action
- Do Not Recommend Action
- Reviewed---No Recommendation
- Reviewed---Information Only
- Submitted at Commissioner Request

Reviewed by (if required):

- County Attorney's Office
- Financial Services
- Risk Management
- Employee Relations
- Information Technology
- Facilities Management



County Manager

Solicitation Summary for On-Demand Transportation Services

Date of Solicitation: April 24, 2020

Number of Proposals Received: 4: Lyft, Uber, Riide Minneapolis, and Ride Myle

Review Team Agencies: Social Services and Community Services Administration Staff

Services Description:

Transportation has long been a barrier for Dakota County residents with disabilities getting where they need and want to go. Minnesota's Olmstead Plan is designed to ensure that individuals with disabilities are living, learning, working and enjoying life in the most integrated setting. Participation in community life and competitive employment are important steps to ensure independence and integration for people with disabilities.

Home and Community Based Services (HCBS) waivers allow states to put together various service options that are not available under regular Medical Assistance to allow individuals who are eligible for the waiver to live in the community rather than in a nursing home or hospital setting. HCBS waivers include Brain Injury (BI), Community Alternative Care (CAC), Community Access for Disability Inclusion (CADI), Developmental Disabilities (DD) and the Elderly Waiver (EW). County agencies are responsible for providing program access and local program administration. Services provided under a waiver include, but are not limited to, case management, employment services, in-home family supports, independent living skills (ILS) training and transportation. In Dakota County, there are approximately 7,000 adults with disabilities open to a waiver.

Transportation is a service available under HCBS waivers. This service is separate from nonemergency medical transportation (NEMT) provided under Medical Assistance, although some transportation companies provide both NEMT and waiver transportation. Typically, transportation provided under the waiver includes public transportation, friends and family providing rides or transportation provided by a service provider. Dakota County Social Services would like to offer an on-demand rideshare option for two types of populations receiving case management services through the county: those needing Wheelchair Accessible Vehicles (WAV) and those not needing WAV.

Primary Deliverables:**Target Population**

Individuals with disabilities open to a Home and Community Based Services (HCBS) waiver with Dakota County and desiring on demand transportation services.

Services Specifications and Requirements:

Capacity:

- As of March 1, 2020, Dakota County had 340 individuals utilizing non-WAV on-demand transportation. Riders average 24 trips per month per rider.
- As of March 1, 2020, Dakota County had 12 individuals who needed a WAV who are eligible for on-demand transportation.
- Nearly 7,000 individuals could be eligible for the service in Dakota County. While not everyone will want to use on-demand transportation, Dakota County does anticipate that ridership will continue to grow.

Services:

1. Providing rides on-demand, seven days a week, 24 hours a day, to individuals open to the waiver throughout Dakota County and surrounding counties. See capacity section for details on riders.
2. Providing an app that customers can use to request a trip from one location to another, and for customers to use to call or message the driver to provide essential trip information.
3. Administering background checks on drivers and offering training to drivers on how to serve people with disabilities.

Preferred Qualifications:

1. It is preferred that the Contractor is a Medical Assistance vendor enrolled with the MN Department of Human Services as a Minnesota Health Care Programs (MHCP) provider, giving the vendor the ability to bill the waivers directly for the trips.

Referral, Authorization and Payment Process for MHCP Enrolled Providers:

1. Dakota County will determine eligibility for this service and allocate a maximum monthly spending cap for each rider.
2. The Contractor will provide Dakota County with access to a secure web based online portal owned by The Contractor. Dakota County will use the online portal to enter in the maximum monthly spending cap for each rider. The portal will allow Dakota County to view authorized allocations, add or remove riders, and generate reports of rider activities. Once Dakota County enters rider information into the portal, it will be effective within three (3) business days for riders.
3. Dakota County will ensure Service Agreements are entered in the MMIS.
4. The Contractor will provide Dakota County with monthly data on rides that is itemized by ride and rider. The data set will not have any personally identifiable information and The Contractor will provide Dakota County with a unique identifier key set available only to The Contractor and to Dakota County monthly along with the monthly data report. The key set will provide Dakota County with access to each rider's full name for purpose of auditing and reporting purposes. More information on data can be found in the Data Requirements section below.
5. The Contractor will bill DHS directly for the waiver rides using MMIS/MN-ITS in accordance with those policies and procedures.

Referral, Authorization and Payment Process for NON-MHCP Enrolled Providers:

1. Dakota County will determine eligibility for this service and allocate a maximum monthly spending cap for each rider.

2. The Contractor provide Dakota County with access to a secure web based online portal owned by The Contractor. Dakota County will use the online portal to enter in the maximum monthly spending cap for each rider. The portal will allow Dakota County to view authorized allocations, add or remove riders, and generate reports of rider activities. Once Dakota County enters rider information into the portal, it will be effective within three (3) business days for riders.
3. The Contractor will provide Dakota County with monthly data on rides that is itemized by ride and rider available by the 5th of the following month in downloadable format (CSV or Excel).The data set will not have any personally identifiable information and The Contractor will provide Dakota County with a unique identifier key set available only to The Contractor and to Dakota County monthly along with the monthly data report. The key set will provide Dakota County with access to each rider's full name for purpose of auditing and reporting purposes. More information on data can be found in the Data Requirements section below.
4. The Contractor will bill Dakota County monthly for the waiver rides. Dakota County will have 45 days to pay the invoice.

Data Requirements:

The following information will be required to be provided by the Contractor to Dakota County on a monthly basis. It is preferred that the information is available to Dakota County on an as-needed basis in real time in a dashboard setting. Data will be available for download for a minimum of 18 months after date of service.

1. Passenger Identifier
2. Date of Travel (Day, Month, Year)
3. Origin Pick up Address
4. Destination Drop off Address
5. Timeframe of Pick Up (for example, Morning, Afternoon, Evening, Late Night)
6. Wait Time from Trip Request
7. Trip Length (in miles)
8. Trip Duration (in minutes)
9. Trip Cost
10. Trip Subsidy

Solicitation Selection Criteria:

Vendors:

- Able to provide services outlined for WAV rides
- Able to provide services outlined for non-WAV rides
- Has the preferred qualifications of being a Medical Assistance vendor enrolled with the Minnesota Department of Human Services as a Minnesota Health Care Program (MHC) provider, giving the vendor the ability to bill the waivers directly for the trips.
- Able to provide all 10 of the components listed in the Data Requirements section
- Have experience providing transportation services in Dakota County, including information about both the urban, suburban and rural parts of the County.

- Has experience providing transportation services to individuals with disabilities.
- Able to handle the County's projected rider capacity seven (7) days a week, 23 hours/day.
- Able to list government entities (counties, cities, states, etc., for which the vendor provides transportation services including Medicare or Medicaid funded transportation services, and specify contracts currently held by those entities.
- Share estimated costs of rides from each of the following locations for WAV and non-WAV rides, as applicable
 1. Hastings to Apple Valley Transit Station (17 miles)
 2. Eagan to Eagan (2 miles)
 3. Farmington to Farmington (4 miles)
 4. South St. Paul to St. Paul (12 Miles)
 5. Burnsville to Minneapolis (16 miles)

Evaluation Results:

After a thorough review, the review committee recommended to award a contract with Lyft, Inc.

Rationale of Recommended Vendor:

- Based on the review of each vendor's technology and platforms, Lyft was determined to be best positioned to meet the program needs
- Lyft's Dashboard, as proposed in their presentation, will provide County staff with adequate and real time data
- Lyft proposed subcontracting with Mobility 4 All. Mobility 4 All would manage two critical pieces:
 - Wheelchair Accessible Vehicle (WAV) Service that would be integrated into the Lyft app, offering an equitable transportation option
 - Call Center, where call center representatives would use Lyft concierge to book rides for individuals who do not have a smartphone/tablet/desktop computer
- Current contract with Lyft, Inc., is working well for staff and for riders; hence, recommendation to continue a contract with Lyft, Inc., will result in continued services with minimal transition and disruption for staff and riders

Lyft Outcomes

OUTCOMES (actuals):

How Much:

- 505 Riders Authorized, as of October 1, 2020

How Well:

- Wheelchair accessible service (WAV) is currently available through a Taxi company, and with approval of the new contract with Lyft, WAV rides will be fully integrated into the Lyft app
- 95% of riders are either neutral, satisfied or extremely satisfied with this Transportation Option

Better off:

- 89% of riders report their transportation barriers have decreased
- Over 65% of riders report it is a less stressful transportation option and they are getting to their destination and able to leave when they need to
- Riders report they are able to increase participation in work, shopping, visiting family and friends and other quality of life activities

OUTCOMES (anticipated for 2021)

How Much:

- Ridership will continue to grow by 25-50 riders per month
- Lyft will be looked at to serve additional Community Services transportation needs

How Well:

- At least 90% of riders will continue to be either neutral, satisfied or extremely satisfied with Lyft as a transportation option
- Increase the Lyft driver pool and bring integrated WAV service to the Lyft App to benefit County clients
- Increase the number of transportation options available to people with disabilities in Dakota County

Better Off:

- People with disabilities will have increased knowledge on availability and usage of on-demand transportation to use to get to their place of employment, so they can work at locations and hours they want to work
- People with disabilities will have access to the same transportation options available to the general public so they can participate more fully in their community

DAKOTA COUNTY COMMUNITY SERVICES COMMITTEE

Update On Emergency Sheltering Activity And Need For People Experiencing Homelessness

Meeting Date: 11/10/2020
Item Type: Regular-Information
Division: Community Services
Department: Social Services
Contact: Henspeter, Evan
Contact Phone: (651) 554-6344
Prepared by: Kastler, Madeline

Fiscal/FTE Impact:
 None Other
 Current budget Amendment requested
 New FTE(s) requested
Board Goal: A great place to live
Public Engagement Level: N/A

PURPOSE/ACTION REQUESTED

Receive an update on emergency sheltering activities since the onset of the COVID-19 pandemic and discuss ongoing need for people experiencing homelessness.

SUMMARY

With the onset of the COVID-19 pandemic, Dakota County began transitioning congregate emergency shelter for people experiencing homelessness to a hotel shelter model. The rotating church-based shelter operated by Matrix Housing Services transitioned to a 40-unit hotel-based shelter in late March 2020. Since that time, staff have continued to increase hotel shelter capacity to a current total of 104 units: 80 for single adults, 14 for families and 10 for youth ages 18-24. This brings total shelter capacity to 44 units above the pre-COVID census.

Despite this significant increase in capacity, need in the community is growing as well. Ally Supportive Services, Dakota County's contracted street outreach provider, reported that outreach contacts have increased by 83 percent since Quarter 1 2020 from 168 to 307 individuals served. Notably, the number of people that have been successfully housed during this time decreased.

Dakota County Social Services staff will update the Committee on planning for the upcoming winter months and into 2021, including the continuation of hotel sheltering, street outreach statistics, warming center space planning and permanent shelter planning.

RECOMMENDATION

Information only; no action requested.

EXPLANATION OF FISCAL/FTE IMPACTS

None.

Supporting Documents:

Previous Board Action(s):

RESOLUTION

Information only; no action requested.

County Manager's Comments:

- Recommend Action
- Do Not Recommend Action
- Reviewed---No Recommendation
- Reviewed---Information Only
- Submitted at Commissioner Request

Reviewed by (if required):

- County Attorney's Office
- Financial Services
- Risk Management
- Employee Relations
- Information Technology
- Facilities Management



County Manager