

**DAKOTA COUNTY  
COMMUNITY SERVICES COMMITTEE OF THE WHOLE**

**Meeting Minutes**

**December 8, 2020**

**Boardroom, Administration Center and Videoconference**

**Call To Order And Roll Call**

Commissioner Mike Slavik  
Commissioner Kathleen A. Gaylord  
Commissioner Thomas A. Egan  
Commissioner Joe Atkins  
Commissioner Liz Workman  
Commissioner Mary Liz Holberg  
Commissioner Chris Gerlach

Also in attendance: Matt Smith, County Manager; Jen Wolf, Assistant County Attorney; Marti Fischbach, Community Services Division Director; Colleen Collette, Administrative Coordinator.

Due to the local state of emergency and social distancing, Commissioners participated in this meeting in a hybrid manner, via both virtual and in-person. The Board meeting was conducted under Minn. Stat. § 13D.021.

The meeting was called to order at 11:00 a.m. by the Chair, Commissioner Mary Liz Holberg.

Video of this meeting is available on the Dakota County [website](#). The audio of this meeting is available upon request.

**Audience**

The Chair, Commissioner Mary Liz Holberg, noted that all public comments can be sent to [countyadmin@co.dakota.mn.us](mailto:countyadmin@co.dakota.mn.us)

As of 8:00 a.m. on December 8, 2020, none were received.

**Approval Of Agenda (Additions/Corrections/Deletions)**

On a motion by Commissioner Thomas A. Egan, seconded by Commissioner Kathleen A. Gaylord, the agenda was unanimously approved.

**Consent Agenda**

On a motion by Commissioner Joe Atkins, seconded by Commissioner Mike Slavik, the consent agenda was unanimously approved as follows:

**4.1 Approval Of Minutes Of Meeting Held On November 10, 2020**

**4.2 Authorization To Amend Contract With Accord, Previously Ally People Solutions, For Office Support Services**

WHEREAS, the Dakota County Community Services Division issued a Request for Proposal (RFP) on September 19, 2016, for the purchase of office support services to complement its workforce, and three proposals were

received in response to the RFP; and

WHEREAS, after a thorough selection process with a multi-disciplinary County review team, staff recommended the contract be awarded to Ally People Solutions (APS); and

WHEREAS, by Resolution No. 16-592 (December 13, 2016), the Dakota County Board of Commissioners recommended a contract be executed with APS for office support services in an amount not to exceed \$400,000 for the period of January 1, 2017 through December 31, 2018; and

WHEREAS, by Resolution No. 18-591 (November 27, 2018), the Dakota County Board of Commissioners recommended a two-year contract for the period of January 1, 2019 through December 31, 2020, in an amount not to exceed \$400,000 for the contract time period, \$200,000 per contract year; and

WHEREAS, County staff were notified in March that APS is now Accord; and

WHEREAS, with the advent of COVID-19, services were suspended in protection of Accord and County staff, with services resuming in July 2020, yet still on a scaled back basis; and

WHEREAS, as of November 18, 2020, \$256,384.25 of the \$400,000 has been billed; and

WHEREAS, County staff plans to issue a solicitation for these services in 2021.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract amendment with Accord for the period of January 1, 2021 through December 31, 2021, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, within the amount budgeted, to alter the types of services provided, and contract amount, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract contains a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

#### **4.3 Authorization To Execute Contract Amendments With Vendors For Interpretation And Translation Services**

WHEREAS, Dakota County requires interpretation and translation services to meet the needs of residents who have Limited English Proficiency, or who are deaf or hard of hearing; and

WHEREAS, these services are also essential in helping Dakota County meet its priorities around Inclusion, Diversity and Equity; and

WHEREAS, a Request for Proposal (RFP) was issued on September 19, 2016, to solicit proposals for the purchase of interpretation and translation services for Dakota County; and

WHEREAS, twenty-five proposals were received in response to the RFP and a review team comprised of Dakota County staff reviewed the proposals; and

WHEREAS, by Resolution No. 16-593 (December 13, 2016), the Dakota County Board of Commissioners authorized contracts with 13 vendors for the period of January 1, 2017 through December 31, 2020; and

WHEREAS, while the contracts are written to be accessed Countywide, the primary user of interpreter and related services is the Community Services Division; and

WHEREAS, several conversations that led to multiple efficiencies and improvements in service delivery have occurred over the past four years, as well as some vendors no longer providing services to Dakota County and others coming on as new vendors; and

WHEREAS, County staff planned to issue a solicitation in 2020 for these services; however, with the advent of COVID-19, a solicitation will be issued in 2021; and

WHEREAS, over the past eight months, our interpreter and translation vendors have risen to the occasion of meeting the needs of our County staff and our residents in working to provide services in many different forms other than in person services, which has been greatly appreciated; and

WHEREAS, the purpose of this request is to amend the contracts for one more year to allow continued service provision to Dakota County residents, and to give the Dakota County Interpreter Team the opportunity and time to do a re-fresh on the expectations and deliverables with these services in preparation for the 2021 solicitation; and

WHEREAS, staff recommends execution of contract amendments with Ad Astra Inc., Alliance Interpreting Services, LLC, ARCH Language Network, Inc., ASL Interpreting Services, Betmar Languages Inc., Fox Medical Case Management, Itasca Corporation, Keystone Interpreting Solutions, Inc., Kim Tong Translation Services Inc., Language Line Services, Inc., Middle English Interpreting, Inc., and The Minnesota Language Connection for the period of January 1, 2021 through December 31, 2021.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute contract amendments for interpretation and translation services with Ad Astra Inc., Alliance Interpreting Services, LLC, ARCH Language Network, Inc., ASL Interpreting Services, Betmar Languages Inc., Fox Medical Case Management, , Itasca Corporation, Keystone Interpreting Solutions, Inc., Kim Tong Translation Services Inc., Language Line Services, Inc., Middle English Interpreting, Inc., and The Minnesota Language Connection for the period of January 1, 2021 through December 31, 2021, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, within the amount budgeted, to alter the types and amount of services provided, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That these contracts contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

#### **4.4 Authorization To Execute Contracts And Joint Powers Agreements For Community Corrections Services**

WHEREAS, Community Corrections supervises adults and juveniles placed on probation by the courts; and

WHEREAS, probation staff focuses on community safety and reducing recidivism in their supervision of these individuals; and

WHEREAS, supervision, services and court-ordered programs are provided through direct care delivery and purchased services and a variety of services are in place to meet the varied needs of these individuals; and

WHEREAS, Sentence to Service (STS) provides supervised work crews for non-violent adults receiving probation services as an alternative to being ordered to jail; and

WHEREAS, staff recommends executing contracts with the vendors for the services and at the rates listed in the Resolution for the period of January 1, 2021 through December 31, 2022; and

WHEREAS, staff recommends joint powers agreements with the Cities of Apple Valley, Burnsville, Eagan, Farmington, Inver Grove Heights, and Lakeville, Independent School District 197, and the Minnesota Department of Transportation, and memorandums of understanding between the Dakota County Community Corrections Department and the Dakota County Parks and Transportation Departments for the purchase of guaranteed STS work crew days at a rate of \$481 per day for the period of January 1, 2021 through December 31, 2021; and

WHEREAS, funding for these contracts and revenue from STS related joint powers agreements with cities, Independent School District 197, and the Minnesota Department of Transportation, and the memorandums of understanding with the Dakota County Parks and Transportation Departments is included in the 2021 County Manager's Recommended Budget.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute contracts with the following vendors at the rates listed for Community Corrections services for the period of January 1, 2021 through December 31, 2022, subject to approval by the County Attorney's Office as to form:

<b>Agency</b>	<b>Services</b>	<b>Rate</b>
General Security Services Corporation (GSSC)	<ul style="list-style-type: none"><li>Sentence to Service Work Crew Supervision</li></ul>	<ul style="list-style-type: none"><li>\$357 per work crew day</li></ul>

<p>Midwest Monitoring and Surveillance, Inc.</p>	<ul style="list-style-type: none"> <li>Electronic Monitoring Services</li> </ul>	<p>Adult Fees (These Fees include a \$2.50/day per client administrative fee)</p> <ul style="list-style-type: none"> <li>RF House Arrest (Landline): \$11.50 per day</li> <li>RF House Arrest (Ethernet): \$12.50 per day</li> <li>RF House Arrest (Cellular): \$14.00 per day                             <ul style="list-style-type: none"> <li>Breath Alcohol (Cellular): \$11.00 per day</li> <li>Transdermal Alcohol (Landline): \$12.25 per day</li> <li>Transdermal Alcohol (Ethernet): \$13.25 per day</li> <li>Transdermal Alcohol (Cellular): \$14.25 per day</li> <li>GPS: \$14.25 per day</li> <li>Breath Alcohol (Cellular) + RF House Arrest (Landline) \$13.25 per day</li> <li>Breath Alcohol (Cellular) + RF House Arrest (Ethernet) \$14.25 per day</li> <li>Breath Alcohol (Cellular) + RF House Arrest (Cellular) \$15.25 per day</li> <li>Transdermal Alcohol + RF House Arrest (Landline) \$13.25 per day</li> <li>Transdermal Alcohol + RF House Arrest (Ethernet) \$14.25 per day</li> <li>Transdermal Alcohol + RF House Arrest (Cellular) \$15.25 per day</li> <li>Breath Alcohol + GPS: \$15.25 per day</li> <li>Equipment Deposit (outside MN/WI or flight risk): \$500</li> <li>Service Calls: \$45.00</li> </ul> </li> </ul> <p>Juvenile Fees</p> <ul style="list-style-type: none"> <li>GPS Tracking: \$ 6.00 per day</li> <li>GPS Tracking + RF House Arrest: \$ 7.50 per day</li> <li>RF House Arrest: \$ 4.00 per day</li> <li>RF House Arrest with Ethernet: \$ 5.50 per day</li> <li>Breath Alcohol (Cellular) + GPS: \$ 9.00 per day</li> <li>Transdermal Alcohol (Ethernet) + GPS: \$11.25 per day</li> <li>Transdermal Alcohol (Cellular) + GPS: \$12.25 per day</li> <li>Out of office installation: \$30.00</li> <li>Service Calls: \$45.00</li> </ul>
<p>Nystrom and Associates, LTD</p>	<ul style="list-style-type: none"> <li>Wrap-Around Dual Diagnosis Facilitation Services</li> <li>Travel Time</li> </ul>	<ul style="list-style-type: none"> <li>\$52 per hour</li> <li>Travel with client: Internal Revenue Service Mileage Rate + \$0.46 per mile to cover administrative costs</li> <li>Travel without client: Internal revenue Service Mileage Rate</li> </ul>
<p>River Ridge, LLC</p>	<ul style="list-style-type: none"> <li>One Day Driving While Intoxicated (DWI) Program Services</li> </ul>	<ul style="list-style-type: none"> <li>\$125 per program participant</li> <li>\$10 rescheduling fee ((\$25 charged to client)</li> </ul>

; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute joint powers agreements as presented with the Cities of Apple Valley, Burnsville, Eagan, Farmington, Inver Grove Heights, and Lakeville, Independent School District 197, and the Minnesota Department of Transportation, and memorandums of understanding between the Dakota County Community Corrections Department and the Dakota County Parks and Transportation Departments for the purchase of guaranteed Sentence to Service work crew days at a rate of \$481 per day for the period of January 1,

2021 through December 31, 2021, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contracts shall contain a provision that allows the County to immediately terminate the service-related contracts in the event funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend the service-related contracts, consistent with the amount budgeted, to alter the number and types of clients served, types of services provided, contract amount and the contract term, consistent with the County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the service rates authorized for the period of January 1, 2022 through December 31, 2022, shall be increased by the inflation rate used in the Dakota County budget process as authorized by the Dakota County Board of Commissioners effective January 1, 2022, as applicable.

#### **4.5 Authorization To Execute Contract With Avivo For Minnesota Family Investment Program Employment Services**

WHEREAS, Dakota County implements Minnesota Family Investment Programs (MFIP) to eligible Dakota County residents; and

WHEREAS, a competitive Request for Proposal (RFP) for MFIP employment services was issued on August 29, 2016, and this service will be solicited again in 2021; and

WHEREAS, Dakota County's work participation rate was 31.3 percent, annualized for the period of August 2019 through July 2020; and

WHEREAS, by Resolution No. 19-869 (December 17, 2019), the Dakota County Board of Commissioners authorized execution of a contract with Avivo for the provision of MFIP Employment Services in an amount not to exceed \$983,244 for the period of January 1, 2020 through December 31, 2020; and

WHEREAS, the Dakota-Scott Workforce Development Board (WDB) Executive Committee has recommended executing a contract with Avivo, and on November 20, the WDB approved executing a contract with Avivo in an amount not to exceed \$983,244 for the period of January 1, 2021 through December 31, 2021; and

WHEREAS, staff recommends executing a contract with Avivo in an amount not to exceed \$983,244 for the period of January 1, 2021 through December 31, 2021.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with Avivo to provide employment and attaining case management services and job club services for Minnesota Family Investment Programs participants, in an amount not to exceed \$983,244 for the period of January 1, 2021 through December 31, 2021, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, consistent with the Minnesota Family Investment Programs Employment Services grants awarded by the Minnesota Department of Human Services and the Minnesota Department of Employment and Economic Development, to alter the number and types of clients served, types of services provided, contract amount, reporting requirements, and contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That this contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a

level sufficient to allow payment of the amounts due.

**4.6 Authorization To Accept Minnesota Department Of Human Services Child And Teen Checkups Grant Funds And Execute Grant Agreement**

WHEREAS, Dakota County has provided Child and Teen Checkup (C&TC) services for over 40 years and in 2021, Dakota County is projected to have 41,069 children eligible for C&TC services; and

WHEREAS, Minnesota Department of Human Services (DHS) C&TC grant is for the period of January 1, 2021 through December 31, 2023; and

WHEREAS, Dakota County's C&TC grant allocates 2021 in the amount of \$1,088,328 based on an allocation of \$26.50 per eligible child that supports 10.45 full-time equivalents (FTEs); and

WHEREAS, staff recommends the County Board authorizes acceptance of the County's C&TC award and funding in the amount of \$1,088,328 for the period of January 1, 2021 through December 31, 2021; and

WHEREAS, staff recommends the County Board authorizes execution of the three-year grant agreement for the period of January 1, 2021 through December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the grant award of \$1,088,328 for the period of January 1, 2021 through December 31, 2021; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a three-year grant agreement and accept future funding for the period of January 1, 2021 through December 31, 2023; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to alter the grant term, accept additional grant funds and continue grant-funded FTE's (if relevant), consistent with County contracting policies, and inclusion of grant funds in future yearly recommended and adopted budgets, subject to approval by the County Attorney's Office as to form.

**4.7 Ratification Of Grant Application To Ucare Foundation, And Authorization To Accept Grant Award, Amend The 2020 Social Services Budget And Execute Contracts**

WHEREAS, Dakota County received notice of an opportunity to apply for the UCare Foundation's Metro County Grant Program; and

WHEREAS, the UCare Foundation's grants focus on achieving health equity; and

WHEREAS, by Resolution No. 20-484 (October 6, 2020), the Dakota County Board of Commissioners authorized the Community Services Director to develop partnerships with trusted community organizations for targeted outreach and engagement with communities of color in an amount not to exceed \$177,000 for the period of October 6, 2020, or date of contract execution through December 1, 2020; and

WHEREAS, contracts were selected as a result of a Letter of Interest process in October 2020; and

WHEREAS, the UCare Foundation funding priorities align with work started with CARES Act funding that was time-limited and ended on December 1, 2020; and

WHEREAS, based on alignment with the UCare Foundation's priority areas and after consulting with the UCare

Foundation’s staff, Social Services staff submitted a proposal for \$100,000 to the UCare Foundation to continue a portion of activities started with CARES Act funding; and

WHEREAS, on December 1, 2020, the UCare Foundation notified Dakota County that the proposal was approved for the full amount requested, \$100,000, to be accepted by December 31, 2020 and expended by December 31, 2021; and

WHEREAS, outreach and engagement with communities of color in Dakota County is a continued need based on disproportionate impact of COVID-19 on Dakota County’s Black and Latinx communities; and

WHEREAS, outreach and engagement activities will be critically important in 2021 as Dakota County continues to promote access to resources and services, including vaccination access; and

WHEREAS, grant funding from the UCare Foundation will fund purchase of services through contracts and related administrative costs to address this concern in Dakota County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the grant application to the UCare Foundation; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the grant award for outreach and engagement with communities of color in Dakota County in the amount of \$100,000 for the period of January 1, 2021 through December 31, 2021, subject to approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes an amendment to the 2020 Social Services budget as follows:

<b>Expense</b>	
Contracts – Outreach to Communities of Color	\$90,000
Administrative Allowance	<u>\$10,000</u>
<b>Total Expense</b>	<b>\$100,000</b>
<b>Revenue</b>	
UCare Foundation Grant	<u>\$100,000</u>
<b>Total Revenue</b>	<b>\$100,000</b>

;and

BE IT FURTHER RESOLVED, That the Community Services Division Director is hereby authorized to execute contracts with the same community agencies selected as a result of the Letter Of Interest process in October 2020 for targeted outreach and engagement with communities of color, within the amount budgeted, consistent with County contracting policies, subject to approval by the County Attorney’s Office as to form.

**4.8 Authorization To Accept Minnesota Department Of Human Services Children's Mental Health Screenings Grant Funds And Execute Grant Agreement**

WHEREAS, in 2003, the Minnesota Legislature added mental health screening requirements to Minnesota Statutes to include children’s mental health screening for specific child welfare and juvenile justice populations; and

WHEREAS, the purpose of the children’s mental health screening within the child welfare and juvenile justice populations is to integrate mental health into current practices and to promote earlier mental health identification and intervention; and

WHEREAS, early identification of mental illness followed by the appropriate intervention and treatment may prevent years of disability and provide improved outcomes for children and their families; and

WHEREAS, children's mental health screenings facilitate referral of children for further testing and treatment using standardized effective mental health screening instruments; and

WHEREAS, the Children Mental Health Screening grant awarded by the Minnesota Department of Human Services is in the amount of \$234,054 based on an allocation of \$119,499 for Child Welfare and \$114,555 for Juvenile Justice; and

WHEREAS, staff recommends the County Board authorizes acceptance of the Children's Mental Health Screening grant in the amount of \$234,054 and execution of the grant agreement for the period of January 1, 2021 through December 31, 2021.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the grant award of \$234,054 for the period of January 1, 2021 through December 31, 2021; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a grant agreement for the period of January 1, 2021 through December 31, 2021; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to alter the grant term, accept additional grant funds and continue grant-funded FTE's (if relevant), consistent with County contracting policies, and inclusion of grant funds in future yearly recommended and adopted budgets, subject to approval by the County Attorney's Office as to form.

#### **4.9 Authorization To Execute Joint Powers Agreement With School Districts For Early Intervention Services**

WHEREAS, Dakota County Social Services and Dakota County Public Health are partners with the Dakota County School Districts in providing interagency early intervention services to young children at risk for developmental delays; and

WHEREAS, Independent School Districts 191, 192, 194, 195, 196, 197, 199, 200, and Special School District 6 have indicated that each intends to continue purchasing the services provided by Dakota County Social Services and Dakota County Public Health for early identification of developmental delays and interagency coordination of interventions to serve these families; and

WHEREAS, Independent School Districts 191, 192, 194, 195, 196, 197, 199, 200, and Special School District 6 each have negotiated the framework of the scope and nature of services to be provided Countywide under a joint powers agreement (JPA) with Dakota County for the purpose of continuing interagency early intervention services; and

WHEREAS, the JPA will be offered to any and all Dakota County school districts based on the services and reimbursement provisions included in the JPA.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a joint powers agreement with each participating school district in Dakota County, including Independent School Districts 191, 192, 194, 195, 196, 197, 199, 200, and Special School District 6, for health and human services related to interagency early intervention system services, effective upon the date of execution through June 30, 2021, or until completion by the parties of their respective obligations

under the joint powers agreement, whichever occurs first, unless earlier terminated by law or according to the provisions of the joint powers agreement, substantially as presented to the Community Services Committee of the Whole on December 8, 2020, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That although the specific amounts due from each district are determined based on final state allocations to the schools, a total of \$92,499.69 from the noted districts is anticipated.

#### **4.10 Authorization To Respond To Request For Assessment Of Need/Letter Of Support From Adira Women's Wellness Center**

WHEREAS, under Minnesota Rule 9530.6800, the need for additional or expanded chemical dependency treatment program must be determined, in part, based, on the recommendation of the county board of commissioners of the county in which the program will be located and the documentation submitted by the applicant at the time of application; and

WHEREAS, under Minnesota Rule 9530.6810, when an applicant for licensure for chemical dependency treatment services requests a written statement of support for a proposed chemical dependency treatment program, the county board of commissioners of the county in which the proposed program is to be located shall submit a statement to the Minnesota Department of Human Services (DHS) Commissioner that either supports or does not support the need for the applicant's program; and

WHEREAS, on November 6, 2020, Dakota County received a request from Erin Hedstrom, Adira Women's Wellness Center, requesting a written statement that supports the need for the program; and

WHEREAS, local needs assessment information suggests a need for the type of chemical dependency treatment services proposed; and

WHEREAS, Dakota County is not taking any positions about Adira Women's Wellness Center's qualifications or ability to meet identified needs; and

WHEREAS, DHS will process Adira Women's Wellness Center's request for a license to provide women's specific outpatient chemical health treatment program in their location in Dakota County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners authorizes the Community Services Director to issue a letter to the Minnesota Department of Human Services stating the following: "Please consider this letter as Dakota County's support for a women's specific outpatient chemical health treatment program in Dakota County as proposed by Adira Women's Wellness Center."

### **Regular Agenda**

#### **5.1 Update On Dakota-Scott Workforce Development Board**

Mark Jacobs, Deputy Director, Employment and Economic Assistance along with the following members from the Workforce Development Board (WDB) presented on this item and stood for questions: Pam Oeffler, Vice-Chair of the WDB– from The Smead Manufacturing Company; Steve Ditschler, WDB executive committee member – from ProAct; and Barb Dahl, WDB executive committee member – from Scott County. This item was on the agenda for informational purposes only. No staff direction was given by Committee members.

#### **5.2 Update On December Changes For 2021 County Manager's Recommended Community Services Budget**

Paul Sikorski, Budget Manager, Budget Office, and Madeline Kastler, Deputy Director, Social Services presented on this item and stood for questions. This item was on the agenda for informational purposes only. No

staff direction was given by Committee members.

**Community Services Directors Report**

Marti Fischbach, Division Director, informed the Board that the number of visitors to the Northern Service Center or the Western Service Center has declined now that the election is over. The total number of visitors in September was approximately 3300 and in November it was 2900 compared to 4700 in October at the height of election season.

Ms. Fischbach introduced the new Employment and Economic Assistance Director, Nadir Abdi. He has 15 years of experience working with employment services in Ohio and is committed to community engagement.

Last, Ms. Fischbach thanked Commissioners Egan and Gerlach for their years of service and commitment to Dakota County.

**Adjournment**

On a motion by Commissioner Kathleen A. Gaylord, seconded by Commissioner Thomas A. Egan, the meeting was adjourned at 11:50 a.m.

Respectfully submitted,

---

Colleen Collette, Administrative Coordinator  
Community Services Division