

**DAKOTA COUNTY
COMMUNITY SERVICES COMMITTEE OF THE WHOLE**

Meeting Minutes

April 13, 2021

Boardroom, Administration Center and Videoconference

Call To Order And Roll Call

Commissioner Mike Slavik

Commissioner Kathleen A. Gaylord

Commissioner Joe Atkins

Commissioner Liz Workman

Commissioner Mary Liz Holberg

Commissioner Laurie Halverson

Commissioner Mary Hamann-Roland

Also in attendance: Matt Smith, County Manager; Jen Wolf, Assistant County Attorney; Marti Fischbach, Community Services Division Director; Colleen Collette, Administrative Coordinator.

Due to the local state of emergency and social distancing, Commissioners participated in this meeting in a hybrid manner, via both virtual and in-person. The Board meeting was conducted under Minn. Stat. § 13D.021.

The meeting was called to order at 9:00 a.m. by the Chair, Commissioner Joe Atkins.

Video of this meeting is available on the Dakota County [website](#). The audio of this meeting is available upon request.

Audience

The Chair, Commissioner Joe Atkins, noted that all public comments can be sent to countyadmin@co.dakota.mn.us.

As of 8:00 a.m. on April 13, 2021, none were received.

Approval Of Agenda (Additions/Corrections/Deletions)

On a motion by Commissioner Mary Liz Holberg, seconded by Commissioner Mary Hamann-Roland, the agenda was unanimously approved.

Consent Agenda

On a motion by Commissioner Liz Workman, seconded by Commissioner Laurie Halverson, the consent agenda was unanimously approved as follows:

4.1 Approval Of Minutes Of Meeting Held On March 16, 2021

4.2 Authorization To Execute 2021 Federal Transit Administration Annual List Of Certifications And Assurances

WHEREAS, by Resolution 19-614 (July 23, 2019), the Dakota County Board of Commissioners authorized the County Manager to execute a Section 5310 Elderly and Disabled Assistance grant with the Minnesota Department of Transportation to improve access to transportation service and public transportation alternatives to seniors, persons with disabilities, and individuals who are system involved and transportation dependent; and

WHEREAS, before the Federal Transit Administration (FTA) may award federal assistance for public transportation in the form of a federal grant, cooperative agreement, loan, line of credit, or loan guarantee, certain pre-award Certifications and Assurances are required; and

WHEREAS, by Resolution No. 20-240 (May 19, 2020), the Dakota County Board of Commissioners authorized the Community Services Director to execute the 2020 Annual List of Certifications and Assurances for FTA Grants and Cooperative Agreements in connection with federally funded projects and grants; and

WHEREAS, these Certifications and Assurances are required annually and encompass a wide range of funding programs overseen by the FTA; and

WHEREAS, all categories have been reviewed by staff in the Dakota County Attorney's Office and the Community Services Division Contracts Unit; and

WHEREAS, it has been determined as a result of that review that Dakota County complies with the applicable terms set forth in the Certifications and Assurances; and

WHEREAS, staff recommends authorization to execute the 2021 FTA Annual List of Certifications and Assurances.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute the 2021 Annual List of Certifications and Assurances for Federal Transit Administration Grants and Cooperative Agreements in connection with federally funded projects and grants, upon the advice of the Community Services Director and the County Attorney, subject to approval by the County Attorney's Office as to form.

4.3 Authorization To Respond To Request For Assessment Of Need/Letter Of Support From Nystrom & Associates, Ltd.

WHEREAS, under Minnesota Rule 9530.6800, the need for additional or expanded chemical dependency treatment programs must be determined, in part, based on the recommendation of the county board of commissioners of the county in which the program will be located and the documentation submitted by the applicant at the time of application; and

WHEREAS, under Minnesota Rule 9530.6810, when an applicant for licensure for chemical dependency treatment services requests a written statement of support for a proposed chemical dependency treatment program, the county board of commissioners of the county in which the proposed program is to be located shall submit a statement to the need for the applicant's program; and

WHEREAS, on March 2, 2021, Dakota County received a request from Kevin Evenson, Director of Substance Use Disorder Treatment Services at Nystrom & Associates, Ltd., requesting a written statement that supports the need for the program; and

WHEREAS, local needs assessment information suggests a need for the type of chemical dependency treatment services proposed; and

WHEREAS, Dakota County is not taking any positions about Nystrom & Associates, Ltd.'s, qualifications or ability to meet the identified needs; and

WHEREAS, the Minnesota Department of Human Services will process Nystrom & Associates, Ltd.'s request for a license to provide outpatient 245G counseling programs at the Lilydale Clinic location in Dakota County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners authorizes the

Community Services Director to issue a letter to the Minnesota Department of Human Services stating the following: "Please consider this letter as Dakota County's support for an outpatient 245G counseling program at the Lilydale Clinic in Dakota County, as proposed by Nystrom & Associates, Ltd."

4.4 Distribution Of Funds For 2021 Memorial Day Activities

This item was on the agenda for informational purposes only.

Regular Agenda

5.1 Review Of Service Delivery During COVID-19 Pandemic

Marti Fischbach, Community Services Division Director, presented on this item and stood for questions. This item was on the agenda for informational purposes only. No staff direction was given by Committee members.

5.2 COVID-19 And Vaccination Information Outreach Strategies For City Officials

Marti Fischbach, Community Services Division Director, presented on this item and stood for questions. There was general consensus by Committee members to get the word out to city officials through a variety of media avenues to help spread the word about the importance of getting vaccinated and where to get vaccinated.

Community Services Directors Report

Marti Fischbach, Division Director, first asked Bonnie Brueshoff, Public Health Department Director, to speak about the news that came out today regarding the Johnson and Johnson (J&J) vaccine. Ms. Brueshoff stated that in regards to vaccinations Dakota County follows the direction of the Minnesota Department of Health who follows the direction of the Centers for Disease Control (CDC). The CDC put a pause on the use of the J&J vaccine to investigate a reaction of concern, of which none of the six cases are in Minnesota. Dakota County has mostly the Moderna vaccine and has a minimal amount of J&J vaccines. There is enough of the Moderna vaccine currently in the County to replace any J&J vaccines with no service interruption.

Ms. Fischbach then reported that the COVID-19 Emergency Rental Assistance program application is expected to go live next week and the County is awaiting official launch information from Minnesota Housing. Tenant applications will be submitted through a common statewide portal and assigned to local jurisdictions for processing. The County is working with other jurisdictions on a landlord application process and will have more information to share on that soon.

Last, Ms. Fischbach introduced the new Community Corrections Department Director, Suwana Kirkland who started two months ago. Most recently, she was with the Ramsey County Sheriff's Department.

Adjournment

On a motion by Commissioner Mary Hamann-Roland, seconded by Commissioner Mike Slavik, the meeting was adjourned at 9:49 a.m.

Respectfully submitted,

Colleen Collette, Administrative Coordinator
Community Services Division