

**DAKOTA COUNTY
COMMUNITY SERVICES COMMITTEE OF THE WHOLE**

Meeting Minutes

June 15, 2021

Conference Room 110A,B,C Northern Service Center

Call To Order And Roll Call

Commissioner Mike Slavik

Commissioner Kathleen A. Gaylord

Commissioner Joe Atkins

Commissioner Liz Workman

Commissioner Mary Liz Holberg

Commissioner Laurie Halverson

Commissioner Mary Hamann-Roland

Also in attendance: Jean Erickson, Deputy County Manager; Jen Wolf, Assistant County Attorney; Marti Fischbach, Community Services Division Director; Colleen Collette, Administrative Coordinator.

The meeting was called to order at 10:30 a.m. by the Chair, Commissioner Joe Atkins.
The audio of this meeting is available upon request.

Audience

The Chair, Commissioner Joe Atkins, noted that all public comments can be sent to countyadmin@co.dakota.mn.us.

As of 8:00 a.m. on May 11, 2021, none were received, and no one came forward.

Approval Of Agenda (Additions/Corrections/Deletions)

On a motion by Commissioner Mike Slavik, seconded by Commissioner Liz Workman, the agenda was unanimously approved.

Consent Agenda

On a motion by Commissioner Mary Hamann-Roland, seconded by Commissioner Liz Workman, the consent agenda was unanimously approved as follows:

4.1 Approval Of Minutes Of Meeting On May 11, 2021

4.2 Authorization To Execute Joint Powers Agreement With State Of Minnesota For Community Corrections Sentence To Service Program

WHEREAS, a joint powers agreement (JPA) with the Minnesota Department of Corrections (DOC) is required to obtain State funding for the Sentence to Service (STS) Program in Dakota County; and

WHEREAS, the DOC has notified Dakota County that \$191,982.96 has been awarded to the County for this program for the period of July 1, 2021 to June 30, 2023; and

WHEREAS, the DOC and Dakota County staff have negotiated a proposed JPA for the STS Program; and

WHEREAS, the parties agree on the scope and nature of the services to be provided.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a joint powers agreement with the Minnesota Department of Corrections for the Sentence to Service Program, effective July 1, 2021, or upon the date of execution, whichever is later, through June 30, 2023, as substantially presented to the Community Services Committee of the Whole on June 15, 2021, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That, unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to alter the grant term, and accept additional grant funds, consistent with County contracting policies, and inclusion of grant funds in future yearly recommended and adopted budgets, subject to approval by the County Attorney's Office as to form.

4.3 Authorization To Execute Grant Agreement For Workforce Innovation And Opportunity Act Adult Services And Dislocated Worker Services And Execute Related Contracts

WHEREAS, the Workforce Innovation and Opportunity Act (WIOA) requires each Workforce Development Area (WDA), including Dakota-Scott Workforce Services, to offer employment and training services to program eligible residents of Dakota and Scott Counties; and

WHEREAS, by Resolution No. 18-049 (January 23, 2018), the Dakota County Board of Commissioners authorized the execution of a restated and amended joint powers agreement between Dakota County and Scott County for delivery of employment services; and

WHEREAS, a Request for Proposal was issued on January 17, 2019, for adult and dislocated worker services, and a committee comprised of Dakota-Scott Workforce Development Board (WDB) members and County staff reviewed the proposal and recommended continuing to contract with DEED Job Service and HIRED, the current providers; and

WHEREAS, by Resolution No. 20-282 (June 16, 2020), the Dakota County Board of Commissioners authorized the execution of the grant agreement with DEED for employment and training programs in the Dakota-Scott WDA for the WIOA Adult and WIOA Dislocated Worker programs \$262,953 and \$549,214 respectively, and execution of contracts with DEED Job Services and HIRED for the period of July 1, 2020 through June 30, 2022; and

WHEREAS, the funding for WIOA Adult and WIOA Dislocated Worker services for the period of July 1, 2021 through June 30, 2022, is based on an allocation formula used by the Minnesota Department of Employment and Economic Development (DEED); and

WHEREAS, this year's allocations are \$518,187 for WIOA Adult (an increase of 97.06% from 2020 funding) and \$696,744 (an increase of 26.86% from 2020 funding) for WIOA Dislocated Worker; and

WHEREAS, on May 21, 2021, the WDB approved execution of the grant agreement with DEED, and execution of contracts with DEED Job Service and HIRED at the rates outlined in the Resolution for the period of July 1, 2021 through June 30, 2022.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a grant agreement with the Minnesota Department of Employment and Economic Development for employment and training programs in the Dakota-Scott Workforce Development Area for Workforce Innovation and Opportunity Act Adult and for Workforce Innovation and Opportunity Act Dislocated Worker services in the amount of the grant awarded for the period of July 1, 2021 through June 30, 2022, subject

to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute contracts with HIRED and DEED Job Service at the following rates for the period of July 1, 2021 through June 30, 2022, subject to approval by the County Attorney's Office as to form:

HIRED:

- \$1,000 per participant in the Workforce Innovation and Opportunity Act Dislocated Worker program for up to 70 participants. The full amount per participant will be paid at enrollment. \$6,000 for universal customer services, amount to be paid in monthly installments (\$500 per month).
- \$1,000 per participant in Workforce Innovation and Opportunity Act Adult for up to 50 participants; Dakota County reserves the right to allocate the balance of participants based on the contractor's performance in meeting quarterly enrollment goals. The full amount per participant will be paid at enrollment. \$6,000 for universal customer services, amount to be paid in monthly installments (\$500 per month).

DEED Job Service

- \$1,000 per participant in the Workforce Innovation and Opportunity Act Dislocated Worker program for up to 70 participants. The full amount per participant will be paid at enrollment. \$6,000 for universal customer services, amount to be paid in monthly installments (\$500 per month).
- \$1,000 per participant in Workforce Innovation and Opportunity Act Adult program for up to 50 participants; Dakota County reserves the right to allocate the balance of participants based on the contractor's performance in meeting quarterly enrollment goals. The full amount per participant will be paid at enrollment. \$6,000 for universal customer services, amount to be paid in monthly installments (\$500 per month).

; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to alter the grant term, accept additional grant funds, and continue grant funded full-time equivalent(s) (if relevant), consistent with County contracting policies, and inclusion of grant funds in the future yearly recommended and approved budgets, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts consistent with the approved work plans and within the amount budgeted, to alter the number of clients served, types of services provided, reporting requirements, unit rates, and contract term consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That these contracts shall contain a provision that allows the County to immediately terminate the contracts in the event that funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

4.4 Authorization To Execute Grant Agreement With Minnesota Department Of Human Services For Fraud Prevention Investigation

WHEREAS, Dakota County Employment and Economic Assistance (E&EA) has partnered with the Minnesota Department of Human Services (DHS) for Fraud Prevention Investigation (FPI) for many years; and

WHEREAS, FPI is a public assistance fraud program that conducts timely fraud prevention investigations of

program applicants and participants; and

WHEREAS, public assistance programs include the Minnesota Family Investment Program, Diversionary Work Program, Supplemental Nutrition Assistance Program, Emergency Programs, Child Care, General Assistance, Minnesota Supplemental Aid, and Health Care programs; and

WHEREAS, E&EA has been awarded a funding grant from DHS, applicable to FPI efforts for the period of July 1, 2021 through June 30, 2023, in the amount of \$110,000 per fiscal year; and

WHEREAS, this grant will continue to fund a 1.0 full-time equivalent Welfare Fraud Investigator in E&EA and bi-annual training opportunities.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the grant funds and execute the grant agreement in the amount of \$110,000 per fiscal year for the period of July 1, 2021 through June 30, 2023, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Division Director is hereby authorized to amend the grant to alter the grant term, accept additional grant funds and continue grant funded full-time equivalent(s) (if relevant), consistent with County contracting policies, and inclusion of grant funds in future yearly recommended and adopted budgets, subject to approval by the County Attorney's Office as to form.

4.5 Ratification Of Grant Application To Minnesota Department Of Employment And Economic Development For Minnesota Youth Program, And Authorization To Accept Minnesota Youth Program Funds, And Execute Grant Agreement And Related Contract

WHEREAS, the Federal Workforce Innovation and Opportunity Act (WIOA) of 2014, requires local service areas to provide services to low-income, at-risk youth in order to promote educational and employment success; and

WHEREAS, the Minnesota Department of Employment and Economic Development (DEED) fulfills this requirement through grants to local governments for the Minnesota Youth Program (MYP); and

WHEREAS, the MYP grant is allocated to Dakota County based on the DEED formula; and

WHEREAS, a Request for Proposal (RFP) is issued for MYP services every five years, the last being on November 30, 2020; and

WHEREAS, by Resolution No. 20-283 (June 16, 2020), the County Board authorized execution of a contract with Tree Trust to provide MYP services for the period of July 1, 2020 through June 30, 2021; and

WHEREAS, a committee recommended the current provider under contract with Dakota County, Tree Trust, to continue to provide services; and

WHEREAS, Dakota-Scott Workforce Services has not received official notice of funding levels for MYP state fiscal year (SFY) 2022, July 1, 2021 through June 30, 2022; however, the anticipated funding level for MYP is not anticipated to exceed \$300,000; and

WHEREAS, staff recommends the County Board authorize the ratification of the grant application submitted to DEED for the MYP; and

WHEREAS, staff recommends the County Board authorize the acceptance of funding in the amount awarded

from DEED; and

WHEREAS, staff recommends the County Board authorize the execution of the MYP grant agreement with DEED in the amount of the grant awarded; and

WHEREAS, staff recommends the County Board authorize the execution of a contract with Tree Trust to provide MYP services in the amount not to exceed the grant award for the period of July 1, 2021 through June 30, 2022, less \$10,000 set aside for youth projects, with 10 percent of the overall MYP grant award retained by Dakota County for administrative expenses, for the period of July 1, 2021 through June 30, 2022; and

WHEREAS, the 2021 Employment and Economic Assistance Adopted Budget includes funding for these programs.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the grant application submitted to the Minnesota Department of Employment and Economic Development for the Minnesota Youth Program state fiscal year July 1, 2021 through June 30, 2022; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the Minnesota Youth program funds in the amount of the grant awarded, and execute the Minnesota Youth program grant agreement with the Minnesota Department of Employment and Economic Assistance, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute a contract with Tree Trust to provide Minnesota Youth Program services in the amount of the grant awarded with \$10,000 set aside for other youth projects, and with ten percent of the overall grant award retained by Dakota County for administrative expenses, for the period of July 1, 2021 through June 30, 2022, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to alter the grant term, accept additional grant funds, and continue grant funded full-time equivalent(s) (if relevant), consistent with County contracting policies, and inclusion of grant funds in the future yearly recommended and approved budgets, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract consistent with the approved plan year 2021 Minnesota Youth Program and Plan within the amount budgeted, to accept additional funding, alter the numbers and types of clients served, types of services provided, reporting requirements, contract amount and contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That this contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, and federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

4.6 Authorization To Accept Minnesota Department Of Health Eliminating Health Disparities Grant Funds And Execute Grant Agreement

WHEREAS, the Dakota County Board of Commissioners acts as the Community Health Board and has responsibility to prevent disease and disability and to promote and protect the health and safety of County residents; and

WHEREAS, the Dakota County Board of Commissioners has approved the Minnesota Department of Health

(MDH) Eliminating Health Disparities (EHDI) grant since the onset of the EHDI program in Minnesota; and

WHEREAS, MDH is able to distribute legislative funds to local community health service agencies to eliminate health disparities in refugee and other non-U.S. born populations; and

WHEREAS, MDH has determined Dakota County's allocation of \$22,417 for EHDI (Refugee Health/Tuberculosis Component) for State Fiscal Year 2022; and

WHEREAS, the EHDI grant cycle for administering a local EHDI Program is for five years beginning July 1, 2021, and ending June 30, 2026; and

WHEREAS, staff recommends that the Dakota County Board of Commissioners authorizes the Public Health department to accept the MDH EHDI grant of \$22,417 for the period of July 1, 2021 through June 30, 2022, and funds as allocated for the remainder of the grant period of July 1, 2022 through June 30, 2026; and

WHEREAS, staff further recommends that the Dakota County Board of Commissioners authorizes the Community Services Director to execute the grant agreement, effective January 1, 2022 through December 31, 2026.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the \$22,417 Minnesota Department of Health Eliminating Health Disparities grant funds for July 1, 2021 through June 30, 2026, and each allocation in the remainder of the grant period of July 1, 2022 through June 30, 2026, and execute the grant agreement, effective July 1, 2021 through June 30, 2026; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Division Director is hereby authorized to amend the grant to alter the grant term, accept additional grant funds, consistent with County contracting policies and inclusion of grant funds in future yearly recommended and adopted budgets, subject to approval by the County Attorney's office as to form.

4.7 Authorization To Execute Contract With Eagan Child And Family Clinic, dba Dakota Child And Family Clinic, For COVID-19 Testing

WHEREAS, in June 2020, Dakota County Public Health surveyed 48 medical clinics within Dakota County to determine criteria, capability, capacity and interest, and costs associated with COVID-19 testing; and

WHEREAS, by Resolution No. 20-344 (July 14, 2020), the County Board authorized executing a contract with Eagan Child and Family Clinic, dba Dakota Child and Family Clinic (DCFC) to conduct COVID-19 testing via a nasal swab in a not to exceed contract amount of \$150,000 for the period beginning upon execution of the contract through December 1, 2020; and

WHEREAS, by Resolution No. 20-453 (September 22, 2020), the County Board authorized executing a contract amendment with DCFC to cover costs of the rental, delivery set-up, and take-down in the amount of \$30,000; and

WHEREAS, by Resolution No. 21-036 (January 19, 2021), the County Board authorized executing a contract amendment with DCFC to conduct COVID-19 testing via a nasal swab in a not to exceed contract amount of \$200,000 for the period beginning upon execution of the contract through March 31, 2021; and

WHEREAS, in March 2021, the contract was amended to extend the term to May 31, 2021; and

WHEREAS, Since March 2021, the Inver Grove Heights (IGH) testing site performed 14,868 COVID tests; and

WHEREAS, Public Health was notified by the State Emergency Operations Center that the IGH testing location

closed on June 5, 2021; and

WHEREAS, to fill this gap and continue a no barriers testing site, Public Health and DCFC agree that additional testing clinics will need to take place beyond May 2021; and

WHEREAS, DCFC has agreed to continue testing at their Burnsville location as well as at the Northern Service Center one day a week; and

WHEREAS, staff will be requesting Federal Emergency Management Agency (FEMA) funding to cover this emergency contract, should the event not qualify, staff will return to the County Board to request utilization of other departmental or County funds; and

WHEREAS, staff recommends execution of an emergency contract with DCFC in a not to exceed contract amount of \$100,000 for the period beginning upon execution of the contract through September 30, 2021.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with Eagan Child and Family Clinic, dba Dakota Child and Family Clinic, to conduct COVID-19 testing via a nasal swab, in a not to exceed contract amount of \$100,000, for the period beginning upon execution of the contract through September 30, 2021, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract(s), consistent with the amount budgeted, to alter the number and types of clients served, types of services provided, contract amount and the contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event that funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due; and

BE IT FURTHER RESOLVED, That this program will end immediately in the event that sufficient funds from county, state, or federal sources are no longer available to continue this program.

4.8 Authorization To Amend Emergency Hotel Shelter Contracts

WHEREAS, due to the COVID-19 public health emergency, Dakota County transitioned all singles shelter capacity from congregate settings to hotel settings and added capacity, expanding from 10 units of hotel shelter at the beginning of 2020 to 110 units at the beginning of 2021; and

WHEREAS, by Resolution No. 20-563 (November 17, 2020), shelter providers include Matrix Housing Services, Ally Supportive Services (Ally), The Link, and Community Action Partnership of Scott, Carver and Dakota Counties (CAP Agency); and

WHEREAS, five units of shelter authorized for Ally were a result of the Hastings encampment response in late 2020, utilizing the Encampment Emergency Response Plan and these hotel units were authorized through June 30, 2021; and

WHEREAS, the need for these hotel units continues and, therefore, staff recommends continuing the Encampment Hotel contract with Ally through December 31, 2021; and

WHEREAS, ten units of shelter authorized for the CAP Agency are for families and this contract was authorized through June 30, 2021, to supplement family shelter options; and

WHEREAS, while family shelter need is lower now than at the beginning of the 2021, the end of the Eviction Moratorium creates uncertainty about shelter needs through the remainder of the year and, therefore, staff recommends continuing the contract with the CAP Agency through December 31, 2021.

NOW, THEREFORE, BE IT RESOLVED, That the Community Services Director is authorized to amend the contract with Ally Supportive Services, increasing the contract not to exceed amount from \$67,225 to \$146,075 for encampment hotel shelter services and extending the contract end date from June 30, 2021 to December 31, 2021; and

BE IT FURTHER RESOLVED, That the Community Services Director is authorized to amend the contract with the Community Action Partnership of Scott, Carver and Dakota Counties, increasing the contract not to exceed amount from \$96,800 to \$212,768 for family hotel shelter services and extending the contract end date from June 30, 2021 to December 31, 2021; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, consistent with the amount budgeted, to alter the number and types of clients served, types of services provided, contract amount and the contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

4.9 Authorization To Respond To Request For Assessment Of Need/Letter Of Support From Theresa's Home

WHEREAS, under Minnesota Rule 9520.0520, the need for additional or expanded Intensive Residential Treatment Services programs must be determined, in part, based on the recommendation of the county board of commissioners of the county in which the program will be located and the documentation submitted by the applicant at the time of application; and

WHEREAS, under Minnesota Rule 9520.0520, when an applicant for licensure for Intensive Residential Treatment Services requests a written statement of support for a proposed Intensive Residential Treatment Services program, the county board of commissioners of the county in which the proposed program is to be located shall submit a statement to the need for the applicant's program; and

WHEREAS, on April 20, 2021, Dakota County received a request from Dr. Vivian Ogumyemi, Owner of Theresa's Home, requesting a written statement that supports the need for the program; and

WHEREAS, local needs assessment information suggests a need for the type of Intensive Residential Treatment Services proposed; and

WHEREAS, Dakota County is not taking any positions about Theresa's Home's qualifications or ability to meet the identified needs; and

WHEREAS, the Minnesota Department of Human Services will process Theresa's Home's request for a license to provide Intensive Residential Treatment Services program in Dakota County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to issue a letter to the Minnesota Department of Human Services stating the following: "Please consider this letter as Dakota County's support for an Intensive Residential Treatment Services program in Dakota County, as proposed by Theresa's Home."

Regular Agenda

5.1 State Of Workforce In Dakota County

Nadir Abdi, Department Director, and Mark Jacobs, Deputy Director, both from Employment and Economic Assistance presented on this item and stood for questions.

This item was on the agenda for informational purposes only. No staff direction was given by Committee members.

5.2 COVID-19 Vaccine Operations And Outreach Plan Update

Gina Adasiewicz, Public Health Director, presented on this item and stood for questions.

This item was on the agenda for informational purposes only. No staff direction was given by Committee members.

Community Services Directors Report

Marti Fischbach, Community Services Division Director, provided a written report to the Committee.

Adjournment

On a motion by Commissioner Mike Slavik, seconded by Commissioner Kathleen A. Gaylord, the meeting was adjourned at 11:31 a.m.

Respectfully submitted,

Colleen Collette, Administrative Coordinator
Community Services Division