



## Disability Advisory Council Meeting Minutes

**Date:** Wednesday, February 12, 2025, 3 P.M. – 5 P.M.

**Location:** Dakota County Western Service Center, Room 106  
14955 Galaxy Avenue, Apple Valley, MN, 55124

### Attendance

Council Member	Representing	Attended
Valentina Barnes	Lived experience	x
Linda Bailey	Lived experience	X
Aiden Kilgannon	Lived experience	
Amy Hunting	Lived experience	X
Sumukha Terakanambi	Lived experience	X
Heidi Myhre	Lived experience	
Michael Cashman	Lived experience	
Lucianna Wolfstone	Lived experience	X
David Shaw	Lived experience	X
Lisa Surdinha	Family member	
Roberta Armbruster-Murray	Family member	
Eva Johnson	Family member	
Stephanie Thomas	Family member	X
Alison Niemi	Family member	x
Susan Pagnac	Service provider	X
Ann Bailey	Service provider	X
Jodi Yanda	Service provider	x
Mike Welsh	Service provider	X
Toby Hearn	Service provider	X
Michael Dahl	Service provider	x
Bilan Arab	Faith community	x
Andrea Engstrom	Education	
Sheila Hawthorne	Housing	X

### Dakota County Staff in Attendance

Sky Jarvi, Dakota County Inclusion Diversity Equity Access (IDEA) Manager

Jessica Johnson, Dakota County Administrative Coordinator to the County Manager

Megan Zeilinger, Program Coordinator, Dakota County Social Services

DeAnn Prouty, Program Coordinator, Dakota County Social Services

## Others in Attendance

Devyn Drufke, Dakota County IT Staff

## Agenda

I. Call to Order & Introductions

II. Approval of Agenda

III. Approval of Previous Meeting Minutes

IV. Presentations

- Review of Group Guides (Sky Jarvi, IDEA Staff Liaison)
- Update on Communities for All (Megan Zeilinger, Social Services Staff Liaison; DeAnn Prouty, Communities for All Staff Liaison)
- V. Council Business
- Council Bylaws (Presented by Jessica Johnson, Staff Liaison)
- Council Priority Discussion

VI. County Updates (Dakota County Staff)

VII. Council Member Announcements/Updates

VIII. Adjourn

## Decisions Made

- Approval of January 2025 meeting minutes
- Approval of Agenda
- Current council list distributed.
- During council business, raise your hand if able or indicate to the facilitator that you want to speak. You can also raise your hand online. Wait until called upon by the chair, co-chair, or staff facilitators. To ensure meetings are barrier-free, meetings will be paused periodically to let members comment. The chair or Co-Chair will call on the person indicating they want to speak.

- Group Guides adopted. The Council agreed the list of guides can grow, shift, and change. However, there are three areas around which there are no changes.
  1. Know other's pronouns and use them when addressing the person.
  2. Respect and learn proper pronunciation of other's names and address each member correctly.
  3. Respect the access needs of all others in the space.
  4. A list of Council member's names, pronouns, and pronunciation will be distributed at each meeting.
  5. Each Council member, staff liaison, and attendee will have a name placard with their name, pronouns, and pronunciation of their name in front of them.
  6. The chair, Co-Chair, or Staff Liaisons will review the guides as we go along, before, during, or after the meeting when appropriate.
- Agenda: The agenda will be distributed to all Council Members before the Council Meeting. If a member has an addition to the agenda, they will make a motion to add an item.
- Quorum: 12 members.
- Special meetings: Special Meetings can be called by the chair, co-chair, committee liaison, or three Council members. Special meetings are solely to discuss the one agenda item raised by the caller of the meeting. All Council members must attend the Special Meeting. The Council must have a 12-member quorum to vote and pass resolutions in a Special Meeting session.
- Gift Acceptance: Council Members cannot accept payment, gifts, awards, etc., in addition to per diem as members of the DAC.
- Membership Qualifications: Residents with disabilities will be listed as the first qualification, and at least half the Council will be members with lived experience or family members. Members must reside or work in Dakota County.
- Motion to approve bylaws with suggested edits. Approved. One opposing vote.

## Action Items

- A list of Council members, pronouns, and pronunciation of each name will be distributed to each attendee at each meeting. Please contact Skye Jarvi if the list changes.
- Council priorities will be refined based on discussion by Council members. The Priorities will be added to next month's agenda for further review.
- Communities for All Presentation by DeAnn Prouty and Megan Zeilinger. Council members were provided with a worksheet to complete to document ideas and needs for inclusion.
- Council Member Comments: Myss Luci Wolfstone addressed the Council. Shy shared her experience of being misgendered in Council meetings, the impact of misgendering, and the importance of knowing and addressing people by their identity.

## Next Meeting

Date: Wednesday, March 12, 2025  
 Time: 3:00 PM – 5:00 PM  
 Location: Dakota County Western Service Center, Apple Valley, MN

Minutes Prepared by: DeAnn Prouty, Dakota County Resource Development Program Coordinator, Staff Liaison  
to DAC

Date: 2/12/25