



Dakota County Library Advisory Committee Meeting at Heritage Library 5:30pm

Date: 7/10/2025

Call to Order

Introductions

Public Comments

All meetings of the Library Advisory Committee are open to anyone who may wish to observe the proceedings. Individuals who wish to address the Committee on an issue pertaining to the library will be given the opportunity during the public comment period.

Consent Agenda

- a. Approval of the May Meeting minutes.
- b. Statistical Reports

Heritage Library

- a. Report from Branch Manager Stephanie Opstad

Request for review of Self-Service Hours access denial

Burnhaven Renovation

Director's Report

Updates from Committee Members

Adjournment

Next Meeting

September 11,
Farmington Library 5:30pm
Farmington



Meeting Minutes: Dakota County Library Advisory Committee

Date: 05/8/2025
Time: 5:30pm
Minutes prepared by: Chrissy Harrington
Location: Burnhaven Library

Attendance:

- Mary Janice Alongi District 1
- Ann Matthews-Baussion District 2
- Robin Cerio District 3
- Kari Cahn District 4
- Patricia Schoenecker District 7
- Shefali Meager At-Large Youth
- Margaret Stone Director
- Jennifer Reichert Simpson Deputy Director
- Chad Lubbers Branch Manager Burnhaven Library
- Chrissy Harrington Sr Library Administration

Call to Order:

- The meeting was called to order by Robin Cerio at 5:33pm. There were no public members in attendance during this meeting.

Consent Agenda

- The Consent agenda from March 13, 2025, meeting was approved unanimously.

Burnhaven Library: Chad Lubbers Branch Manager

- Chad Lubbers talked about being in the early stages of the upcoming renovations that will take place at the Burnhaven Library in 2027
- Burnhaven Library has a diverse customer base which includes Somalians, Ethiopians, and Latinos
- Burnhaven Library also has one of the most diverse staff with the Dakota County Library system
- Burnhaven Library has seen an increases of study rooms, meeting rooms, and Self-Service hours
- Burnhaven Library has also seen an increase of patron who live outside of Dakota County using the Burnhaven Library
- The two counties that are most representative is Scott County and Hennepin County
- The Burnhaven License Center has seen an increase of traffic to the Real ID law coming into effect
- Burnhaven has been in many different city-wide events including the following:
 - Juneteenth
 - MN Malayalee Association Indian Festival
 - Cinco De Mayo
 - Somalia Fest
 - And many more

Election of Vice-chair

- Lynette Cargill had to step down from her Vice-chair roll and the committee unanimously elected Kari Cahn to take over the Vice-Chair position in which she accepted

Director's Report

- Jennifer Reichert Simpson discussed the two events that were held at the Heritage Library and the Galaxie Library
- The Heritage Library hosted the Holi Festival which is the festival of colors
- 150 people attended and they had music, dancing, chai-tea, mango lassi, coloring, puzzles, learn the language and play activates
- The Galaxie Library hosted the Teen Job Fair this spring
- 750 people showed up for the job fair
- 14 local business were representative
- The Big Idea Trailer was present
- This is were students got to put on a pair of AI glasses to see how the job will be in real life

- The committee members made the decision to delay the suspension of a patron Self-Service card until the July meeting.
- Margaret Stone asked the committee members to send letter of support not to defund to the Inter Library Loan program to the local and federal officials that represent the State of Minnesota for the 2026 budget
- Margaret Stone also updated the committee members that the Public Conduct form has been updated and the new flyer will be in each branch soon

Updates from Committee Members

- Robin Cerio stated that her daughter and friends love to go the Galaxie Library after school for the snacks that they receive, and they really like the study rooms that the library provides.

Adjournment

- Meeting ended at 6:30pm

Adjournment/Next Meeting

Date: July 10th 2025

Time: 5:30pm

Location: Heritage Library Lakeville

Dakota County Library - Library Advisory Committee Monthly Statistics



Number of People Entering Library														
Year	Metrics	Total (In)												
	Library	1	2	3	4	5	6	7	8	9	10	11	12	Total
2025	BLC - Sensource	18,471	18,250	19,684	21,991	19,182								97,578
	ELC - Sensource	18,214	17,364	21,396	21,187	19,685								97,846
	FLC - Sensource	7,478	6,282	8,178	7,151	7,229								36,318
	GLC - Sensource	21,766	21,161	25,512	24,436	22,980								115,855
	HLC - Sensource	7,016	6,560	8,080	8,463	7,194								37,313
	ILC - Sensource	8,713	8,021	9,824	12,509	9,940								49,007
	LLC - Sensource	12,513	11,516	8,178	14,056	12,638								58,901
	RLC - Sensource	11,724	11,280	13,795	12,921	12,445								62,165
	SLC - Sensource	8,413	8,593	9,098	11,853	11,852								49,809
	WLC - Sensource	13,860	12,683	15,325	2,875	0								44,743
	Total	128,168	121,710	139,070	137,442	123,145								649,535
2024	BLC - Sensource	17,393	18,552	19,546	19,034	18,171	19,494	20,585	19,941	19,653	21,771	19,848	16,427	230,415
	ELC - Sensource	17,640	16,943	18,944	19,478	17,435	22,606	23,211	20,977	17,910	21,094	19,246	15,355	230,839
	FLC - Sensource	6,721	7,095	8,201	7,415	6,834	9,470	9,139	8,349	6,566	8,071	6,690	5,856	90,407
	GLC - Sensource	22,989	22,186	22,359	23,774	22,151	23,542	25,095	23,898	23,193	25,758	21,970	18,482	275,397
	HLC - Sensource	6,791	6,585	8,072	7,634	6,959	8,188	9,073	13,330	7,127	8,940	6,901	10,179	99,779
	ILC - Sensource	8,679	7,877	8,675	11,042	8,211	9,865	9,540	9,598	8,569	10,740	8,610	6,851	108,257
	LLC - Sensource	11,191	11,325	11,572	12,439	10,903	13,859	14,448	13,330	12,540	12,448	11,662	10,179	145,896
	RLC - Sensource	11,883	12,289	12,939	13,740	11,988	12,325	13,200	11,667	11,229	12,564	11,664	9,670	145,158
	SLC - Sensource	34	5,469	10,820	10,411	8,503	7,939	7,014	6,425	8,310	10,192	8,794	6,279	90,190
	WLC - Sensource	13,888	13,459	13,330	13,781	12,245	14,366	15,406	14,960	13,840	14,826	14,113	11,408	165,622
	Total	117,209	121,780	134,458	138,748	123,400	141,654	146,711	142,475	128,937	146,404	129,498	110,686	1,581,960

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Dakota County Library - Library Advisory Committee Monthly Statistics



BLC - Sensource	15,134	13,336	17,516	15,626	16,283	17,753	17,847	18,349	16,528	19,931	17,822	15,953	202,078
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Dakota County Library - Library Advisory Committee Monthly Statistics



KPM Circulation by Branch Year Month - CURRENT YEAR

Metr	Current Year Physical Circulation (Symphony)						
Libr	1	2	3	4	5	6	Total
A	56,059	53,227	62,172	57,312	54,258	19,209	302,237
B	44,295	40,735	46,392	45,088	41,743	14,073	232,326
E	62,977	57,887	66,494	64,260	65,941	23,185	340,744
F	20,265	18,845	21,210	21,016	19,250	6,802	107,388
H	19,358	18,610	21,279	20,784	18,972	6,883	105,886
I	16,008	15,129	18,074	18,117	17,898	6,376	91,602
IL L	627	459	496	412	416	138	2,548
L	36,102	33,444	39,787	37,086	35,103	12,272	193,794
ON LI NE		7		1	2		10
R	35,364	33,197	39,539	36,283	35,035	13,161	192,579
SS P	10,429	10,993	13,002	16,062	19,117	5,889	75,492
W	31,725	28,722	33,693	15,333	5,429	745	115,647

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Dakota County Library - Library Advisory Committee Monthly Statistics



KPM Circulation by Branch Year Month - PREVIOUS YEAR

Year	Metrics	Physical Circulation (Symphony)												
	Library	1	2	3	4	5	6	7	8	9	10	11	12	Total
2024	A	58,380	58,015	61,587	59,080	54,193	65,114	72,122	67,891	58,840	57,175	58,201	51,657	722,255
	B	43,590	42,487	48,353	44,547	43,406	48,720	51,424	49,370	45,035	46,218	45,783	41,712	550,645
	E	64,095	59,967	65,117	62,095	59,526	72,184	78,676	73,328	62,238	62,601	62,167	56,286	778,280
	F	20,071	20,387	23,658	22,384	20,376	24,190	25,131	22,870	20,308	21,081	20,419	18,352	259,227
	H	19,442	18,537	21,017	20,676	19,800	22,233	24,822	23,483	20,476	20,473	19,486	17,564	248,009
	I	17,365	15,992	17,332	16,435	15,506	17,330	18,649	18,096	15,898	16,273	16,245	13,751	198,872
	ILL	1,144	940	960	938	1,558	1,050	1,664	1,536	1,424	598	483	513	12,808
	L	37,231	35,567	40,242	39,396	35,415	44,191	47,694	45,013	36,685	36,814	36,962	34,339	469,549
	ONLINE		1	1	1			2	1			3	2	11
	R	34,337	35,003	37,993	37,946	33,346	38,243	41,361	37,469	34,088	35,301	35,378	32,271	432,736
	SSP	532	5,489	15,843	14,743	13,039	13,642	15,029	14,811	12,164	12,056	11,519	10,178	139,045
	W	35,764	33,879	33,828	32,977	31,175	35,485	37,770	36,549	31,010	32,877	31,635	28,495	401,444
	ZTC	691	734	835	865	582	533	478	616	466	587	504	479	7,370
	Total	332,642	326,998	366,766	352,083	327,922	382,915	414,822	391,033	338,632	342,054	338,785	305,599	4,220,251

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Dakota County Library - Library Advisory Committee Monthly Statistics



Total eContent Circulation													
Metrics	Total eContent Circulation												
Year	1	2	3	4	5	6	7	8	9	10	11	12	Total
2025	151,130	146,641	154,567	148,823	151,297								752,458
2024	141,325	132,519	138,965	131,642	136,255	127,953	133,413	131,703	131,828	134,196	134,588	139,519	1,613,906
2023	117,112	107,041	114,839	110,583	116,006	110,590	116,076	117,146	117,969	129,321	126,141	126,370	1,409,194
2022	108,022	98,045	106,109	101,727	105,746	97,535	103,563	106,146	103,486	106,304	103,120	105,814	1,245,617
Total	517,589	484,246	514,480	492,775	509,304	336,078	353,052	354,995	353,283	369,821	363,849	371,703	5,021,175
OverDrive Circulation													
Metrics	OverDrive Circulation												
Year	1	2	3	4	5	6	7	8	9	10	11	12	Total
2025	137,233	126,720	139,728	134,943	137,384								676,008
2024	129,604	120,176	126,074	118,274	122,803	114,631	119,883	118,364	119,358	120,982	121,651	125,622	1,457,422
2023	104,680	93,787	102,783	98,727	102,864	98,148	104,125	103,773	105,272	117,125	113,191	114,778	1,259,253
2022	93,754	84,263	92,440	88,250	91,037	84,369	89,902	91,164	89,953	92,516	88,868	91,911	1,078,427
Total	465,271	424,946	461,025	440,194	454,088	297,148	313,910	313,301	314,583	330,623	323,710	332,311	4,471,110
Hoopla Circulation													
Metrics	Hoopla Circulation												
Year	1	2	3	4	5	6	7	8	9	10	11	12	Total
2025	13,897	19,921	14,839	13,880	13,913								76,450
2024	11,721	12,343	12,891	13,368	13,452	13,322	13,530	13,339	12,470	13,214	12,937	13,897	156,484
2023	12,432	13,254	12,056	11,856	13,142	12,442	11,951	13,373	12,697	12,196	12,950	11,592	149,941
2022	14,268	13,782	13,669	13,477	14,709	13,166	13,661	14,982	13,533	13,788	14,252	13,903	167,190
Total	52,318	59,300	53,455	52,581	55,216	38,930	39,142	41,694	38,700	39,198	40,139	39,392	550,065

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Dakota County Library - Library Advisory Committee Monthly Statistics



Program Count									
Stat Year	Metrics								
	Audiences	01	02	03	04	05	06	07	
2025	Adults	77	82	81	87	111			
	Youth	185	170	182	183	102			
	Total	262	252	263	270	213			
2024	Adults	36	44	54	55	58	47	49	
	Youth	136	142	165	170	98	160	201	
	Total	172	186	219	225	156	207	250	

Dakota County Library - Library Advisory Committee Monthly Statistics



Program Attendance									
Stat Year	Metrics								
	Audiences	01	02	03	04	05	06	07	
2025	Adults	788	979	845	730	497			
	Youth	5,410	5,176	6,544	8,711	3,327			
	Total	6,198	6,155	7,389	9,441	3,824			
2024	Adults	502	601	781	793	623	598	415	
	Youth	4,016	4,595	5,406	7,762	2,835	9,375	8,813	
	Total	4,518	5,196	6,187	8,555	3,458	9,973	9,228	

Dakota County Library - Library Advisory Committee Monthly Statistics



iLAB Reservation Attendance														
Year	Month	01	02	03	04	05	06	07	08	09	10	11	12	Total
2025	Attendance	711	671	748	758	645								3,533
	Reservations	695	698	716	751	669								3,529
	Attendance % Change from Prev Year	3%	16%	10%	10%	0%								-54%
	Reservations % Change from Prev Year	18%	19%	19%	29%	-8%								-55%
2024	Attendance	689	580		688	644	843	734	828	699	635	718	664	7,722
	Reservations	589	585		583	725	797	689	806	801	826	729	745	7,875
	Attendance % Change from Prev Year	67%	53%		32%	5%	26%	-64%	46%	81%	55%	79%	36%	2%
	Reservations % Change from Prev Year	30%	32%		26%	38%	42%	4%	42%	76%	78%	43%	25%	25%

Dakota County Library - Library Advisory Committee Monthly Statistics



Internet Computer Sessions														
Year	Metrics	Internet - Number of Sessions												
	Library	1	2	3	4	5	6	7	8	9	10	11	12	Total
2025	BLC	1,863	1,939	2,412	2,338									8,552
	ELC	1,445	1,472	1,680	1,924									6,521
	FLC	483	451	584	607									2,125
	GLC	2,154	2,026	2,561	2,521									9,262
	HLC	623	619	688	697									2,627
	ILC	530	543	674	838									2,585
	LLC	751	752	839	903									3,245
	RLC	958	868	1,109	1,031									3,966
	SLC	448	454	521	911									2,334
	WLC	2,637	2,528	2,847	735									8,747
	Total	11,892	11,652	13,915	12,505									49,964
2024	BLC	1,833	1,959	2,043	2,140	1,956	1,972	2,131	2,099	2,066	2,232	1,775	1,672	23,878
	ELC	1,543	1,683	1,628	1,808	1,548	1,614	1,661	1,683	1,601	1,715	1,376	2,424	20,284
	FLC	435	470	504	465	411	534	616	575	544	604	436	425	6,019
	GLC	2,099	2,197	2,204	2,407	2,056	1,965	2,140	2,331	2,231	2,367	2,026	1,852	25,875
	HLC	634	693	699	708	629	694	707	787	671	703	536	540	8,001
	ILC	534	528	615	625	548	654	644	670	628	629	543	495	7,113
	LLC	640	712	689	754	633	673	752	794	741	812	677	645	8,522
	RLC	1,037	992	1,024	1,139	1,056	1,031	952	1,072	924	1,074	848	750	11,899
	SLC		259	799	595	642	602	728	602	770	727	456	377	6,557
	WLC	2,024	2,126	2,040	1,989	1,831	1,777	2,056	2,766	2,782	3,054	2,660	2,358	27,463
	Total	10,779	11,619	12,245	12,630	11,310	11,516	12,387	13,379	12,958	13,917	11,333	11,538	145,611

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Dakota County Library - Library Advisory Committee Monthly Statistics



Self Service Hours Registered Users	
Library	Users
Apple Valley (Galaxie)	938
Burnsville (Burnhaven)	733
Eagan (Wescott)	1,268
Farmington	598
Hastings (Pleasant Hill)	330
Inver Grove Heights (Inver Glen)	649
Lakeville (Heritage)	418
Rosemount (Robert Trail)	705
Kaposia (South St. Paul)	330
Temporary Wentworth Library	495
Total	6,464

Library Codes			
Library Code	Building Code	Library Name	City
A	GLC	Galaxie Library	Apple Valley
B	BLC	Burnhaven Library	Burnsville
E	ELC	Wescott Library	Eagan
E-Res		E Resource only	
F	FLC	Farmington Library	Farmington
H	HLC	Pleasant Hill Library	Hastings
I	ILC	Inver Glen Library	Inver Grove Heights
L	LLC	Heritage Library	Lakeville
ONLINE		Placeholder for pickup libraries used in error	

Dakota County Library - Library Advisory Committee Monthly Statistics



Self Service Hours Traffic														
Year	Metrics													Traffic
	Library	01	02	03	04	05	06	07	08	09	10	11	12	Total
2025	A	823	882	1,026	1,161	1,315								5,207
	B	1,325	1,555	990	1,587	1,448								6,905
	E	1,115	984	1,584	1,236	1,513								6,432
	F	1,324	1,134	1,203	1,183	1,179								6,023
	H	336	418	369	323	369								1,815
	I	1,379	1,373	1,667	2,036	1,957								8,412
	L	517	532	716	622	605								2,992
	R	425	577	712	592	578								2,884
	SSP	530	476	662	1,053	1,225								3,946
	W	685	917	1,067	244									2,913
	Total	8,459	8,848	9,996	10,037	10,189								47,529
2024	A							303	647	691	766	788	792	3,987

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Dakota County Library - Library Advisory Committee Monthly Statistics



Self Service Hours Checkouts														
Year	Metrics	Checkouts												
	Library	1	2	3	4	5	6	7	8	9	10	11	12	Total
2024	A	50	47	29	23	39	60	170	425	532	594	650	654	3,273
	B	419	477	583	422	633	569	512	618	654	628	620	657	6,792
	E	131	129	50	61	218	592	651	864	986	910	1,027	886	6,505
	F	1,225	1,358	1,472	1,215	1,427	1,429	1,624	1,344	1,806	1,369	1,184	1,123	16,576
	H	24	19	32	49	178	122	211	229	216	282	318	206	1,886
	I	323	415	619	700	629	720	716	808	738	716	736	610	7,730
	L	28	15	23	122	145	125	196	216	313	380	423	428	2,414
	R	16	289	661	551	527	520	453	468	731	595	601	672	6,084
	SSP		8	28	200	166	171	417	324	492	442	449	454	3,151
	W			6	22	25	33	14	124	289	411	448	378	1,750
	Total	2,216	2,757	3,503	3,365	3,987	4,341	4,964	5,420	6,757	6,327	6,456	6,068	56,161
Total		2,216	2,757	3,503	3,365	3,987	4,341	4,964	5,420	6,757	6,327	6,456	6,068	56,161

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Dakota County Library - Library Advisory Committee Monthly Statistics



Public Wi-Fi Sessions														
Year	Metrics	Number of Sessions												
	Library	1	2	3	4	5	6	7	8	9	10	11	12	Total
2025	BLC	115,028	107,510	114,841	118,282	108,150								563,811
	ELC	26,009	23,524	23,857	24,633	22,539								120,562
	FLC	25,783	23,176	22,494	20,984	18,572								111,009
	GLC	153,535	143,772	154,114	154,061	143,527								749,009
	HLC	30,535	26,641	26,208	27,337	24,394								135,115
	ILC	10,294	7,510	6,819	8,381	7,988								40,992
	LLC	39,433	35,741	31,678	34,708	28,408								169,968
	RLC	42,799	43,959	38,934	39,595	33,467								198,754
	SLC	89,257	83,692	79,583	88,319	83,889								424,740
	WLC	75,786	65,956	65,851	29,996	17,137								254,726
	Total	608,459	561,481	564,379	546,296	488,071								2,768,686
2024	BLC	101,853	95,563	102,333	103,398	96,256	86,967	85,448	95,447	81,644	100,230	108,284	119,100	1,176,523
	ELC	23,793	21,812	26,733	26,346	23,971	24,225	26,262	25,204	21,689	25,492	23,451	23,694	292,672
	FLC	22,467	22,707	26,231	26,093	22,002	16,940	16,361	17,083	15,689	22,055	22,986	24,276	254,890
	GLC	140,504	132,058	142,580	151,538	135,947	122,269	120,382	124,509	119,044	144,718	142,406	150,166	1,626,121
	HLC	19,163	17,532	20,404	20,684	21,905	16,778	16,360	18,167	17,463	23,881	24,362	27,933	244,632
	ILC	6,879	7,395	7,771	7,173	6,336	5,538	6,152	6,263	7,176	7,970	7,793	7,845	84,291
	LLC	32,855	27,246	32,089	30,816	26,973	25,839	26,462	27,625	25,207	33,498	31,928	36,607	357,145
	RLC	41,941	37,092	36,633	38,022	31,114	22,018	23,007	24,275	25,434	37,103	34,044	39,592	390,275
	SLC	79,094	69,860	69,025	76,499	70,610	60,193	54,231	59,449	69,596	82,276	80,489	79,500	850,822
	WLC	58,299	55,619	61,335	57,308	52,370	47,325	48,070	48,580	46,888	57,908	58,987	69,061	661,750

Report created: 6/10/2025 8:07:01 AM

April 14, 2025

Dakota County Library Advisory Committee

1340 Wescott Road

Eagan, Minnesota 55123

To Whom It May Concern,

On April 3rd, 2025, I booked the large meeting room for a group of instructors to teach a class titled "Maximizing Social Security." We have taught courses in the Twin Cities community for over 10 years. On that night, I wasn't feeling well and had to leave work early, we had a class of 35 people registered to attend, so I sent my access card with one of my team members to facilitate the setup when attendees arrived at the library, we also had another member of the team with an after-hours card attending. We rarely have had to use this card, and I apologize for letting another member of our team use my card.

I want to emphasize that I am not a rule breaker; I am a law-abiding citizen with a clean record who actively contributes to the community. I did not believe I was doing anything wrong in this situation. Additionally, another team member, who lives across the street from the Farmington library, also had an after-hours pass that she could have used.

I am requesting your forgiveness and asking for my access pass to be reinstated.

Thank you for your consideration.

Sincerely,

Rachelle Kallevig-Card holder 22087007837702

