



Meeting Minutes: Dakota County Opioid Response Advisory Committee

Date: Tuesday, February 6, 2024
Minutes prepared by: Elizabeth Unten
Location: Dakota County Northern Service Center

Attendance

- Lived Experience
 - Maria Anderson
 - Jenifer Denmark
 - Susan Pugh
 - Cara Schulz
 - Jacqueline Young
- Health Care
 - Marcus Blue
 - Dr. Seema Maddali (virtual)
- Community Partners
 - Hanna Kazempour
 - Q Mursal
- Local Government
 - Bryan Schowalter
- Dakota County
 - Erin Carder
 - Madeline Goebel
 - Alicia Ward
 - Dan Bianconi
 - Elizabeth Unten
- Absent: Michael Beltowsky, Nate Burkett, Luke Hellier, Terry Johnson, Tiffany Neuharth, and Bridgette Norring

Decisions Made

- None

Action Items

- Nominated Dr. Seema Maddali as Chair for the year.
- Nominated Cara Schulz as Vice Chair for the year.
- Nominated Jennifer Denmark as Temporary Chair for the year.

Agenda

- Introductions
- Elections
- Vote on Chair, Vice Chair, and Temporary Chair
- Vote on meeting minutes
- Updates
- Roberts Rules
- Work Plan
- Grant Making Process
- Public Comment

Next Meeting

Date: Tuesday, March 5, 2024

Time: 3:00 pm

Location: Northern Service Center, Room 520

Meeting Notes

Per Diem Requests

Eligible committee members who opted to receive a per diem received request to sign.

Committee Elections

Cara Schulz nominated Dr. Seema Maddali for Committee Chair, and it was seconded by Bryan Schowalter. The motion passed. Dr. Seema Maddali will serve as the Chair for 2024.

Jennifer Denmark nominated Cara Schulz for Committee Vice Chair, and it was seconded by Maria Anderson. The motion passed. Cara Schulz will serve as the Vice Chair for 2024.

Jacqueline Young nominated Jennifer Denmark for Committee Temporary Chair, and it was seconded by Susan Pugh. The motion passed. Jennifer Denmark will serve as the Temporary Chair for 2024.

Approval of the Minutes

Cara Schulz moved to approve the minutes of the October 3, 2023 meeting, and it was seconded by Marcus Blue. The motion passed.

Marcus Blue moved to approve the minutes of the November 7, 2023 meeting, and it was seconded by Brian Schowalter. The motion passed.

Cara Schulz moved to approve the minutes of the December 5, 2023 meeting, and it was seconded by Hanna Kazempour. The motion passed.

Marcus Blue moved to approve the minutes of the previous meeting, and it was seconded by Jennifer Denmark. The motion passed.

Updates

Madeline provided updates on Naloxone Access Points, proposed opioid settlement funds for cities with populations between 10,000 and 30,000 and schools, Abria Detox's new withdrawal management services, the changes related to the State's Opioid Epidemic Response Advisory Committee grant cycle and the recently released recommendations from the Governor's Advisory Council on Opioids, Substance Use, and Addiction.

Roberts Rules

Erin provided a broad overview of the use of Roberts Rules, which is a set of rules for conducting meetings and making decisions in a fair and orderly manner. The intended use of Roberts Rules is to assist an assembly such as the Opioid Response Advisory Committee, to accomplish the work for which it was designed. She shared the guiding principles:

- Everyone has the right to know what is going on at all times.
- Everyone has the right to participate in discussion if they wish.
- Only one thing (motion) can be discussed at a time.

Work Plan and Request for Proposals (RFP) Process

Madeline provided the committee with a proposal to work on the work plan and RFP process simultaneously.

Cara Schultz moved to have the next meeting of the body as a whole discuss what approach to take in addressing the work plan focus as being a buck shot or riffle shot and to have the body as a whole to create a work group committee. Marcus provided an addendum to the motion to establish a broad understanding of the playing field and determine the scope of the committee's work. Marcus Blue moved to approve the addendum. Seconded by Jackie Young. Cara Schultz moved to approve the proposed motion. Seconded by Jennifer Denmark.

A bi-annual workplan is required under the county's 1015 policy and in accordance with the committees' bylaws. The committee requested follow up on internal and external county resources working to address the opioid crisis, as well as materials to provide information on schools and law enforcement. It was also asked that the members be prompted to share 2 strategies they felt needed to be addressed in the workplan and RFP process for the March meeting.

Grant Making Process

Due to time and the desire of the committee to address the work plan first, the Grant Making Process was not directly addressed at this meeting and will be brought forward for further discussion in future meetings.

Other

Welcome to a newly appointed committee member for district 3, Maria Anderson.

Public Comment

One member of the public was present.