



DRAFT Meeting Minutes: Public Art Advisory Committee

Date: 1/9/2024
Minutes prepared by: Sarah Kidwell
Location: Lakeville Area Arts Center, Lakeville

Attendance

- Sydney Seufer
- Mike Todaro
- Helen Leslie
- Bob Erickson
- JuliAnne Jonker
- Al Tsai
- Savanna Jensen
- Teresa Mitchell, Dakota County Public Services & Revenue Division
- Sarah Kidwell, Dakota County Public Services & Revenue Division

Actions Taken

- Mike Todaro was selected as Chair and Al Tsai was selected as Vice-Chair for 2024.

Decisions Made

- The theme of the art contest will be "Inspiration in Dakota County".
- JuliAnne Jonker and Mike Todaro will serve on the Unity Trail Subcommittee.

Agenda

- Approval of Agenda / Chair / Approval or Modification
- Approval of Minutes / Chair / Approval or Modification
 - November 14, 2023
 - December 12, 2023
 - December 21, 2023

- Per Diem Requests / All / Member Signature
- Sub-Committee Reports / All
 - South St. Paul Library Artwork Subcommittee / Subcommittee
 - Art Contest Subcommittee / Subcommittee
- Election of Advisory Committee Officers / All
 - Chair
 - Vice-Chair
- Unfinished Business
 - Update on 2024 Work Plan and approval to move forward with Public Art Plan
 - Status update on Bylaw and Art in Public Places revisions
- New Business
 - Request to form a Unity Trail Subcommittee
 - 2024 Meeting Calendar

Next Meeting

Date: February 13, 2024

Time: 5:30 pm

Location: Burnhaven Library, Burnsville

Agenda items: Subcommittee Updates

Meeting Notes

Approval of Agenda: Chair

Bob Erickson moved to approve the agenda, and it was seconded by JuliAnne Jonker. The motion passed.

Approval of Minutes: Chair

Al Tsai moved to approve the minutes of the November 14, December 12 and December 21 meetings, and it was seconded by Bob Erickson. The motion passed.

Per Diem Requests: All

Each committee member received a per diem request to sign for today's meeting.

Sub-Committee Reports/Updates

- **South St. Paul Library Artwork Subcommittee**

The Kaposia Library Grand Opening Celebration will be held on February 19.

- **Investigate Art Opportunities at the Fairgrounds Subcommittee**

Al Tsai shared a page of planning details for consideration by the committee for planning an art contest.

- Theme: Inspiration in Dakota County
- Eligible: Students living or attending school in Dakota County
- 2D art only, no sculpture; must be submitted as 8 ½ x 11 piece, no bigger than 24” on any side, no smaller than 8” on any side.
- Mediums: Digital Art (including photography), Free Hand & Fine Art (painting, drawing, etc)
- Committee to judge the entries

Need to investigate:

- Maximum file size for digital submission through Cognito Forms
- List of school administrators and art teachers
- Announce competition around spring break; advertising and outreach

Review the document that Al created and send him any additional comments or suggestions.

Election of Advisory Committee Officers: All

Bob Erickson moved to acknowledge Mike Todaro as Chair and Al Tsai as Vice-Chair, and it was seconded by JuliAnne Jonker. The motion passed.

Unfinished Business

- **Update on 2024 Work Plan and approval to move forward with Public Art Plan**

The 2024 Work Plan was reviewed at the General Governance and Policy Committee (GGP) meeting and will be moving forward for approval by the Board of Commissioners at their next meeting in January. During the discussion at the GGP meeting, the committee discussed the idea of creating a county-wide public art plan or overlay and gave their approval to staff to move forward to create this plan. The plan would reside in the Planning Department, since art is often an element that is incorporated during building or remodeling projects. The kick-off for this project will be later in the year and will hopefully run a dual track with the Parks and Library planning initiatives to take advantage of their public engagement opportunities.

Advisory Committee members will be invited to participate in the various phases of the public art plan development.

- **Status updated: Bylaws and Art In Public Places Program Revisions**

In light of the requested revisions by the County Attorney’s Office and creating a public art plan, the revision of the Public Art Advisory Committee Bylaws and Art in Public Places program will be brought back for discussion at a later date when more information is known about how the public art plan may impact the operation of the Advisory Committee.

New Business

- **Request to Form a Unity Trail Subcommittee**

After Anna Ferris' presentation about the Unity Trail in Inver Grove Heights, her request was to appoint two members from the Advisory Committee to serve on a subcommittee for the Unity Trail project. The idea is to have artist-designed benches in 5-7 nodes along the trail. The subcommittee will help to create a call for artists to respond to the RFP with their theme for bench painting or decorating.

JuliAnne Jonker and Mike Todaro volunteered to serve on the subcommittee.

- **2024 Meeting Calendar**

The 2024 calendar of meeting dates was included in the meeting packet. It is the recommendation of staff that the committee not formally meet in August or December.

- **Topics for next meeting**

- Outreach at the Dakota County Fair: What does this look like? Could we have an informational piece in the Dakota County building?
- Brochure for the Public Art Advisory Committee

Announcements

- The Advisory Committee would like to recognize Sydney Seuffer's contributions to the committee and community engagement. This is Sydney's last meeting before she moves to Pittsburgh to start a new job.