



REQUEST FOR PROPOSAL
for
Managed Print Services

Dakota County Finance

Release Date: July 7, 2025

Due Date: July 25, 2025

Dakota County Finance
1590 Highway 55
Hastings, MN 55033

For additional information please contact:

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651-438-8389

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INTRODUCTION AND SERVICE DESCRIPTION

Purpose

Dakota County is seeking proposals for managed print services. For the purpose of this Request for Proposal (RFP), managed print services shall be defined as services that include maintenance, repair and consumable supplies for the County's printer, copier and multi-function device (MFD – any combination of printer, copier, scanner, fax) fleet. The party responding to this RFP is referred to herein as Proposer, Vendor or Contractor.

The County currently owns **154** Konica Minolta MFD's which are covered under the current contract. All MFD's currently utilize PaperCut print management software for secure badge access print release and metrics.

- 138 internal department use MFD's
- 14 Public Facing MFD's (Library)
- Large Format Printers - building locations and quantity -Empire (1) and ADC (3), WSC (2). There could be some additional ones at various county locations. We are currently researching and will have additional information prior to contract execution.

There are 276 HP desktop printers in the county that are not part of the current contracted services.

- Devices would also be included in proposed device portal.
- Toner cartridge replacement and limited maintenance services and to be provided by vendor. Costs of these services would be outside of the contract directly billed to the department.

Objectives

The objective of this RFP is for Dakota County to enter into a contract beginning on or about September 23, 2025, with selected proposer to provide Managed Print Services for Dakota County which will yield the following service and benefits:

- **Continued use of Konica Minolta MFD devices**
- Provide a complete service offering for Managed Print Services (as Vendors will define in the RFP response)
- Design, plan and implement a solution that addresses the needs of the County
- Provide administrative and technical support for the County for the entire fleet
- Improve asset utilization – rightsizing fleet, optimize environment
- Provide consistent and efficient administration of printing and MFDs
- Administer a customer service approach to obtaining service and supplies
- Continue a cost per page billing system which can be invoiced to individual departments
- Provide comprehensive performance and statistical reporting
- Focus on customer satisfaction with a disciplined service management approach
- Reduce energy consumption and environmental impacts
 - Continued Utilization of Paper cut software application
- Provide a comprehensive, easy to use reporting platform
- Provide training for Procurement and Information Technology (I.T.) staff and end users if applicable
- Provide badge authentication and 'Follow Me Printing' options; i.e. PaperCut software or equivalent

SCOPE OF SERVICES

A. Dakota County Staff Responsibilities

During the RFP vendor selection process, contract procurement, and service implementation, Dakota County will:

- Make available one (1) point of contact on this RFP who will work directly with the vendor's project manager throughout the process and service implementation.

B. Contractor Responsibilities

The selected Vendor will be required to furnish a Proposal to meet the objectives outlined in this RFP and the County's MFD requirements. The Proposal shall include all related costs whether directly from the proposing Vendor or from another source. The Proposal shall include all costs related to the successful implementation of managed print services to include the following provisions:

- Review of current equipment inventory, Attachment H
- Recommendations related to redeploying, retiring or replacing existing equipment
- Replacement plan and approach for management of all print services at County facilities detailed in Attachment G.
- Comprehensive solution including toner, maintenance kits, service, parts and consumables (including freight/shipping to appropriate locations)
- Inventory/Asset Management services
- Proactive device management services
- Reporting capabilities to include service calls, service history, end-user printer usage, total cost of ownership, inventory, service, and asset management
- Guaranteed service within an agreed upon timeframe
- Quality technicians
- Competitive pricing structure which includes buying versus leasing options for new and existing inventory
- Monthly billing by department
- Comprehensive business reviews, quarterly at minimum
- Explanation of installation services needed for a successful implementation
- Badge authentication and Follow Me Printing options; i.e. PaperCut software or equivalent
- Solutions for public charge back for public print devices (Example: libraries)

Specialty Devices: **

- Wide Format Printers/Plotters
- Stand-alone scanners

** The specialty devices may not fall under the proposed price per page structure, but the County would like recommendations and pricing to include these devices into the overall proposal. The County realizes there is a potential that some of this equipment can be phased out and/or incorporated into the current or future inventory over time.

Service and Support:

The selected Vendor will provide the following:

- A single phone number and/or web site for individuals to request service or supplies
- Four (4) hour response time for service on all in scope equipment as listed in Attachment H
- One (1) business day notice for preventive maintenance
- Next business day delivery of toner cartridges
- Small inventory of toner cartridges to remain on site for 24/7 operations (Example: Sheriff Department)
- Convenient method for County staff to dispose of empty cores in an environmentally acceptable manner
- Replacement or loaner equipment to be provided when equipment has multiple (3) reoccurring issues which are related

C. Schedule

RFP Release Date: 7/7/25

Questions Due: 7/15/25

Responses to Questions Posted: 7/17/25

Proposals Due: 7/25/25

Evaluation of Proposals: 7/28/25- 7/30/25

*Vendor Demonstrations: Early August 2025

Vendor Selection: Early August 2025

Anticipated Contract Start Date : 9/26/25

Anticipated Contract End date: 9/26/30

*Vendor Demonstrations: Selected vendors may be invited to provide demonstrations of their proposed solutions. These demos will allow our team to assess the effectiveness, usability, and accessibility of each vendor's services before final selection.

GENERAL INSTRUCTIONS FOR CONTRACTOR

A. Contact Person

The Contractor's sole point of contact for this RFQ/RFP is:

Scott Burkhart
 Dakota County Finance
 1590 Highway 55
 Hastings, MN 55033
 Scott.burkhart@co.dakota.mn.us
 651-438-8389

B. Questions

Questions regarding this RFQ/RFP must be submitted by email and must be received no later than 4:00 P.M. CST on July 15, 2025.

Responses to the questions submitted will be posted on the County's website no later than July 15, 2025, at Doing Business - Request For Bids, Proposals and Information:

<https://www.co.dakota.mn.us/Government/DoingBusiness/BidProposalsInformation/>

C. Addenda/Clarifications

Any revisions or modifications to the RFQ/RFP shall be made by County staff in a written addendum and posted on the County's website at Doing Business – Request for Bids, Proposals and Information at <https://www.co.dakota.mn.us/Government/DoingBusiness/BidProposalsInformation/>. No verbal modification will be binding.

D. Examination of Proposal Documents

By submitting an RFQ/RFP, the Contractor represents that he or she has thoroughly examined and become familiar with the work required under this RFQ/RFP and that he or she is capable of performing quality work to achieve the objectives of this RFQ/RFP.

E. Pre-Contractual Expenses

Pre-contractual expenses are expenses incurred by the Contractor in: 1) preparing its quote/proposal in response to this RFQ/RFP; 2) submitting that quote/proposal to the County; or 3) any other expenses incurred by the Contractor prior to the date of execution of the proposed contract. The County shall not, in any event, be liable for any pre-contractual expenses incurred by the Contractors in the preparation of their quote/proposals. Contractors shall not include any such expenses as part of their quote/proposals.

F. Contract Award

Issuance of this RFQ/RFP and receipt of quotes/proposals does not commit Dakota County to award a contract. Dakota County reserves the right to postpone quote/proposal review at its own convenience, to accept or reject proposals based on evaluation of the submitted information, to accept other than the lowest cost proposal, to negotiate with other than the selected Contractor should negotiations with the selected Contractor be terminated, to negotiate with more than one Contractor simultaneously, or to cancel all or part of this RFQ/RFP.

G. Public Records and Requests for Confidentiality

Pursuant to the Minnesota Government Data Practices Act, Minnesota Statutes Section 13.591, the names of all entities that submitted a timely bid/proposal to Dakota County will be public once opened. All other information remains private until Dakota County has completed negotiating a contract with the selected Responder. After a contract has been negotiated, all information received is public information except "trade secret" information as defined in Minnesota Statutes Section 13.37. All information submitted by a Responder therefore shall be

treated as public information by Dakota County unless the Responder properly requests that information be treated as a confidential trade secret at the time of submitting the bid/proposal.

Any request for confidential treatment of trade secret information in a Responder's bid/proposal must sufficiently describe the facts that support the classification of information as confidential trade secret. The request must include the name, address, and telephone number of the person authorized by the Responder to answer any inquiries by Dakota County concerning the request for confidentiality. This information shall be provided on the Trade Secret Information Form, see Attachment E. Dakota County reserves the right to make the final determination of whether data identified as confidential trade secret by a Responder falls within the trade secret exemption in the Minnesota Government Data Practices Act.

The envelope or mailing container of any documents submitted with the bid/proposal that the Responder believes contain confidential trade secret information must be clearly marked as containing confidential trade secret information. Each page upon which trade secret information appears must be marked as containing confidential trade secret information.

In addition to marking the documents as confidential, the Responder must submit one paper and one digital copy of the bid/proposal from which the confidential trade secret information has been excised. The confidential trade secret information must be excised in such a way as to allow the public to determine the general nature of the information removed while retaining as much of the document as possible.

The Responder's failure to request confidential treatment of confidential trade secret information pursuant to this subsection will be deemed by Dakota County as a waiver by the Responder of any confidential treatment of the trade secret information in the bid/proposal.

Requests by the public for the release of information held by Dakota County are subject to the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. Responders are encouraged to familiarize themselves with these provisions prior to submitting a bid/proposal.

By submitting this bid/proposal, Responder agrees to indemnify and hold the County, its agents and employees, harmless from any claims or causes of action relating to the County's withholding of data based upon reliance on the representations that the information is a trade secret as defined in Minnesota Statutes Section 13.37 and therefore is not public, including the payment of all costs and attorney fees incurred by the County in defending such an action.

Public Data Requests can be submitted on the County's website:

<https://www.co.dakota.mn.us/Government/DataPractices/>

H. Joint Offers

Where two or more Contractors desire to submit a single quote/proposal in response to this RFQ/RFP, they should do so on a prime-subcontractor basis rather than as a joint venture. Dakota County intends to contract with a single firm and not with multiple firms doing business as a joint venture.

I. Dakota County Rights

County staff may investigate the qualifications of any Contractor under consideration, require confirmation of information furnished by Contractor, and require additional evidence of qualifications to perform the work described in this RFQ/RFP. County staff reserves the right to:

- Reject any or all proposals if such action is in the public interest;
- Cancel the entire RFQ/RFP;
- Issue a subsequent RFQ/RFP;
- Remedy technical errors in the RFQ/RFP process;
- Appoint evaluation committees to review proposals;
- Establish a short list of Contractors eligible for interview after evaluation of written proposals;
- Negotiate with any, all, or none of the RFQ/RFP respondents; and
- Reject and replace one or more subcontractors.

This RFQ/RFP does not commit Dakota County to enter into a contract, nor does it obligate Dakota County to pay for any costs incurred in preparation and submission of proposals or in anticipation of a contract.

SUBMISSION OF QUOTE/PROPOSAL

A. Quote/Proposal Submittal

The Contractor must review the attached specifications, scope of services, and exhibits and submit one (1) electronic copy of the proposal by 4:00 P.M. on July 25, 2025 to scott.burkhart@co.dakota.mn.us.

B. Proposal Format

1. All proposals by corporations shall bear the official seal of the corporation, if applicable, along with the signature of a duly authorized officer of the corporation.
2. All text and exhibits should be succinct and relevant to the RFQ/RFP requirements.

C. Proposal Contents

The quote/proposal must include, at a minimum, the following sections:

1. Letter of Transmittal

The quote/proposal must be submitted on the firm's official business letterhead. The letter is to transmit the quote/proposal and must identify all materials and enclosures being forwarded collectively as a response to this RFQ/RFP.

Include, at a minimum, the following:

- Identification of the offering vendor(s) including name, address and telephone number of each vendor;
- Acknowledgment of receipt of RFQ/RFP addenda, if any;
- Name, title, address, telephone, fax numbers and e-mail address of contact person during period of proposal evaluation;

- A statement to the effect that the proposal shall remain valid for a period of not less than 120 days from the date of submittal; and
- Signature of a person authorized to bind the offering firm to the terms of the proposal.

2. Vendor Introduction

Provide a brief company history and organizational structure of the vendor including an outline of the vendor's previous and current projects demonstrating qualifications to provide the scope of services requested by the RFQ/RFP.

3. Qualifications and Experience

Identify similar projects undertaken by the Contractor within the last five (5) years. For each project, provide the client's name, address, and telephone number for a contact person currently available who is familiar with the firm's performance on each project listed.

Provide at least (3) references from other public-sector clients, preferably from ones that your organization has provided similar services to for services as requested in this RFP.

4. Work Plan and Budget for Scope of Services

The Contractor's quote/proposal must demonstrate the Contractor's understanding of the scope of services as described in this RFP. The Contractor's quote/proposal must include a scope of work, clear description of each deliverable, and estimated timeline to completion. For this proposal assume work can begin on or shortly after September 25, 2025. The selected Contractor will work with County to make any necessary adjustments to the work plan as determined by the County, in consultation with the Contractor, during the contract period.

5. Conflict of Interest

The Contractor must identify any potential conflict of interest it may have with this proposal. See Attachment D: Non-Collusion and Conflict of Interest Statement.

6. Exceptions and Deviations

Any exceptions to the requirements in this RFQ/RFP must be included in the proposal submitted by the Contractor. Segregate such exceptions as a separate element of the proposal under the heading "Exceptions and Deviations."

7. Contract Terms and General Conditions

Attachment A of this RFQ/RFP sets forth the Dakota County standard Contract Terms and General Conditions. Quotes/proposals should indicate the firm's willingness to agree to such provisions.

8. Registration and Good Standing

All responders must be in compliance with Minnesota law governing transaction of business in the [State of Minnesota](#). Upon award of the contract, the County will verify compliance prior to contracting.

TIMELINE AND BUDGET

A. Timeline

This RFQ/RFP will be conducted according to the following tentative schedule. This tentative schedule may be altered at any time at the discretion of County staff. The term of the contract to be awarded under this RFQ/RFP is anticipated to be September 26, 2025 through September 25, 2030, with ability to renew for an additional two years and may be adjusted to accommodate unforeseen delays.

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B. Budget and Payment

1. Contractor Budget

Contractor must provide proposed fee structures and costs to perform the services as identified in the Scope of Services. Contract award will be issued on a not-to-exceed basis, reflective of the sum of the tasks and deliverables. The Contractor, when establishing cost estimates for the total services, shall include all direct expenditures, such as, but not limited to: Contractor fees, travel costs, necessary material purchases (subject to County approval), etc.

Billing for completed services shall be based upon a monthly invoice submitted by the Contractor.

2. Payment for Services

The Contractor shall submit a quote/proposal based on hourly charges and reimbursables up to a maximum not to exceed total for all work within the scope of services. The Contractor's quote/proposal is to include the chargeable hourly rate of service, the anticipated number of hours spent on the services, and the fee maximum. The overall fee shall reflect a maximum not to exceed based on the sum of the tasks.

Billing for completed services shall be based upon a monthly invoice submitted by the Contractor. The invoice shall indicate the hours of labor performed by each person charging time to the service, their charge out rate, and itemizations of the reimbursable expenses charged to the service. County staff will have the right to inspect the Contractor's timesheets. The invoice must also indicate the total contract amount, the total paid to date, the remaining amount to be paid, and the estimated percent of service completed. County staff, at staff's option, may retain a portion of the total fee to ensure that sufficient fees are available to complete the service.

PROPOSAL EVALUATION CRITERIA

The award shall be based on, but not limited to, the following factors:

1. General Understanding: Understanding of the scope of services as detailed in the RFP.
2. Qualifications: Demonstrated experience in Management, Service and Support of all print services at organizations/facilities.
3. Responsiveness, Experience and Approach: Team's qualifications and availability.
4. Best Value Cost Proposal: Competitive pricing that includes services as described in the RFP.
5. References: Strength and longevity of references from other public-sector clients.

ATTACHMENT A: STANDARD ASSURANCES

NON-DISCRIMINATION

During the performance of this Contract, the Contractor shall not unlawfully discriminate against any employee or applicant for employment because the person is a member of a protected class under, and as defined by, federal law or Minnesota state law including, but not limited to, race, color, creed, religion, sex, gender, gender identity, pregnancy, national origin, disability, sexual orientation, age, familial status, marital status, veteran's status, or public assistance status. The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without unlawful discrimination. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices which set forth the provisions of this nondiscrimination clause.

The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of Contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, religion, sex, national origin, disability, sexual orientation, age, marital status, veteran's status, or public assistance status.

No funds received under this Contract shall be used to provide religious or sectarian training or services.

The Contractor shall comply with any applicable federal or state law regarding non-discrimination. The following list includes, but is not meant to limit, laws which may be applicable:

- A. The Equal Employment Opportunity Act of 1972, as amended, 42 U.S.C. § 2000e *et seq.* which prohibits discrimination in employment because of race, color, religion, sex, or national origin.
- B. Equal Employment Opportunity-Executive Order No. 11246, 30 FR 12319, signed September 24, 1965, as amended, which is incorporated herein by reference, and prohibits discrimination by U.S. Government contractors and subcontractors because of race, color, religion, sex, or national origin.
- C. The Rehabilitation Act of 1973, as amended, 29 U.S.C. § 701 *et seq.* and 45 C.F.R. 84.3 (J) and (K) implementing Sec. 504 of the Act which prohibits discrimination against qualified handicapped persons in the access to or participation in federally-funded services or employment.
- D. The Age Discrimination in Employment Act of 1967, 29 U.S.C. § 621 *et seq.* as amended, and Minn. Stat. § 181.81, which generally prohibit discrimination because of age.
- E. The Equal Pay Act of 1963, as amended, 29 U.S.C. § 206(d), which provides that an employer may not discriminate on the basis of sex by paying employees of different sexes differently for the same work.
- F. Minn. Stat. Ch. 363A, as amended, which generally prohibits discrimination because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation, or age.
- G. Minn. Stat. § 181.59 which prohibits discrimination against any person by reason of race, creed, or color in any state or political subdivision contract for materials, supplies, or construction. Violation of this section is a misdemeanor and any second or subsequent violation of these terms may be cause for forfeiture of all sums due under the Contract.
- H. Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 through 12213, 47 U.S.C. §§ 225, 611, with regulations at 29 C.F.R. § 1630, which prohibits discrimination against qualified individuals on the basis of a disability in term, condition, or privilege of employment.
- I. Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, *et seq.* and including 45 CFR Part 80, prohibits recipients, including their contractors and subcontractors, of federal financial assistance from discriminating on the basis of race, color or national origin which includes not discriminating against those persons with limited English proficiency.
- J. The Pregnancy Discrimination Act of 1978, which amended Title VII of the Civil Rights Act of 1964, 42 U.S.C. §§ 2000e *et seq.* which prohibits discrimination on the basis of pregnancy, childbirth, or related medical conditions.
- K. Equal Protection of the Laws for Faith-based and Community Organizations-Executive Order No. 13279, signed December 12, 2002 and as amended May 3, 2018. Prohibits discrimination against grant seeking

organizations on the basis of religion in the administration or distribution of federal financial assistance under social service programs, including grants and loans.

L. Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, 38 U.S.C. 4212, with regulations at 41 C.F.R. Part 60-250, which prohibits discrimination in employment against protected veterans.

1. **DATA PRIVACY.** For purposes of this Contract, all data created, collected, received, stored, used, maintained, or disseminated by Contractor in the performance of this Contract are subject to the requirements of the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, ("MGDPA") and the Minnesota Rules implementing the MGDPA. Contractor must comply with the MGDPA as if it were a governmental entity. The remedies in Minn. Stat. § 13.08 apply to the Contractor. Contractor does not have a duty to provide access to public data to a data requestor if the public data are available from the County, except as required by the terms of this Contract. If Contractor is a subrecipient of federal grant funds under this Contract, it will comply with the federal requirements for the safeguarding of protected personally identifiable information ("Protected PII") as required in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 200, and the County Protected PII procedures, which are available upon request. Additionally, Contractor must comply with any other applicable laws on data privacy. All subcontracts shall contain the same or similar data practices compliance requirements.

2. **RECORDS DISCLOSURE/RETENTION.** Contractor's bonds, records, documents, papers, accounting procedures and practices, and other evidences relevant to this Contract are subject to the examination, duplication, transcription, and audit by the County and either the Legislative or State Auditor, pursuant to Minn. Stat. § 16C.05, subd. 5. and the U.S. Department of Health and Human Services. Such evidences are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Contract. The Contractor agrees to maintain such evidences for a period of six (6) years from the date services or payment were last provided or made or longer if any audit in progress requires a longer retention period.

3. **WORKER HEALTH, SAFETY AND TRAINING.** Contractor shall be solely responsible for the health and safety of its employees in connection with the work performed under this Contract. Contractor shall make arrangements to ensure the health and safety of all subcontractors and other persons who may perform work in connection with this Contract. Contractor shall ensure all personnel of Contractor and subcontractors are properly trained and supervised and, when applicable, duly licensed or certified appropriate to the tasks engaged in under this Contract. Each Contractor shall comply with federal, state, and local occupational safety and health standards, regulations, and rules promulgated pursuant to the Occupational Health and Safety Act which are applicable to the work to be performed by Contractor.

4. **PROHIBITED TELLECOMMUNICATIONS EQUIPMENT/SERVICES.** If Contractor is a subrecipient of federal grant funds under this Contract, Contractor certifies that, consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232 (Aug. 13, 2018) (the "Act"), and 2 CFR § 200.216, Contractor will not use funding covered by this Contract to procure or obtain, or to extend, renew, or enter into any contract to procure or obtain, any equipment, system, or service that uses "covered telecommunications equipment or services" (as that term is defined in Section 889 of the Act) as a substantial or essential component of any system or as critical technology as part of any system. Contractor will include this certification as a flow down clause in any agreement related to this Contract.

5. **CONTRACTOR GOOD STANDING.** If Contractor is not an individual, Contractor must be registered to do business in Minnesota with the Office of the Minnesota Secretary of State and shall maintain an active/in good standing status with the Office of the Minnesota Secretary of State, and shall notify County of any changes in status within five calendar days of such change. Business entities formed under the laws of a jurisdiction other than Minnesota must maintain a certificate of authority (foreign corporations, limited liability companies, limited partnerships, and limited liability limited partnerships), or a statement of foreign qualification (foreign limited liability partnerships), or a statement of partnership authority (general partnerships). See Minn. Stat. §§ 303.03 (corporations); 322C.0802 (limited liability companies); 321.0902 and 321.0907 (foreign limited partnership); 321.0102(7) (foreign limited liability limited partnerships); 323A.1102(a) (foreign limited liability partnership); 321.0902 and 321.0907 (foreign general partnerships).

6. **CONTRACTOR DEBARMENT, SUSPENSION, AND RESPONSIBILITY CERTIFICATION.** Federal Regulation 45 CFR 92.35 prohibits the State/Agency from purchasing goods or services with federal money from vendors who have been suspended or debarred by the federal government. Similarly, Minn. Stat. § 16C.03, subd. 2 provides the Commissioner of Administration with the authority to debar and suspend vendors who seek to contract with the State/Agency. Vendors may be suspended or debarred when it is determined, through a duly authorized hearing process, that they have abused the public trust in a serious manner.

By signing this Contract, the Contractor certifies that it and its principals* and employees:

A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transacting business by or with any federal, state, or local governmental department or agency; and

B. Have not within a three (3) year period preceding this Contract: 1) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract; 2) violated any federal or state antitrust statutes; or 3) committed embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and

C. Are not presently indicted or otherwise criminally or civilly charged by a governmental entity for: 1) commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction; 2) violating any federal or state antitrust statutes; or 3) committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and

D. Are not aware of any information and possess no knowledge that any subcontractor(s) that will perform work pursuant to this Contract are in violation of any of the certifications set forth above; and

E. Shall immediately give written notice to the Authorized Representative should Contractor come under investigation for allegations of fraud or a criminal offense in connection with obtaining, or performing a public (federal, state, or local government) transaction; violating any federal or state antitrust statutes; or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

*“Principals” for the purposes of this certification means officers; directors; owners; partners; and persons having primary management or supervisory responsibilities within a business entity (e.g. general manager; plant manager; head of a subsidiary, division, or business segment and similar positions).

Directions for Online Access to Excluded Providers

To ensure compliance with this regulation, identification of excluded entities and individuals can be found on the Office of Inspector General (OIG) website at https://oig.hhs.gov/exclusions/exclusions_list.asp

Attycv/Exh SA (Rev. 1-23)

ATTACHMENT B: INSURANCE TERMS

Contractor agrees to provide and maintain at all times during the term of this Contract such insurance coverages as are indicated herein and to otherwise comply with the provisions that follow. Such policy(ies) of insurance shall apply to the extent of, but not as a limitation upon or in satisfaction of, the Contract indemnity provisions. The provisions of this section shall also apply to all Subcontractors, Sub-subcontractors, and Independent Contractors engaged by Contractor with respect to this Contract, and Contractor shall be entirely responsible for securing the compliance of all such persons or parties with these provisions.

APPLICABLE SECTIONS ARE CHECKED

☒ 1. Workers Compensation.

Workers' Compensation insurance in compliance with all applicable statutes including an All States or Universal Endorsement where applicable. Such policy shall include Employer's Liability coverage in an amount no less than \$500,000. If Contractor is not required by Statute to carry Workers' Compensation Insurance, Contractor agrees: (1) to provide County with evidence documenting the specific provision under Minn. Stat. § 176.041 which excludes Contractor from the requirement of obtaining Workers' Compensation Insurance; (2) to provide prior notice to County of any change in Contractor's exemption status under Minn. Stat. § 176.041; and (3) to defend, hold harmless and indemnify County from and against any and all claims and losses brought by Contractor or any subcontractor or other person claiming through Contractor for Workers' Compensation or Employers' Liability benefits for damages arising out of any injury or illness resulting from performance of work under this Contract. If any such change requires Contractor to obtain Workers' Compensation Insurance, Contractor agrees to promptly provide County with evidence of such insurance coverage.

☒ 2. General Liability.

"Commercial General Liability Insurance" coverage, providing coverage on an "occurrence" basis. Policy shall include, but not be limited to, coverage for Bodily Injury, Property Damage, Personal Injury, Contractual Liability (applying to this Contract), Independent Contractors, "XC&U" and Products-Completed Operations liability (if applicable). An Insurance Services Office "Comprehensive General Liability" policy which includes a Broad Form Endorsement GL 0404 (Insurance Services Office designation) shall be considered to be an acceptable equivalent policy form. Claims-made coverage is acceptable.

A total combined general liability policy limit of at least \$2,000,000 per occurrence and aggregate, applying to liability for Bodily Injury, Personal Injury, and Property Damage, which total limit may be

satisfied by the limit afforded under its Commercial General Liability policy, or equivalent policy, or by such policy in combination with the limits afforded by an Umbrella or Excess Liability policy (or policies); provided, that the coverage afforded under any such Umbrella or Excess Liability policy is at least as broad as that afforded by the underlying Commercial General Liability policy (or equivalent underlying policy). Coverage under such policy may be subject to a deductible, not to exceed \$25,000 per occurrence. Contractor agrees to maintain such insurance for at least one (1) year from Contract termination.

☒ Such policy(ies) shall name Dakota County, its officers, employees and agents as Additional Insureds thereunder.

☒ 3. Professional Liability

Professional Liability (errors and omissions) insurance with respect to its professional activities to be performed under this Contract. This amount of insurance shall be at least \$2,000,000 per occurrence and aggregate. Coverage under such policy may be subject to a deductible, not to exceed \$25,000 per occurrence. Contractor agrees to maintain such insurance for at least one (1) year from Contract termination.

Contractor therefore agrees that it will not seek or voluntarily accept any such change in its Professional Liability insurance coverage if such impairment of Dakota County's protection could result; and further, that it will exercise its rights under any "Extended Reporting Period" ("tail coverage").

☒ 4. Automobile Liability.

Business Automobile Liability insurance covering liability for Bodily Injury and Property Damage arising out of the ownership, use, maintenance, or operation of all owned, non-owned and hired automobiles and other motor vehicles utilized by Contractor in connection with its performance under this Contract. Such policy shall provide total liability limits for combined Bodily Injury and/or Property Damage in the amount of at least \$2,000,000 per accident

☒ Such policy, shall include Dakota County, its officers, employees and agents as Additional Insureds thereunder.

☒ 5. Network Security and Privacy Liability.

Network security and privacy liability insurance, including first-party costs, for any breach that compromises data obtained while providing services under this Agreement. This insurance should to cover claims which may arise from failure of Contractor's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data including but not limited to confidential or private information, transmission of a computer virus or denial of service. The required limit shall not be

less than \$2,000,000 per occurrence with a \$4,000,000 aggregate limit. Claims-made coverage is acceptable. Such insurance shall name Dakota County, its officials, employees, volunteers and agents as additional insureds. The policy shall provide an extended reporting period of not less than thirty-six (36) months from the expiration date of the policy, if the policy is not renewed.

☒ 6. Evidence of Insurance.

Contractor shall promptly provide Dakota County with a Certificate of Insurance prior to commencement of any work. At least 10 days prior to termination of any such coverage, Contractor shall provide Dakota County with evidence that such coverage will be renewed or replaced upon termination with insurance that complies with these provisions.

☒ 7. Insurer: Policies.

All policies of insurance shall be issued by financially responsible insurers licensed to do business in the State of Minnesota by a n insurer with a current A.M. Best Company rating of at least A:VII.

☒ 8. Release and Waiver.

Contractor agrees to rely entirely upon its own property insurance for recovery with respect to any damage, loss or injury to the property interests of Contractor. Contractor hereby releases Dakota County, its officers, employees, agents, and others acting on their behalf, from all claims, and all liability or responsibility to Contractor, and to anyone claiming through or under Contractor, by way of subrogation or otherwise, for any loss of or damage to Contractor's business or property caused by fire or other peril or event, even if such fire or other peril or event was caused in whole or in part by the negligence or other act or omission of Dakota County or other party who is to be released by the terms here of, or by anyone for whom such party may be responsible.

Contractor agrees to effect such revision of any property insurance policy as may be necessary in order to permit the release and waiver of subrogation agreed to herein. Contractor shall, upon the request of Dakota County, promptly provide a Certificate of Insurance, or other form of evidence as may be reasonably requested by Dakota County, evidencing that the full waiver of subrogation privilege contemplated by this provision is present; and/or, if so requested by Dakota County, Contractor shall provide a full and complete copy of the pertinent property insurance policy(ies).

Revised: 11/23

ATTACHMENT C: SAMPLE CONTRACT

Dakota County Contract #DCASAMPLE

SAMPLE

CONTRACT BETWEEN THE COUNTY OF DAKOTA AND SAMPLE FOR SAMPLE

This Contract (Contract) is made and entered into between the County of Dakota, a political subdivision of the State of Minnesota, by and through its SAMPLE Department (County) and SAMPLE, SAMPLE, SAMPLE, MN SAMPLE (Contractor). Contractor and County are collectively referred to herein as the “parties” and individually as “party.”

WHEREAS, the County requires for SAMPLE, as identified in the County's Request for SAMPLE (RF SAMPLE) dated SAMPLE, attached and incorporated as **Exhibit 1**.

WHEREAS, the Contractor represents, covenants, and warrants it can and will perform the services according to the provisions of this Contract and Contractor's SAMPLE, dated SAMPLE, (“Contractor's [quote/bid/response]”) attached and incorporated as **Exhibit 2**.

ACCORDINGLY, the parties agree as follows:

1. TERM

This Contract is effective and enforceable as of the date the last party executes this Contract [or a specific/future date] (“Effective Date”) and expires on [expiration date] or the date on which all Services have been satisfactorily performed and final payment is made, whichever occurs first

2. CONTRACTOR'S OBLIGATIONS

- 2.1. General Description. Contractor shall provide the services generally described in in the RF SAMPLE and Contractor's Contractor's Proposal (collectively, “Services”).
- 2.2. Conformance to Specifications. Contractor represents, covenants, and warrants it can and will perform the Services in a timely manner according to this Contract.
- 2.3. Standard of Care. In the performance of the Services, Contractor shall use the care and skill a reasonable practitioner in Contractor's profession would use in the same or similar circumstances.
- 2.4. Ability to Perform. Contractor shall maintain staff, facilities, and equipment necessary to perform under this Contract. Contractor shall promptly provide Notice to the County when it knows or suspects it may be unable to perform under this Contract. The County shall determine whether such inability requires amendment or termination of this Contract. No Notice of Default is required to terminate under this section.
- 2.5. Changes in Policy or Staff. The County may terminate this Contract by providing 10 calendar days' Notice if the Contractor makes or proposes significant changes in policies or staffing.
- 2.6. Successors and Assigns. In order to continue Services under the Contract and subject to the County's prior written consent, in the event of a voluntary or involuntary dissolution, merger, sale, transfer, reorganization, acquisition or winding down of the Contractor's business, all rights, duties, liabilities, obligations, and provisions of this Contract bind, benefit, and are assumed by the

successors, legal representatives, trustees, or assigns of the Contractor as permitted by the County in writing.

3. PAYMENT

- 3.1. Total Cost. County will pay Contractor a total amount not to exceed **SAMPLE** Dollars and zero Cents (**\$SAMPLE**) ("Contract Maximum"). The Contract Maximum is not subject to any express or implied condition precedent. The County is not required to pay for any minimum amount of any Services.
- 3.2. Compensation. The County shall pay for purchased Services in the fixed amounts set out in the Contractor's Proposal.
- 3.3. Time of Payment. The County shall pay Contractor within 35 calendar days after the date on which Contractor's invoice is received. If the invoice is incorrect, defective, or otherwise improper, the County will notify Contractor within 10 calendar days after the date on which the invoice is received. The County will pay Contractor within 35 calendar days after the date on which the corrected invoice is received.
- 3.4. Interest on Late Payments. This provision is required by Minn. Stat. § 471.425. The County shall pay interest of 1 ½ percent per month or any part of a month to the Contractor on any undisputed amount that is not paid on time. The minimum monthly interest penalty payment for an unpaid balance of \$100 or more is \$10. For unpaid balances of less than \$100, the County shall pay the actual interest penalty due the Contractor.
- 3.5. Late Request for Payments. The County may refuse to pay invoices received or postmarked more than 90 calendar days after the date that the invoiced Services were performed.
- 3.6. Payment for Unauthorized Claims.
- A. Payment does not prevent the County from disputing the claim. Payment of a claim is not a waiver, admission, release, ratification, satisfaction, accord, or account stated by the County
 - B. The County is not responsible for any interest, fee, or penalty if it withholds payment for failure to comply with any provision of this Contract or during the pendency of an audit or inspection
 - C. If the County requires an audit or inspection, the County does not have to pay any invoices until the audit or inspection is complete. Upon completion of the audit or inspection, the County will pay the Contractor pursuant to the time period for payment after receipt of an invoice
 - D. The County may offset any overpayment or disallowance of any invoice by reducing future payments.

4. COMPLIANCE WITH LAWS/STANDARDS

- 4.1. General. Contractor shall abide by all Federal, State or local laws, statutes, codes, ordinances, rules and regulations now in effect or hereafter adopted pertaining to this Contract or to the facilities, programs, and staff for which Contractor is responsible. This includes, but is not limited to all Standard Assurances, which are attached and incorporated as **Attachment SAMPLE**. Any violation of this section is a material breach of this Contract. No Notice of Default is required to terminate under this section.
- 4.2. Minnesota Law to Govern. The laws of Minnesota govern all matters related to this Contract, without giving effect to the principles of conflict of law. Venue and jurisdiction for any litigation related to this Contract must be in those courts located within Dakota County, State of Minnesota or U.S. District Court, District of Minnesota.
- 4.3. Licenses. At its own expense, Contractor shall procure and maintain all licenses, certifications, registrations, permits, or other rights required for the provision of the Services under this Contract. Contractor shall furnish copies of the above to the County upon request. Contractor shall provide

Notice to the County of any changes in the above within five (5) calendar days of such change. Any violation of this section is a material breach of this Contract. No Notice of Default is required to terminate under this section.

- 4.4. Diversity and Inclusion; Prohibited Acts. It is the policy of the County to respect culture and reduce bias in the workplace and service delivery. The County's commitment to inclusion, diversity, and equity requires that the Contractor uphold respectful regard for cultural differences and recognition of individual protected-class status as defined under law

The Contractor, its managers, officers and employees shall abstain from discrimination, harassment and retaliatory actions in the performance of this Contract. If the County receives a report of non-compliance with this provision, it will share the report with Contractor, conduct an appropriate investigation as warranted by the nature of alleged behavior, and notify Contractor of the findings of the investigation and any required remedial actions by the Contractor. The Contractor shall inform the County of compliance with any required remedial actions within the time period provided by the County. If the behavior persists, the County may terminate the Contract in accordance with section 12, Termination. The Contractor shall have policies that prohibit retaliation for reporting that is not in compliance with this provision

5. INDEPENDENT CONTRACTOR STATUS

Contractor is an independent contractor. Nothing in this Contract is intended to create an employer and employee relationship between the County and the Contractor. Contractor is not entitled to receive any of the benefits received by County employees and is not eligible for workers' or unemployment compensation benefits. Contractor also acknowledges and agrees that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due Contractor, and that it is Contractor's sole obligation to comply with the applicable provisions of all State and Federal tax laws.

6. NOTICES

- 6.1. Each Notice must be signed by the Authorized Representative. Notices may be signed electronically. Unless otherwise stated in a specific section of this Contract, any notice or demand, (collectively, "Notice") must be in writing and provided to the Authorized Representative by at least one of the following:
- A. Personal delivery, which is deemed to have been provided upon receipt as indicated by the date on the signed affidavit; or
 - B. Registered or Certified Mail, in each case, return receipt requested and postage prepaid, which is deemed to have been provided upon receipt as indicated by the date on the signed receipt, certification, or affidavit; or
 - C. Nationally or internationally recognized overnight courier, with tracking service, with all fees and costs prepaid, which is deemed to have been provided upon receipt as indicated by the date on the signed receipt, certification, or affidavit; or
 - D. Except for Notices of Termination and Notices of Default, email, which is deemed to have been provided upon receipt as indicated by the date on a report generated by the outgoing email server indicating that the email was successfully sent, passed, or transmitted to the email server of the Authorized Representative's email address, or upon receiving an email confirming delivery to the Authorized Representative's email address.
- 6.2. If the Authorized Representative rejects or otherwise refuses to accept or respond to the Notice, or if the Notice cannot be provided because of a change in contact information for which no Notice was provided, then the Notice is effective upon rejection, refusal, or inability to deliver.

7. INDEMNIFICATION

- 7.1. General. To the greatest extent allowed by law, in the performance of or failure to perform this Contract, Contractor shall indemnify, defend (in the case of third-party claims, with counsel satisfactory to County), and hold harmless the County, its officers, agents, and employees, from and against any actual or alleged loss, litigation cost (including, but not limited to, reasonable attorney fees and costs and expenses of defense), costs, settlement, judgment, demands, damage, liability, lien, debt, injury, harm, fees, fines, penalties, interest, expenditure, diminution in value, disbursement, action, claim, proceeding, or dispute of any sort (collectively "Losses"), whether or not involving a third party, which are attributable to Contractor's, or Contractor's agents', independent contractors', employees', or delegates', actual or alleged:
- A. Intentional, willful, or negligent acts or omissions; or
 - B. Actions or omissions that give rise to strict liability; or
 - C. Negligent or intentional misrepresentation, breach of warranty, covenant, contract, or subcontract;
- whether or not well-founded in fact or in law, known or unknown, foreseen or unforeseen, fixed or contingent and howsoever originating or existing, and whether or not based upon statute, common law, or equity. This indemnity provision survives expiration or termination of this Contract.
- 7.2. Limitations. The indemnification, defense, and hold harmless obligations of this section do not apply to the extent that liability is the direct or proximate result of the negligence or fault of the County or any third party for whom the Contractor is not legally liable. This limitation is not a waiver on the part of the County of any immunity or limits on liability under Minn. Stat. Ch. 466, or other applicable State or Federal law.
- 7.3. Notice. The parties shall promptly provide Notice in writing and in reasonable detail of:
- A. any demand, action, suit, or proceeding against the party providing Notice; or
 - B. any event or fact that may give rise to indemnification under section 7.1 by Contractor.
- 7.4. Control of Defense and Settlement. Contractor shall promptly provide Notice to the County of any proposed settlement, and Contractor may not, without County's prior written consent (which the County will not unreasonably withhold, condition, or delay), settle such claim or consent to entry of any third-party judgment. Nothing in this section precludes Contractor from allowing County to undertake control of the defense.

8. INSURANCE

Contractor shall maintain policies of insurance as set forth in **[Attachment SAMPLE]** and pay all retentions and deductibles under such policies of insurance. Any violation of this section is a material breach of this Contract. This section survives expiration or termination of this Contract. No Notice of Default is required to terminate under this section.

9. SUBCONTRACTING

- 9.1. Subcontracting Generally Prohibited. Contractor shall not assign or delegate any interest, right, duty, or obligation related to this Contract without the County's prior written consent. The County may void any purported assignment, delegation, or subcontract in violation of this section.
- 9.2. Permitted Subcontracting. Contractor may subcontract with the subcontractors identified in Contractor's Proposal or as permitted by the County in writing, subject to the following:
- A. Contractor shall be responsible for the performance of its Subcontractors.
 - B. All Subcontractors shall comply with the provisions of this Contract.
 - C. Contractor remains responsible for performing Services under and complying with this Contract, regardless of any subcontract.

- 9.3. Notice to County. Contractor shall provide Notice to the County of any complaint, demand, action, proceeding, filing, lien, suit, or claim that Contractor has not paid or failed to timely pay any subcontractor. Notice must be provided no later than 10 calendar days after the date on which the Contractor first receives the complaint, demand, action, proceeding, filing, lien, suit, or claim.
- 9.4. Payment of Subcontractors. This provision is required by Minn. Stat. § 471.425. Contractor shall pay the subcontractor within 10 calendar days after the date on which the Contractor receives payment from the County for undisputed Services performed by the subcontractor. Contractor agrees to pay interest of 1½ percent per month or any part of a month to the subcontractor on any undisputed amount not paid on time to the subcontractor. The minimum monthly interest penalty payment for an unpaid balance of \$100 or more is \$10. For unpaid balances of less than \$100, the Contractor shall pay the actual interest penalty due the subcontractor
- 9.5. A violation of any part of this section is a material breach of contract.

10. FORCE MAJEURE

Neither party shall be liable to the other party for any loss or damage resulting from a delay or failure to perform due to unforeseeable acts or events outside the defaulting party's reasonable control, providing the defaulting party gives notice to the other party as soon as possible. Acts and events may include acts of God, acts of terrorism, war, fire, flood, epidemic, acts of civil or military authority, and natural disasters.

11. DEFAULT

11.1. Notice of Default. Unless otherwise stated in a specific section of this Contract, no event or circumstance constitutes a default giving rise to the right to terminate for cause unless and until a Notice of Default is provided to the defaulting party, specifying the particular event or circumstance, series of events or circumstances, or failure constituting the default and cure period, if any.

11.2. Cure Period. The party providing the Notice of Default has the option, but is not required, to give the other party an opportunity to cure the specified default. If an opportunity to cure is given, it must be specifically described in the Notice of Default, including any period in which to comply.

11.3. Withholding Payment. Notwithstanding any other provision of this Contract, the County may, after giving Notice of Default, withhold, without penalty or interest, any payment which becomes due after Notice of Default is provided until the specified default is excused or cured, or the Contract is terminated.

12. TERMINATION

- 12.1. Termination Without Cause. Either party may terminate this Contract without cause by providing 30 calendar days' Notice of Termination to the other party
- 12.2. Termination for Cause or Material Breach. Either party may terminate this Contract for cause by providing 7 calendar days' Notice of Termination to the other party, unless a different procedure or effective date is stated within the specific section of this Contract under which the default occurs. In addition to other specifically stated provisions of this Contract or as otherwise stated in law, events or circumstances constituting default and giving rise to the right to terminate for cause, unless waived, include but are not limited to:
1. Making material misrepresentations either in the attached exhibits or in any other material provision or condition relied upon in the making of this Contract;
 2. Failure to perform Services or provide payment within the time specified in this Contract;

3. Failure to perform any other material provision of this Contract;
 4. Failure to diligently and timely perform Services so as to endanger performance of the provisions of this Contract;
 5. The voluntary or involuntary dissolution, merger, sale, transfer, reorganization, acquisition or winding down of the Contractor's business.
- 12.3. Termination by County – Lack of Funding. The County may immediately terminate this Contract for lack of funding. A lack of funding occurs when funds appropriated for this Contract as of the Effective Date from a non-County source are unavailable or are not appropriated by the County Board. The County has sole discretion to determine if there is a lack of funding. The County is not obligated to pay for any Services that are performed after providing Notice of Termination for lack of funding. The County is not subject to any penalty or damages for termination due to lack of funding. No Notice of Default is required to terminate under this section.
- 12.4. Notice of Termination. The Notice of Termination must state the intent to terminate the Contract and specify the events or circumstances and relevant Contract provision warranting termination of the Contract and whether the termination is for cause.
- 12.5. Duties of Contractor upon Termination. Upon the County providing of the Notice of Termination, and except as otherwise stated, Contractor shall:
- A. Discontinue performance under this Contract on the date and to the extent specified in the Notice of Termination.
 - B. Complete performance of any work that is not discontinued by the Notice of Termination.
 - C. Cooperate with County with any transition of Services.
 - D. Cancel all orders and subcontracts to the extent that they relate to the performance of this Contract.
 - E. Return all County property in its possession within 7 calendar days after the date on which the Contractor receives the Notice of Termination to the extent that it relates to the performance of this Contract that is discontinued by the Notice of Termination.
 - F. Submit an invoice for Services satisfactorily performed prior to the effective date of termination within 35 calendar days of said date.
 - G. Maintain all records relating to the performance of the Contract as may be directed by the County in the Notice of Termination or required by law or this Contract.
- 12.6. Duties of County upon Termination of the Contract for Cause or Without Cause. Upon delivery of the Notice of Termination, and except as otherwise provided, the County shall make final payment to Contractor in accordance with section 3.3 of this Contract for Services satisfactorily performed.
- 12.7. Effect of Termination for Cause or without Cause.
- A. Termination of this Contract does not discharge any liability, responsibility, or right of any party that arises from the performance of, or failure to adequately, perform the provisions of this Contract prior to the effective date of termination. Termination shall not discharge any obligation which, by its nature, would survive after the date of termination, including by way of illustration only and not limitation, the requirements set forth in Attachment **SAMPLE** (Standard Assurances) and the indemnity provisions of section 7.
 - B. The County shall not be liable for any Services performed after Notice of Termination, except as stated above or as authorized by the County in writing.

13. CONTRACT RIGHTS/REMEDIES

- 13.1. Rights Cumulative. All remedies under this Contract or by law are cumulative and may be exercised concurrently or separately. The exercise of any one remedy does not preclude exercise of any other remedies.
- 13.2. Waiver. Any waiver is only valid when reduced to writing, specifically identified as a waiver, and signed by the waiving party's Authorized Representative. A waiver is not an amendment to the Contract. The County's failure to enforce any provision of this Contract does not waive the provision or the County's right to enforce it.

14. AUTHORIZED REPRESENTATIVE

- 14.1. The Authorized Representatives of the respective parties for purposes of this Contract are as follows:

To the Contractor:

SAMPLE
(Name)

SAMPLE
(Title)

SAMPLE
(Street)

SAMPLE
(City, MN Zip Code)

SAMPLE
(Telephone)

SAMPLE
(Email Address)

To the County:

SAMPLE
(Name)

SAMPLE
(Title)

SAMPLE
(Street)

SAMPLE
(City, MN Zip Code)

SAMPLE
(Telephone)

SAMPLE
(Email Address)

- 14.2. The Authorized Representative, or his or her successor, has authority to bind the party he or she represents and sign this Contract. The County's Authorized Representative shall have only the authority granted by the County Board. The parties shall promptly provide Notice to each other when an Authorized Representative's successor is appointed. The Authorized Representative's successor shall thereafter be the Authorized Representative for purposes of this Contract.
- 14.3. In addition, notification to the County regarding breach or termination shall be provided to:

Dakota County Attorney's Office
Civil Division
1560 Highway 55
Hastings, Minnesota 55033

15. LIAISON

- 15.1. The Liaisons of the respective parties for purposes of this Contract are as follows:

Contractor Liaison: SAMPLE

Telephone: SAMPLE

Email Address: SAMPLE

County Liaison: SAMPLE

Telephone: SAMPLE

Email Address: SAMPLE

- 15.2. The Liaison, or his or her successor, has authority to assist the parties in the day-to-day performance of this Contract, ensure compliance, and provide ongoing consultation related to the performance of this Contract. The parties shall promptly provide Notice to each other when a Liaison's successor is appointed. The Liaison's successor shall thereafter be the Liaison for purposes of this Contract

16. OWNERSHIP OF WORK PRODUCT

As the County's contractor for hire, the County shall own in perpetuity, solely and exclusively, all rights of every kind and character, in all proceeds, works, drawings, products, plans, and all other materials created by Contractor pursuant to this Contract (collectively referred to as "Works"), and the County shall be deemed the author thereof for all purposes. Such Works are deemed "works for hire," as defined in the U.S. Copyright Act, 17 U.S.C. § 101. Contractor shall, upon the request of the County, execute all papers and perform all other acts necessary to assist the County to obtain and register copyrights on such Works. If, for any reason, any of the Works do not constitute a "work made for hire," Contractor hereby irrevocably assigns to the County, in each case without additional consideration, all right, title, and interest throughout the universe in and to the works, including all copyrights therein.

17. AMENDMENTS

Any amendments to this Contract are only valid when reduced to writing, specifically identified as an amendment, and signed by both parties' Authorized Representative.

18. SEVERABILITY

The provisions of this Contract are severable. If any provision of this Contract is void, invalid, or unenforceable, it will not affect the validity and enforceability of the remainder of this Contract unless the void, invalid, or unenforceable provision substantially impairs the value of the entire Contract with respect to either party.

19. MERGER

- 19.1. Final Agreement. This Contract is the final expression of the agreement of the parties. This Contract is the complete and exclusive statement of the provisions agreed to by the parties. This Contract supersedes all prior negotiations, understandings, or agreements. There are no representations, warranties, or provisions, either oral or written, not contained herein.

- 19.2. Exhibits. The following Exhibits and addenda, including all attachments, are incorporated and made a part of this Contract:

Exhibit 1 – County's Request for **SAMPLE** dated **SAMPLE** (including Attachments/Addenda___)
Exhibit 2 - Contractor's Response to Request for **SAMPLE** dated **SAMPLE**
Exhibit 3 - Standard Assurances
Exhibit 4 - Insurance Terms

- 19.3. By signing this Contract, Contractor acknowledges receipt of all the above Exhibits and addenda, including all attachments. If there is a conflict between any provision of any Exhibit and any provision in the body of this Contract, the body of this Contract will prevail. To the extent reasonably possible, the Exhibits will be construed and constructed to supplement, rather than conflict with, the body of this Contract. If there is a conflict between any provision of an Exhibit and another Exhibit, the following is the order of precedence: Exhibit 1, Exhibit 2.

20. CONFIDENTIALITY

- 20.1. "Protected Data" has the same meaning as Not Public Data as defined in Minn. Stat. § 13.02, subd. 8a. Trade Secret Data as defined in Minn. Stat. § 13.37, subd. 1(b) shall be identified by Contractor to County and included in the definition of Protected Data
- 20.2. For purposes of this Contract, all data created, collected, received, stored, used, maintained, or disseminated by Contractor in the performance of this Contract is subject to the requirements of the Minnesota Government Data Practices Act ("MGDPA"), Minn. Stat. Chapter 13 and its implementing rules, as well as any other applicable State or Federal laws on data privacy or security. Contractor must comply with, and is subject to, the provisions, remedies, and requirements of the MGDPA as if it were a governmental entity
- 20.3. Contractor acknowledges that the County may transmit Protected Data to Contractor in connection with Contractor's performance of this Contract. Contractor shall not, at any time, directly or indirectly reveal, report, publish, duplicate, or otherwise disclose Protected Data to any third party in any way whatsoever, unless required or allowed by law. Contractor agrees to implement such procedures as are necessary to assure protection and security of Protected Data and to furnish the County with a copy of said procedures upon request
- 20.4. Each party shall provide the other party with prompt Notice of a breach of the security of data as defined in Minn. Stat. § 13.055, subd. 1(a) or suspected breach of the security of data and shall assist in remedying such breach. Providing or accepting assistance does not constitute waiver of any claim or cause of action for breach of contract
- 20.5. Contractor shall cooperate with the County in responding to all requests for data. Contractor does not have a duty to provide access to public data if the public data are available from the County, except as required by the provisions of this Contract. The parties shall promptly notify each other when any third party requests Protected Data related to this Contract or the Services. Contractor shall ensure that all subcontracts contain the same or similar data practices compliance requirements. All provisions of this Section apply to any subcontract or subcontractor.
- 20.6. This section survives expiration or termination of this Contract.

21. ELECTRONIC SIGNATURES

Each party agrees that the electronic signatures of the parties included in this Contract are intended to authenticate this writing and to have the same force and effect as wet ink signatures.

22. CONTRACT INTERPRETATION AND CONSTRUCTION

This Contract was fully reviewed and negotiated by the parties. Any ambiguity, inconsistency, or question of interpretation or construction in this Contract shall not be resolved strictly against the party that drafted the Contract. It is the intent of the parties that every section (including any subsection), clause, term, provision, condition, and all other language used in this Contract shall be constructed and construed so as to give its natural and ordinary meaning and effect.

23. WAGE WITHHOLDING TAX

Pursuant to Minn. Stat. § 270C.66, County shall make final payment to Contractor only upon satisfactory showing that Contractor and any subcontractors have complied with the provisions of Minn. Stat. § 290.92 with respect to withholding taxes, penalties, or interest arising from this Contract. A certificate by the Minnesota Commissioner of Revenue (Minnesota Department of Revenue Form IC-134, entitled "Withholding Affidavit for Contractors") satisfies this requirement with respect to the Contractor or subcontractor.

IN WITNESS WHEREOF, the parties hereto have executed this Contract on the date(s) indicated below.

COUNTY OF Dakota

By: SAMPLE
(Signature line)

SAMPLE
(Name, Title, Department)

SAMPLE
Date of Signature

Contract Number C00SAMPLE

APPROVED AS TO FORM:

SAMPLE
Assistant Dakota County Attorney/Date

KS- SAMPLE
Dakota County Board Resolution: SAMPLE

PDD_LM Rev. 6 – 12-2019 JET/GLB

FOR THE CONTRACTOR
(I represent and warrant that I am authorized by law to execute this contract and legally bind the Contractor)

By: SAMPLE
(Signature Line – Please Use Blue Ink)

SAMPLE
(Print Name and Title)

Contractor Name: SAMPLE

Address: SAMPLE

City, State, Zip Code: SAMPLE

Date of Signature: SAMPLE

ATTACHMENT D: NON-COLLUSION AND CONFLICT OF INTEREST STATEMENT

Please print or type (in ink)

CONTRACTOR NAME: _____ FEDERAL TAX ID NUMBER: _____

Company Address: _____

City: _____ State: _____ Zip Code: _____

Contact Person: _____ Title: _____

Phone Number: _____ Fax Number: _____ Email: _____

In signing this bid, proposal or quote, Contractor certifies that it has not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of the competition; that no attempt has been made to induce any other person or firm to submit or not to submit a bid, proposal or quote; that this bid, proposal or quote has been independently arrived at without collusion with any other party submitting a bid, proposal or quote, competitor or potential competitor, that this bid, proposal or quote has not been knowingly disclosed prior to the opening of the bids, proposals or quotes to any bid, proposal or quote competitor; that the above statement is accurate under penalty or perjury.

Contractor also certifies that to the best of its knowledge none of its owners, directors, officers or principals (collectively, "Corporate Executive") are closely related to any County employee who has or may appear to have any control over the award, management, or evaluation of the contract. A Contractor's Corporate Executive is closely related when any of the following circumstances exist:

1. A Corporate Executive and any County employee who has or appears to have any control over the award, management or evaluation of the contract are related by blood, marriage or adoption; or
2. A Corporate Executive and any County employee who has or appears to have any control over the award, management or evaluation of the contract are current or former business partners, co-workers, or have otherwise previously worked closely together in the private or public sector; or
3. A Corporate Executive and any County employee who has or appears to have any control over the award, management or evaluation of the contract share a personal relationship that is beyond that of a mere acquaintance, including but not limited to friendship or family friendship.

If one or more of the above circumstances exist, Contractor must disclose such circumstance(s) to Dakota County in writing. Failure to disclose such circumstances invalidates the Contract.

Contractor will comply with all terms, conditions, specifications required by the party submitting a bid, proposal or quote in this Request for Bid, Proposal or Quote and all terms of our bid, proposal or quote response.

Authorized Signature

Title

Date

You are advised that according to Dakota County Board Resolution 18-485 and Policy 2751, if there is a question as to whether there may be an appearance of a conflict of interest, the contract shall be presented to the County Board for approval, regardless of the amount of the contract. Whether a conflict of interest or the appearance of a conflict of interest exists is a determination made by Dakota County.

Submit this form as part of the Bid, Proposal or Quote response.

ATTACHMENT E: TRADE SECRET FORM

The following form must be provided by Proposer to assist the County in making appropriate determinations about the release of data provided in Proposer's bid or proposal.

All responders must select one of the following boxes:

- ☐ My bid/proposal does not contain "trade secret information", as defined in Minn. Stat. § 13.37, Subd. 1(b). I understand that my entire bid/proposal will become public record in accordance with Minn. Stat. § 13.591.
- ☐ My bid/proposal does contain "trade secret information" because it contains data that:
1. (a) is a formula, pattern, compilation, program, device, method, technique or process; AND
(b) is the subject of efforts by myself or my organization that are reasonable under the circumstances to maintain its secrecy; AND
(c) derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use.
 2. I have submitted one paper and one digital copy of my bid or proposal from which the confidential trade secret information has been excised. The confidential trade secret information has been excised in such a way as to allow the public to determine the general nature of the information removed while retaining as much of the document as possible AND I am attaching an explanation justifying the trade secret designation.

Please note that failure to attach an explanation may result in a determination that the data does not meet the statutory trade secret definition. All data for which trade secret status is not justified will become public in accordance with Minn. Stat. § 13.591.

Submit this form as part of the Bid or Proposal response

Revised: 6/28/2018

Authorized Signature

Title

Date

ATTACHMENT F: PROPOSAL SIGNATURE FORM

1. In submitting this proposal, it is understood by the Proposer that Dakota County reserves the right to reject any or all proposals, to waive any informality or irregularity in any proposal received and to accept any alternate (if applicable) in any order or combination. If awarded the Contract, the undersigned agrees to execute an agreement within the specified time for the above stated compensation.
2. In submitting this proposal, it is understood that Dakota County reserves the right to reject any or all Proposals, to waive any informality or irregularity in any proposal received and to accept any alternate (if applicable) in any order or combination. If awarded the Contract, the undersigned agrees to execute an agreement within the specified time for the above stated compensation.
3. By signing this proposal, the proposer understands and agrees to the terms and conditions set forth in the scope of services.
4. This document can only be signed by a person authorized to bind the proposer to a contract.
5. NON-COLLUSION STATEMENT must be attached to this proposal Form and signed by the Proposer's duly authorized representative.

Indicate Addenda received: _____

Please print: _____

Legal Name of Company

Address

Name and Title of Authorized Agent

Signature

Date

Incorporated in the State of: _____

Indicate type of company: _____

Corporation/partnership/sole proprietorship

ATTACHMENT G: List of County Facilities

Administration Center(ADC)	1590 Highway 55, Hastings MN 55033
Burnsville License Center (BLC)	1101 W. County Road 42, Burnsville, MN 55306
Dakota Communications Center(DCC)	2860 160th Street W Rosemount, MN 55068
Dakota Lodge (TP)	1200 Stassen Lane, West St. Paul, MN 55118
Empire Transportation Facility (EMP)	2800 160th St W, Rosemount, MN 55068
Judicial Center(JDC)	1560 Highway 55, Hastings, MN 55033
Juvenile Service Center (JSC)	1600 Highway 55, Hastings, MN 55033
Lakeville License Center (HLC)	20085 Heritage Drive, Lakeville, MN 55044
Law Enforcement Center (LEC)	1580 Highway 55, Hastings, MN 55033
Lebanon Hills Visitor Center (LHP-VC)	860 Cliff Road, Eagan, MN 55123
Northern Service Center(NSC)	1 Mendota Road West, West St. Paul, MN 55118
Robert Trail License Center (RLC)	14395 S. Robert Trail, Rosemount, MN 55068
Western Service Center (WSC)	14955 Galaxie Avenue, Apple Valley, MN 55124
Crisis and Recovery Center (NSC)	2025 Livingston Ave, West St. Paul, MN 55118
Libraries	
Burnhaven Library (BLC)	1101 W County Road 42, Burnsville, MN 55306
Farmington Library (FLC)	508 Third St., Farmington, MN 55024
Galaxie Library (GLC)	14955 Galaxie Ave., Apple Valley, MN 55124
Heritage Library (LLC)	20085 Heritage Dr, Lakeville, MN 55044
Inver Glen Library (ILC)	8098 Blaine Ave, Inver Grove Heights, MN 55076
Kaposia Library (KLC)	131 Seventh Ave N, South St. Paul, MN 55075
Pleasant Hill Library (HLC)	1490 South Frontage Rd., Hastings, MN 55033
Robert Trail Library (RLC)	14395 S. Robert Trail, Rosemount, MN 55068
Wentworth Library (WLC)	199 East Wentworth Ave, West St. Paul, MN 55118 (currently closed, re-open Spring 2026)
Wescott Library (ELC)	1340 Wescott Road, Eagan MN 55123-1029
Environmental Facilities	
The Recycling Zone (RZ)	3365 Dodd Road, Eagan, MN

Dakota County Park Locations

Lebanon Hills Visitor Center (LHP-VC) 860 Cliff Rd., Eagan, MN 55123

ATTACHMENT H: Dakota County MFD Devices and Locations

County Wide MFD Devices

Name	Building	Serial Number	Make	Model	Install Date
Dakota County - Inver Grove Library	ILC	AA2M013008462	KONICA MINOLTA	C250I/DF714	2/7/2022
Dakota County - Farmington Library	FLC	AA2M013008344	KONICA MINOLTA	C250I/DF714	2/7/2022
Dakota County - Extension Services	EXC	AC76011011189	KONICA MINOLTA	B450i	11/17/2022
Dakota County - Extension Services	EXC	AA7R017000914	KONICA MINOLTA	C450i	5/15/2023
Dakota County - Extension Services	EXC	AA7P017702763	KONICA MINOLTA	C550i	5/15/2023
Dakota County - Communications Center	DCC	AA7P011001059	KONICA MINOLTA	C550i	3/11/2021
Dakota County - Communications Center	DCC	AC77013000811	KONICA MINOLTA	B360/DF714	3/11/2021
Dakota County - Empire Transportation Facility	EMP	A7PY011007732	KONICA MINOLTA	C308	12/7/2020
Dakota County - Empire Transportation Facility	EMP	AA7R011022601	KONICA MINOLTA	C450i	10/13/2022
Dakota County - Empire Transportation Facility	EMP	AA7R011022652	KONICA MINOLTA	C450i	10/13/2022
Dakota County - Heritage Library	LLC	AA2M013008461	KONICA MINOLTA	C250I/DF714	2/7/2022

Dakota County - License Center	LLC	AA7R011026229	KONICA MINOLTA	C450i	11/2/2022
Dakota County - Wentworth Library	WLC	AA2M013008391	KONICA MINOLTA	C250I/DF714	2/7/2022
Dakota County - Community Corrections JSC	JSC	AC76011011188	KONICA MINOLTA	B450I	11/8/2022
Dakota County - Juvenile Center	JSC	AA2K013001946	KONICA MINOLTA	C300I/DF714	1/6/2021
Dakota County - Juvenile Center	JSC	AA7P011702272	KONICA MINOLTA	C550i	10/13/2022
Dakota County - Juvenile Center	JSC	AC76011011190	KONICA MINOLTA	B450I	11/8/2022
Dakota County - Administration	ADC	ACKN017003383	KONICA MINOLTA	C750i	7/19/2024
Dakota County - Assessors Office	ADC	AA7R011022611	KONICA MINOLTA	C450i	10/12/2022
Dakota County - Administration	ADC	AA7R011008992	KONICA MINOLTA	C450i	12/11/2020
Dakota County - Administration	ADC	A0P2011020569	KONICA MINOLTA	C452	10/9/2015
Dakota County - Administration	ADC	A7PU011001789	KONICA MINOLTA	C368	10/12/2015
Dakota County - Dept of Public Service & Revenue	ADC	ADXJ013009320	KONICA MINOLTA	C361i/DF714	5/28/2025
Dakota County - Elections	ADC	ACKN017002416	KONICA MINOLTA	C750i	7/22/2024
Dakota County - Employee Relations	ADC	AA7P017701843	KONICA MINOLTA	C550i	5/11/2023

Dakota County - Finance	ADC	AC76011013611	KONICA MINOLTA	B450I	1/12/2023
Dakota County - Finance	ADC	AA7P017702725	KONICA MINOLTA	C550i	5/11/2023
Dakota County - Finance	ADC	AC76017001667	KONICA MINOLTA	B450I	5/11/2023
Dakota County - Information Technology	ADC	AA2M013016463	KONICA MINOLTA	C250I/DF714	10/9/2024
Dakota County - Property Taxation & Records	ADC	AA2M013016467	KONICA MINOLTA	C250I/DF714	10/9/2024
Dakota County - Property Taxation & Records	ADC	A7PU011001809	KONICA MINOLTA	C368	10/12/2015
Dakota County - Property Taxation & Records	ADC	A7PU011001637	KONICA MINOLTA	C368	10/12/2015
Dakota County - Vital Stats	ADC	AA2J013002792	KONICA MINOLTA	C360I/DF714	3/4/2021
Dakota County - Sheriff Office	LEC	A79K011009584	KONICA MINOLTA	C558	4/23/2020
Dakota County - Sheriff Office	LEC	AC76011013603	KONICA MINOLTA	B450I	1/24/2023
Dakota County - Sheriff Office	LEC	AC76011013635	KONICA MINOLTA	B450I	1/24/2023
Dakota County - Sheriff Office	LEC	AA2M011019459	KONICA MINOLTA	C250I/DF714	5/11/2023
Dakota County - Sheriff Office	LEC	AA7R018000277	KONICA MINOLTA	C450i	6/26/2024
Dakota County - Sheriff Office	LEC	ADXG011004598	KONICA MINOLTA	BIZHUBC451I	9/30/2024

Dakota County - Sheriff Office	LEC	A1UE011008815	KONICA MINOLTA	B363	10/1/2015
Dakota County - Sheriff Office	LEC	A7PU011001617	KONICA MINOLTA	C368	10/1/2015
Dakota County - Sheriff Office	LEC	A7PU011001756	KONICA MINOLTA	C368	10/1/2015
Dakota County - Community Corrections	JDC	AC76011013794	KONICA MINOLTA	B450i	1/24/2023
Dakota County - Law Library	JDC	A7PU011003084	KONICA MINOLTA	C368	12/14/2015
Dakota County - Emergency Operations Center	JDC	ADXG011016048	KONICA MINOLTA	C451/DF713	5/28/2025
Dakota County - Community Corrections	JDC	AA7P011004184	KONICA MINOLTA	C550i	12/11/2020
Dakota County - County Attorney's Office	JDC	ADXJ013009227	KONICA MINOLTA	C361i/DF714	5/29/2025
Dakota County - Purchasing	JDC	A0R6011004660	KONICA MINOLTA	B421	6/30/2009
Dakota County - Attorney Office	JDC	A8KN012001337	KONICA MINOLTA	B808	1/6/2021
Dakota County - Attorney Office	JDC	AA7P017701584	KONICA MINOLTA	C550i	5/11/2023
Dakota County - Attorney Office	JDC	AA7P017704378	KONICA MINOLTA	C550i	7/19/2024
Dakota County - Attorney Office	JDC	ACKN017003196	KONICA MINOLTA	C750i	9/30/2024
Dakota County - Attorney Office	JDC	ADXW013001545	KONICA MINOLTA	BIZHUB301I	10/16/2024

Dakota County - County Sherriff	JDC	AC76011012928	KONICA MINOLTA	B450i	1/24/2023
Dakota County - Government Center	JDC	ADXW013001573	KONICA MINOLTA	BIZHUB301I	10/21/2024
Dakota County - Physical Development Division	WSC	AA7P011702311	KONICA MINOLTA	C550i	11/8/2022
Dakota County - Physical Development Division	WSC	AA7P017702716	KONICA MINOLTA	C550i	5/10/2023
Dakota County - Physical Development Division	WSC	ACKN017002472	KONICA MINOLTA	C750i	1/25/2024
Dakota County - Physical Development Division	WSC	AA7P017704130	KONICA MINOLTA	C550i	4/5/2024
Dakota County - Social Services	WSC	AC76011010030	KONICA MINOLTA	B450i	11/15/2022
Dakota County - Social Services	WSC	AC76011011212	KONICA MINOLTA	B450i	11/8/2022
Dakota County - Social Services	WSC	AC76011012019	KONICA MINOLTA	B450i	11/15/2022
Dakota County - Social Services	WSC	AA7P017704241	KONICA MINOLTA	C550i	7/22/2024
Dakota County - Social Services	WSC	ADXW013001471	KONICA MINOLTA	BIZHUB301I	11/25/2024
Dakota County - Social Services	WSC	ADXJ013009248	KONICA MINOLTA	C361i/DF714	5/28/2025
Dakota County - Galaxie Library	GLC	ADXJ013009369	KONICA MINOLTA	C361i/DF714	5/28/2025
Dakota County - Community Corrections	WSC	AA7R011022675	KONICA MINOLTA	C450i	10/13/2022

Dakota County - Community Corrections	WSC	AC76011011163	KONICA MINOLTA	B450I	11/8/2022
Dakota County - Community Corrections	WSC	ADXW013002029	KONICA MINOLTA	BIZHUB301I	11/25/2024
Dakota County - Gun Permit Area	WSC	A5C1011027014	KONICA MINOLTA	C364E	10/1/2015
Dakota County - Public Health	WSC	AA7R011009051	KONICA MINOLTA	C450i	12/10/2020
Dakota County - Public Health	WSC	AA7P017704254	KONICA MINOLTA	C550i	7/22/2024
Dakota County - Public Health	WSC	AA2M013016471	KONICA MINOLTA	C250I/DF714	10/16/2024
Dakota County - Service & License Center	WSC	AD XK013009091	KONICA MINOLTA	C301i/DF714	5/29/2025
Dakota County - Sheriff's Office	WSC	AA2M011020679	KONICA MINOLTA	C250I/DF714	9/12/2023
Dakota County - Social Service	WSC	AA7R011009233	KONICA MINOLTA	C450i	12/8/2020
Dakota County - Social Service	WSC	AA2J013001377	KONICA MINOLTA	C360I/DF714	12/31/2020
Dakota County - Social Service	WSC	AC76011009966	KONICA MINOLTA	B450I	11/15/2022
Dakota County - Social Service	WSC	AA7P017701595	KONICA MINOLTA	C550i	5/10/2023
Dakota County - Western Service Center	WSC	AC76011001140	KONICA MINOLTA	B450I	12/10/2020
Dakota County - Western Service Center	WSC	A61D011005598	KONICA MINOLTA	B554E	11/11/2015

Dakota County - Pleasant Hill Library	PHL	ADXJ013009366	KONICA MINOLTA	C361i/DF714	5/29/2025
Dakota County - License Center	RTL	AA2M013001758	KONICA MINOLTA	C250i/DF714	12/10/2020
Dakota County - Robert Trail Library	RTL	AA2M013008360	KONICA MINOLTA	C250i/DF714	2/7/2022
Dakota County - Wescott Library	ELC	AA2M013008342	KONICA MINOLTA	C250i/DF714	2/7/2022
Dakota County - Wescott Library	ELC	AA7P017704249	KONICA MINOLTA	C550i	7/22/2024
Dakota County - Wescott Library	ELC	ADXJ013009238	KONICA MINOLTA	C361i/DF714	5/29/2025
Dakota County - Kaposia Library	KLC	AA2M013012645	KONICA MINOLTA	C250i/DF714	1/24/2024
Dakota County - Kaposia Library	KLC	AA2M013013666	KONICA MINOLTA	C250i/DF714	1/17/2024
Dakota County - Burnhaven Library	BLC	ADXJ013009288	KONICA MINOLTA	C361i/DF714	5/28/2025
Dakota County - License Center	BLC	A61D011005604	KONICA MINOLTA	B554E	
Dakota County - Community Corrections NSC	NSC	AC76011013268	KONICA MINOLTA	B450i	1/9/2023
Dakota County - Community Corrections NSC	NSC	AC76011012911	KONICA MINOLTA	B450i	1/9/2023
Dakota County - Community Service Admin	NSC	AA7P017701577	KONICA MINOLTA	C550i	5/18/2023
Dakota County - Veteran Services	NSC	A7PU011003244	KONICA MINOLTA	C368	11/2/2015

Dakota County - Attorney Office	NSC	AC77013000521	KONICA MINOLTA	B360/DF714	12/11/2020
Dakota County - Attorney Office	NSC	AA7P017702821	KONICA MINOLTA	C550i	5/4/2023
Dakota County - Employment & Economic Assistance	NSC	AC76011001182	KONICA MINOLTA	B450I	12/11/2020
Dakota County - Employment & Economic Assistance	NSC	AA2K013001952	KONICA MINOLTA	C300I/DF714	12/31/2020
Dakota County - Employment & Economic Assistance	NSC	AC76011012953	KONICA MINOLTA	B450I	1/9/2023
Dakota County - Employment & Economic Assistance	NSC	AC76011012875	KONICA MINOLTA	B450I	1/12/2023
Dakota County - Employment & Economic Assistance	NSC	AC76011013252	KONICA MINOLTA	B450I	1/12/2023
Dakota County - Employment & Economic Assistance	NSC	AC76011012857	KONICA MINOLTA	B450I	1/26/2023
Dakota County - Employment & Economic Assistance	NSC	AC76011013732	KONICA MINOLTA	B450I	1/12/2023
Dakota County - Employment & Economic Assistance	NSC	AC76011012755	KONICA MINOLTA	B450I	1/12/2023
Dakota County - Employment & Economic Assistance	NSC	AC76011013590	KONICA MINOLTA	B450I	1/12/2023

Dakota County - Employment & Economic Assistance	NSC	AC76011013235	KONICA MINOLTA	B450i	4/5/2023
Dakota County - Employment & Economic Assistance	NSC	AC76017001720	KONICA MINOLTA	B450i	5/18/2023
Dakota County - Employment & Economic Assistance	NSC	AA7P017704157	KONICA MINOLTA	C550i	7/22/2024
Dakota County - Employment & Economic Assistance	NSC	AA7R018000440	KONICA MINOLTA	C450i	7/19/2024
Dakota County - Employment & Economic Assistance	NSC	ADF2011001098	KONICA MINOLTA	ACCURIO2100	7/19/2024
Dakota County - Employment & Economic Assistance	NSC	ACKN017002465	KONICA MINOLTA	C750i	7/19/2024
Dakota County - Employment & Economic Assistance	NSC	ACKN017002467	KONICA MINOLTA	C750i	7/19/2024
Dakota County - Employment & Economic Assistance	NSC	A79M011014779	KONICA MINOLTA	C458	8/23/2017
Dakota County - Employment & Economic Assistance	NSC	A79M011014809	KONICA MINOLTA	C458	8/23/2017
Dakota County - Employment & Economic Assistance	NSC	ADXM013006929	KONICA MINOLTA	C251i/DF714	5/28/2025

Dakota County - Employment & Economic Assistance	NSC	ADXM013007035	KONICA MINOLTA	C251i/DF714	5/28/2025
Dakota County - Employment & Economic Assistance	NSC	AA7R017001025	KONICA MINOLTA	C450i	5/4/2023
Dakota County - Social Service	NSC	ADXJ013009283	KONICA MINOLTA	C361i/DF714	5/28/2025
Dakota County - Social Service	NSC	AA2J013001352	KONICA MINOLTA	C360I/DF714	12/11/2020
Dakota County - Social Service	NSC	AC7601102883	KONICA MINOLTA	B450I	
Dakota County - Social Service	NSC	AC76011013672	KONICA MINOLTA	B450I	1/26/2023
Dakota County - Social Service	NSC	AA7R017000673	KONICA MINOLTA	C450i	5/10/2023
Dakota County - Social Service	NSC	AA7R018000085	KONICA MINOLTA	C450i	7/22/2024
Dakota County - Social Service	NSC	AA7R018000064	KONICA MINOLTA	C450i	7/22/2024
Dakota County - Social Service	NSC	AA7R018000275	KONICA MINOLTA	C450i	7/22/2024
Dakota County - Social Service	NSC	ADXJ013009290	KONICA MINOLTA	C361i/DF714	10/22/2015
Dakota County - Social Service	NSC	A7PU011001763	KONICA MINOLTA	C368	10/20/2015
Dakota County - Social Service	NSC	A7PU011001678	KONICA MINOLTA	C368	10/20/2015

Dakota County - Social Service	NSC	A0P2011017540	KONICA MINOLTA	C452	11/10/2015
Dakota County - Public Health	NSC	AC76011012883	KONICA MINOLTA	B450I	1/12/2023
Dakota County - Public Health	NSC	AC76011013781	KONICA MINOLTA	B450I	1/26/2023
Dakota County - Public Health	NSC	AA7R017000843	KONICA MINOLTA	C450i	5/18/2023
Dakota County - Public Health	NSC	AA7P017701871	KONICA MINOLTA	C550i	5/18/2023
Dakota County - Employment & Economic Assistance	NSC	ADXW013001561	KONICA MINOLTA	BIZHUB301I	10/29/2024
Dakota County - Social Services	NSC	ACKN011000679	KONICA MINOLTA	C361i/DF714	12/11/2020
Dakota County - Social Services	NSC	AC77013000810	KONICA MINOLTA	B360/DF714	12/28/2020
Dakota County - Northern Service Center	NSC	A61D011005592	KONICA MINOLTA	B554E	10/19/2016

County Wide HP Devices

Name	Building	Serial Number	HP Device Make	Model	Install Date
Dakota County - Northern Service Center	NSC	CNB9H9X1MH	HP	M570DN	12/22/2015
Dakota County - Northern Service Center	NSC	CNBCHBL03T	HP	M605N	12/22/2015

Dakota County - Northern Service Center	NSC	CNBCHC40B6	HP	M605DN	12/21/2015
Dakota County - Northern Service Center	NSC	PHBVD00143	HP	M402DW	12/22/2015
Dakota County - Northern Service Center	NSC	JPBDY06519	HP	M401DN	9/18/2015
Dakota County - Northern Service Center	NSC	PHB8JCSGNY	HP	M426FDN	3/2/2017
Dakota County - Employment & Economic Assistance	NSC	CN6CF1Q0JG	HP	CP6015DN	
Dakota County - Employment & Economic Assistance	NSC	USBXN27435	HP	H4250	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNB9P66849	HP	P2055DN	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNB9P66850	HP	P2055DN	11/2/2015
Dakota County - Public Health	NSC	JPBDQ21415	HP	M451DN	12/22/2015
Dakota County - Public Health	NSC	CNRXK89743	HP	H4350DTN	2/19/2014
Dakota County - Public Health	NSC	CNB9033556	HP	P2055DN	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	MXBPM921PK	HP	M428FDW	12/5/2019

Dakota County - Employment & Economic Assistance	NSC	MXBPM921Q1	HP	M428FDW	12/5/2019
Dakota County - Employment & Economic Assistance	NSC	MXBPM921NN	HP	M428FDW	12/5/2019
Dakota County - Employment & Economic Assistance	NSC	MXBPM921NZ	HP	M428FDW	12/5/2019
Dakota County - Employment & Economic Assistance	NSC	MXBPM921NS	HP	M428FDW	12/5/2019
Dakota County - Employment & Economic Assistance	NSC	MXBPM921NH	HP	M428FDW	12/5/2019
Dakota County - Employment & Economic Assistance	NSC	MXBPM921Q3	HP	M428FDW	12/5/2019
Dakota County - Employment & Economic Assistance	NSC	CNB9L00576	HP	P2055DN	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNDY259880	HP	P4015N	
Dakota County - Employment & Economic Assistance	NSC	MXBPM87368	HP	M428FDW	1/24/2020
Dakota County - Employment & Economic Assistance	NSC	MXBPMCV1NH	HP	M428FDW	1/24/2020

Dakota County - Employment & Economic Assistance	NSC	MXBPN3530K	HP	M428FDW	4/10/2020
Dakota County - Employment & Economic Assistance	NSC	MXBPN3531N	HP	M428FDW	4/10/2020
Dakota County - Employment & Economic Assistance	NSC	MXBPN3530V	HP	M428FDW	4/10/2020
Dakota County - Employment & Economic Assistance	NSC	MXBPN352YY	HP	M428FDW	4/10/2020
Dakota County - Employment & Economic Assistance	NSC	MXBPN352ZN	HP	M428FDW	4/10/2020
Dakota County - Employment & Economic Assistance	NSC	MXBPN352ZL	HP	M428FDW	4/10/2020
Dakota County - Employment & Economic Assistance	NSC	MXBPN352YP	HP	M428FDW	4/10/2020
Dakota County - Employment & Economic Assistance	NSC	MXBPN352YS	HP	M428FDW	4/10/2020
Dakota County - Employment & Economic Assistance	NSC	MXBPN352Z3	HP	M428FDW	4/10/2020
Dakota County - Employment & Economic Assistance	NSC	MXBPN352YZ	HP	M428FDW	4/10/2020

Dakota County - Employment & Economic Assistance	NSC	MXBPN352YV	HP	M428FDW	4/10/2020
Dakota County - Employment & Economic Assistance	NSC	MXBPN352ZX	HP	M428FDW	4/10/2020
Dakota County - Employment & Economic Assistance	NSC	MXBPN35313	HP	M428FDW	4/10/2020
Dakota County - Employment & Economic Assistance	NSC	MXBPN35319	HP	M428FDW	4/10/2020
Dakota County - Employment & Economic Assistance	NSC	MXBPN3530C	HP	M428FDW	4/10/2020
Dakota County - Employment & Economic Assistance	NSC	MXBPN352Z9	HP	M428FDW	4/10/2020
Dakota County - Employment & Economic Assistance	NSC	MXBPN35300	HP	M428FDW	4/10/2020
Dakota County - Employment & Economic Assistance	NSC	CNB9B01796	HP	P2015	12/7/2015
Dakota County - Employment & Economic Assistance	NSC	CNBJS48089	HP	P2015	12/7/2015
Dakota County - Employment & Economic Assistance	NSC	CNB9L00566	HP	P2055DN	12/7/2015

Dakota County - Employment & Economic Assistance	NSC	CNB9P66846	HP	P2055DN	12/7/2015
Dakota County - Employment & Economic Assistance	NSC	CNB9P66845	HP	P2055DN	12/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNB9L00567	HP	P2055DN	12/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNBC4B302T	HP	H1320	12/7/2015
Dakota County - Employment & Economic Assistance	NSC	CNL1D06536	HP	H1320	12/7/2015
Dakota County - Employment & Economic Assistance	NSC	CNHC56M29H	HP	H1320	12/7/2015
Dakota County - Employment & Economic Assistance	NSC	CNHC5DW2BD	HP	H1320	12/7/2015
Dakota County - Employment & Economic Assistance	NSC	CNDC52P3L4	HP	H1320	12/7/2015
Dakota County - Employment & Economic Assistance	NSC	CNBC4B3032	HP	H1320	12/7/2015
Dakota County - Employment & Economic Assistance	NSC	CNFC5333YL	HP	H1320	12/7/2015

Dakota County - Employment & Economic Assistance	NSC	VNB3B02901	HP	M401DN	12/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNHC56M2BH	HP	H1320	12/7/2015
Dakota County - Employment & Economic Assistance	NSC	VNB3H08481	HP	M401DN	12/2/2015
Dakota County - Employment & Economic Assistance	NSC	VNB3B02981	HP	M401DN	12/2/2015
Dakota County - Employment & Economic Assistance	NSC	VNB3H02713	HP	M401DN	12/7/2015
Dakota County - Employment & Economic Assistance	NSC	CNB9B01788	HP	P2015	12/7/2015
Dakota County - Employment & Economic Assistance	NSC	CNHC5DW2B2	HP	H1320	2/26/2016
Dakota County - Employment & Economic Assistance	NSC	CNDY421367	HP	P4015N	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNB1C16841	HP	P2055D	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNDCG8S27R	HP	M602DN	11/2/2015

Dakota County - Employment & Economic Assistance	NSC	CNBJR48288	HP	P2015	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNDC52G38S	HP	H1320	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNDC52G38T	HP	H1320	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNB1B05305	HP	P2055D	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNBJC33420	HP	P2015	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNB1B05314	HP	P2055D	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNB9L00568	HP	P2055DN	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNB9P66847	HP	P2055DN	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNBC4C945B	HP	H1320	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNB9L00572	HP	P2055DN	11/2/2015

Dakota County - Employment & Economic Assistance	NSC	CNF8H5HFT1	HP	M425DN	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNB9P66848	HP	P2055DN	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNB1C16329	HP	P2055D	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNB1B05310	HP	P2055D	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNB9P66853	HP	P2055DN	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNB9P66842	HP	P2055DN	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNL1D06534	HP	H1320	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNHC5DW2BQ	HP	H1320	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNBJC33414	HP	P2015	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNB1C16320	HP	P2055D	10/26/2015

Dakota County - Employment & Economic Assistance	NSC	CNB1B05296	HP	P2055D	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNB9B01804	HP	P2015	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNBJB06452	HP	P2015	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNB1C16319	HP	P2055D	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNB1C16316	HP	P2055D	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNB9L00571	HP	P2055DN	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNBJB46482	HP	P2015	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNB1C16318	HP	P2055D	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	VNB3H08486	HP	M401DN	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNBJR48286	HP	P2015	11/2/2015

Dakota County - Employment & Economic Assistance	NSC	CNDC52P3LJ	HP	H1320	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNHC6154SM	HP	H1320	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNB9P66844	HP	P2055DN	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	XXXXX77086	HP	H1320	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNB9F02183	HP	P2015	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNDY305461	HP	P4015TN	1/25/2012
Dakota County - Employment & Economic Assistance	NSC	CNB9L03648	HP	P2015	11/2/2015
Dakota County - Employment & Economic Assistance	NSC	CNBC4B303B	HP	H1320	3/1/2016
Dakota County - Employment & Economic Assistance	NSC	CNB9L00575	HP	P2055DN	3/1/2016
Dakota County - Employment & Economic Assistance	NSC	CNFC5333XZ	HP	H1320	3/1/2016

Dakota County - Employment & Economic Assistance	NSC	CNB9L00577	HP	P2055DN	9/24/2018
Dakota County - Service & License Center WSP	NSC	CNCCF1K2CS	HP	M551DN	
Dakota County - Attorney Office	NSC	JPSCF171JH	HP	H9040DN	2/6/2013
Dakota County - Social Service	NSC	CNDRQ2921F	HP	M428FDW	6/22/2022
Dakota County - Veteran Services	NSC	VNB3N01239	HP	P1606DN	11/2/2015
Dakota County - Veteran Services	NSC	VNB3N01240	HP	P1606DN	11/2/2015
Dakota County - Veteran Services	NSC	VNB3M23928	HP	P1606DN	11/2/2015
Dakota County - Community Corrections NSC	NSC	JPBCHC418D	HP	M553DN	12/22/2015
Dakota County - Community Corrections NSC	NSC	CNBCHBP19B	HP	M605DN	12/22/2015
Dakota County - Community Corrections NSC	NSC	CNDCGBH1PQ	HP	M602DN	10/29/2015
Dakota County - Community Corrections NSC	NSC	CNCCDBK0N2	HP	M602DN	11/2/2015
Dakota County - Community Corrections NSC	NSC	VND3B86903	HP	P1606DN	11/2/2015
Dakota County - Community Corrections NSC	NSC	CNCCDBK1GX	HP	M602DN	11/2/2015

Dakota County - Community Corrections NSC	NSC	JPRC9B00VY	HP	H9040DN	3/24/2014
Dakota County - Community Corrections NSC	NSC	JPSCF171K5	HP	H9040DN	5/30/2013
Dakota County - Parks-Lebanon Hills Shop	LHP-SHOP	MXBCM7G1QS	HP	M479FDW	9/23/2019
Dakota County - Parks-Lebanon Hills Shop	LHP-SHOP	MXBCM7G1QG	HP	M479FDW	9/23/2019
Dakota County - Burnhaven Library	BLC	PHDBB33371	HP	M404DN	1/3/2022
Dakota County - Burnhaven Library	BLC	VNB3M31028	HP	P2035N	11/2/2015
Dakota County - License Center	BLC	CNBCH7B09D	HP	M605DN	12/21/2015
Dakota County - License Center	BLC	CNBCH7B098	HP	M605DN	12/24/2015
Dakota County - License Center	BLC	CNBS106208	HP	HPCP2025N	8/24/2011
Dakota County - Lebanon Hills Campground	LHP-GC	CNCRQ687BP	HP	M479FDW	10/6/2022
Dakota County - Lebanon Hills Campground	LHP-GC	CNCC9BN0DX	HP	CP3525N	11/2/2015
Dakota County - Historical Society	MUS	USBD048537	HP	4050N	6/9/2011
Dakota County - Historical Society	MUS	CNNCN3D248	HP	E60155DN	11/3/2020
Dakota County - Historical Society	MUS	CNBCD290FD	HP	M551N	

Dakota County - Wescott Library	ELC	PHBVD00044	HP	M402DW	12/28/2015
Dakota County - Wescott Library	ELC	PHBVD00072	HP	M402DW	12/28/2015
Dakota County - Wescott Library	ELC	PHBVD00158	HP	M402DW	12/28/2015
Dakota County - License Center	RLC	CNBCHC40B4	HP	M605DN	12/24/2015
Dakota County - Galaxie Library	GLC	PHBCG34676	HP	E40040DN	7/25/2023
Dakota County - Galaxie Library	GLC	VNBC9D031V	HP	P3015DN	10/30/2015
Dakota County - Community Corrections	WSC	CNCCDBK0N0	HP	M602N	11/2/2015
Dakota County - Facilities Management	WSC	CND8FDKH26	HP	M475DN	5/12/2014
Dakota County - Finance	WSC	CNMCLCV2PF	HP	E60055DN	5/24/2019
Dakota County - Law Library - AV	WSC	VNB3H27516	HP	M401DN	10/30/2015
Dakota County - Sheriff's Office	WSC	PHBB108056	HP	M404DN	11/5/2019
Dakota County - Sheriff's Office	WSC	PHBB108064	HP	M404DN	11/5/2019
Dakota County - Social Service	WSC	CNNCM9P028	HP	E60155DN	11/15/2019
Dakota County - Western Service Center	WSC	CNBCHC40B1	HP	M605DN	12/23/2015

Dakota County - Physical Development Admin	WSC	CNB8H435HS	HP	M476DN	7/2/2015
Dakota County - Physical Development Admin	WSC	CNBCHC409Z	HP	M605DN	12/23/2015
Dakota County - Physical Development Admin	WSC	CNRXR66944	HP	H4250	4/1/2011
Dakota County - Social Services	WSC	CNGCF7H0W9	HP	CP5525DN	8/16/2013
Dakota County - Social Services	WSC	CNDY834737	HP	H4515X	11/27/2012
Dakota County - Social Services	WSC	CNDY834615	HP	H4515N	10/30/2015
Dakota County - Social Services	WSC	CNGKK37438	HP	H2420	10/30/2015
Dakota County - Environmental Resources	WSC	PHLHJ09112	HP	4001DN	6/9/2023
Dakota County - Physical Development Division	WSC	MXBCM7D2G2	HP	M479DN	11/14/2019
Dakota County - Physical Development Division	WSC	CNNCM9C04H	HP	E60155DN	11/14/2019
Dakota County - Physical Development Division	WSC	JPRC99S0BR	HP	H9050	4/1/2011
Dakota County - Attorney Office	JDC	CNNCM9C0C8	HP	E60155DN	1/22/2020
Dakota County - Attorney Office	JDC	JPCCH9Y11M	HP	M651DN	12/21/2015
Dakota County - Attorney Office	JDC	CNBCH9Y0K4	HP	M605DN	1/27/2016

Dakota County - Attorney Office	JDC	JPBCD2W00Y	HP	M602X	5/24/2012
Dakota County - Attorney Office	JDC	JPSCDDJ153	HP	H9040DN	1/31/2013
Dakota County - Attorney Office	JDC	CNF8F8LG3D	HP	M1536DNF	9/7/2016
Dakota County - Attorney Office	JDC	CNDCJDL1FV	HP	M605X	4/3/2017
Dakota County - Government Center	JDC	MXBCM7J3T6	HP	M479FDW	10/28/2019
Dakota County - Government Center	JDC	CNB9H557JY	HP	M570DN	12/21/2015
Dakota County - Attorney's Office; JDC	JDC	PHBJP00581	HP	4001DW	6/20/2024
Dakota County - Operations & Facilities Management	JDC	CNB7H6XFQ8	HP	M521DN	12/21/2015
Dakota County - Law Library	JDC	VNB3B07295	HP	M401DN	10/30/2015
Dakota County - Community Corrections	JDC	CNDCG5M0ZG	HP	M602DN	11/2/2015
Dakota County - Community Corrections	JDC	CNRXK64274	HP	H4250	10/11/2012
Dakota County - Community Corrections	JDC	CNDY259797	HP	P4015N	10/30/2015
Dakota County - Sherriff Office - County Jail	LEC	VND3P18996	HP	E45028DN	7/19/2024
Dakota County - Sherriff Office - County Jail	LEC	PHNCT161G9	HP	E60155DN	3/25/2025

Dakota County - Sheriff Office	LEC	CNDXC19731	HP	H4350DTN	1/19/2012
Dakota County - Sheriff Office	LEC	PHDBC16575	HP	M404DN	9/28/2021
Dakota County - Sheriff Office	LEC	PHDBC16570	HP	M404DN	9/28/2021
Dakota County - Sheriff Office	LEC	PHDBC16564	HP	M404DN	9/28/2021
Dakota County - Sheriff Office	LEC	PHDBC15411	HP	M404DN	9/28/2021
Dakota County - Sheriff Office	LEC	JPCC15QGCU	HP	E65160DN	8/16/2021
Dakota County - Sheriff Office	LEC	CNDRND80Y9	HP	M428FDN	2/17/2021
Dakota County - Sheriff Office	LEC	JPBDM10625	HP	M404DN	1/25/2021
Dakota County - Sheriff Office	LEC	CNJB46336	HP	P2015	12/7/2015
Dakota County - Sheriff Office	LEC	CNB7H6TPVZ	HP	M521DN	12/21/2015
Dakota County - Sheriff Office	LEC	CNB7H6TPXC	HP	M521DN	12/21/2015
Dakota County - Sheriff Office	LEC	CNBCH7B09H	HP	M605DN	12/21/2015
Dakota County - Sheriff Office	LEC	CNBCH7B093	HP	M605DN	12/21/2015
Dakota County - Sheriff Office	LEC	MXBCHD10BK	HP	M577DN	12/28/2015

Dakota County - Sheriff Office	LEC	CNBJF02203	HP	P2015	11/2/2015
Dakota County - Sheriff Office	LEC	CNRC6BJ8J9	HP	H1320	11/2/2015
Dakota County - Sheriff Office	LEC	CNBJB05938	HP	P2015	11/2/2015
Dakota County - Sheriff Office	LEC	CNB9L00574	HP	P2055DN	11/2/2015
Dakota County - Sheriff Office	LEC	CNBJB33243	HP	P2015	11/2/2015
Dakota County - Sheriff Office	LEC	USBXN07923	HP	H4250	6/5/2012
Dakota County - Sheriff Office	LEC	CNBCDB321H	HP	M551N	11/2/2015
Dakota County - Sheriff Office	LEC	USBXN07920	HP	H4250	4/11/2013
Dakota County - Sheriff Office	LEC	CNBJ298266	HP	HP3055AIO	11/2/2015
Dakota County - Sheriff Office	LEC	CNBCD9L0D5	HP	M551N	11/2/2015
Dakota County - Sheriff Office	LEC	CNDCGDB0G4	HP	M602N	11/2/2015
Dakota County - Sheriff Office	LEC	CNDY462669	HP	H4515N	
Dakota County - Sheriff Office	LEC	CNRXK20598	HP	H4250	
Dakota County - Sheriff Office	LEC	CNCCDCF1W5	HP	M603N	4/3/2013

Dakota County - Sheriff Office	LEC	CNBJN31530	HP	P2015	2/5/2013
Dakota County - Sheriff Office	LEC	VNB4H06116	HP	P3015	11/2/2015
Dakota County - Sheriff Office	LEC	VNB3D70970	HP	P2035	11/2/2015
Dakota County - Sheriff Office	LEC	VNB3C26246	HP	H1022	1/27/2016
Dakota County - Sheriff Office	LEC	CNB9J5CFY8	HP	M570DN	8/1/2016
Dakota County - Dept of Public Service & Revenue	ADC	PHNCR3V07C	HP	E60155DN	5/4/2023
Dakota County - Dept of Public Service & Revenue	ADC	CNB9T86530	HP	P2035N	9/11/2012
Dakota County - Employee Relations	ADC	CNBCH7B09B	HP	M605DN	12/21/2015
Dakota County - Employee Relations	ADC	CNDCHBM16V	HP	M750DN	12/21/2015
Dakota County - Employee Relations	ADC	JPDCGBJ2K9	HP	M602N	11/2/2015
Dakota County - Finance	ADC	CNHC62R26H	HP	H1320	8/24/2011
Dakota County - Finance	ADC	CNMCLB1039	HP	E60055DN	1/22/2019
Dakota County - Finance	ADC	VNB3C11657	HP	M454DN	1/30/2020
Dakota County - Information Technology	ADC	VND3P04103	HP	E45028DN	11/16/2023

Dakota County - Information Technology	ADC	CNC8DCHT19	HP	M475DN	11/2/2015
Dakota County - Property Taxation & Records	ADC	CNBCH7B09J	HP	M605DN	12/21/2015
Dakota County - Property Taxation & Records	ADC	CNBCH7B096	HP	M605DN	12/22/2015
Dakota County - Property Taxation & Records	ADC	CNBCH7B09C	HP	M605DN	12/21/2015
Dakota County - Property Taxation & Records	ADC	CNBCH7B097	HP	M605DN	12/22/2015
Dakota County - Property Taxation & Records	ADC	CNBCH7B099	HP	M605DN	12/21/2015
Dakota County - Property Taxation & Records	ADC	JPBCN00119	HP	H9000	8/24/2011
Dakota County - Property Taxation & Records	ADC	USDNX23935	HP	H4200	8/24/2011
Dakota County - Property Taxation & Records	ADC	USGNS20882	HP	H4200	8/24/2011
Dakota County - Vital Stats	ADC	CNDY225929	HP	H4515X	10/30/2015
Dakota County - Administration	ADC	PHGFC18098	HP	M401DNE	11/2/2015
Dakota County - Administration	ADC	CNDY807611	HP	H4515N	1/5/2012
Dakota County - Administration	ADC	CNRXL96415	HP	4350	1/5/2012
Dakota County - Assessors Office	ADC	CNDY160622	HP	P4015N	

Dakota County - Assessors Office	ADC	CNDS100988	HP	HPCP2025N	8/24/2011
Dakota County - Juvenile Center	JSC	CNB7H56DC0	HP	M521DN	12/22/2015
Dakota County - Juvenile Center	JSC	CNDY844302	HP	P4015X	6/23/2011
Dakota County - Juvenile Center	JSC	CNF8G440H1	HP	M425DN	10/28/2015
Dakota County - Juvenile Center	JSC	VNBCC6S22J	HP	P3015DN	10/30/2015
Dakota County - Juvenile Center	JSC	CNG7CDG0KL	HP	M1217	10/30/2015
Dakota County - Juvenile Center	JSC	VNB3M57660	HP	P1606DN	3/1/2017
Dakota County - Juvenile Center	JSC	4TH02032	CANON	DX4935I	7/24/2023
Dakota County - Wentworth Library	WLC	PHGGG02713	HP	M401DW	12/28/2015
Dakota County - License Center	LLC	USGNX44899	HP	H4200	8/24/2011
Dakota County - License Center	LLC	CNBCD2H0K5	HP	M601DN	1/9/2015
Dakota County - Crisis & Recovery Center	NSC	CNCRS8F3PW	HP	E47528F	3/20/2025
Dakota County - Empire Transportation Facility	EMP	VNB4J29105	HP	M401N	10/18/2013
Dakota County - Empire Transportation Facility	EMP	CNCRND0GKB	HP	M479DN	4/1/2021

Dakota County - Empire Transportation Facility	EMP	CNBCH7B08L	HP	M605DN	12/22/2015
Dakota County - Empire Transportation Facility	EMP	CNFCD9W1Z4	HP	CP5525DN	7/16/2013
Dakota County - Empire Transportation Facility	EMP	AFMN01691	CANON	IPFTX3000MFP	11/10/2020
Dakota County - Burnsville WFC	WFC	CNHC56M2BK	HP	H1320	2/26/2016
Dakota County - Burnsville WFC	WFC	CNHC6154S2	HP	H1320	2/26/2016
Dakota County - Burnsville WFC	WFC	VNB3151049	HP	P3015N	2/26/2016
Dakota County - Communications Center	DCC	CNB9H9X2Q0	HP	M570DN	12/24/2015
Dakota County - PDD Facilities Management	DCC	VNBKNC38K5	HP	M281FDW	1/12/2018
Dakota County - Hastings Family Services	HFS	CNL1F06525	HP	H1320	2/26/2016
Dakota County - Lake Byllesby	LB	VNB8K4FB9J	HP	M477FDN	7/14/2017
Dakota County - Lake Byllesby	LB	VNB8K4F985	HP	M477FDN	7/14/2017
Dakota County - Recycling Zone	RZ	VNB3L89956	HP	P1606DN	11/2/2015
Dakota County - Thompson County Park	TP	CNBJB33157	HP	P2015	11/2/2015
Dakota County - Soil & Water Conservation District	SWCD	BAKS09280	CANON	IPFTM305	9/15/2023

Dakota County - Transportation Center - Farmington	FHWY	VNB3S15552	HP	M401N	10/18/2013
Dakota County - Transportation Center - Farmington	FHWY	VNB8K4P5BQ	HP	M477FDN	6/7/2017
Dakota County - Lake Byllesby Campground	LB-CG	VNBKN6K3T3	HP	M283FDW	8/11/2020
Dakota County - CJIIN Dept	CJN	CNB8H29188	HP	M476DN	
Dakota County - Spring Lake Park Reserve	SLP	VNBNL1T8FD	HP	M281FDW	6/26/2018
Dakota County - Spring Lake Park Reserve	SLP	MXBCM7F1GY	HP	M479FDW	9/19/2019
Dakota County - Highway Dept - Hastings Shop	HHWY	PHBBG67845	HP	M406DN	11/22/2024
Dakota County - Highway Dept - Hastings Shop	HHWY	CNTBD29267	HP	H3600	2/20/2014
Dakota County - Electronic Crimes Unit	ECU	MXBCN6C2BQ	HP	M479DN	8/11/2020

Library Public Devices – Konica Minolta

Name	Building	Serial Number	- Make	Model	Install Date
Dakota County - Burnhaven Library	BLC	AA2M011014394	KONICA MINOLTA	C250I/DF714	8/11/2022
Dakota County - Burnhaven Library	BLC	AA2M011014686	KONICA MINOLTA	C250I/DF714	8/11/2022

Dakota County - Wescott Library	ELC	AA2M011014693	KONICA MINOLTA	C250I/DF714	8/16/2022
Dakota County - Farmington Library	FLC	AA2M011014620	KONICA MINOLTA	C250I/DF714	8/15/2022
Dakota County - Galaxie Library	GLC	AA2M011014855	KONICA MINOLTA	C250I/DF714	8/16/2022
Dakota County - Galaxie Library	GLC	AA2M011014788	KONICA MINOLTA	C250I/DF714	8/16/2022
Dakota County - Pleasant Hill Library	HLC	AA2M011014832	KONICA MINOLTA	C250I/DF714	8/12/2022
Dakota County - Inver Grove Library	IGL	AA2M011014728	KONICA MINOLTA	C250I/DF714	8/12/2022
Dakota County - Heritage Library	LLC	AA2M011014880	KONICA MINOLTA	C250I/DF714	8/11/2022
Dakota County - Robert Trail Library	RTL	AA2M011014647	KONICA MINOLTA	C250I/DF714	8/11/2022
Dakota County - Wentworth Library	WLC	AA2M011014884	KONICA MINOLTA	C250I/DF714	8/17/2022
Dakota County - Wentworth Library	WLC	AA2M013005382	KONICA MINOLTA	C250I/DF714	6/22/2021
Dakota County - Kaposia Library	KLC	AA2M013013666	KONICA MINOLTA	C250I/DF714	1/17/2024

County Wide Large Format Devices

Name	Building	Serial Number	Models	Model	Install Date
Dakota County- Communications	ADC	BBHW00622	HP	Designjet Z3200ps	Apr-25
Dakota County - Property Taxation & Records	ADC	331207549	OCE	Oce PlotWave 345 - WPD2	11/12/2019
Dakota County- Capital Projects	ADC	13403111	KIP	7170	-
Dakota County - Assessors Office	ADC	BAA86859	Canon	Image ProGraf IPF 780	-
Dakota County - Empire Transportation Facility	EMP	AFMN01691	Canon	Image ProGraf TX4000	11/10/2020
Dakota County - Physical Development Division	WSC	-	KIP	970	-
Dakota County - Physical Development Division	WSC	-	KIP	7170	-
Dakota County- Employment & Economic Assistance	NSC	ADF2011001098	AccurioPrint	2100 Production	7/19/2024