



Community Services Division

Identifying Community Agency Partners – Targeted Case Management

Questions and Answers

Questions:

1. Question: Does the agency need to have active MHCP AMH-TCM enrollment at the time of proposal submission, or is it acceptable if the agency has started the MHCP TCM enrollment process (especially since the enrollment process is taking more than 30+ days with all the revalidation)?

Answer: We prefer that our selected agencies are already enrolled at the time of submission. You are still welcome to submit a proposal, as this is not a requirement but a preference.

2. Question: Will you acknowledge receipt via an email(or some other method) of a submitted proposal? If so, what would the response time be?

Answer: I will confirm receipt of your proposal once it comes through.

3. Question: Is there a vendor registration process that new providers should complete before submitting a proposal?

Answer: No, this would come during the contract negotiation time.

4. Question: Are there any required contractor forms, supplier registration forms, W-9 submissions, insurance documentation, or other materials that should be submitted in advance?

Answer: All materials that you need to submit for the proposal are listed in the RFP. These documents listed above are not needed until contract negotiation time.

5. Question: Are there any mandatory pre-bid meetings, informational sessions, or onboarding requirements associated with this RFP?

Answer: Not currently. All questions are to be sent to me via email.

6. Question: Are there any common issues that prevent otherwise qualified proposals from being considered responsive?

Answer: No, all submission requirements listed in the RFP must be met when you submit a proposal.

7. Question: Is there anything you would recommend a new provider do prior to submission to ensure a complete and competitive proposal?

Answer: There is nothing we recommend. Our panel expects all RFP submission requirements to be met.

8. Question: Is there a preference for applicants with existing AMH-TCM contracts in Dakota County specifically, or are organizations new to Dakota County eligible to apply?

Answer: Organizations new to Dakota are welcome to apply.

9. Question: Does Dakota County require applicants to be fully enrolled as Minnesota Medical Assistance TCM providers at the time of proposal submission, or is active enrollment in process sufficient?

Answer: Active enrollment is sufficient.

10. Question: Are applicants expected to have Rule 79-compliant staffing in place at the time of proposal submission, or may applicants demonstrate a credible staffing and deployment plan with staff in place by the contract start date of January 1, 2027?

Answer: Demonstration of a staffing and deployment plan would suffice.

11. Question: For Attachment A, Question 8 — if an applicant does not currently hold county human services contracts in Minnesota but holds comparable contracts with Medicaid health plans or behavioral health agencies in other states, are those references acceptable?

Answer: Yes.

12. Question: Does Dakota County use a specific EHR or case management platform that contracted providers are expected to interface with, or do contractors operate within their own documentation systems?

Answer: Contracted providers utilize their own EHR that needs to meet all compliance standards.

13. Question: For the cultural and specialty population capacity described in Section A and Attachment A, Question 7 — does Dakota County have data on the predominant cultural communities or specialty populations currently underserved within the AMH-TCM program that would help applicants tailor their capacity descriptions?

Answer: Population and demographic information are located on the Dakota County website here: [Community Indicators | Dakota County](#).