



# Request for Proposal for Youth Shelter Support Services and Maintenance of the Shelter Site

## Questions and Answers

1. Question: What type of agency / organization you are looking to grant this new program?

**Answer: Please see Attachment B – Purpose section that states “Youth Shelter Support Services are provided in a licensed Children’s Residential Facility. They are defined in and are subject to the standards of Minnesota Statutes, Chapter 245A and Minnesota Rules, parts 2960.0010 to 2960.0710. Shelter Care Services provide a residential program offering short-term, time-limited placements of 90 days or less to residents who are in a behavioral or situational crisis and need out-of-home placement. Dakota County and Washington County are partnering in this service. Temporary emergency housing and support services for youth ages 12 to 18 who do not have a safe place to stay.”**

2. Question: How much is the current monthly lease for the Shelter site?

**Answer: Current lease is \$440 a month.**

3. Question: What is the payment format to the Contractor?

**Answer: Guaranteed beds are billed monthly to Dakota and Washington County and any extra beds sold to other counties are paid by a daily per diem and billed at the end of each month to the referring county. Food and other expenses are all included in the daily per diem rate.**

4. Question: Is the cost of running the shelter billed back to the County?

**Answer: There is a per diem rate per youth and the Contractor will need to determine their program costs on their own.**

5. Question: Are other counties utilizing the shelter?

**Answer: Currently Dakota County has 4 guaranteed beds and Washington County has 2 guaranteed beds. So half the shelter is filled by out of county beds.**

6. Question: Is there going to be a decrease in the total guaranteed beds to the current contract with the current vendor?

**Answer: Yes, in the current contract we don't have any more guaranteed beds since that was used for start up. If a new vendor is selected this can be negotiated to support the start up of a new Contractor.**

7. Question: Is the shelter full? How would cover the cost of staffing with it being a 24 hour facility if beds are not full?

**Answer: No, it's all built into the per diem rate. Vendor will need to sell beds in order to recoup the money for programming.**

8. Question: How long has the shelter been open?

**Answer: Since October 2022.**

9. Question: Is there a current relationship with the vendor and other counties.

**Answer: No contractual relationship. Other counties can use the Dakota County contract as a Host County contract. Washington and Dakota County meet regularly with the current vendor.**

10. Question: How often is the shelter full?

**Answer: Not full often.**

11. Question: For the 8am-5pm staff consultation in the RFP, does that need to be a specific person, or can it be the Contractor's designated person?

**Answer: It can be Contractor's designated person, and does not need to have specific qualifications.**

12. Question: Can the number of guaranteed beds be negotiated to increase the number?

**Answer: Yes.**

13. Question: Would this contract start January 1, 2025?

**Answer: Yes.**

14. Question: Are there pictures of the shelter site online that can be viewed?

**Answer: There are not pictures of the building/inside. Here is the website that has information regarding the current shelter program [Aspen House \(nexusfamilyhealing.org\)](https://www.nexusfamilyhealing.org).**