

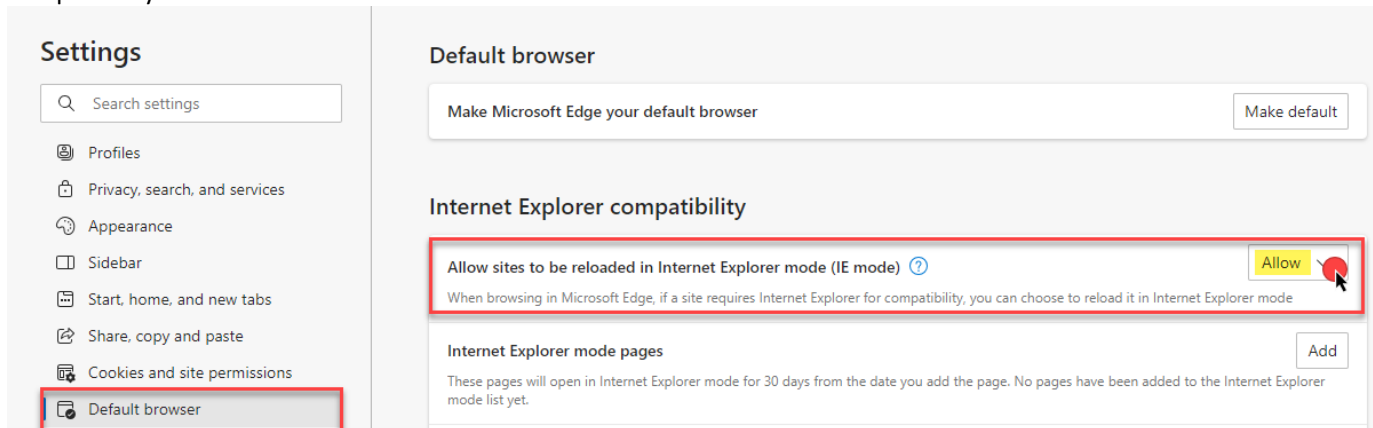
Connecting to VPN - Non-County Computer

This document will walk through connecting a non-county computer, such as a personally owned home computer, to Dakota County's Computer VPN.

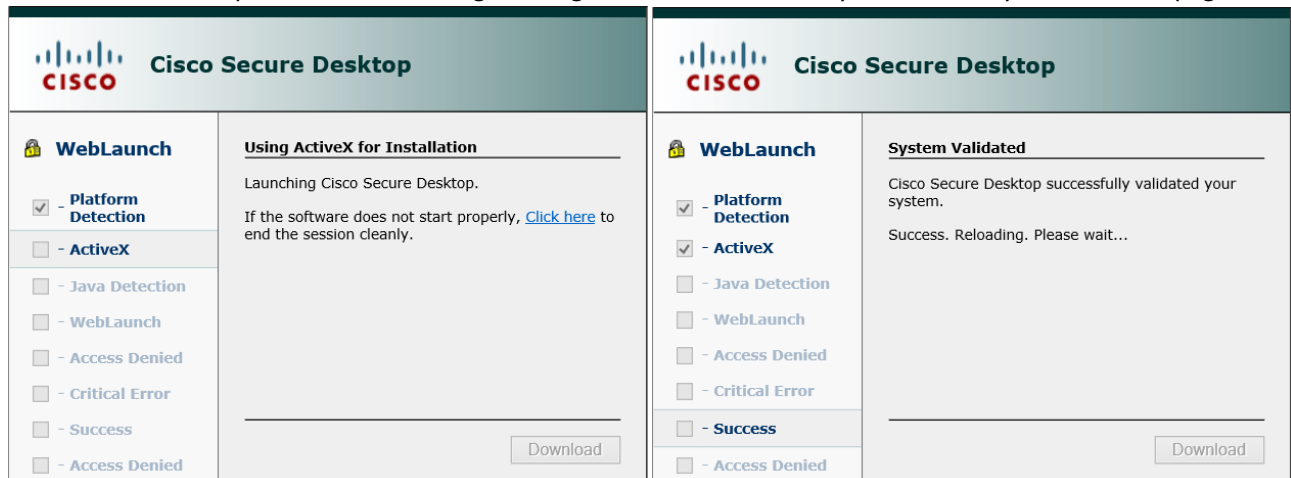
There are two parts to these instructions. The first part shows how to set up your computer to connect to the VPN the first time. The second part (page 6) shows how you to connect to VPN going forward.

INITIAL SETUP

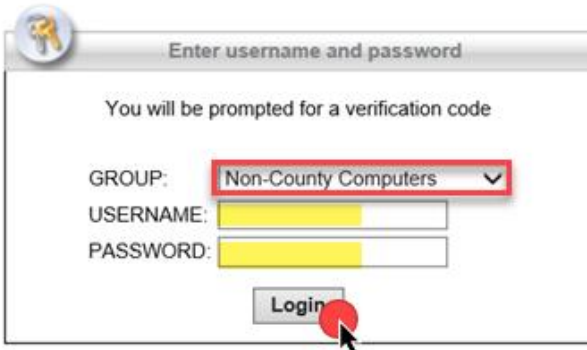
1. Open a new window in Microsoft Edge. Go to Settings (three-dot menu) and make sure you have changed IE compatibility mode to ALLOWED.



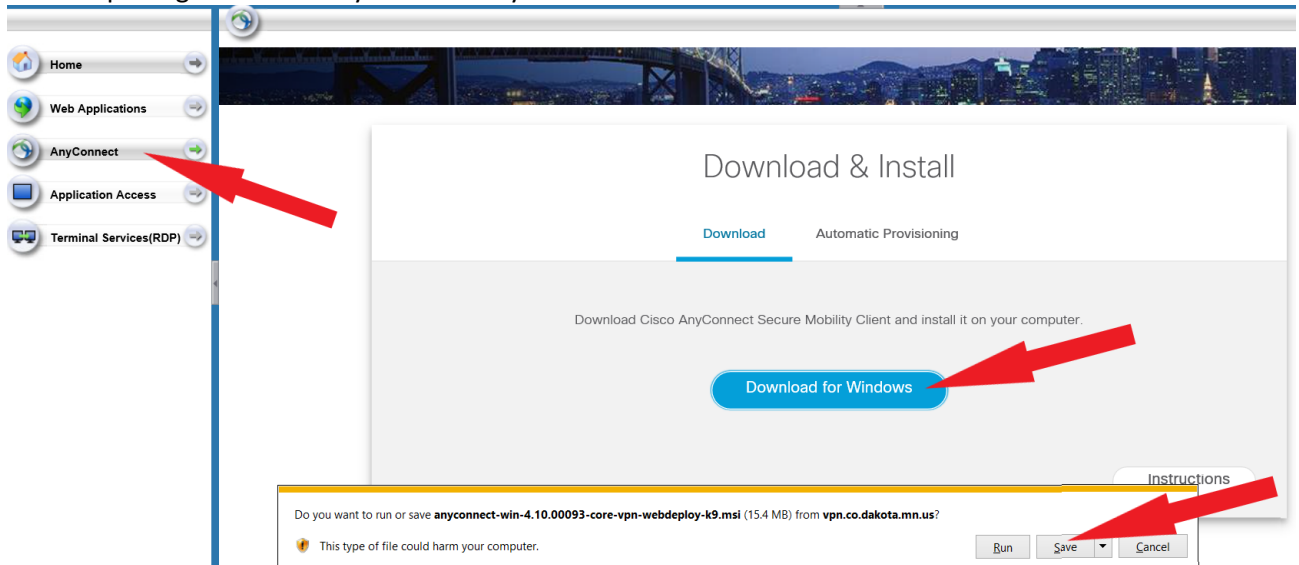
2. Navigate to <https://vpn.co.dakota.mn.us> in Microsoft Edge (this site is not supported in any other browsers).
3. Cisco Secure Desktop will start, it should go through ActiveX automatically and transfer you to the webpage.



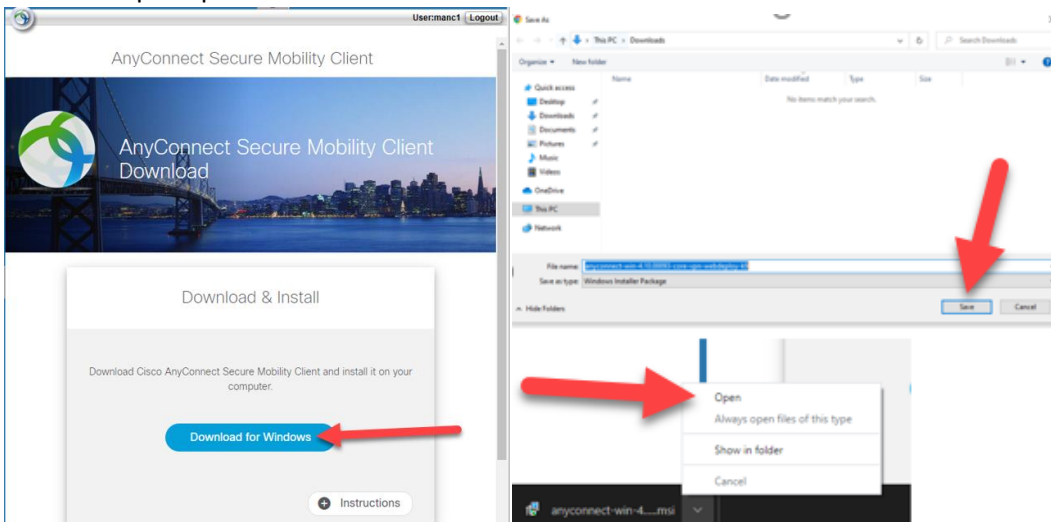
4. Choose **Non-County Computers VPN** profile from the dropdown. Enter your County User ID and password, then execute the multifactor authentication to complete the login.

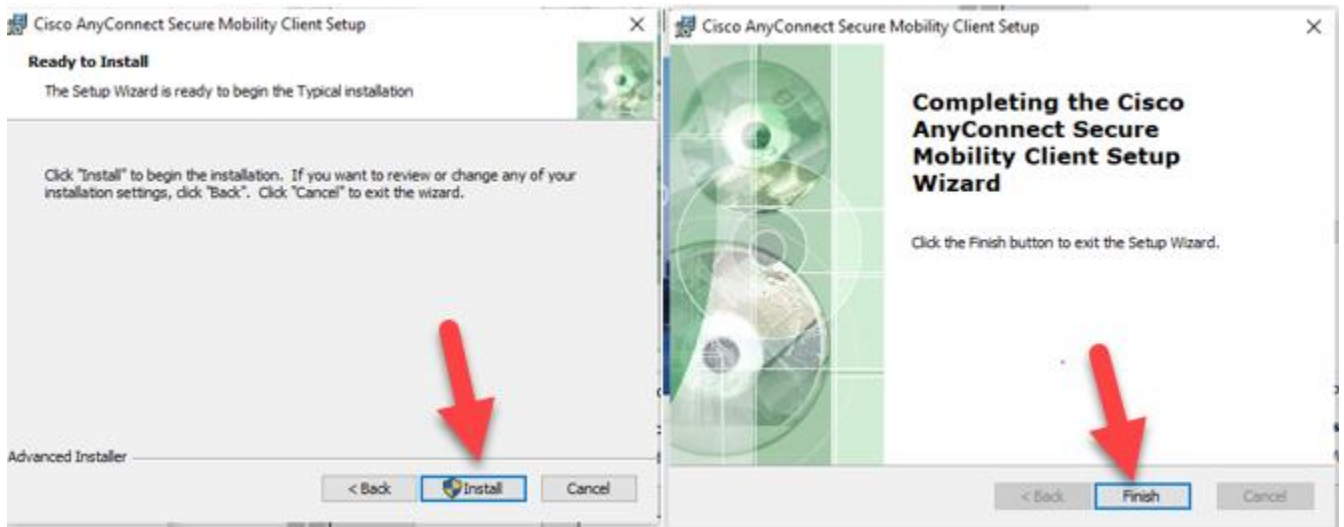
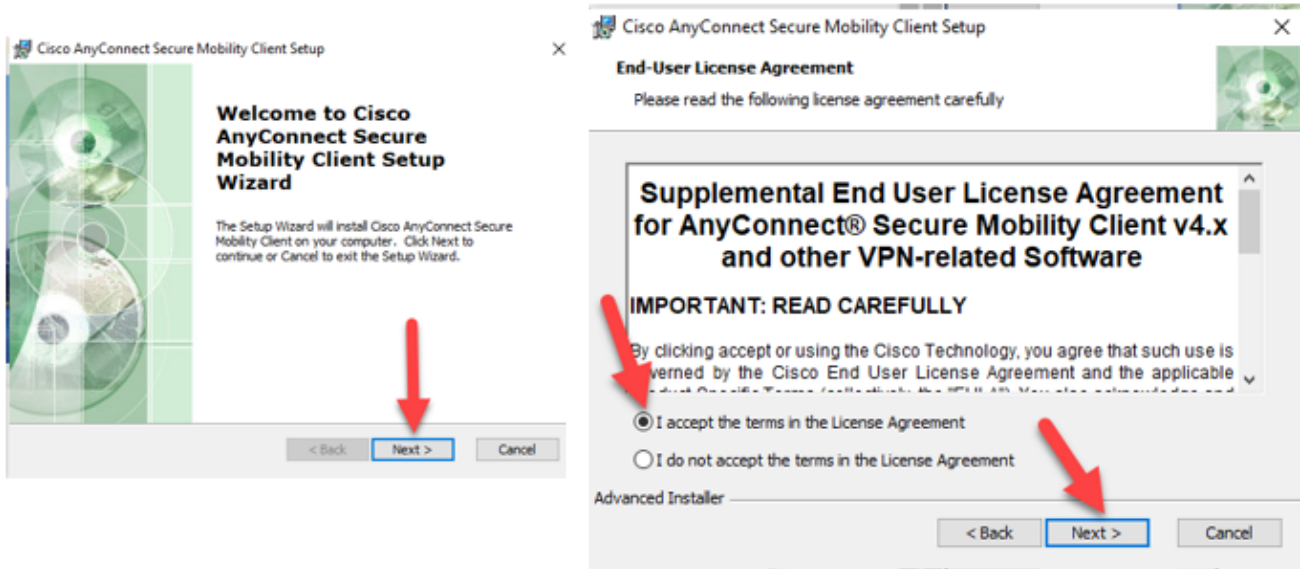


5. Choose **AnyConnect** in the left-hand column and then click **Download for Windows** – this will download the installer package to install AnyConnect on your PC.

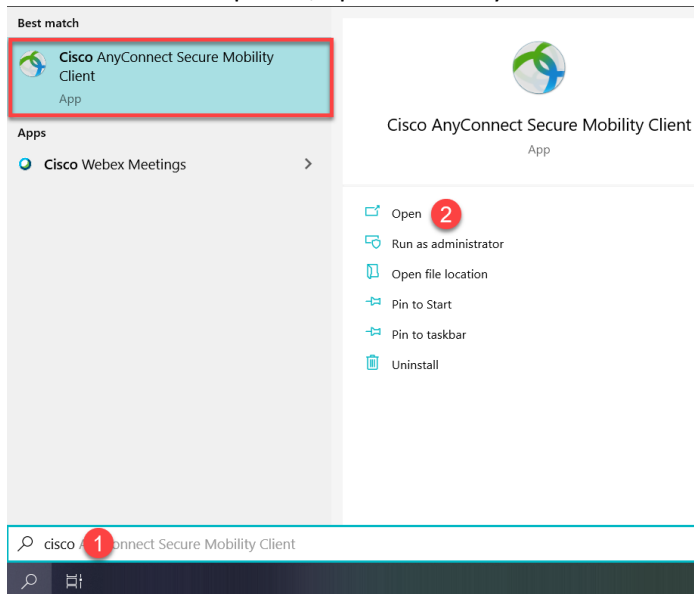


6. Follow the prompts for the installation.

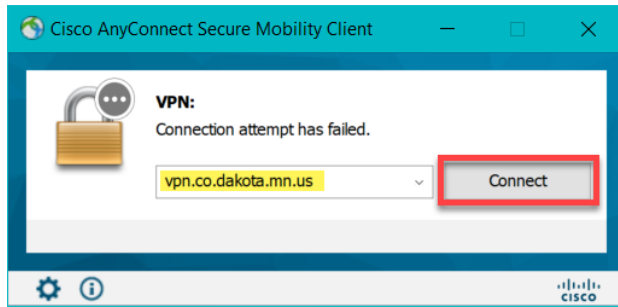




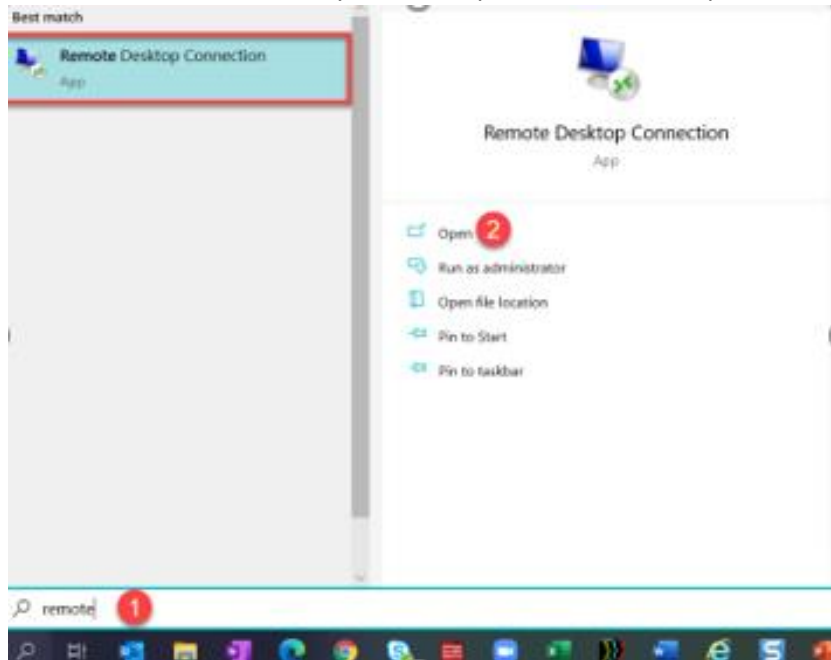
7. Once install is completed, open Cisco AnyConnect from the Start Menu.



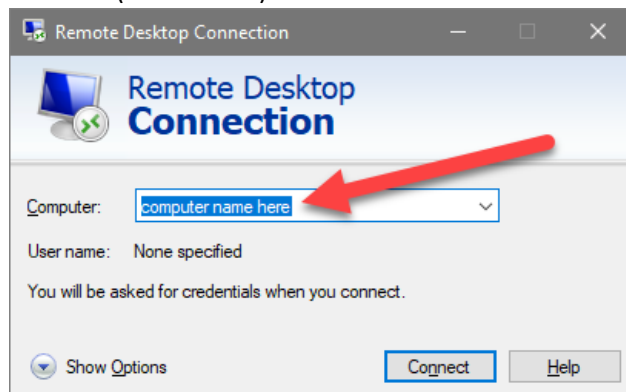
8. The **Cisco AnyConnect Secure Mobility Client** box will appear. In the empty box type in **vpn.co.dakota.mn.us** and click **Connect**.



9. Once connected to Cisco AnyConnect, open **Remote Desktop Connection** on your home PC from the start menu.

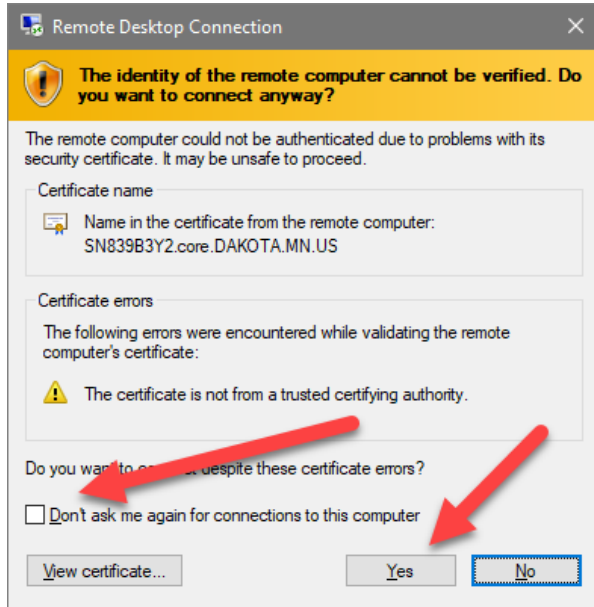


10. In the Computer field of the Remote Desktop Connection program enter the Computer Name of your County work PC (SN#####) and click **Connect**.



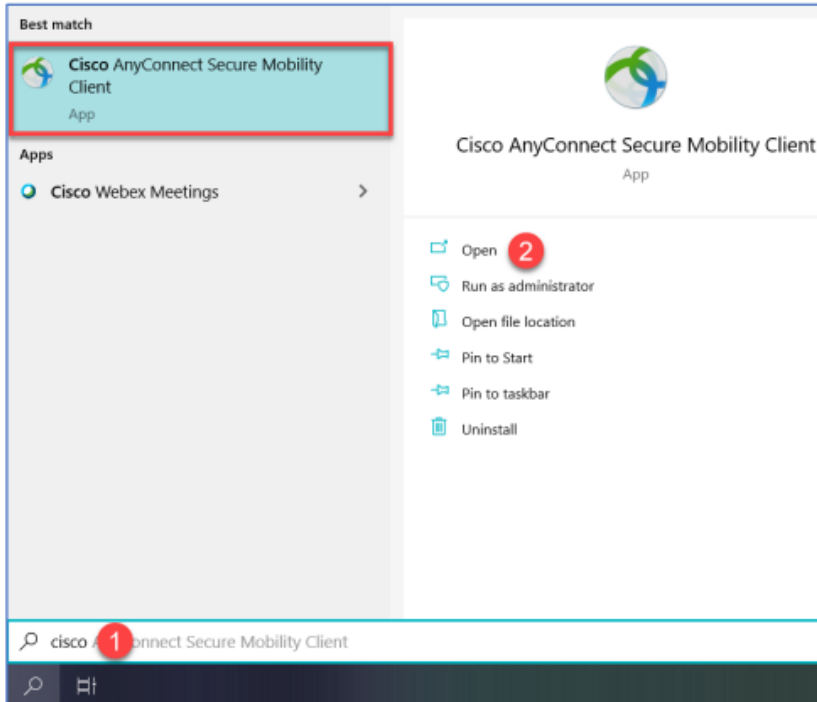
11. When prompted enter your County user ID and password to log into your work PC.

NOTE – the first time remoting to your PC you may receive a security prompt. Choose **Don't ask again** and **Yes**.

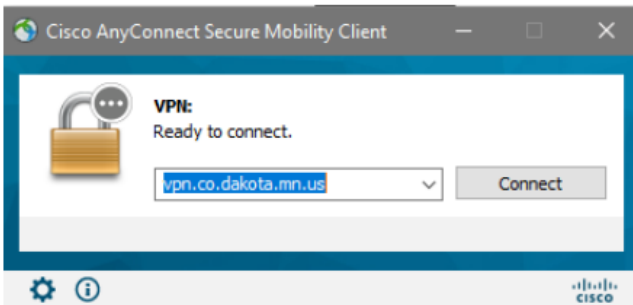


INSTRUCTIONS FOR CONNECTING TO VPN AFTER INITIAL SETUP

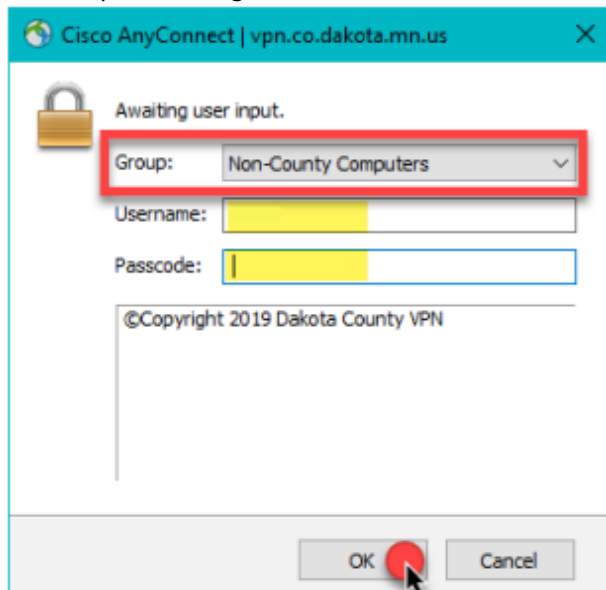
1. Open **Cisco AnyConnect** from the Windows Start Menu.



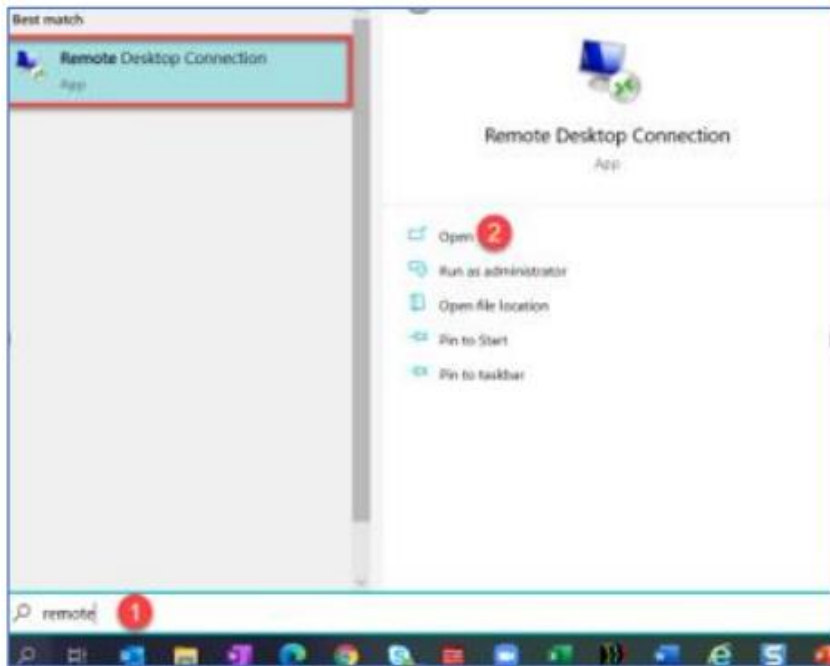
2. The **Cisco AnyConnect Secure Mobility Client** box will appear. If it doesn't appear, enter **vpn.co.dakota.mn.us** and click **Connect**.



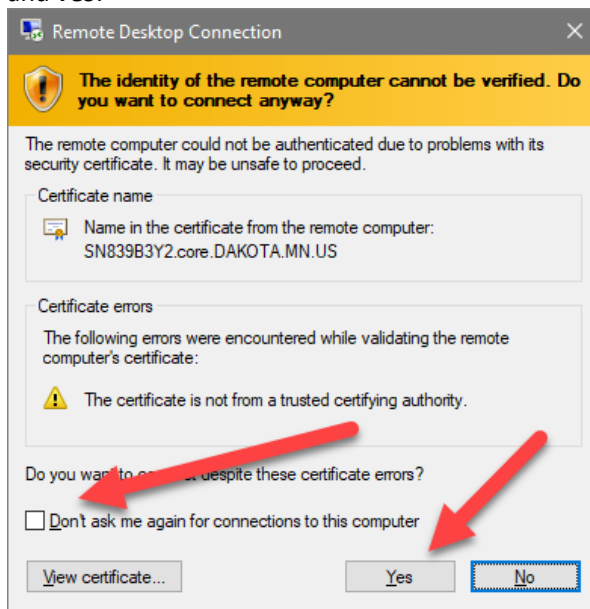
3. When the login box opens, verify that **Non-County Computers** group is selected. Enter your username and password and complete the login with 2-factor authentication.



4. Once connected to Cisco AnyConnect, open **Remote Desktop Connection** on your home PC from the start menu.



5. In the Computer field of the Remote Desktop Connection program, enter the Computer Name of your County work PC (SN#####) and click **Connect**.
6. When prompted, enter your County username and password to log into your work PC.
- NOTE** – The first time you remotely connect to your PC, you may receive a security prompt. Choose **Don't ask again** and **Yes**.



If you encounter any problems or related questions, feel free to contact the I.T. Help Desk via email (helpdesk@co.dakota.mn.us) or by phone at (651) 438-4346.