

AGENDA

Dakota County Regional Railroad Authority

September 18, 2018

9:30 AM

(or following County Board meeting)

Boardroom, Administration Center, Government Center, Hastings, MN

1. **Call To Order And Roll Call**
2. **Approval Of Agenda**
3. **Consent Agenda**
 - 3.1 *County Administration* - **Approval Of Minutes** Of Meeting Held On June 19, 2018
 - 3.2 *Transportation* - Authorization To Execute A Joint Powers Agreement With Minnesota Valley Transit Authority For Cost Share On Apple Valley Transit Station Expansion
4. **Regular Agenda**
 - 4.1 *Transportation* - Certification Of 2019 Dakota County Regional Railroad Authority Maximum Proposed Property Tax Levy
5. **Other Business**
6. **Transit Office Update**
7. **Adjournment**

The next meeting is scheduled for October 23, 2018, at 9:30 AM. (or following County Board meeting) in the Boardroom, Government Center, Hastings.

For more information, call 651-438-4417.

Dakota County Regional Railroad Authority meeting agendas are available online at <https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

**DAKOTA COUNTY
REGIONAL RAILROAD AUTHORITY**

Meeting Minutes

June 19, 2018

Boardroom, Administration Center, Hastings, MN

Call To Order And Roll Call

Commissioner Mike Slavik
Commissioner Kathleen A. Gaylord
Commissioner Thomas A. Egan
Commissioner Joe Atkins
Commissioner Liz Workman
Commissioner Mary Liz Holberg
Commissioner Chris Gerlach

Also in attendance: Matt Smith, County Manager; Jay Stassen, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

The meeting was called to order by Chair Workman at 10:08 a.m.

Approval Of Agenda

On a motion by Commissioner Mike Slavik, seconded by Commissioner Mary Liz Holberg, the agenda was unanimously approved.

Consent Agenda

On a motion by Commissioner Mary Liz Holberg, seconded by Commissioner Mike Slavik, the consent agenda was unanimously approved as follows:

3.1 Approval Of Minutes Of Meeting Held On April 24, 2018

Regular Agenda

No regular items.

Other Business

No other business.

Transit Office Update

No transit office update.

Adjournment

On a motion by Commissioner Mary Liz Holberg, seconded by Commissioner Mike Slavik, the meeting was adjourned at 10:09 a.m.

Respectfully submitted,

Secretary/Treasurer

DAKOTA COUNTY REGIONAL RAILROAD AUTHORITY

Authorization To Execute A Joint Powers Agreement With Minnesota Valley Transit Authority For Cost Share On Apple Valley Transit Station Expansion

Meeting Date: 9/18/2018
 Item Type: Consent-Action
 Division: Physical Development
 Department: Transportation
 Contact: Krebsbach, Mark
 Contact Phone: (952) 891-7102
 Prepared by: Morneau, Joe

Fiscal/FTE Impact:
 None Other
 Current budget Amendment requested
 New FTE(s) requested
 Board Goal: A successful place for business and jobs
 Public Engagement Level: N/A

PURPOSE/ACTION REQUESTED

Authorize Dakota County Regional Railroad Authority (Authority) to commit to share of funds for project development and design costs for the expansion of the Apple Valley Transit Station (Station).

SUMMARY

The Authority pursues alternative ways to meet the existing and future transportation needs of citizens through investment in regional transitways. The Station is a key facility on the Cedar Avenue Transitway, serving as both a terminal station for the METRO Red Line and a major park and ride with frequent trips to downtown Minneapolis and St. Paul, as well as the University of Minnesota campus. The Station opened in 2010, and its use reached capacity shortly afterwards. The Cedar Avenue Transitway Implementation Plan Update recommended expansion of the Station by 2020 to accommodate additional parking capacity and service. This proposed expansion would add two levels and approximately 330 parking spaces to the Station, a 43 percent increase in capacity.

In 2016, The Minnesota Valley Transit Authority (MVTA) was awarded \$5,711,040 in federal funding for expansion of the Station through the regional solicitation, matched locally with \$1,427,760 of Regional Transit Capital funds. Project development costs are not an eligible use of regional solicitation funds. The MVTA is requesting the Authority to commit \$706,742 to cover 55 percent of project development costs. The 55 percent Authority share is consistent with currently adopted County Transportation Policy F.10 for transitway infrastructure improvements. This policy, and other policies related to transit investment, will be reviewed as part of the 2040 Transportation Plan update. This proposed Authority share is included in the adopted Authority Capital Improvement Program (CIP) budgets for 2017 and 2018. The MVTA has assumed project management responsibilities for this expansion and has scheduled design work in 2019.

RECOMMENDATION

Staff recommends that the Authority authorize the Chair to execute a joint powers agreement with the MVTA for Authority reimbursement of 55 percent of design, engineering and administration costs, up to a maximum Authority contribution of \$706,742 for expansion of the Station.

EXPLANATION OF FISCAL/FTE IMPACTS

\$706,742 for design, engineering, and construction administration costs for the Station expansion is included in the adopted 2017 (\$642,492) and 2018 (\$64,250) Authority CIP budgets. These amounts are the entirety of the Authority's contribution towards this expansion project.

Supporting Documents:

Previous Board Action(s):

RESOLUTION

WHEREAS, the Dakota County Regional Railroad Authority (Authority) promotes alternative ways to meet existing and future transportation needs of citizens through investment in regional transitways; and

WHEREAS, the Apple Valley Transit Station, a transit station served by the METRO Red Line and Minnesota Valley Transit Authority (MVTA) local and express services, opened in 2010; and

WHEREAS, the Apple Valley Transit Station has reached its maximum parking capacity; and

WHEREAS, the Authority completed and adopted an update of the Cedar Avenue Transitway Implementation Plan in 2015 that prioritized expansion of parking capacity at the Apple Valley Transit Station as a transitway improvement to implement in the near term; and

WHEREAS, MVTA was awarded federal funding in 2016 to construct additional parking capacity at the Apple Valley Transit Station; and

WHEREAS, MVTA has requested the Authority's participation in 55 percent of design, engineering, and administration costs to allow it to begin design work in 2019; and

WHEREAS, the 55 percent Authority share is consistent with currently adopted County Transportation Policy F.10 for transitway infrastructure improvements which will be reviewed as part of the 2040 Transportation Plan update; and

WHEREAS, the adopted Authority Capital Improvement Program budget has \$706,742 to contribute towards project development and design work to be led by MVTA.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Regional Railroad Authority hereby authorizes the Chair to execute a joint powers agreement with the Minnesota Valley Transit Authority for reimbursement of up to 55 percent of actual costs incurred, not to exceed \$706,742, for design, engineering and administration costs for the Apple Valley Transit Station expansion, subject to approval from the County Attorney's Office as to form.

County Manager's Comments:

- Recommend Action
- Do Not Recommend Action
- Reviewed---No Recommendation
- Reviewed---Information Only
- Submitted at Commissioner Request

Reviewed by (if required):

- County Attorney's Office
- Financial Services
- Risk Management
- Employee Relations
- Information Technology
- Facilities Management



County Manager

DAKOTA COUNTY REGIONAL RAILROAD AUTHORITY

Certification Of 2019 Dakota County Regional Railroad Authority Maximum Proposed Property Tax Levy

Meeting Date: 9/18/2018	Fiscal/FTE Impact:
Item Type: Regular-Action	<input type="checkbox"/> None <input checked="" type="checkbox"/> Other
Division: Physical Development	<input type="checkbox"/> Current budget <input type="checkbox"/> Amendment requested
Department: Transportation	<input type="checkbox"/> New FTE(s) requested
Contact: Krebsbach, Mark	Board Goal: Excellence in public service
Contact Phone: (952) 891-7102	Public Engagement Level: N/A
Prepared by: Morneau, Joe	

PURPOSE/ACTION REQUESTED

Certify the 2019 Maximum Proposed Property Tax Levy for the Dakota County Regional Railroad Authority (Authority).

SUMMARY

In 1987, the Authority was formed under Minn. Stat. § 398A, which grants broad powers to the Authority to plan, acquire, construct, and operate transitways and railroads. Within these powers, the Authority plans for transitway development for the Cedar Avenue METRO Red Line, I-35W METRO Orange Line, and Robert Street Transitway. The Authority also participates in development of other regional transitway and rail projects such as the Minnesota High Speed Rail Commission.

The adopted 2018 Authority budget retained a levy of \$334,991 to pay for Transit Office staff and related costs for work on the County’s Bus Rapid Transit transitways. Based on the Transit Office work plan for 2019, the Transit Office does not require levy from the Authority. Authority capital project and operating costs will be funded by Dakota County Transportation Sales and Use Tax revenues for eligible project related expenses, and Authority Fund Balance for expenses not eligible for Sales and Use Tax revenues.

With this approach, the proposed maximum 2019 Authority levy is proposed to be \$0.

RECOMMENDATION

Based on the above, staff recommends certification of a 2019 Maximum Proposed Property Tax Levy of \$0 which is a reduction of \$334,991 from the Authority’s 2018 property tax levy.

EXPLANATION OF FISCAL/FTE IMPACTS

The 2019 Regional Rail Levy of \$0 represents a reduction of \$334,991 from the amount levied in 2018. This will reduce the combined percentage increase of Dakota County levies on Truth in Taxation Notices to 2.6 percent based on the County Manager’s recommended County maximum proposed levy.

Supporting Documents:

Previous Board Action(s):

RESOLUTION

WHEREAS, the Dakota County Regional Railroad Authority (Authority) must certify a maximum proposed property tax levy for 2018 by September 30, 2018; and

WHEREAS, the Authority will maintain continued involvement and participation in eligible transit initiatives including further development of the METRO Red Line Cedar Avenue Transitway, the METRO Orange Line and Orange Line Extension, and Robert Street Transitway in Dakota County; and

WHEREAS, the Authority considers capital projects planned during the next five years through the Authority's Capital Improvement Program (CIP) budget; and

WHEREAS, the proposed 2019 – 2023 Authority CIP budget identifies proposed projects on the Cedar Avenue Transitway/METRO Red Line, the METRO Orange Line, METRO Orange Line Extension, and the Robert Street Transitways; and

WHEREAS, the proposed 2019 Authority capital and operating budgets based on the Transit Office work plan do not require a levy; and

WHEREAS, Authority capital project and operating costs will be funded by Dakota County Transportation Sales and Use Tax revenues for eligible project related expenses, and Authority Fund Balance for expenses not eligible for Sales and Use Tax revenues.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Regional Railroad Authority hereby certifies a maximum proposed property tax levy of \$0 for taxes payable in 2019.

County Manager's Comments:

- Recommend Action
- Do Not Recommend Action
- Reviewed---No Recommendation
- Reviewed---Information Only
- Submitted at Commissioner Request

Reviewed by (if required):

- County Attorney's Office
- Financial Services
- Risk Management
- Employee Relations
- Information Technology
- Facilities Management



County Manager