

## AGENDA

### Dakota County Regional Railroad Authority

October 23, 2018

9:30 AM

(or following County Board meeting)

Boardroom, Administration Center, Government Center, Hastings, MN

1. **Call To Order And Roll Call**
2. **Approval Of Agenda**
3. **Consent Agenda**
  - 3.1 *County Administration* - **Approval Of Minutes** Of Meeting Held On September 18, 2018
  - 3.2 *County Administration* - Scheduling Of 2019 Dakota County Regional Railroad Authority Meetings
4. **Regular Agenda**
  - 4.1 *Transportation* – INFORMATION - METRO Orange Line Update
5. **Other Business**
6. **Transit Office Update**
7. **Adjournment**

The next meeting is scheduled for November 27, 2018, at 9:30 AM. (or following County Board meeting) in the Boardroom, Government Center, Hastings.

For more information, call 651-438-4417.

Dakota County Regional Railroad Authority meeting agendas are available online at <https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>



**DAKOTA COUNTY  
REGIONAL RAILROAD AUTHORITY**

**Meeting Minutes**

**September 18, 2018  
Boardroom, Administration Center, Hastings, MN**

**Call To Order And Roll Call**

Commissioner Mike Slavik  
Commissioner Kathleen A. Gaylord  
Commissioner Thomas A. Egan  
Commissioner Joe Atkins  
Commissioner Mary Liz Holberg  
Commissioner Chris Gerlach

Absent: Commissioner Liz Workman

Also in attendance: Matt Smith, County Manager; Jay Stassen, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

The meeting was called to order by Vice Chair Gerlach at 10:27 a.m.

**Approval Of Agenda**

On a motion by Commissioner Mary Liz Holberg, seconded by Commissioner Mike Slavik, the agenda was unanimously approved.

**Consent Agenda**

On a motion by Commissioner Kathleen A. Gaylord, seconded by Commissioner Joe Atkins, the consent agenda was unanimously approved as follows:

**3.1 Approval Of Minutes Of Meeting Held On June 19, 2018**

**18-006**

**Authorization To Execute A Joint Powers Agreement With Minnesota Valley Transit Authority For Cost Share On Apple Valley Transit Station Expansion**

WHEREAS, the Dakota County Regional Railroad Authority (Authority) promotes alternative ways to meet existing and future transportation needs of citizens through investment in regional transitways; and

WHEREAS, the Apple Valley Transit Station, a transit station served by the METRO Red Line and Minnesota Valley Transit Authority (MVTA) local and express services, opened in 2010; and

WHEREAS, the Apple Valley Transit Station has reached its maximum parking capacity; and

WHEREAS, the Authority completed and adopted an update of the Cedar Avenue Transitway Implementation Plan in 2015 that prioritized expansion of parking capacity at the Apple Valley Transit Station as a transitway improvement to implement in the near term; and

WHEREAS, MVTA was awarded federal funding in 2016 to construct additional parking capacity at the Apple

September 18, 2018

Page 2

Valley Transit Station; and

WHEREAS, MVTA has requested the Authority's participation in 55 percent of design, engineering, and administration costs to allow it to begin design work in 2019; and

WHEREAS, the 55 percent Authority share is consistent with currently adopted County Transportation Policy F.10 for transitway infrastructure improvements which will be reviewed as part of the 2040 Transportation Plan update; and

WHEREAS, the adopted Authority Capital Improvement Program budget has \$706,742 to contribute towards project development and design work to be led by MVTA.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Regional Railroad Authority hereby authorizes the Chair to execute a joint powers agreement with the Minnesota Valley Transit Authority for reimbursement of up to 55 percent of actual costs incurred, not to exceed \$706,742, for design, engineering and administration costs for the Apple Valley Transit Station expansion, subject to approval from the County Attorney's Office as to form.

### **Regular Agenda**

#### **18-007**

#### **Certification Of 2019 Dakota County Regional Railroad Authority Maximum Proposed Property Tax Levy**

Transportation Director and County Engineer Mark Krebsbach briefed this item and responded to questions.

Motion: Mary Liz Holberg

Second: Kathleen A. Gaylord

WHEREAS, the Dakota County Regional Railroad Authority (Authority) must certify a proposed maximum property tax levy for 2018 by September 30, 2018; and

WHEREAS, the Authority will maintain continued involvement and participation in eligible transit initiatives including further development of the METRO Red Line Cedar Avenue Transitway, the METRO Orange Line and Orange Line Extension, and Robert Street Transitway in Dakota County; and

WHEREAS, the Authority considers capital projects planned during the next five years through the Authority's Capital Improvement Program (CIP) budget; and

WHEREAS, the proposed 2019 – 2023 Authority CIP budget identifies proposed projects on the Cedar Avenue Transitway/METRO Red Line, the METRO Orange Line, METRO Orange Line Extension, and the Robert Street Transitways; and

WHEREAS, the proposed 2019 Authority capital and operating budgets based on the Transit Office work plan do not require a levy; and

WHEREAS, Authority capital project and operating costs will be funded by Dakota County Transportation Sales and Use Tax revenues for eligible project related expenses, and Authority Fund Balance for expenses not eligible for Sales and Use Tax revenues.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Regional Railroad Authority hereby certifies a proposed maximum property tax levy of \$0 for taxes payable in 2019.

Ayes: 6

Nays: 0

Absent: 1 Liz Workman

September 18, 2018

**Other Business**

No other business.

**Transit Office Update**

No transit office update.

**Adjournment**

On a motion by Commissioner Joe Atkins, seconded by Commissioner Mike Slavik, the meeting was unanimously adjourned at 10:34 a.m.

Respectfully submitted,

---

Secretary/Treasurer



**DAKOTA COUNTY REGIONAL RAILROAD AUTHORITY****Scheduling Of 2019 Dakota County Regional Railroad Authority Meetings**

Meeting Date: 10/23/2018	Fiscal/FTE Impact:
Item Type: Consent-Action	<input checked="" type="checkbox"/> None <input type="checkbox"/> Other
Division: County Administration/County Board	<input type="checkbox"/> Current budget <input type="checkbox"/> Amendment requested
Department: County Administration	<input type="checkbox"/> New FTE(s) requested
Contact: Smith, Matt	Board Goal: Excellence in public service
Contact Phone: (651) 438-4590	Public Engagement Level: N/A
Prepared by: Reynolds, Jennifer	

**PURPOSE/ACTION REQUESTED**

Schedule dates and locations of Dakota County Regional Railroad Authority Meetings for 2019.

**SUMMARY**

When scheduling 2019 meeting dates, the following is required:

- The proposed 2019 levy must be adopted on or before September 30, 2018.
- The 2019 levy and budget must be adopted before five working days after December 20, 2018. (by December 28, 2018).

All meetings of the Dakota County Regional Railroad Authority (Authority) are subject to the Open Meeting Law (Minn. Stat. § 13D) and open to the public. Prior to the beginning of a new year, the Authority adopts a schedule of regular meetings for the upcoming year. The schedule includes the location, date, and times of the meetings.

Unless otherwise stated, all meetings will occur on a Tuesday, in the Boardroom of the Dakota County Administration Center in Hastings, Minnesota. All meetings will begin at 9:30 a.m. or immediately following Dakota County Board of Commissioners meetings. The proposed 2019 schedule of regular meetings is:

January 8  
 January 22  
 February 26  
 March 26  
 April 23  
 May 21  
 June 18  
 July 23  
 August 20  
 September 24  
 October 29  
 November 26  
 December 17

During the year, the schedule can be amended by vote of the Authority.

**RECOMMENDATION**

Staff recommends scheduling 2019 meetings as listed above.

**EXPLANATION OF FISCAL/FTE IMPACTS**

None.

Supporting Documents:

Previous Board Action(s):

**RESOLUTION**

WHEREAS, Dakota County Regional Railroad Authority regular meetings are open to the public and subject to the Open Meeting Law (Minn. Stat. § 13D), which requires a schedule of regular meetings.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Regional Railroad Authority (Authority) hereby adopts the following 2019 meeting schedule:

- January 8
- January 22
- February 26
- March 26
- April 23
- May 21
- June 18
- July 23
- August 20
- September 24
- October 29
- November 26
- December 17

; and

BE IT FURTHER RESOLVED, That the Authority meetings shall be scheduled at 9:30 a.m. (or following the County Board meeting) in the Boardroom, Administration Center, in Hastings, Minnesota; and

BE IT FURTHER RESOLVED, That this schedule can be amended throughout the year by vote of the Authority.

**County Manager's Comments:**

- Recommend Action
- Do Not Recommend Action
- Reviewed---No Recommendation
- Reviewed---Information Only
- Submitted at Commissioner Request

**Reviewed by (if required):**

- County Attorney's Office
- Financial Services
- Risk Management
- Employee Relations
- Information Technology
- Facilities Management



County Manager



## DAKOTA COUNTY REGIONAL RAILROAD AUTHORITY

**METRO Orange Line Update**

Meeting Date: 10/23/2018	Fiscal/FTE Impact:
Item Type: Regular-Information	<input type="checkbox"/> None <input type="checkbox"/> Other
Division: Physical Development	<input checked="" type="checkbox"/> Current budget <input type="checkbox"/> Amendment requested
Department: Transportation	<input type="checkbox"/> New FTE(s) requested
Contact: Krebsbach, Mark	Board Goal: A successful place for business and jobs
Contact Phone: (952) 891-7102	Public Engagement Level: N/A
Prepared by: Morneau, Joe	

**PURPOSE/ACTION REQUESTED**

Provide an update on Phase 1 of the METRO Orange Line project.

**SUMMARY**

The Dakota County Regional Railroad Authority (Authority) promotes alternative ways to meet current and future transportation needs through investment in regional transitways. Phase 1 of the METRO Orange Line, a 16-mile bus rapid transit corridor from downtown Minneapolis to Burnsville, is planned for operation in 2020. Under the project leadership of Metro Transit, the Authority has maintained a supporting role in the planning and financing of the METRO Orange Line. The following is an update on recent progress of the METRO Orange Line project:

Federal Funding: Metro Transit has submitted a Small Starts Grant Agreement application to the Federal Transit Administration (FTA) for \$74,078,782, about half of the total project cost. The FTA is currently reviewing the application; however, there is no timetable for the apportionment of federal funds to local agencies across the nation. Although beginning additional Orange Line construction in spring 2019 is dependent on timely receipt of the federal grant, Metro Transit has adjusted their project budget to allow for ongoing work to continue in the near term using local funds. The lack of a federal award is expected to impact the amount of work undertaken in 2019 and potentially the project schedule. Authority staff is adjusting the 2019–2023 Capital Improvement Program budget accordingly.

Risk Assessment: An independent risk assessment of the METRO Orange Line project was performed at the direction of the FTA, reviewing the project scope, capital cost estimates, and project schedule. This analysis determined that the project scope and cost estimates were largely accurate and achievable at this stage in the project. The assessment recommended that Metro Transit review its project schedule once several of its elements, including federal review, procurements, and real estate and easement acquisitions, are finalized.

Construction: Construction of several elements of the METRO Orange Line began this summer. The 12<sup>th</sup> Street ramp from I-35W into downtown Minneapolis has begun. Demolition of the Lake Street Bridge was completed in recent weeks, and staging for construction of the new bridge, including the Lake Street Station, is now underway.

Staff from Metro Transit will be available to address questions on these topics and the general status of the METRO Orange Line project.

**RECOMMENDATION**

Information only; no action requested.

**EXPLANATION OF FISCAL/FTE IMPACTS**

The budget for Phase 1 of the METRO Orange Line is \$150,700,532. A total of \$67,821,750 in local funding for Phase 1 of the METRO Orange Line has been secured. Funding for the project, including the Authority's obligations, is explained in detail in Attachment A. Authority staff is cooperating with Metro Transit on scheduling the disbursement of the Authority's remaining commitment towards capital expenses in 2019 and 2020.

**Supporting Documents:**

Attachment A: Project funding summary

**Previous Board Action(s):**

**RESOLUTION**

Information only; no action requested.

**County Manager's Comments:**

- Recommend Action
- Do Not Recommend Action
- Reviewed---No Recommendation
- Reviewed---Information Only
- Submitted at Commissioner Request

**Reviewed by (if required):**

- County Attorney's Office
- Financial Services
- Risk Management
- Employee Relations
- Information Technology
- Facilities Management




---

County Manager

## Summary Of DCRRA/Dakota County Obligations And Overall Project Funding For The METRO Orange Line Phase 1 Project

### County Contribution

Following the October 2017 dissolution of CTIB and CTIB's reduced contribution to the Orange Line project, Dakota County and the DCRRA are committed to provide a total of \$6,222,834 towards capital costs for Phase 1 of the METRO Orange Line. Of this total, \$2,081,750 was the Authority's original designated contribution, and an additional \$4,141,084 was assumed following the dissolution of CTIB.

To date, the Authority has authorized payment of \$3,901,750 through three grant agreements:

- Resolution 17-008 (2/17/17): \$2,081,750
- Resolution 17-015 (9/12/17): \$420,000
- Resolution 18-005 (3/27/18): \$1,400,000

Actions to authorize disbursement of an additional \$2,321,084 in 2019 and 2020 are required to meet our obligations for completion of Phase 1. Staff is cooperating with Metropolitan Council staff to determine when the remaining amount of our obligation is needed, based on anticipated construction schedule and award date for the federal Small Starts grant.

### Project Funding

The total project cost for the METRO Orange Line is \$150,700,532, which has remained unchanged as design and right-of way work has advanced. All local funding for Phase 1 is now committed. These sources of funding, totaling \$67,821,750, include:

- Dakota County/DCRRA: \$6,222,834
- Hennepin County/HCRRA: \$38,228,086
- State of Minnesota: \$15,100,000
- CTIB: \$7,920,830
- Metropolitan Council: \$350,000

Federal funding sources, totaling \$82,878,782, include:

- \$8,800,000 received for the project through regional solicitation funds and Metro Transit's annual formula grants from the FTA for capital expenses.
- \$74,078,782 pending through the Federal Transit Administration's (FTA) Small Starts program. The application for these funds is under review. No determination of award or prospective award date has been made.

