

## **AGENDA**

### **Dakota County Regional Railroad Authority**

**March 26, 2019**

**9:30 AM**

**(or following County Board meeting)**

**Boardroom, Administration Center, Government Center, Hastings, MN**

- 1. Call To Order And Roll Call**
- 2. Approval Of Agenda**
- 3. Consent Agenda**
  - 3.1** *County Administration* - **Approval Of Minutes** Of Meeting Held February 26, 2019
- 4. Regular Agenda**
  - 4.1** *Transportation* - Update On METRO Orange Line Extension Study, Authorization To Amend 2019-2023 Dakota County Regional Railroad Authority Capital Improvement Program, And Authorization To Amend Contract With Kimley-Horn And Associates, Inc.
- 5. Other Business**
- 6. Transit Office Update**
- 7. Adjournment**

**For more information, call 651-438-4417.**

**Dakota County Regional Railroad Authority meeting agendas are available online at <https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>**



**DAKOTA COUNTY  
REGIONAL RAILROAD AUTHORITY**

**Meeting Minutes**

**February 26, 2019  
Boardroom, Administration Center, Hastings, MN**

**Call To Order And Roll Call**

Commissioner Mike Slavik  
Commissioner Kathleen A. Gaylord  
Commissioner Thomas A. Egan  
Commissioner Joe Atkins  
Commissioner Liz Workman  
Commissioner Mary Liz Holberg  
Commissioner Chris Gerlach

Also in attendance: Matt Smith, County Manager; Jay Stassen, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

Audio recording of Regional Railroad Authority minutes are available upon request.

The meeting was called to order by Chair Slavik at 11:32 a.m.

**Approval Of Agenda**

On a motion by Commissioner Kathleen A. Gaylord, seconded by Commissioner Thomas A. Egan, the agenda was unanimously approved.

**Consent Agenda**

On a motion by Commissioner Liz Workman, seconded by Commissioner Mary Liz Holberg, the consent agenda was unanimously approved as follows:

**3.1 Approval Of Minutes Of Meeting Held On January 22, 2019**

**Regular Agenda**

**4.1 Update On Counties Transit Improvement Board**

Senior Transit Specialist Joe Morneau briefed this item and responded to questions. This item was on the agenda for informational purposes only. Staff is cooperating with Hennepin County staff to close out three remaining grants for the METRO Red Line. A meeting to review and finalize close-out documentation with representatives of the former Counties Transit Improvement Board is scheduled for March 27, 2019.

**Other Business**

No other business.

**Transit Office Update**

No transit office update.

February 26, 2019

**Adjournment**

On a motion by Commissioner Kathleen A. Gaylord, seconded by Commissioner Liz Workman, the meeting was adjourned at 11:39 a.m.

Respectfully submitted,

---

Secretary/Treasurer

## DAKOTA COUNTY REGIONAL RAILROAD AUTHORITY

---

**Update On METRO Orange Line Extension Study, Authorization To Amend 2019-2023 Dakota County Regional Railroad Authority Capital Improvement Program, And Authorization To Amend Contract With Kimley-Horn And Associates, Inc.**

Meeting Date: 3/26/2019  
 Item Type: Regular-Action  
 Division: Physical Development  
 Department: Transportation  
 Contact: Krebsbach, Mark  
 Contact Phone: (952) 891-7102  
 Prepared by: Morneau, Joe

Fiscal/FTE Impact:  
 None  Other  
 Current budget  Amendment requested  
 New FTE(s) requested  
 Board Goal: A successful place for business and jobs  
 Public Engagement Level: Level 2 - Discuss

**PURPOSE/ACTION REQUESTED**

Receive an update on the METRO Orange Line Extension Study (Study), authorize an amendment to the 2019-2023 Dakota County Regional Railroad Authority (Authority) Capital Improvement Program (CIP) adopted budget to complete the required tasks for the Study, and authorize an amendment for the contract with Kimley-Horn and Associates, Inc. (KHA).

**SUMMARY**

The Authority promotes alternative ways to meet current and future transportation needs through investment in regional transitways. Phase 1 of the METRO Orange Line, a 16-mile bus rapid transit (BRT) corridor from Minneapolis to Burnsville, is planned for operation in 2021. A 4.5-mile extension of the METRO Orange Line to the Kenrick Park and Ride is regionally recognized by the Metropolitan Council (Attachment A). The Authority is undertaking the Study to evaluate alternatives for operations, station locations, station facilities, and runningway improvements. Staff will provide an overview of the following topics:

Burnsville Center Village: The City of Burnsville has completed the Center Village Redevelopment Vision, which was adopted by its City Council in January 2019. This process determined a redevelopment strategy for the Burnsville Center Mall area and identified types and intensities of land use and supporting public investments. The results of this process will inform the decisions on the location of the Burnsville Central Station and timing of service.

Remaining Tasks: The Study was suspended in spring 2018 to allow for the City of Burnsville to complete planning for the Burnsville Center Mall area. With the completion of Burnsville's planning, staff is able to resume work on the study. Additional work to estimate ridership is recommended to understand whether ridership and resulting service productivity can meet regional transitway standards in the near term. Following these evaluation tasks, a final round of public outreach will communicate Study findings and seek feedback that will inform final study recommendations.

Project Budget: The additional work to estimate ridership was not assumed in the contract executed with KHA but is now understood as necessary to update the work completed and finish the Study. The additional work will require \$50,000 beyond \$360,000 budgeted for the Study in 2017 and 2019, and will complete the ridership estimation work and other remaining tasks including additional public involvement, revision of the technical analyses, and the final report. This will require an increase in the contract amount of \$300,000 by \$110,000 to a new contract amount of \$410,000.

**RECOMMENDATION**

Staff recommends inclusion of additional ridership estimation in the Study scope to determine an appropriate schedule and approach for development of the METRO Orange Line Extension. Staff further recommends amendment of the 2019-2023 Authority CIP and the contract with KHA to \$410,000 allow for the additional work.

**EXPLANATION OF FISCAL/FTE IMPACTS**

\$300,000 was budgeted for the Study in 2017 and \$60,000 was budgeted in 2019 for a total adopted budget of \$360,000. The recommended budget amendment will increase the adopted budget by \$50,000 to a new total of \$410,000. The \$50,000 of additional revenue will come from Regional Railroad Authority fund balance.

**Supporting Documents:**  
Attachment A: Study Area Map

**Previous Board Action(s):**

**RESOLUTION**

WHEREAS, the Dakota County Board of Commissioners has identified completion of the METRO Orange Line Extension Study in its 2018 Dakota County Board Priorities; and

WHEREAS, the Dakota County Regional Railroad Authority Capital Improvement Program Adopted Budget for the 2017–2021 period has allocated \$300,000 for the METRO Orange Line Extension Study in 2017; and

WHEREAS, the 2019-2023 Dakota County Regional Railroad Authority Capital Improvement Program Adopted Budget has included \$60,000 in 2019 for a total of \$360,000 for the completion of the METRO Orange Line Extension Study; and

WHEREAS, the Dakota County Regional Railroad Authority entered into a contract with Kimley-Horn and Associates, Inc. for \$300,000 on May 24, 2017, to provide professional services for the conduct of the METRO Orange Line Extension Study; and

WHEREAS, Dakota County staff and staff from the project management team overseeing the METRO Orange Line Extension Study have identified additional work necessary for the completion of the METRO Orange Line Extension Study, and the guidance of future project development activities; and

WHEREAS, work on the Study was suspended in spring 2018, to allow for the City of Burnsville to complete long-range planning for the Burnsville Center Mall area; and

WHEREAS, additional work to account for planning for the Burnsville Center Mall area and estimate ridership is recommended to understand whether ridership and resulting service productivity can meet regional transitway standards in the near term; and

WHEREAS, Dakota County staff and Kimley-Horn and Associates, Inc., have developed a work scope for these additional tasks and their associated costs resulting in a revised contract amount of \$410,000.

NOW, THEREFORE, BE IT RESOLVED, That the Adopted 2019 Regional Railroad Authority Capital Improvement Program budget is hereby amended as follows:

<b>Expense</b>	
METRO Orange Line Extension Study	<u>\$50,000</u>
<b>Total Expense</b>	<b><u>\$50,000</u></b>
<b>Revenue</b>	
Dakota County Regional Railroad Authority Fund Balance	<u>\$50,000</u>
<b>Total Revenue</b>	<b><u>\$50,000</u></b>

and;

BE IT FURTHER RESOLVED, That the Dakota County Regional Railroad Authority hereby authorizes the Regional Railroad Authority Chair to amend the contract with Kimley-Horn and Associates, Inc., to an amount not to exceed \$410,000 for completion of the METRO Orange Line Extension Study, subject to approval by the Dakota County Attorney’s Office as to form.

**County Manager's Comments:**

- Recommend Action
- Do Not Recommend Action
- Reviewed---No Recommendation
- Reviewed---Information Only
- Submitted at Commissioner Request

**Reviewed by (if required):**

- County Attorney's Office
- Financial Services
- Risk Management
- Employee Relations
- Information Technology
- Facilities Management



\_\_\_\_\_  
County Manager

# Dakota County Regional Railroad Authority METRO Orange Line Extension Study Area

