

# Now Hiring



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<a href="#">Maintenance Planner</a>
<a href="#">Crew Scheduler</a>
<a href="#">Crew Scheduler</a>
<a href="#">Internal Evaluation Program (IEP) Auditor - Technical Operations</a>
<a href="#">Internal Evaluation Program (IEP) Auditor - Technical Operations</a>
<a href="#">Crew Scheduler</a>
<a href="#">Inventory Planner</a>
<a href="#">Director, Inflight Training, Compliance and Safety</a>
<a href="#">Director, Inflight Training, Compliance and Safety</a>



## Chart Industries

Our team will be hosting a hiring event for experienced welders on **Thursday, February 18<sup>th</sup> & Thursday, March 18<sup>th</sup> from 11 am to 4 pm** at our facility in New Prague, MN.

Interested candidates/applicants should apply on our website or arrive with a resume and be prepared to complete the application process, perform a weld test, and to meet with our hiring managers. Those attending the event should wear full length pants, a mask, and safety toed shoes and bring whatever PPE they would like otherwise we have it available.

Our main office address is 407 7<sup>th</sup> St NW New Prague, MN 56071. Please use this address, as we have several buildings on our property and typing "Chart" into a GPS typically brings people to the wrong location. For security purposes our doors remain locked during the day. Please use the phone in the entry way to give HR a call upon arrival (the number is listed next to the phone).

## Darts

### [On-Call Driver](#)

**Job Category:** Health/ Human Services

**Requisition Number:** ONCAL01250

**Schedule:** Part Time

DARTS

West St. Paul, MN, USA



The DARTS on-call driving position is well-suited for those who can work a flexible schedule and individuals interested in making a difference in the lives of older adults. By providing transportation to a variety of destinations, DARTS drivers help seniors remain in the home of their choosing. We are looking for someone with excellent customer service skills and a good driving record. A Class C-CDL driver's license is necessary. Must be able to pass a background check, drug test and physical.

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### [Outdoor Chore Crew Member](#)

**Job Category:** Health/ Human Services

**Requisition Number:** OUTDO01225

**Schedule:** Part Time

DARTS

West St. Paul, MN, USA

The DARTS Chore Worker provides assistance with general outdoor chores and other duties to participants of DARTS Homemaking and Chore Services. This position helps provide a safe, comfortable living environment for the participants of the DARTS home services program.

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### [Homemaker](#)

Job Category: **Health/ Human Services**

**Requisition Number:** HOMEM01007

**Schedule:** Part Time

DARTS

West St. Paul, MN, USA

Provide housekeeping services to older adults in the Dakota County area, such as vacuuming, dusting, mopping, laundry, and other tasks. Make a difference in the community by providing a valuable service, building relationships with seniors, and helping them remain in the home of their choice. DARTS offers

flexible hours that fit your schedule. Competitive pay plus mileage & drive-time reimbursement. No personal care involved. Clients provide cleaning supplies.

### **Remote Member Care Specialist**

***Do you consider yourself to be a professional self-starter with a passion for helping people? Are you looking to join our mission of helping our communities achieve better health? Would you be interested in having summers off with full pay and benefits? YES?!?! What are you waiting for? Apply NOW!***

#### **What We Offer You:**

This is a remote opportunity where you will have a teacher-like schedule where you work for 9 months and are off for 3 months during the summer with full pay and benefits. At the end of 3 months, you would return and work another 9-month rotation. We will provide you with all the tools necessary to be successful! Including, equipment, training, and constant support from your leaders.

#### **What Will You Be Doing?**

*This is an important role serving potential, new and existing customers.*

You will:

- Review members' enrollment or claims history ensuring accuracy of billing and enrollment and application of deductible and member responsibility.
- Utilize the Florida Blue Call Strategy to provide outstanding customer service and call resolution to our members; follow-up on issues to ensure resolution for customer.
- Research and resolve sales and service-related inquiries meeting established expectations for quality, productivity and timeliness.
- Evaluate data through questioning, probing, and reasoning for process improvements.

#### **What You Must Have:**

- 2 years of customer service experience or equivalent combination of education and experience
- 1 year of building collaborative relationships with customers, clients, and/or peers in different teams
- High school diploma or equivalent

#### **What You Will Need:**

- High Speed internet with a router that has 2 ports
- Ability to commit to a 9 to 11-week paid training program with limited absences
- Ability to use multiple systems while you resolve/respond to customer inquiries and concerns, using sound problem solving and decision-making skills resolving simple to complex issues
- Demonstrated empathy and compassion, with outstanding listening and communication skills
- Ability to work assigned shift between 8:00AM-6:30PM EST; Nights, weekends, holidays may be necessary as business needs require

#### **Added Plus:**

- Bilingual – Spanish or Creole
- Previous experience working with a health insurance company

## **What's Next?**

We have a 4-step selection process.

**Step 1:** Application and resume review - so make sure to submit your most up to date resume and fill out the screening questions carefully.

**Step 2:** Video Interview – look for an email from Staffing with the link.

**Step 3:** Face-to-face video interview where you will get to meet some of the leaders of the Service Organization.

**Step 4:** If selected, we will require a background investigation which will include verifying 2 years of previous employment and/or education.

## **General Physical Demands**

Sedentary work: Exerting up to 10 pounds of force occasionally to move objects. Jobs are sedentary if traversing activities are required only occasionally.

We are an Equal Opportunity Employer/Protected Veteran/Disabled.

And just in case the link doesn't work, try :

[https://urldefense.com/v3/\\_https://careers.guidewell.com/us/en\\_!!EB7VV9psZ\\_sHly7zVFY!CSyBPtwBddhQKFt-zHGPLYpCxoJMWJ-4l66pEcwDIJ4JXLFcPr\\_nDe6FODG4PLFI\\_3OiCW5Hcg\\$](https://urldefense.com/v3/_https://careers.guidewell.com/us/en_!!EB7VV9psZ_sHly7zVFY!CSyBPtwBddhQKFt-zHGPLYpCxoJMWJ-4l66pEcwDIJ4JXLFcPr_nDe6FODG4PLFI_3OiCW5Hcg$)

Then they can keyword search "remote member care". Also some other information if asked:

We have 400 openings available. Additionally, the pay is \$13.40\*

And I put a \* there because the pay is year-round, but the work is only 9 months out of the year. They will have 3 months off in the summer and continue to get paid (40 hrs./wk.). That way, they can work another job in the summer or not have to worry about childcare during school off-season. It includes equipment, benefits (medical, dental, and vision), and bonuses based on performance.

# Wipaire



Wipaire, Inc., is looking to hire a Purchasing & Planning Assistant. We are a general aviation industry leader in diversified aviation services and have been recognized for quality products, services and technological innovations. Wipaire is a privately held company that has been in business for over 60 years. We provide a truly unique and rewarding work environment that values employees, along with their contributions to the success of the company. Our offices are located in South St. Paul and Inver Grove Heights at Fleming Field Airport.

**Position:** Purchasing & Planning Assistant

**Department:** Manufacturing

**Location:** Westgate Facility-Inver Grove Heights

**Details:** Full time, hourly position – working Monday-Friday, 6:30 am – 3:00 pm

## **PRIMARY RESPONSIBILITIES**

1. Evaluates office supplies and inventory and orders when needed.
2. Purchases shop supplies based on ERP generated requirements.
3. Enters and follows up on transfer orders.
4. Expedites purchase orders and manufacturing jobs.
5. Evaluates sales orders and releases jobs.
6. Inputs process, procedure, and work instruction updates.
7. Enters new parts into ERP system.
8. Reviews and adds MRP and DDMRP jobs into system.
9. Reviews planning workbench and makes changes as needed.
10. Reworks jobs / DMR processing.
11. Updates approved suppliers list.

## **JOB SPECIFICATIONS**

### **Education, Experience and Credentials**

- Two-year degree in Business or similar or equivalent work experience.
- Experience in Purchasing and/or Planning in Manufacturing preferred.
- Experience using Epicor or an ERP system preferred.  
Knowledge of Microsoft applications such as Word, Excel, PowerPoint and Outlook
- Ability to learn various Wipaire computer applications.
- Ability to respond promptly and thoroughly to inquiries both internal and external to the organization.
- Excellent interpersonal skills. Ability to interact effectively with a variety of personalities inside and outside the organization.
- Ability to plan, prioritize, coordinate and manage own work load independently.
- Self motivated and shows initiative.
- Hear, speak, and effectively verbally communicate in the English language, including following oral and written instructions, in order to communicate with people inside and outside the organization.
- Sit at a desk for extended periods of time and perform long hours of work sitting at a computer.
- Apply manual dexterity and visual acuity for computer keyboarding and office equipment use and to review detailed reports and information.
- Move around the office and shop areas repeatedly throughout the day.

**Please e-mail resume to: [hr@wipaire.com](mailto:hr@wipaire.com) or mail/fax resume to our office. No calls or walk-ins please.**

## 3M Cottage Grove

### R01036092 Industrial HVAC / R Technician\* (Evergreen) (Open)

[https://3m.wd1.myworkdayjobs.com/Search/job/US-Minnesota-Cottage-Grove/Industrial-HVAC---R-Technician- R01036092](https://3m.wd1.myworkdayjobs.com/Search/job/US-Minnesota-Cottage-Grove/Industrial-HVAC---R-Technician-R01036092)

Primary Location: Cottage Grove, MN



#### Job Description

#### **Collaborate with Innovative 3Mers Around the World**

Choosing where to start and grow your career has a major impact on your professional and personal life, so it's equally important you know that the company that you choose to work at, and its leaders, will support and guide you. With a diversity of people, global locations, technologies and products, 3M is a place where you can collaborate with 93,000 other curious, creative 3Mers.

"3M's culture is driven by curious, spirited and collaborative people who are constantly asking 'What if?' And the many talents of 3Mers around the globe have me incredibly excited about what's to come next." – Kristen Ludgate, senior vice president of Human Resources at 3M

#### **The Impact You'll Make in this Role**

As an Industrial HVAC / R Technician, you will have the opportunity to tap into your curiosity and collaborate with some of the most innovative and diverse people around the world.

The person hired for the position of HVAC / R Technician will maintain, troubleshoot and perform preventative maintenance on our HVAC/R equipment at the 3M Cottage Grove Manufacturing plant.

**This position provides an opportunity to transition from other private, public, government or military environments to a 3M career.**

- Knows and applies the operating principles, purpose, proper application, and design limitations of electrical, pneumatic, and mechanical circuits such as: Chillers, compressors, cooling towers, pumps, flow meters, fans, thermostats, humidistats, heat exchangers, and recorders
- Sets up, operates, and reads precision testing and measuring instruments to the instrument manufacturer's specification of accuracy. Precision testing and measuring instruments include devices such as leak detectors, pressure gages, thermometers, psychrometers, velometers, and similar devices
- Troubleshoots and diagnoses equipment malfunctions and makes repairs or adjustments based on that diagnosis using repair parts, or by correcting existing parts, or by innovation to select substitute parts
- Plans and installs piping systems associated with HVAC systems by preparing sketches when necessary to describe parts or material required to make minor modifications or repairs

#### **Your Skills and Expertise**

To set you up for success in this role from day one, 3M is looking for candidates who must have the following qualifications:

- Possess a two (2) year Technical degree or diploma (completed and verified prior to start) from an accredited institution in Heating, Ventilation, Air Conditioning and Refrigeration OR Possess minimum five (5) years of HVAC / R experience in a private, public, government, military environment
  - This position may require working any shift. Working overtime, weekends, or holidays as needed
- Additional qualifications that could help you succeed even further in this role include:
- Minimum seven (7) years of experience in HVAC / R in a private, public, government, or military environment
  - Previous industrial experience in HVAC / R
  - Possess Universal Refrigeration Certification Types I, II, and III
  - Current and valid Journeyman or Masters Refrigeration competency card from city of St. Paul or Minneapolis
  - Knowledge of Siemens/Niagara building automation

## **R01032373 Manufacturing Operator (Evergreen) (Open)**

[https://3m.wd1.myworkdayjobs.com/Search/job/US-Minnesota-Cottage-Grove/Manufacturing-Operator\\_R01032373](https://3m.wd1.myworkdayjobs.com/Search/job/US-Minnesota-Cottage-Grove/Manufacturing-Operator_R01032373)

Primary Location: Cottage Grove, MN

### Job Description

#### **Collaborate with Innovative 3Mers Around the World**

Choosing where to start and grow your career has a major impact on your professional and personal life, so it's equally important you know that the company that you choose to work at, and its leaders, will support and guide you. With a diversity of people, global locations, technologies and products, 3M is a place where you can collaborate with 93,000 other curious, creative 3Mers.

"3M's culture is driven by curious, spirited and collaborative people who are constantly asking 'What if?' And the many talents of 3Mers around the globe have me incredibly excited about what's to come next." – Kristen Ludgate, senior vice president of Human Resources at 3M

#### **The Impact You'll Make in this Role**

As a Manufacturing Operator, you will have the opportunity to tap into your curiosity and collaborate with some of the most innovative and diverse people around the world. Here, you will make an impact by:

- Operating technical equipment in a safe, effective, and efficient manner
- Maintaining a neat and orderly area and helping to maintain and promote safe working conditions
- Following standard operating procedures to support efficient business operations
- Monitoring equipment and taking appropriate action when unusual conditions occur
- Driving hand and power trucks
- Using a computer and computer controls to run process operation
- Working cooperatively with others and participating in Lean and process improvement activities

#### **Your Skills and Expertise**

To set you up for success in this role from day one, 3M is looking for candidates who must have the following qualifications:

- High School Diploma or GED (completed and verified prior to start)
- Ability to lift up to 50 pounds
- Shift work, rotating days, afternoon, overnights & weekends
- Overtime as needed

Additional qualifications that could help you succeed even further in this role include:

- Minimum two (2) years of experience working in a manufacturing plant environment
- Self-motivated, team oriented, excellent interpersonal skills and attention to detail
- Active Military Reservists and Veterans are strongly encouraged to apply.



## **R01027416 Electrical Multi-Craft (Open)**

[https://3m.wd1.myworkdayjobs.com/Search/job/US-Minnesota-Cottage-Grove/Electrical-Multi-Craft\\_R01027416](https://3m.wd1.myworkdayjobs.com/Search/job/US-Minnesota-Cottage-Grove/Electrical-Multi-Craft_R01027416)

Primary Location: Cottage Grove, MN

### **The Impact You'll Make in this Role**

As a Maintenance Electrical Craft, you will have the opportunity to tap into your curiosity and collaborate with some of the most innovative and diverse people around the world.

- Responsible for installing, troubleshooting, repairing, modifying and adjusting electrical power distribution systems, electrical equipment, and electrical control devices used in production, laboratory, office, and utility areas.
- Keeping current with code revisions as stipulated in the National Electrical Code and Local Electrical Codes.
- Reads and works to the indicated accuracy, specifications, and tolerances as detailed on engineering drawings, machine assembly prints, machine construction prints, blueprints, sketches, equipment manual, and vendor diagrams.
- Troubleshoots, tests, installs, repairs, and makes standard adjustments to alternating current and direct current, rotating equipment such as motors and generators which range in size from fractional horsepower to hundreds of horsepower. Installs, adjusts, and aligns motor drive components such as belts and couplings.
- Completes required shop paperwork and uses reporting system following established procedures. This includes Daily Work Records, PM Route Sheets, Stock Withdrawal Forms and other forms and records that may be required in the performance of the job or operation of the department.

### **Your Skills and Expertise**

To set you up for success in this role from day one, 3M is looking for candidates who must have the following qualifications:

- Possess a two (2) year Technical degree or diploma (completed and verified prior to start) from an accredited institution OR possess minimum five years of Electrical systems control experience in a private, public, government, military environment
- Appropriate driver's license and pass Motor Vehicle Record check.
- Trained and possess industrial maintenance experience in the construction, installation, testing, repairing, modification, and adjustment of electrical power distribution systems, lighting systems, AC and DC motors, and control wiring.

Additional qualifications that could help you succeed even further in this role include:

- Current State of Minnesota Journeyman Electrician's License or a Master Electrician's License.
- Minimum combined total of five years of work experience as a licensed electrician with no less than three years working as an industrial plant licensed maintenance electrician and the remaining years as a licensed construction electrician.
- Skill in operation and use of hand tools, wrenches, air and electric powered hand tools, and machine tools and a variety of testing equipment; reading and interpreting measuring systems; operating shop equipment; troubleshooting equipment malfunctions.
- Experience in programmable Logic Controllers, AC & DC drive controls, pneumatic, analog and digital electronics, including computer/microprocessor based control systems.
- Experience in Field instrumentation including process sensors and control devices.
- Trained and possess industrial maintenance experience in the construction, installation, testing, repairing, modification, and adjustment of electrical power distribution systems, lighting systems, AC and DC motors, and control wiring

# Gamra Composites



Night Production Operator

Hours: 6pm-6am Monday-Thursday

Location: Gamra 3000 Harvey Street Hudson, WI 54016

Wages:\$18.50-27.00 per hour

Apply: [jobs@gamra.com](mailto:jobs@gamra.com)

## Summary:

The operator is responsible for setup and operation of the extrusion line including downstream equipment and quality of product being produced. The operator must be attentive and self-motivated and have the ability to work as a team. The position requires attention to detail and ability to keep pace with the process in order to minimize setup time and scrap.

## Essential Job Functions:

- Setup and operate plastics extrusion equipment as well as post processing equipment.
- Responsible for the production and quality of extruded products.
- Operate and maintain high levels of production quality with limited supervision. Perform thorough, accurate, and timely quality checks on all profiles including length checks, end cuts, etc. according to the procedures. Notifies supervisor if any adjustments are made or needed to extrusion equipment to maintain product quality.
- Work from specifications, drawings, and general instructions from supervisor.
- Ability to identify and troubleshoot problems with extrusion production and make changes accordingly to maintain specifications and a high level of quality.
- Run trials on new materials or newly designed products when necessary.
- Start machines and set controls to regulate vacuum, air pressure, sizing, and temperature, and to synchronize speed of puller/extrusion equipment.
- Install dies and sizing on extrusion equipment.
- Package or Reel extruded products in specified lengths.
- Maintain/load hoppers with raw materials.
- Weigh and mix thermoplastic materials and coloring pigments.
- Follows all standard safety procedures. Ensures that all machine gaurds, PPE and equipment are used correctly at all times.
- Complete paper work accurately, completely, neatly, and on time.
- Works to ensure that change-overs are done as efficiently as possible.
- Ensures BOM and set-up sheets are followed. Update setup sheets when necessary with supervisor's approval.
- Practices good housekeeping by ensuring cleanliness of the extrusion lines, downstream equipment, plant and that tools are in their proper place.
- Ensures all preventative maintenance is being performed according to the schedule.

- Be able to work in a team environment.
- Keeps dies cleaned and stored properly.
- Willingly takes direction from supervisor and communicate well with others.
- May be required to perform other duties as assigned.

\*

### **Job Requirements:**

- Standing, bending, lifting, twisting, and walking on concrete floor.
- Must be able to stand for up to 12 hours and lift up to 70 lbs.
- Ability to work in a cooperative manner with others in a team environment.
- Be a self starter with a good work ethic.
- Have good communication skills.
- High School or equivalent degree.
- 1 - 3 years of Extrusion knowledge or equivalent experience.
- Alignment with GaMra mission, vision, values & operating principles.
- Good problem solving skills.
- Ability to read and utilize measuring tools. ie. calipers, gauges etc.
- Must be willing to work overtime as required.

### **Benefits:**

- Complete insurance coverage-medical, dental, vision, and life
- 401(k) with company match
- Generous paid time off

**Tool and Die Maker Afternoon Shift****Hours: 2pm-12am Monday-Thursday (negotiable)****Location: Gamra 3000 Harvey Street Hudson, WI 54016****Wages:\$23.00-30.00 per hour****Apply: [jobs@gamra.com](mailto:jobs@gamra.com)****Summary:**

Build, repair and maintain plastic extrusion dies, tooling, fixtures and equipment to support production.

**Essential Job Functions:**

1. Sets up and operates toolroom equipment including manual machining equipment, CNC mill (Haas), and wire EDM (Makino)
2. Prepares various materials for plastic extrusion tooling.(mostly steel and aluminum)
3. Repair worn or damaged tools, dies, jigs, fixtures, and gauges.
4. Clean and organize work area and perform preventative maintenance on equipment when required

**Job Requirements:**

1. 1 - 5 years of Tool & Die experience.
2. A technical degree or equivalent training preferred
3. MasterCam and AutoCAD experience is a plus
4. Alignment with GaMra mission, vision, values & operating principles
5. Standing, bending, lifting, twisting, and walking on concrete floor.
6. Must be able to lift up to 50 lbs.
7. Ability to work in a team environment.
8. Be a self-starter with a good work ethic.
9. Have good communication skills.
10. Good problem solving skills.
11. Ability to read and utilize measuring tools. i.e. calipers, gauges etc.
12. Must be willing to work overtime as required.

**JOB TITLE: Maintenance Lead**

Reports to: Maintenance Supervisor	Department: Maintenance
Location: Chaska	Grade: B21
Effective Date: September, 2011	Revision Date: October, 2016

**JOB SUMMARY:**

This position is responsible for the daily operation of the Maintenance Department. The Maintenance Lead will interface with Production Supervisors, leads, and operators to gather information on issues surrounding the performance of Production and Process equipment. The Maintenance Lead coordinates repairs, labor and resources, as well as provides requisitions for repair parts.

**JOB RESPONSIBILITIES:**

1. Leading all classifications of maintenance.
2. Troubleshooting/repairing: electronics, electrical problems, refrigeration units, packaging equipment, processing equipment.
3. Draft purchase requisitions
4. Responsible for creation of, assigning of, following-up of, and closing of work orders.
5. Assisting and completing special projects.
6. Effectively communicating relevant information to fellow employees on the shift and to on-coming employees at shift change.
7. Communicating all process inefficiencies, equipment malfunctions, safety concerns and GMP issues to the Production Supervisor.
8. Maintaining good housekeeping throughout the department.
9. Adhere to safe work practices, follow GMP's, maintain sanitary conditions and ensure that product quality is maintained. Report to management any conditions or practices that may adversely affect food safety, food quality or personnel safety.
10. Adhere to all safety policies and procedures.
11. Perform other duties as assigned.

**JOB QUALIFICATIONS:****EDUCATION:**

Level 1 No prior experience or training.

Level 2 Less than high school education.

Level 3 High school diploma or general education degree (GED) or equivalent.

Level 4 One year certificate from college or technical school or equivalent combination of education, training and/or experience.

Level 5 Associate's degree (AA) or equivalent combination of education, training and/or experience.

Level 6 Bachelor's degree or equivalent combination of education, training and/or experience.

Level 7 Fifth year college or university program certificate or equivalent combination of education, training and/or experience.

Level 8 Master's degree (MA) or equivalent combination of education, training and/or experience.

Level 9 Doctorate degree (Ph.D.) or equivalent combination of education, training and/or experience.

## **EXPERIENCE:**

## **LANGUAGE SKILLS:**

Level 1 Not Applicable

Level 2 Ability to read a limited number of two- and three-syllable words and to recognize similarities and differences between words and between series of numbers. Ability to print and speak simple sentences.

Level 3 Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations.

Level 4 Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups, customers/vendors or employees of the organization.

Level 5 Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information in one-on-one and in group situations. Ability to respond to questions from internal/external customers/vendors at all levels including management.

Level 6 Ability to read, analyze, and interpret common scientific and technical journals, financial reports, and legal documents. Ability to respond to common inquiries or complaints from customers/vendors, regulatory agencies, or members of the business community. Ability to write speeches and articles for publication that conform to prescribed style and format. Ability to effectively present information to top management, public groups, and/or boards of directors.

Level 7 Ability to read, analyze, and interpret the most complex documents. Ability to respond effectively to the most sensitive inquiries or complaints. Ability to write speeches and articles using original or innovative techniques or style. Ability to make effective and persuasive speeches and presentations on controversial or complex topics to top management, public groups, and/or boards of directors.

## **MATHEMATICAL SKILLS:**

Level 1 Not Applicable

Level 2 Ability to add and subtract two digit numbers.

Level 3 Ability to add and subtract two digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and weight measurement, volume and distance.

Level 4 Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

Level 5 Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, fractions, ratios. Ability to apply concepts of basic algebra.

## **REASONING ABILITY:**

Level 1 Not Applicable

Level 2 Ability to apply common sense understanding to carry out instructions furnished in oral form. Ability to deal with problems involving one concrete variable in standardized situations.

Level 3 Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Level 4 Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, and diagram or schedule form.

Level 5 Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

Level 6 Ability to apply principles of logical or scientific thinking to a wide range of intellectual and practical problems. Ability to deal with non-verbal symbolism (formulas, scientific equations, graphs, musical notes, etc.) in its most difficult phases. Ability to deal with a variety of abstract and concrete variables.

## **LICENSES, CERTIFICATES, REGISTRATIONS:**

Examples of licenses, certificates, and registrations required:

- \* Certified Public Accountant (CPA) license
- \* Driver's license

## **OTHER SKILLS AND ABILITIES:**

Specific skills and abilities required that are not included in other sections:

## **COMMUNICATION SKILLS:**

In order to promote a manufacturing environment that is safe and efficient for both personnel and food, the ability to effectively communicate in basic English (both verbal and written) is required. This includes the ability to speak, read and comprehend safety instructions, rules and warnings for self and others in both normal and emergency situations.

**TITLE: Maintenance Manager**

Reports to: Plant Manager	Department: Maintenance
Location:	Date:
Grade: 13	Job Code:

**SUMMARY:**

The Position will be responsible for Human and Food Safety, Operational Performance, Maintenance Processes and Team Development of a 24/7 food manufacturing facility. The Maintenance Manager is accountable for leading and directing all reliability and maintenance activities, utilities operation and execution of Capital plan as necessary. The Maintenance Manager will ensure successful completion of daily maintenance work as scheduled by the planning team and its execution by partnering with operational and support team members. This role must be available to work on scheduled work times, weekends and holidays as needed.

**DUTIES AND RESPONSIBILITIES:**

- Promote, and foster Michael Foods culture, values and principles.
- Must observe and practice all Department/Plant Procedures including wearing the required PPE.
- Adherence to Plant safety, food safety, sanitation standards, and following all GMP guidelines.
- Ability to conduct investigation, and report communications accurately of all incidents and work-related injuries
  - Ensure adherence to EHS policies and procedures.
  - Take an active leadership role on an EHS Safety Team
  - Ensure that workers are equipped with the information, instruction, training and supervision that they need to work safely.
  - Identify, assess if necessary, and control hazards within their area of responsibility.
  - Encourage early reporting of incidents and follow through of corrective actions.
  - Assist with initiating an early return to work on suitable duties after a workplace injury.
  - Disseminate EHS information to all workers.
  - Ensure that workers including volunteers and contractors are aware of, and abide by all relevant health and safety procedures, particularly those relating to the operation of Plant & Equipment.
  - Develop safe work procedures as required and ensure adherence to procedures.
  - Provide PPE as required and ensure workers are aware of correct usage and storage requirements.
  - Ensure all Plant & Equipment is properly maintained
  - Maintain relevant knowledge of EHS issues.
  - Act as a role model by demonstrating safe work behaviors.
- Core Competencies
  - Leadership - Lead department team members to ensure quality, delivery and cost are continuously being improved to achieve company objectives.
  - Ability to balance Maintenance (tactical and strategic) initiatives that align with Plant business strategies.
  - Transforming organization from reactive organization to a proactive organization by utilizing Michael Foods Inc. (MFI) Reliable Manufacturing Strategy as defined and provides inputs to improve the overall company's strategical plan.
  - Participate in acquiring talent within maintenance organization. Includes interviewing, recruiting, selection for salaried and hourly team members. Actively support recruiting



events and talent pipeline efforts through Michael Foods Business Sponsorship Program and Operations Internship Program.

- Partner with Quality and Production to resolve production-related and vendor-related issues.
- Utilize CMMS to support maintenance functionality, includes reviewing and prioritizing work requests, work orders from Shift Technicians and work order results daily.
- Utilize internal-plant maintenance team and corporate reliability team to define lubrication, predictive, preventive and precision maintenance strategies at asset level to drive performance improvement.
- Assist/develop the implementation of Capital and Plant productivity projects in a timely manner.
- Support OEM and Contractor visits as needed.
- Able to acquire certification in as an CMRP, CPR, First Aid and PIT (powered industrial truck) equipment to include Forklift Operation.
- Goal-setting:
  - Assist in establishing, developing and implementing key performance indicators in areas of responsibility to meet/exceed department and Plant objectives.
  - Creates and fosters team environments that demonstrate genuine concern for personal and professional development of all employees by providing team members opportunity for development to their full potential through Maintenance Skills Program, and through the timely completion and execution of Development Plan and Performance Management evaluations.
- Drive continuous Improvement initiatives by partnering with corporate reliability team and corporate capital team to ensure improvement in equipment uptime and OEE, while reducing annual cost per asset replacement value. Participate in daily walkthroughs and provide pointed feedback (through self or others) all the while maintaining a floor presence in the assigned work area.

## **EDUCATION AND EXPERIENCE REQUIRED:**

### **EDUCATION:**

Bachelor's degree in Engineering, Operations or Applicable technical knowledge or Degree/Certification from Trade School is required

### **EXPERIENCE:**

Minimum of 5 years of proven leadership or supervisory experience in industrial operations or maintenance or utilities operations is preferred

- Ability to diagnose and repair of all mechanical power transmission equipment, hydraulic and pneumatic systems, process pumps, control valves, sensors, positioners, actuators, manifolds, vacuum systems, air filtration, lubrication devices and basic electrical AC/DC Troubleshooting and related system.
- Read and decipher mechanical drawings, schematics, and piping diagrams.
- Experience in the installation, diagnosing and repairing mechanical equipment through troubleshooting required. Electrical troubleshooting is a plus.
- Skilled or Knowledge in welding, sanitary welding, pipe fitting, soldering, rigging application and use of mechanical tools, hand tools, and power tools.
- Skilled or Knowledge in machine shop to fabricate within specific tolerance using various measuring equipment Vernier, calipers, and depth gauges etc.
- 480v 3 phase knowledge required. Knowledge and practice of NFPA 70E is preferred.
- Experience or knowledge of personal/process control computers, programmable logic controllers (PLC), and Networking devices a plus. Allen Bradley experiences a plus.

### **COMMUNICATION SKILLS:**

In order to promote a manufacturing environment that is safe and efficient for both personnel and food, the ability to effectively communicate in basic English (both verbal and written) is required. This includes the ability to speak, read and comprehend safety instructions, rules and warnings for self and others in both normal and emergency situations.

**LANGUAGE SKILLS:**

Good oral/written communication and interpersonal skills. Ability to read, write and comprehend simple instructions, short correspondence, and memos. Ability to effectively present information in both one-on-one and small group situations.

**MATHEMATICAL SKILLS:**

Ability to add, subtract two-digit numbers, to multiply and divide with 10s and 100s. Ability to perform these operations using units of American money and weight measurements, volume and distances.

**REASONING ABILITY:**

- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.
- Ability to participate analytical, planning, problem-solving, and small project management skills.
- Ability to be flexible to shift priorities in a constantly changing, fast-paced work environment.
- Proven ability to effectively lead teams by successfully motivating and coaching others including strong follow through, communication, interpersonal, and teambuilding skills.
- Demonstrated ability to successfully collaborate in a team environment and build, positive working relationships with all team peers and customers.
- Proven analytical, planning, problem-solving, and project management skills. Statistical process control and problem-solving skills is required.
- Proven conflict resolution skills; be able to think through relatively complex issues and arrive at well-thought conclusions.
- Able to impact and effect positive changes with a flexible, open-minded, positive approach
- 3+ year working with and participating in LEAN manufacturing principles and activities. Ability to demonstrate and explain LEAN principles.

**OTHER SKILLS AND ABILITIES:**

Specific skills and abilities required that are not included in other sections:

1. Competent in using Microsoft Office and CMMS System (Preferably SAP).
2. Ability to travel for training and continuous improvement activities

**PHYSICAL REQUIREMENTS:**

- Ability to endure daily excessive walking, standing, crouching, lifting (excess of 60lbs), twisting, climbing, reaching.

**Physical Job Description**

**Michael Foods Inc.**

<b>Identifying Information</b>	<u>Job Title</u> Maintenance Manager				
<b>Employee's job requires</b>	<b>Not at all 0 hrs</b>	<b>Occasionally 0 - 3 hrs</b>	<b>Frequently 3 - 5.5 hrs</b>	<b>Continuously 5.5 - 8 hrs</b>	<b>Comments</b>
Bend / Stoop			X		
Sit			X		
Stand			X		
Walk				X	
Squat			X		
Crawl		X			
Climb Heights		X			
Reach above shoulder level		X			
Crouch		X			
Kneel		X			
Repetitive hand movements		X			
Push / Pull		X			
<b>Employee's job requires he/she carry:</b>	<b>Never 0 hrs</b>	<b>Occasionally 0 - 3 hrs</b>	<b>Frequently 3 - 5.5 hrs</b>	<b>Continuously 5.5 - 8 hrs</b>	<b>Comments</b>
Up to 10 Lbs.			X		
11 - 24 Lbs.			X		
25 - 34 Lbs.			X		
35 - 50 Lbs.			X		
51 - 74 Lbs.		X			
75 - 100 Lbs.		X			
<b>Employee's job requires he/she lift:</b>	<b>Never 0 hrs</b>	<b>Occasionally 0 - 3 hrs</b>	<b>Frequently 3 - 5.5 hrs</b>	<b>Continuously 5.5 - 8 hrs</b>	<b>Comments</b>
Up to 10 Lbs.			X		
11 - 24 Lbs.			X		
25 - 50 Lbs.			X		
51 - 74 Lbs.		X			
75 - 100 Lbs.		X			

<b>Employee's Job Requires:</b>			<b>Comments</b>
Being around moving machinery	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Exposure to marked changes in temp. and humidity	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Driving automotive equipment	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Exposure to dust, fumes and gases	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	

**WORKING CONDITIONS:** *All of these depend on production requirements.*

<b>Employee's job requires</b>	<b>Not at all 0 hrs</b>	<b>Occasionally 0 - 3 hrs</b>	<b>Frequently 3 - 5.5 hrs</b>	<b>Continuously 5.5 - 8 hrs</b>	<b>Comments</b>
Indoor				X	
Outdoor				X	
High Temperatures				X	
Cold Temperatures				X	
Loud Noises				X	

Fumes			X		
Exposure to VDT screen			X		
Dust		X			
Elevated Work		X			

**EQUIPMENT USE AND FREQUENCY:**

Employee's job requires	Not at all 0 hrs	Occasionally 0 - 3 hrs	Frequently 3 - 5.5 hrs	Continuously 5.5 - 8 hrs	Comments
Forklift		X			
Pallet Jack		X			
Trash Compactor		X			
Hand Tools		X			
Power Tools		X			
Ladders		X			Must be able to ascend and descend ladders and stairs.
Scaffolding		X			
Backpack Blower	X				
Power Washer/Hose	X				
Bird Cart	X				
Tractor	X				
Payloader	X				
Skid loader	X				
Computer				X	

The above statements are intended to describe the general nature of the work and may not include all of the duties required of the position.

**JOB TITLE: Maintenance Supervisor**

Reports to: Maintenance Manager	Department: Maintenance
Location: Chaska, MN	Grade: B23
Effective Date: 09/22/14	Revision Date:

**Job Summary:**

This position is responsible for the daily operation of the Maintenance Department. The Maintenance Supervisor will interface with Production Supervisors, leads, and operators to gather information on issues surrounding the performance of Production and Process equipment. The Maintenance Supervisor coordinates repairs, labor and resources, as well as provides requisitions for repair parts. The Maintenance Supervisor schedules Union and Non Union labor for routine scheduled and overtime work. The maintenance Supervisor approves Vacation and PPT requests. The Maintenance Supervisor provides reviews of his direct staff.

**RESPONSIBILITIES AND DUTIES:**

The primary responsibilities and duties of a Maintenance Supervisor include:

1. Supervision of maintenance crew.
2. Oversee operation of Boiler and Refrigeration Equipment.
3. Manage repair parts inventory.
4. Create work orders and PMs.
5. Responsible for forklift maintenance.
6. Responsible for installing new equipment.
7. Troubleshoot problems with equipment.
8. Provides a safe work environment for employees.
9. Recognizes and takes steps to resolve operating problems in order to minimize their impact on the operations.
10. Keep accurate and up-to-date records (I.E. timecards, downtime records, absentee records, etc.)
11. Enforces company policies in a fair and consistent manner.
12. Encourages suggestions from employees which will improve production, quality, safety and/or control costs of production.
13. Keeps manager informed on operating and/or employee problems which may require their attention or knowledge.
14. Effectively communicating relevant information to fellow employees on the shift and to on-coming employees at shift change.
15. Communicating all process inefficiencies, equipment malfunctions, safety concerns and GMP issues to the Production Supervisor.
16. General cleaning of equipment and maintaining good housekeeping throughout the department per the daily sanitation checklist.
17. Adhere to safe work practices, follow GMP's, maintain sanitary conditions and ensure that product quality is maintained. Report to management any conditions or practices that may adversely affect food safety, food quality or personnel safety.
18. Adhere to all safety policies and procedures.
19. Other duties as assigned by Supervisor.

## **JOB QUALIFICATIONS:**

### **EDUCATION:**

Bachelor's degree or equivalent combination of education, training and/or experience.

A minimum of a Bachelor's degree in Business Management or Engineering, at least 5 years maintenance management experience; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

### **EXPERIENCE:**

- Minimum of 5 years of maintenance management
- Experience with Lean Manufacturing principles preferred.

### **COMMUNICATION SKILLS:**

In order to promote a manufacturing environment that is safe and efficient for both personnel and food, the ability to effectively communicate in basic English (both verbal and written) is required. This includes the ability to speak, read and comprehend safety instructions, rules and warnings for self and others in both normal and emergency situations.

### **LANGUAGE SKILLS:**

Ability to read, analyze, and interpret common scientific and technical journals, financial reports, and legal documents. Ability to respond to common inquiries or complaints from customers/vendors, regulatory agencies, or members of the business community. Ability to write speeches and articles for publication that conform to prescribed style and format. Ability to effectively present information to top management, public groups, and/or boards of directors.

### **MATHEMATICAL SKILLS:**

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, fractions, ratios. Ability to apply concepts of basic algebra.

### **REASONING ABILITY:**

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables

### **LICENSES, CERTIFICATES, REGISTRATIONS:**

N/A

### **OTHER SKILLS AND ABILITIES:**

#### **KNOWLEDGE OF:**

1. Knowledge of basic mechanics, welding, electrical, fabrication, preventative maintenance, plant operations, government environmental and safety regulations.
2. Refrigerated foods processing and packaging
3. Food safety and sanitation principles (GMP, SQF)

4. State and Federal rules and regulations (USDA, FDA, OSHA, etc.)
5. Knowledge of plant operations and production scheduling

**SKILLS IN:**

1. Supervising personnel in a manufacturing environment
2. Communication and interpersonal relations as applied to interaction with co-workers, supervisors, the general public, etc. sufficient to exchange or convey information and to receive work direction.
3. Be able to recognize problem situations and take appropriate steps to resolve.
4. Microsoft office (Word, Excel, Outlook, PowerPoint) Auto CAD and inventory control computer programs (SAP)
5. Advancement planning of direct reports.
6. Leadership and team skills (interpersonal, leading teams, communication)
7. Good written and verbal communication skills, able to make detailed presentations and present them to upper levels of management. Managing employees and production operations
8. Able to supervise department personnel in a fair and consistent manner.

**COGNITIVE DEMANDS:**

*Note: In terms of a workday, "Occasionally" equals 1% to 33%; "Frequently" 34% to 66%; "Continuously" 67% to 100%.*

Employee's job requires	Not at all	Occasionally	Frequently	Continuously	Comments
Problem Solving			X		
Making Decisions - task oriented			X		
Making Decisions - strategic			X		
Provide work direction to others			X		
Supervising (direct reports)			X		
Interpreting Data				X	
Organizing				X	
Planning			X		
Communication (written or verbal)				X	

**WORKING CONDITIONS:**

Employee's job requires	Not at all	Occasionally	Frequently	Continuously	Comments
Indoor				X	
Outdoor		X			
High Temperatures		X			
Cold Temperatures		X			
Loud Noises		X			
Fumes		X			
Exposure to VDT screen				X	
Dust	X				

**EQUIPMENT USE AND FREQUENCY:**

Employee's job requires	Not at all	Occasionally	Frequently	Continuously	Comments
Forklift	X				
Pallet Jack	X				
Trash Compactor	X				

## Physical Job Description

<b>Identifying Information</b>	<u>Job Title</u> Maintenance Manager
--------------------------------	---

Note: In terms of a workday, "Occasionally" equals 1% to 33%; "Frequently" 34% to 66%; "Continuously" 67% to 100%.

Employee's job requires	Not at all	Occasionally	Frequently	Continuously	Comments
Bend / Stoop		X			
Sit			X		
Stand			X		
Walk			X		
Squat		X			
Crawl	X				
Climb Heights		X			
Reach above shoulder level		X			
Crouch		X			
Kneel		X			
Repetitive hand movements			X		
Push / Pull		X			
Employee's job requires he/she carry:	Never	Occasionally	Frequently	Continuously	Comments
Up to 10 Lbs.			X		
11 - 24 Lbs.		X			
25 - 34 Lbs.		X			
35 - 50 Lbs.		X			
51 - 74 Lbs.		X			
75 - 100 Lbs.		X			
Employee's job requires he/she lift:	Never	Occasionally	Frequently	Continuously	Comments
Up to 10 Lbs.			X		
11 - 24 Lbs.		X			
25 - 50 Lbs.		X			
51 - 74 Lbs.		X			
75 - 100 Lbs.		X			

Employee's Job Requires:	Yes	No	Comments
Being around moving machinery	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Exposure to marked changes in temp. and humidity	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Driving automotive equipment	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
Exposure to dust, fumes and gases	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	



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# Service Choice Training Coordinator

[Service Choice Training Coordinator | We Energies \(brassring.com\)](http://www.brassring.com)

6138BR



## Summary

Minnesota Energy Resources, a subsidiary of WEC Energy Group, is seeking a Service Choice Training Coordinator in our Rosemount, MN location.

The Service Choice Training Coordinator is responsible for the MERC ServiceChoice training program. This includes doing training needs analysis, curriculum and content development, testing and evaluation methods, coaching, training, and problem resolution to ensure employees have requisite skills to deliver ServiceChoice products and services.

### Other Job Duties:

- Provides direction on training, testing, auditing and recordkeeping.
- Creates and maintains all employee training records.
- Provides guidance and technical support to Field Technicians in training program activities and on the job.
- Ride alongs with technicians for service calls to provide on the job training/coaching.
- Coordinates training for employees from other areas of the state.
- Requires some overnight travel, up to 35%.

### Minimum Qualifications:

- 1+ years – Developing, implementing or conducting formal or informal training programs.
- 1+ years – Use of computer applications including Microsoft Office (Word, Excel, and PowerPoint).
- 5+ years – HVAC or appliance repair field service experience.
- EPA Refrigeration Certificate – Federal (EPA Section 608 Technician Certification).
- Valid Drivers License

### Preferred Qualifications:

- Technical Degree - HVAC and/or Appliance Repair.

Interested candidates must apply online no later than the job posting expiration date.

We reserve the right to modify the application deadline or discontinue accepting applications for any position if deemed necessary.

Learn more at [Careers](#)

WEC Energy Group and its subsidiaries are Equal Opportunity / Affirmative Action employers. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, protected veteran status or any other protected class.

**Location(s)** = MN – Rosemount

Valley Staffing has over 150 current openings for temporary, temp to hire and direct hire positions. You can click on the office link for more information about the positions.



Contact Office	Job Location	Position/Job Title	Salary Range
<a href="#">Lakeville</a>	<a href="#">Apple Valley</a>	<a href="#">Machinist helper and welder</a>	<a href="#">\$18.00 - \$18.00</a>
<a href="#">Shakopee</a>	<a href="#">Burnsville</a>	<a href="#">Material Handler</a>	<a href="#">\$16.00 - \$16.00</a>
<a href="#">Lakeville</a>	<a href="#">Eagan</a>	<a href="#">Packaging in Shipping Department</a>	<a href="#">\$16.50 - \$16.50</a>
<a href="#">Lakeville</a>	<a href="#">Farmington</a>	<a href="#">Forklift Operator / Production Line- 1st Shift</a>	<a href="#">\$17.00 - \$17.00</a>
<a href="#">Hastings</a>	<a href="#">Hastings</a>	<a href="#">Kitchen / Dietary Aide - Part time</a>	<a href="#">\$15.00 - \$15.00</a>
<a href="#">Hastings</a>	<a href="#">Hastings</a>	<a href="#">Loader</a>	<a href="#">\$17.00 - \$18.00</a>
<a href="#">Hastings</a>	<a href="#">Hastings</a>	<a href="#">Countertop Fabricator - 2nd Shift</a>	<a href="#">\$16.00 - \$18.00</a>
<a href="#">Hastings</a>	<a href="#">Hastings</a>	<a href="#">Countertop Fabricator</a>	<a href="#">\$15.00 - \$18.00</a>
<a href="#">Hastings</a>	<a href="#">Hastings</a>	<a href="#">Stone Polisher - 2nd Shift</a>	<a href="#">\$15.00 - \$16.00</a>
<a href="#">Hastings</a>	<a href="#">Hastings</a>	<a href="#">Utility - Skid Builder</a>	<a href="#">\$17.24 - \$17.77</a>
<a href="#">Hastings</a>	<a href="#">Hastings</a>	<a href="#">Production/Utility - 1st Shift</a>	<a href="#">\$16.24 - \$16.24</a>
<a href="#">Hastings</a>	<a href="#">Inver Grove Heights</a>	<a href="#">Delivery / Install Technician</a>	<a href="#">\$17.00 - \$18.00</a>
<a href="#">Shakopee</a>	<a href="#">Jordan</a>	<a href="#">Punch Press Operator 1st Shift</a>	<a href="#">\$16.00 - \$16.00</a>
<a href="#">Lakeville</a>	<a href="#">Lakeville</a>	<a href="#">Receptionist</a>	<a href="#">\$17.00 - \$17.00</a>
<a href="#">Lakeville</a>	<a href="#">Lakeville</a>	<a href="#">Warehouse/Forklift</a>	<a href="#">\$17.00 - \$17.00</a>
<a href="#">Lakeville</a>	<a href="#">Lakeville</a>	<a href="#">Warehouse/Disassembly</a>	<a href="#">\$14.00 - \$15.00</a>
<a href="#">Lakeville</a>	<a href="#">Lakeville</a>	<a href="#">Metal Framer</a>	<a href="#">\$17.00 - \$20.00</a>
<a href="#">Lakeville</a>	<a href="#">Mendota Heights</a>	<a href="#">CNC Press Brake Set-Up &amp; Operator</a>	<a href="#">\$18.00 - \$24.00</a>
<a href="#">Hastings</a>	<a href="#">Rosemount</a>	<a href="#">Material Handler - 2nd Shift</a>	<a href="#">\$17.00 - \$17.00</a>
<a href="#">Hastings</a>	<a href="#">Rosemount</a>	<a href="#">Material Handler - 1st Shift</a>	<a href="#">\$17.00 - \$17.00</a>
<a href="#">Shakopee</a>	<a href="#">Shakopee</a>	<a href="#">Kitting</a>	<a href="#">\$16.00 - \$16.00</a>
<a href="#">Shakopee</a>	<a href="#">Shakopee</a>	<a href="#">Kitting Overnight</a>	<a href="#">\$18.00 - \$18.00</a>
<a href="#">Shakopee</a>	<a href="#">Shakopee</a>	<a href="#">Packager</a>	<a href="#">\$14.00 - \$15.00</a>
<a href="#">Shakopee</a>	<a href="#">Shakopee</a>	<a href="#">Order Picker 1st shift</a>	<a href="#">\$14.00 - \$15.00</a>
<a href="#">Shakopee</a>	<a href="#">Shakopee</a>	<a href="#">Forklift Operator - 1st Shift</a>	<a href="#">\$16.00 - \$16.00</a>
<a href="#">Shakopee</a>	<a href="#">Shakopee</a>	<a href="#">Janitor 1st Shift</a>	<a href="#">\$12.50 - \$12.50</a>
<a href="#">Shakopee</a>	<a href="#">Shakopee</a>	<a href="#">Order Picker - 2nd Shift</a>	<a href="#">\$13.75 - \$14.25</a>
<a href="#">Hastings</a>	<a href="#">South St. Paul</a>	<a href="#">Administrative Assistant</a>	<a href="#">\$16.00 - \$16.00</a>
<a href="#">Hastings</a>	<a href="#">South St. Paul</a>	<a href="#">Floor Hand/Laborer - 2nd shift</a>	<a href="#">\$17.23 - \$17.23</a>
<a href="#">Hastings</a>	<a href="#">Woodbury</a>	<a href="#">Toolmaker Apprentice - 1st Shift</a>	<a href="#">\$16.00 - \$18.00</a>
<a href="#">Hastings</a>	<a href="#">Woodbury</a>	<a href="#">Tool Maker - 1st Shift</a>	<a href="#">\$19.00 - \$26.00</a>
<a href="#">Hastings</a>	<a href="#">Woodbury</a>	<a href="#">Tool Maker - 2nd Shift</a>	<a href="#">\$19.00 - \$26.00</a>
<a href="#">Hastings</a>	<a href="#">Woodbury</a>	<a href="#">2nd Shift Production</a>	<a href="#">\$14.50 - \$15.00</a>
<a href="#">Hastings</a>	<a href="#">Woodbury</a>	<a href="#">Metal Finisher / Grinder - 2nd Shift</a>	<a href="#">\$15.00 - \$15.00</a>
<a href="#">Hastings</a>	<a href="#">Woodbury</a>	<a href="#">Progressive Press / Blanker - 2nd Shift</a>	<a href="#">\$17.00 - \$17.00</a>
<a href="#">Hastings</a>	<a href="#">Woodbury</a>	<a href="#">Progressive Press / Blanker - 3rd Shift</a>	<a href="#">\$17.00 - \$17.00</a>
<a href="#">Hastings</a>	<a href="#">Woodbury</a>	<a href="#">CNC Set-up and Operator</a>	<a href="#">\$18.00 - \$21.00</a>
<a href="#">Hastings</a>	<a href="#">Woodbury</a>	<a href="#">Powder Painter - 2nd shift</a>	<a href="#">\$15.00 - \$20.00</a>
<a href="#">Hastings</a>	<a href="#">Woodbury</a>	<a href="#">CNC Operator</a>	<a href="#">\$16.00 - \$19.00</a>
<a href="#">Hastings</a>	<a href="#">Woodbury</a>	<a href="#">Laser / Turret Operator - 1st Shift</a>	<a href="#">\$16.00 - \$20.00</a>
<a href="#">Hastings</a>	<a href="#">Woodbury</a>	<a href="#">Laser / Turret Operator - 2nd Shift</a>	<a href="#">\$16.00 - \$20.00</a>

Global Specialty Contractors, Inc. is hiring for construction workers to work full time from approximately mid-March to early December or more. The position may require days, evenings, nights, and weekends. In addition, a CDL is preferred or the ability to obtain one within six months upon date of hire.



Some of the functions include demolition, working with concrete, installing guardrail, working in traffic areas, installing road signs, etc. These positions are physically demanding with most of the work in outdoor conditions. Field construction workers use power tools and hand tools; and need to have a basic knowledge of many different crafts, like carpentry or masonry, and know what materials and methods they use. At times construction workers work independently and follow instructions and other times they work in a team with other laborers or craft workers.

These positions require working in a safe manner. It is a requirement to follow instructions and meet set standards and to judge distances accurately. This is outside work in all types of environments, conditions, weather and seasons. Appropriate personal protective equipment is supplied. Crouching, or stooping and bending, use of hand, arms, and legs and eye-hand coordination is essential. Lifting (to 60 lbs.), and repetitive motions are required.

Regular and timely attendance is essential, and hours must conform to the company's operating hours. This is a Union position. Drug testing required.

Please apply to:       Global Specialty Contractors, Inc.  
                                  3220 Terminal Drive  
                                  Eagan, MN 55121  
                                  Fax: 651-406-8242  
                                  Email: [lcordova@globalspecialty.net](mailto:lcordova@globalspecialty.net)