Drafted December 19, 2014 (Revised April 24, 2015--Final)

Dakota County SHIP
Sustainability Checklist

This checklist provides a list of items researched as being critical for sustaining Policy, System, and Environmental (PSE) changes. The checklist should be completed with staff and/or consultants who you worked with to implement the PSE change or SHIP (Statewide Health Improvement Plan) initiative at your organization.

1. SHIP initiative description:

2. Does your organization have a written plan for sustaining this initiative?
   Check one option:
   ❑ Yes, a written plan is in place (please include a copy)
   ❑ Not yet, a written plan will be in place within the next ____ (fill-in) months
   ❑ No, we do not plan to create a written plan

3. If known, please provide name(s) and title(s) of lead organization staff who plan to manage this initiative post-SHIP funding.
   ❑ Name and Title:
   ❑ Name and Title:
   ❑ Name and Title:

Circle one number per item	Yes	No	Notes
4. There is leadership support for the initiative post-SHIP funding.	1	0	
5. There are opportunities for staff to participate in sustaining this initiative (e.g., assist with implementation, offer feedback, receive/provide training).	1	0	
6. This initiative aligns with our organization's strategic plan.	1	0	
7. There are opportunities to partner with other agencies/ vendors to support this initiative (e.g., share expertise, receive/provide training, expand networks, collaborate).	1	0	
8. We have identified potential funding sources or are able to draw from internal resources (e.g., staff time, part of our operational budget) to support this initiative.	1	0	
9. This initiative will meet the needs of our target audience.	1	0	
10. This initiative will be sustainable post SHIP funding.	1	0	
11. What other approaches, if any, are you considering to sustain this initiative?			
12. What leadership support(s) are in place to sustain this initiative?			
If funds/in-kind contributions have been leveraged, list the amount and source on the back page.			