

Date:

Dear: _____:

This letter is to inform you that your student 's _____ attendance has not improved since our last correspondence (date). As of this date, he/she has _____ absences.

At this time in accordance with MN Statute 260.C163, (subd. 11 and 260C.007, subd. 6) an educational neglect report will be filed with Dakota County Child Protection Services for further intervention regarding your student's attendance. We hope to work with you and Dakota County to develop a plan that will lead to improved attendance for your student.

Please contact the principal if we can provide you with further assistance regarding this concern or to make us aware of circumstances surrounding the absences.

Thank you for your cooperation.

Sincerely,

A child is "educationally neglected" if that child is absent from school due to the failure of the parent to comply with the compulsory education laws

(Minnesota Statute 260C.163, subd. 11 and 260C.007, subd.6)